

December 9, 2025

The Port Manager

Philippine Ports Authority
Port Management Office of Bicol
Regional Center, Rawis, Legazpi City

Attention : **The Chairperson**
Bids and Awards Committee

Madam:

In accordance with your advertisement inviting proposals for the **EMERGENCY MAINTENANCE OF SEPTIC VAULT AND PORT LIGHTING SYSTEM, PORT OF VIRAC, CATANDUANES (CONTRACT NO. MPF-BCL-13-2025)** subject to the condition hereof, I/We propose to complete all the necessary works, all necessary plant/equipment, tools, appliances, consumable stores, fuel, labor and materials, to complete the works at our/my own expense at the following prices in Philippine Currency:

BILL NO.	DESCRIPTION	BID AMOUNT (Php)
1	GENERAL EXPENSES	
1.01	Mobilization/Demobilization	
2	FIELD OFFICE	
2.01	Removal of Concrete Cover of Existing Septic Vault	
2.02	Excavation and Backfilling Works for New Septic Vault	
2.03	Supply, Install and Compact 100mm Thk Gravel Bedding	
2.04	Supply and Install Steel Reinforcement for New Septic Vault	
2.05	Supply and Install 3,500psi Concrete for New Septic Vault with Fittings and Pavement for the removed Concrete Cover	
3	PORT LIGHTING SYSTEM	
3.01	Removal and Disposal of Damaged Lighting Fixtures and other Obstruction	
3.02	Removal and Disposal of Existing Concrete Pavement	
3.03	Supply and Place 3,500psi Concrete for Underground Ducting	
3.04	Supply and Install Protective Devices	

3.05	Supply and Install Electrical Wire and Cables	
3.06	Supply and Install Conduit Pipes including Fittings	
3.07	Supply and Install 200W Floodlight	
AMOUNT IN WORDS:		

1. Quantities are approximate only and are to be used for comparison of bids. Actual quantities will be as needed in the field and as ordered by the Engineer.
2. Contractor's bid prices shall be inclusive of required taxes.
3. All pages of the proposal should be signed by the bidder.
4. Erasures or corrections in the proposal should be initialed by the bidder's authorized signatory.

We/I make this proposal with adequate knowledge of the kind, quantity and quality of the materials, services and scope of the work required. If our proposal is accepted we/I will, after receiving the Notice of Award, enter into Contract within Two (2) days from receipt of such Notice of Award.

We/I shall commence work within seven (7) calendar days from the issuance of the Notice to Proceed and complete the works in accordance with the plans and the Bid Documents within Forty One (41) calendar days.

I understand that the Authority may order additions to or deletions from the scope of work as specified, if necessary.

Enclosed herewith are the detailed estimates and computations of the cost of all items of work enumerated above.

All provisions contained in the contract affected by the acceptance of this Proposal shall extend to and be binding upon the successors of the parties hereto.

Very truly yours,

Authorized Signatory

For : _____

Business Name of Bidder : _____

Address of Bidder : _____

Full Name of Person Signing : _____

Position/Title : _____