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**CONTRACT FOR THE PROVISION OF TECHNICAL AND ADMINISTRATIVE SUPPORT PERSONNEL (TASP) FOR THE PORT MANAGEMENT OFFICE OF MISAMIS ORIENTAL/CAGAYAN DE ORO (PMO MO/C)**

**FOR THE PERIOD JULY 1, 2018 TO DECEMMBER 31, 2018**

Pursuant to Sec. 22.5 of the Revised Implementing Rules and Regulations of RA 9184, the Bids and Awards Committee for Goods and Services (BAC-PGS) of PMO MO/C hereby institutes and issues the following amendments, and/or revisions to the bidding documents of the aforesaid public procurement which shall form an integral part thereof, to purposely clarify certain concerns and matters that were discussed during the Pre-Bid Conference last 04 May 2018, specifically, on the Philhealth Contribution for Employed Members with a monthly basic salary of P 10,000.00 and below, and the inclusion of the Audited Financial Statement stamped “received” by the BIR in the Checklist of Requirements to be submitted by the Bidder during the Opening of Bids as part of the TECHNICAL COMPONENT (ENVELOPE 1).

**SUPPLEMENTAL BID BULLETIN NO. TASP-01-2018**

*Amendment of the Approved Budget of the Contract (ABC) from Seven Million Six Hundred Fifty Thousand Six Hundred Sixty Two Pesos and 64/100 (Php. 7,650,662.64) to Seven Million Six Hundred Fifty One Thousand Thirteen Pesos and 29/100 (Php. 7,651,013.29)*

In accordance with the duly approved Revised Computation of Cost Requirements for Outsourced Personnel, the original ABC in the sum of Seven Million Six Hundred Fifty Thousand Six Hundred Sixty Two Pesos and 64/100 (Php. 7,650,662.64) is hereby amended and/or revised to Seven Million Six Hundred Fifty One Thousand Thirteen Pesos and 29/100 (Php. 7,651,013.29) covering TASP positions for the Admin and Technical Support and Engineering Support, thus:

***SECTION I - INVITATION TO BID***

***(Item 1, Page 6 of the Bidding Documents)***

|  |  |
| --- | --- |
| **ORIGINAL/UNAMENDED** | **AMENDMENTS/REVISIONS** |
| xxx---xxx---xxx  The Philippine Ports Authority, Port Management Office of Misamis Oriental/ Cagayan de Oro, (PPA, PMO-MO/C), through the Corporate Budget CY 2018 for the contract approved by the governing Boards intends to apply the sum of **Seven Million Six Hundred Fifty Thousand Six Hundred Sixty Two Pesos and 64/100 (Php. 7,650,662.64)** being the Approved Budget for the Contract (ABC) to payments under the Contract for the Provision of Technical and Administrative Support Personnel for the Port Management Office of Misamis Oriental/Cagayan de Oro. Bids received in excess of the ABC shall be automatically rejected at bid opening.  xxx---xxx---xxx | xxx---xxx---xxx   1. The Philippine Ports Authority, Port Management Office of Misamis Oriental/ Cagayan de Oro, (PPA, PMO-MO/C), through the Corporate Budget CY 2018 for the contract approved by the governing Boards intends to apply the sum of **Seven Million Six Hundred Fifty One Thousand Thirteen Pesos and 29/100 (Php. 7,651,013.29)** being the Approved Budget for the Contract (ABC) to payments under the Contract for the Provision of Technical and Administrative Support Personnel for the Port Management Office of Misamis Oriental/Cagayan de Oro. Bids received in excess of the ABC shall be automatically rejected at bid opening.   xxx---xxx---xxx |

***SECTION III - BID DATA SHEET***

**(ITB Clause 2 and 13.2, Page 41 and 42, respectively of the Bidding Documents)**

|  |  |  |  |
| --- | --- | --- | --- |
| **ORIGINAL/UNAMENDED** | | **AMENDMENTS/REVISIONS** | |
| **ITB Clause** |  | **ITB Clause** |  |
| 2 | The Funding Source is:  *The Corporate Budget for the contract approved by the Governing Board; PPA Corporate Funds 2018, The Approved Budget for the Contract (ABC) is* ***Seven Million Six Hundred Fifty Thousand Six Hundred Sixty Two Pesos and 64/100 (Php. 7,650,662.64)***  *xxx---xxx---xxx* | 2 | The Funding Source is:  *The Corporate Budget for the contract approved by the Governing Board; PPA Corporate Funds 2018, The Approved Budget for the Contract (ABC) is* ***Seven Million Six Hundred Fifty One Thousand Thirteen Pesos and 29/100 (Php. 7,651,013.29)***  *xxx---xxx---xxx* |
|  | xxx---xxx---xxx |  | xxx---xxx---xxx |
| **13.2** | The ABC is ***Seven Million Six Hundred Fifty Thousand Six Hundred Sixty Two Pesos and 64/100 (Php. 7,650,662.64)***  *)*. Any bid with a financial component exceeding this amount shall not be accepted. | **13.2** | The ABC is ***Seven Million Six Hundred Fifty One Thousand Thirteen Pesos and 29/100 (Php. 7,651,013.29))***. Any bid with a financial component exceeding this amount shall not be accepted. |
|  | xxx---xxx---xxx |  | xxx---xxx---xxx |

