PHILIPPINE PORTS AUTHORITY - PORT MANAGEMENT OFFICE OF NEGROS OCCIDENTAL/BACOLOD/BANAGO/BREDCO

INSTRUCTION FOR SUBMISSION OF PRICE QUOTATION

Name of Project : **Maintenance of R.C. Deck of Admin Building**

Location : Port of San Carlos, San Carlos City, Negros Occidental

Scope of Works_:_____I. Maintenance of R.C. Deck of Admin. Building
1.01. Mobilization/Demobilization and Clearing
1.02. Removal Works
1.03. Surface Preparation
1.04. Crack Sealing
1.05. Glass Fiber Application
1.06. Painting Works

Equipment Required: 1 unit Angle Grinder

I. Bidders shall submit to the Bids and Awards Committee, through the Secretariat, their price quotation on or before the published deadline. Price Quotation submitted/received after the published deadline shall be marked **"LATE"** and shall not be accepted.

II. Bidders shall submit their quotation/proposals using the specified Price Quotation Form in a **sealed envelope.**

III. The sealed envelope shall contain the following documents:
1. Request for Quotation/Canvass Form;
2. Valid PCAB License;
3. DTI Business Name Registration or SEC Registration;
4. Valid and Current Mayor's Permit;
5. Valid and Updated PhilGEPS Registration Certificate;
6. Current Tax Clearance Certificate;
7. Duly Accomplished Bid Form (RA 12009 Format);
8. Omnibus Sworn Statement/Eligibility Declaration (RA 12009), notarized;
9. Bill of Quantities
10. Summary of Materials, Labor, and Equipment
11. List of Equipment, either owned or leased and or has under Purchase Agreement to used for the execution of the project.

IV. Bidders shall submit their quotations/proposals using the supplied Price Quotation Form. Bidders must use and properly accomplish all supplied forms without alterations to their format. Substitute forms shall not be accepted. Bidders shall fill out all the supplied forms legibly and shall likewise attach clear and legible copies of supporting documents. Any valid signed or initiated by the authorized signatory.

V. The quotation/proposal except for unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder.

VI. For the clarification regarding the above instructions, please visit or call the Contact Person/s indicated in the Request for Quotation.