

## REQUEST FOR QUOTATION

NAME OF SUPPLIER:  
OFFICE ADDRESS:

QUOTATION NO.: 0332-19  
DATE PREPARED: 11/8/2019

Please quote your lowest price on the items listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_

### NOTE:

- All entries must be handwritten or typewritten.
- Delivery period within 30 calendar days.
- Warranty shall be for a period of six (6) months for supplies & materials; one (1) year for equipment, from date of acceptance by the procuring entity.
- Price validity shall be for a period of 30 calendar days.
- G-EPIS registration certificate shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product being offered.
- Sealed canvass/quotation shall be accepted.
- All prospective bidders shall submit Mayor's/Business permit, PhilGEPS registration number during the opening RFQ.
- Only RFQ, if submitted personally, with the duly notarized Special Power of Attorney of Secretary's Certificate shall be accepted.

  
RANNEY B. VILLARTE  
Supervising Supply Officer

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	PRICE/UNIT	TOTAL AMOUNT
	<b>SUPPLY AND DELIVERY OF THE FOLLOWING OFFICE FURNITURES AND FIXTURES:</b>				
1	CHAIR, MONOBLOC, BEIGE, with backrest, w/o armrest	74	UNIT		
2	CHAIR, Visitor, without armrest, high quality, chrome plated metal frame, full mesh type, black, tied base	12	UNIT		
3	CHAIR, Clerical, swivel, gaslift, with armrest, black, mesh backrest, pu leather seat	15	UNIT		
4	CHAIR, Executive, high back, swivel, gaslift with armrest, black MESH BACKREST, PU LEATHER SEAT	16	UNIT		
5	GANG CHAIR - 4 Seater Materials: Legframes are steel with chrome plated finish. Beam section is top quality steel powder coated. 150kg weight rating per seat. Leatherette Seat & Back Dimension: W233 68xD63 5x H81 25cm	20	UNIT		
6	STEEL FILE CABINET, VERTICAL, Clean/smooth finish, gray/beige, 4 drawers, with lock on each drawers, good quality	9	UNIT		
7	LOCKER STEEL, Single door, with hanger, adjustable shelf, dual lock, with ID slot, with ventilation. Dimension: H1800xW300xD450 mm	10	UNIT		
8	Mobile Pedestal, 3 drawers, steel, smooth finish, gray/beige, with lock, good quality	1	UNIT		
9	STEEL RACK - 5 Tier Steel Rack Shelving h1800 x w900 x d400 mm Item Material 1. KD structure 1 PC/CTN 2. 5 adjustable shelves. Adjustable shelves Loading capacity for each shelf is 80kg	6	UNIT		
10	TABLE, MONOBLOC, BEIGE, HIGH QUALITY, BRANDED	4	UNIT		
11	TABLE, CLERICAL, 120CM X 90CM X 75CM, DARK BROWN FINISH, STEEL BASE/LEG, PER SAMPLE	12	UNIT		