***SECTION V – SPECIAL CONDITIONS OF THE CONTRACT***

**(GCC Clause 1.1(j), Page 62, of the Bidding Documents)**

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| --- | --- | --- | --- |
| **ORIGINAL/UNAMENDED** | | **AMENDMENTS/REVISIONS** | |
| **GCC Clause** |  | **GCC Clause** |  |
| 1.1(J) | The Funding Source is:  *The Corporate Budget for the contract approved by the Governing Board; PPA Corporate Funds 2018, The Approved Budget for the Contract (ABC) is* ***Seven Million Six Hundred Fifty Thousand Six Hundred Sixty Two Pesos and 64/100 (Php. 7,650,662.64)*** | 1.1(J) | The Funding Source is:  *The Corporate Budget for the contract approved by the Governing Board; PPA Corporate Funds 2018, The Approved Budget for the Contract (ABC) is* ***Seven Million Six Hundred Fifty One Thousand Thirteen Pesos and 29/100 (Php. 7,651,013.29)*** |
|  | xxx---xxx---xxx |  | xxx---xxx---xxx |

***SECTION VI – SCHEDULE OF REQUIREMENTS***

**(Total Column, Page 63 of the Bidding Documents)**

|  |  |
| --- | --- |
| **ORIGINAL/UNAMENDED** | **AMENDMENTS/REVISIONS** |
| **TOTAL** | **TOTAL** |
| ***Seven Million Six Hundred Fifty Thousand Six Hundred Sixty Two Pesos and 64/100 (Php. 7,650,662.64)*** | * + 1. ***Seven Million Six Hundred Fifty One Thousand Thirteen Pesos and 29/100 (Php. 7,651,013.29)*** |

**SECTION VII TECHNICAL SPECIFICATIONS**

**(Item 4 on Obligations and Responsibilites for PPA, PMO Misamis Oriental/Cagayan de Oro in the Terms of Reference, Page 67 of the Bidding Documents)**

|  |  |
| --- | --- |
| **ORIGINAL/UNAMENDED** | **AMENDMENTS/REVISIONS** |
| xxx---xxx---xxx  4. PMO MO/C shall allocate the total amount of ***Seven Million Six Hundred Fifty Thousand Six Hundred Sixty Two Pesos and 64/100 (Php. 7,650,662.64)*** over the payments of the services rendered by technical and administrative support personnel deployed thereat by the winning Manpower Service Provider/Contract which composed of the following:   1. Basic Salary 2. Social Security System (SSS) 3. PhilHealth 4. Home Development Fund (HDMF) 5. Employee Compensation (EC) 6. 13th Month Pay 7. Administrative Cost 8. Value Added Tax (VAT) and other government taxes   xxx---xxx---xxx | xxx---xxx---xxx 4. PMO MO/C shall allocate the total amount of ***Seven Million Six Hundred Fifty One Thousand Thirteen Pesos and 29/100 (Php. 7,651,013.29)*** over the payments of the services rendered by technical and administrative support personnel deployed thereat by the winning Manpower Service Provider/ Contract which composed of the following:  1. a. Basic Salary 2. b. Social Security System (SSS) 3. c. PhilHealth 4. d. Home Development Fund (HDMF) 5. e. Employee Compensation (EC) 6. 13th Month Pay 7. f. Administrative Cost 8. g. Value Added Tax (VAT) and other government taxes   xxx---xxx---xxx |

**SUPPLEMENTAL BID BULLETIN NO. TASP-02-2018**

***Amendment/Revision of the Applicable Amount for the Bid Security to Correspond with the New Approved Budget for the Contract (ABC) in effect of the recomputation of the Cost Requirements adopting the Philhealth Contribution for Employed Members with a monthly basic salary of P 10,000.00 and below.***

In consonance with the duly approved Revised Cost Requirements for Outsourced Personnel, the corresponding amount for bid security are accordingly revised and amended as follows, thus:

