PHILIPPINE PORTS AUTHORITY
Port Management Office of Zamboanga del Norte
Port Area, Dapitan City

Standard Form Number: SF-GOOD-60
Revised on May 24, 2004

REQUEST FOR QUOTATION

NAME OF SUPPLIER:
OFFICE ADDRESS :

QUOTATION NO.: 408-2020
DATE PREPARED: 08 December, 2020

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

RANDY B. VILLARTE
Supervising Supply Officer

NOTE:

1. All entries must be handwtitten or typewritten
2. ***Delivery period within __10_____ calendar days.***
3. ***Warranty shall be for a period of one (1) year from the date of acceptance of the delivered items. The obligation for the warranty shall be covered by either retention money or special bank guarantee in an amount equivalent to 1% of the contract price. The said shall shall only be released after the lapse of the warranty period.***
4. Price validity shall be for a period of __30_____ calendar days
5. Bidders shall submit original brochures showing certifications of the product being offered.
6. Sealed canvass/quotation shall be accepted.
7. ***All prospective bidders shall submit Mayor's/Business permit, PhilGEPS registration number and Omnibus Sworn Statement during the opening of sealed RFQ.***
8. Only RFQ, if submitted personally, with the duly notarized Special Power of Attorney or Secretary's Certificate shall be accepted.

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	PRICE/ UNIT	TOTAL AMOUNT
	SUPPLY, DELIVERY AND INSTALLATION:				
1	SNEEZE GUARD, ACRYLIC, 156CM X 90CM (ADMIN MANAGER)	1			
2	SNEEZE GUARD, ACRYLIC, 160CM X 90CM (FINANCE MANAGER)	1			
3	SNEEZE GUARD, ACRYLIC, 156CM X 90CM (ESD MANAGER)	1			
4	SNEEZE GUARD, ACRYLIC, 160CM X 90CM (PSD MANAGER)	1			
5	SNEEZE GUARD, ACRYLIC, 180CM X 90CM (PPD MANAGER)	1			
	XXX NOTHING FOLLOWS XXX				
	APPROVED BUDGET FOR CONTRACT:				
	PHP 75,000.00				

Brand and Model :
Warranty :

Delivery Period:
Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
PRINTED NAME/SIGNATURE

_____
TEL NO. / CELLPHONE NO.

_____
DATE

Canvassed by: _____
Date canvassed : _____