

PRICE QUOTATION FORM

Date: _____

DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC
Philippine Ports Authority
Port Management Office of Bicol
Regional Government Center,
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the **Procurement of Various Office Supplies Not Available at DBM-Procurement Service for PMO Bicol use**, we hereby submit our quotation corresponding to your requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	3	pc	HP-680 Black Ink		
2	800	pc	Ballpen 0.7 mm black, retractable		
3	8	pc	Brother MFC T920 DW (BT 5000M Magenta) Ink		
4	8	pc	Brother MFC T920 DW (BT 5000M Cyan) Ink		
5	25	pc	Brother MFC T920 DW (BT D60 BK) Ink		
6	10	pc	Epson BK 001 Yellow Ink		
7	10	pc	Epson BK 001 Magenta Ink		
8	10	pc	Epson BK 001 Cyan Ink		
9	60	pc	Epson BK 001 Black Ink		
10	10	pc	Epson BK 003 Yellow Ink		
11	10	pc	Epson BK 003 Magenta Ink		
12	10	pc	Epson BK 003 Cyan Ink		
13	60	pc	Epson BK 003 Black Ink		
14	10	pc	LQ-310 Epson Ribbon		
15	2	pc	HP-680 Colored Ink		
16	2	pc	Computer Keyboard (wired USB)		
17	20	pc	Epson T6641, black Ink		
18	2	pc	Magnifying glass higher magnification (5-10 times) with 4" diameter		
19	1	pc	Cork board 4x6 ft		
20	5	pack	Photo paper (10 sheet / pack)		
21	1	pack	Construction Paper assorted color 80gsm (250 sheets per pack)		
22	48	pc	Multimark permanent pen S		
23	6	ream	Bond Paper A3 80gsm		
24	1	pack	Plastic Laminating Film 250 mic legal (100 sheet per pack)		
25	18	box	Rubber band (small)		
26	8	box	Rubber band (big)		
27	24	pc	Marker whiteboard black		
28	24	pc	Marker whiteboard blue		
29	24	pc	Marker permanent blue		
30	24	pc	Marker permanent black		

31	400	pc	Envelope documentary Legal		
32	15	pc	Binder Ring 1" black (84 holes)		
33	15	pc	Binder Ring 3/4" black (84 holes)		
34	5	pc	Binder Ring 1/2"black (84 holes)		
35	20	Bot	Stamp pad ink 30ml,purple		
36	20	Box	Clip, Backfold, 32mm		
37	40	pc	Data file box (12 cm x 24 cm)		
38	40	pack	Battery, dry cell, AAA (2 blister per pack)		
39	40	pack	Battery, dry cell, AA (2 blister per pack)		
40	48	roll	Packing Tape, 2"		
41	40	bot	Glue Multi-Purpose Non toxic (130ml)		
42	1	pack	PVC cover, long (200 mic)		
43	48	roll	Masking Tape, 1"		
44	96	roll	Transparent tape, 1" tape		
45	6	pc	Stapler heavy duty big for no. 35 wire		
46	250	pc	Signpen blue, 0.7mm neddle tip, liquid/gel		
47	25	pc	Philippine Flag Fabric/Embroidered 3 ft x 5 ft		
48	30	pc	Metal Paper Fastener 7cm x 5cm long (50sets per box)		
49	20	pc	Metal Paper Fastener 7cm x 20cm long (50sets per box)		
50	20	pack	Vinyl Inkjet Sticker waterproof A4 Size for Label & Stickers (20 sheet per pack		
51	60	pack	Sticker paper Long (glossy) (10 sheet/pack)		
52	1	ream	Specialty paper long, light yellow watermarked laid paper 90gsm		
53	3	pack	Folder expanding legal (100 pcs per pack)		
54	6	pack	Folder with tab legal (100 pcs/pack)		
55	800	pc	Ballpen 0.7 mm blue, retractable		
56	8	pc	Brother MFC T920 DW (BT 5000M Yellow) Ink		
	Total Amount (in Php)				

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

Name/Position/Signature of Authorized Representative

Company Name

Company Address

Contact Number

Email Address