1. The amount of ***Php. 153,020.27 or 2% of ABC****,* if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit
2. The amount of ***Php. 382,550.66 or 5% of ABC****,* if bid security is in Surety Bond;

***SECTION III - BID DATA SHEET***

**(ITB Clause 18.1 of the Bid Date Sheet, Page 43 of the Bidding Documents)**

|  |  |  |  |
| --- | --- | --- | --- |
| **ORIGINAL/UNAMENDED** | | **AMENDMENTS/REVISIONS** | |
| **ITB Clause** |  | **ITB Clause** |  |
| 18.1 | The bid security shall be in the following amount:   1. The amount of Php. ***Php. 153,013.25*** or *2% of ABC,* if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; 2. The amount of Php. **382,533.13** or *5% of ABC,* if bid security is in Surety Bond.   *xxx---xxx---xxx* | 18.1 | The bid security shall be in the following amount:   1. The amount of ***Php. 153,020.27 or 2% of ABC****,* if bid security is in cash, cashier’s/manager’s check, bank draft/ guarantee or irrevocable letter of credit; 2. The amount of ***Php. 382,550.66 or 5% of ABC****,* if bid security is in Surety Bond.   *xxx---xxx---xxx* |

**SECTION VIII – BIDDING FORMS**

**(Par. VIII of the Important Reminders for the Pre-Bid Conference, Page 74 of Bidding Documents)**

|  |  |
| --- | --- |
| **ORIGINAL/UNAMENDED** | **AMENDMENTS/REVISIONS** |
| xxx---xxx---xxx   1. The bidder may opt to use any of the following bid security which has a validity of 120 c.d.   The bid security shall be in the following amount:   1. The amount of Php. ***Php. 153,013.25*** or 2% of ABC, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; 2. The amount of Php. **382,533.13** or 5% of ABC, if bid security is in Surety Bond; or   xxx---xxx---xxx | xxx---xxx---xxx   1. The bidder may opt to use any of the following bid security which has a validity of 120 c.d.   The bid security shall be in the following amount:   1. The amount of ***Php. 153,020.27 or 2% of ABC***, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; 2. The amount of ***Php. 382,550.66 or 5% of ABC***, if bid security is in Surety Bond; or   xxx---xxx---xxx |

**SUPPLEMENTAL BID BULLETIN NO. TASP-03-2018**

***Amendment/Revision of the Working Capital in the Terms of Reference to Correspond with the New Approved Budget for the Contract (ABC) in effect of the recomputation of the Cost Requirements adopting the Philhealth Contribution for Employed Members with a monthly basic salary of P 10,000.00 and below.***

In consonance with the duly approved Revised Cost Requirements for Outsourced Personnel, which resulted to the new New Approved Budget for the Contract (ABC), the applicable amount for the required working capital for the winning bidder is accordingly revised and amended from **Three Million Eight Hundred Twenty Five Thousand Three Hundred Thirty One Pesos & 32/100 (Php. 3,825,331.32)** to **Three Million Eight Hundred Twenty Five Thousand Five Hundred Six Pesos & 65/100 (Php. 3,825,506.65)** thus:

**SECTION VII TECHNICAL SPECIFICATIONS**

**(Item 4 on Qualification of Bidders in the Terms of Reference, Page 66 of the Bidding Documents)**

|  |  |
| --- | --- |
| **ORIGINAL/UNAMENDED** | **AMENDMENTS/REVISIONS** |
| xxx---xxx---xxx  4. Must have a working capital (working capital equivalent to total current assets less total current liabilities) requirements of at least **Three Million Eight Hundred Twenty Five Thousand Three Hundred Thirty One Pesos & 32/100 (Php. 3,825,331.32)** necessary to finance operations for three (3) months inclusive of salaries and benefits, otherwise, concern bidder may be considered ineligible to participate in this bidding;  xxx---xxx---xxx | xxx---xxx---xxx  4. Must have a working capital (working capital equivalent to total current assets less total current liabilities) requirements of at least ***Three Million Eight Hundred Twenty Five Thousand Five Hundred Six Pesos & 65/100 (Php. 3,825,506.65)*** necessary to finance operations for three (3) months inclusive of salaries and benefits, otherwise, concern bidder may be considered ineligible to participate in this bidding;  xxx---xxx---xxx |

**SUPPLEMENTAL BID BULLETIN NO. TASP-04-2018**

***Amendment of Cost Requirement for Financial Offer per Position of the following Positions, namely:***

***Mechanic Helper ……………. “Annex 14”***

***Plumber C ……………………. “Annex 15”***

***Utility Worker ……………….. “Annex 21”***

This bid bulletin entirely amends and/or revises Annexes 14, 15 & 21, respectively.

