

December 1, 2021

The Acting Port Manager  
PPA-PMO Masbate  
Port Area, Masbate City

Attention :   **The Chairperson**  
                  **Bids and Awards Committee**

Sir:

In accordance with your request for quotation for the project, **MAINTENANCE OF PHYSICAL FACILITIES, PORT OF MASBATE CITY (Contract No. MSB 2102)** and subject to all the conditions hereof, We/I propose to accomplish all necessary works and all necessary plant/equipment, tools, appliances, consumable stores, fuel, labor and materials, to complete the works at our/my own expense at the following prices in the Philippine Currency:

BILL NO.	DESCRIPTION	TOTAL AMOUNT
1	Baseport Office Flooring (Bedding, concreting, and tilework)	
2	Transfer of Panel Boards from the On-going POB Construction Site to the Power House	
3	Pedestal Masonry Patch	
4	Painting of High Mast	
TOTAL ESTIMATED COST (Including VAT)		
AMOUNT IN WORDS:		

Note : Total amount in accordance with prices quoted in the Bill of Quantities

1. Quantities are approximate only and are to be used for comparison of bids. Actual quantities will be as needed in the field and as ordered by the Engineer.
2. Contractor’s quotations shall be inclusive of required taxes.
3. All pages of the proposal should be signed by the bidder.
4. Erasures or corrections in the proposal should be initialed by the bidder’s authorized signatory.

We/I make this proposal with adequate knowledge of the kind, quantity and quality of the materials, services and scope of the work required. If our proposal is accepted we/I will, after receiving the Notice of Award, enter into Contract within Seven Days (7) days from the receipt of such Notice of Award.

We/I shall commence works within seven (7) calendar days from the issuance of Notice to Proceed and complete the works in accordance with the plans and the Bid Documents within thirty (30) calendar days.

We/I understand that the authority may order additions to or deletions from the scope of work As specified if necessary.

Enclosed is our Bid Securing Declaration to guarantee our acceptance of the Contract and our delivery of the Performance Bond as required.

Enclosed herewith are the detailed estimates and computations of the cost of all items of work enumerated above.

All provisions contained in the contract affected by the acceptance of this Proposal shall extend to and be binding upon the successors of the parties hereto.

Very truly yours,

(Signature of the Authorized Signing Official)

Business Name	:	_____
Address	:	_____
Full Name of Authorized Signing Official	:	_____
Position of the Authorized Signing Official	:	_____