

PRICE QUOTATION FORM

Date: _____

DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC
Philippine Ports Authority
Port Management Office of Bicol
Regional Government Center,
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ) for the Procurement of Various Office Supplies Not Available at DBM-Procurement Service for PMO Bicol use, we hereby submit our quotation corresponding to your requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	100	pc	Ballpen 0.5-0.7 mm black, retractable		
2	100	pc	Ballpen 0.5 - 0.7 mm blue, retractable		
3	100	pc	Ballpen 0.5- 0.7 mm black with cord		
4	3	pack	Folder with tagboard legal (100 pcs/pack)		
5	1	ream	Bond Paper A3 80gsm		
6	70	roll	Transparent tape, 1" tape		
7	2	box	Envelope documentary Legal (500 pcs per box)		
8	10	box	Metal Paper Fastener 7cm x 20cm long (50sets per box)		
9	10	box	Metal Paper Fastener 7cm x 5cm long (50sets per box)		
10	100	pc	Signpen blue, 0.7mm needle tip, liquid/gel		
11	2	pack	PVC cover, A4 (200 micron)		
12	15	pc	Dating and Stamping		
13	60	pack	Battery, dry cell, AA (2 blister per pack)		
14	60	pack	Battery, dry cell, AAA (2 blister per pack)		
15	10	pc	Stamp pad big size		
16	2	pack	Plastic Laminating Film 250 mic legal (100 sheet per pack)		
17	4	pc	HP-680 Black ink		
18	2	pc	HP-680 Colored ink		
19	20	pc	LQ-310 Epson Ribbon		
20	25	pc	Epson T6641, black ink		
21	25	pc	Epson BK 003 Black ink		
22	16	pc	Epson BK 003 Cyan ink		
23	16	pc	Epson BK 003 Magenta ink		
24	16	pc	Epson BK 003 Yellow ink		
25	5	pc	Epson BK 001 Black ink		
26	8	pc	Epson BK 001 Cyan ink		
27	8	pc	Epson BK 001 Magenta ink		
28	8	pc	Epson BK 001 Yellow ink		
29	25	pc	Brother (BT D100 BK) ink		
30	15	pc	Brother (BT D100 Cyan) ink		
31	15	pc	Brother (BT D100 Magenta) ink		
32	15	pc	Brother (BT D100 Yellow) ink		
Total Amount (In Php)					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

Name/Position/Signature of Authorized Representative

Company Name

Company Address

Contact Number

Email Address