

## REQUEST FOR QUOTATION

NAME OF SUPPLIER:

OFFICE ADDRESS

QUOTATION NO.: 0334-19

DATE PREPARED: 11/8/2016

Please quote your lowest price on the items listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than

**NOTE**

1. All entries must be handwritten or typewritten
2. Delivery period within 30 calendar days
3. Warranty shall be for a period of six (6) months for supplies & materials, one (1) year for equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period of 30 calendar days
5. G-EPS registration certificate shall be attached upon submission of the quotation
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Sealed canvass/quotation shall be accepted
8. All prospective bidders shall submit Mayor's/Business permit, PhilGEPS registration number during the opening RFQ
9. Only RFQ, if submitted personally, with the duly notarized Special Power of Attorney of Secretary's Certificate shall be accepted

RANDY B VILLARTE  
Supervising Supply Officer

[illegible]

Brand and Model

### Warranty

Delivery Period

**Price Validity**

noted above.

PRINTED NAME/SIGNATURE

TEL NO. / CELLPHONE NO.

DATE \_\_\_\_\_

Canvassed by: \_\_\_\_\_

Date canvassed: