



REQUEST FOR QUOTATION

The Philippine Port Authority, PMO - Zamboanga del Norte, through its Bids and Awards Committee, invites suppliers to submit quotation for the Shopping of **PROCUREMENT OF 4th QUARTER OFFICE SUPPLIES CY 2025** in accordance with Section 52.1b of the Implementing Rules and Regulation of Republic Act No. 9184.

The quotations that exceed the Approved Budget for the Contract (ABC) of **One Hundred Thirty Nine Thousand Six Hundred Sixty Four Pesos only (Php 139,664.00)** will be automatically rejected during the opening of price quotation, in accordance with Section 30.2 of the Implementing Rules and Regulations of Republic Act No. 9184.

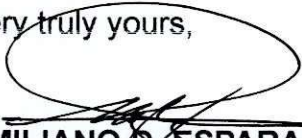
In this regard, prospective bidders shall submit sealed bid envelope together with the following documents:

1. Invitation (duly received): for Bonafide Suppliers or Request for Quotation (PhilGEPS copy): for Walk-in Suppliers;
2. Bid Proposal (see attached form);
3. Detailed Cost of Items (see attached form);
4. PhilGEPS Registration of Suppliers; and
5. Business Permit.

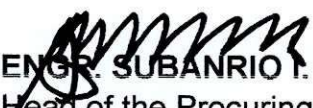
Procurement Activity	Schedule		
	Time	Date	Venue
Submission and Opening of Bids	9:00 AM	November 03, 2025	Office of the Port Manager, Port of Dapitan, San Vicente, Dapitan City, Zamboanga del Norte

The BAC Technical Working Group will evaluate each bid based on the completeness of the required documents, using a non-discretionary "pass/fail" criterion. Documents that are complete will be rated as "passed", while any bid missing required documents or deemed incomplete will be marked as "failed". Non-compliance may result to disqualification.

Very truly yours,


EMILIANO D. ESPARAGUERA III
Chairperson, Bids and Awards Committee
Port Management Office – Zamboanga del Norte

Noted by:


ENGR. SUBANRIO T. LIM
Head of the Procuring Entity