**Original/Unamended**



**Amendments/Revisions**



**Original/Unamended**



**Amendments/Revisions**



**Original/Unamended**



**Amendments/Revisions**



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**SUPPLEMENTAL BID BULLETIN NO. TASP-05-2018**

***Amendment/Revision of the Checklist of Requirements to be submitted by the Bidder during the Opening of Bids, particularly, in the TECHNICAL COMPONENT (ENVELOPE 1)***

**SECTION VIII – BIDDING FORMS**

**(ANNEX 1 CHECKLIST OF REQUIREMENTS)**

**Original/Unamended**

**ANNEX 1**

**PMO MO/C BIDS AND AWARDS COMMITTEE FOR THE**

**PROCUREMENT OF GOODS AND SERVICES**

**CHECKLIST OF REQUIREMENTS**

Name of Project : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Bidder : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TECHNICAL COMPONENT (ENVELOPE 1)**

1. **Eligibility Documents**

**Class “A” Documents**

1. PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 23.1 of the IRR, provided, that the winning bidder shall register with the PhilGEPS in accordance with section 37.1.4 of the IRR.
2. Statement of prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (*Annex 5*)  
     
   Statement of the Bidder’s SLCC similar to the contract to be bid, in accordance with ITB Clause 5.4, within the relevant period as provided in the BDS.
3. The prospective bidder’s computation of its Net Financial Contracting Capacity (NFCC) (*Annex 6*). The values of the bidder’s current assets and current liabilities shall be based on the data submitted to the BIR through its Electronic Filing and Payment System (EFPS), or CLC in accordance with ITB Clause 5.5 (*Annex 7*); and

**Class “B” Document**

1. If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR.
2. **Technical Documents**
3. Bid Security in the prescribed form, amount and validity period, or Bid Securing Declaration.
4. Technical Proposal, to include the required documents specified in the Terms of Reference and Delivery Schedule.

1. Omnibus Sworn Statement by the prospective bidder or its duly authorized representative in the form prescribed by the GPPB with attached duly notarized Secretary’s Certificate issued by the corporation.

**FINANCIAL COMPONENT (ENVELOPE 2)**

1. Financial Proposal (Annex 3)
2. Cost Requirement – “Summary of Financial Proposal” (Annex 9)
3. Cost Requirement – “Financial Offer Per Position” (Annex 10 to Annex 22)

**Amendments/Revisions**

**ANNEX 1**

**PMO MO/C BIDS AND AWARDS COMMITTEE FOR THE**

**PROCUREMENT OF GOODS AND SERVICES**

**CHECKLIST OF REQUIREMENTS**

Name of Project : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Bidder : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TECHNICAL COMPONENT (ENVELOPE 1)**

1. **Eligibility Documents**

**Class “A” Documents**

1. PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 23.1 of the IRR, provided, that the winning bidder shall register with the PhilGEPS in accordance with section 37.1.4 of the IRR.
2. Statement of prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (*Annex 5*)

Statement of the Bidder’s SLCC similar to the contract to be bid, in accordance with ITB Clause 5.4, within the relevant period as provided in the BDS.

1. The prospective bidder’s computation of its Net Financial Contracting Capacity (NFCC) (*Annex 6*). The values of the bidder’s current assets and current liabilities shall be based on the data submitted to the BIR through its Electronic Filing and Payment System (EFPS), or CLC in accordance with ITB Clause 5.5 (*Annex 7*); and
2. **The prospective biders’s Audited Financial Statements, showing, among others, the prospective bidder’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than (2) years from the date of bid submission.**

**Class “B” Document**

1. If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR.
2. **Technical Documents**
3. Bid Security in the prescribed form, amount and validity period, or Bid Securing Declaration.
4. Technical Proposal, to include the required documents specified in the Terms of Reference and Delivery Schedule.

1. Omnibus Sworn Statement by the prospective bidder or its duly authorized representative in the form prescribed by the GPPB with attached duly notarized Secretary’s Certificate issued by the corporation.

**FINANCIAL COMPONENT (ENVELOPE 2)**

1. Financial Proposal (Annex 3)
2. Cost Requirement – “Summary of Financial Proposal” (Annex 9)
3. Cost Requirement – “Financil Ofer Per Postion” Annex 10 to Annex 22)

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For your information and guidance.

**(SIGNED)**

**RUBY MARIA O. GUMAPON**

Chairperson, BAC-PGS