

REQUEST FOR QUOTATION

NAME OF SUPPLIER:

OFFICE ADDRESS :

QUOTATION NO.: 0167-2019

DATE PREPARED: 8/21/19

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

NOTE:

1. All entries must be handwritten or typewritten
2. Delivery period within 30 calendar days.
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 30 calendar days
5. G-EPS registration certificate shall be attached upon submission of the quotation
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Sealed/Unsealed canvass/quotation shall be accepted
8. All prospective bidders shall submit Mayor's/Business permit, PhilGEPS registration number during the opening of RFQ.
9. Only RFQ, if submitted personally, with the duly notarized Special Power of Attorney or Secretary's Certificate shall be accepted.

RAINDY B. VILLARTE

Actg. Supervising Supply Officer

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	PRICE/ UNIT	TOTAL AMOUNT
36	INK CART, EPSON C13T664100 (T6641), Black	30	bottle		
37	INK CART, EPSON C13T664200 (T6642), Cyan	10	bottle		
38	INK CART, EPSON C13T664300 (T6643), Magenta	10	bottle		
	xxx nothing follows xxx				
	APPROVED BUDGET FOR CONTRACT: PHP 110,000.00				

Brand and Model :

Warranty :

Delivery Period:

Price Validity:

noted above.

PRINTED NAME/SIGNATURE

TEL NO. / CELLPHONE NO.

DATE

Canvassed by: _____

Date canvassed : _____