



REQUEST FOR QUOTATION

The Philippine Ports Authority - PMO Zamboanga del Norte, through its Bids and Awards Committee (BAC), invites interested contractors to submit quotations for the Small Value Procurement Projects (**see attached Annex A**) pursuant to Section 34 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 12009.

In this regard, interested contractors are hereby required to comply with the following requirements:

A. FOR BONAFIDE CONTRACTORS

Bonafide contractors shall submit the following bidding documents:

1. Invitation to Bonafide Contractors (duly received);
2. Bid Proposal (see attached form);
3. Detailed Items of Work (see attached form); and
4. Omnibus Sworn Statement.

Note: Bonafide contractors shall ensure that all eligibility documents on file with this Office are updated, valid, and current at the time of the opening of quotations.

B. FOR WALK-IN/ PROSPECTIVE CONTRACTORS

Walk-in or prospective contractors shall submit a sealed bid envelope together with the complete requirements for accreditation and bidding documents, as follows:

1. Invitation to Bid (PhilGEPS copy);
2. Bid Proposal (see attached form);
3. Detailed Items of Work (see attached form);
4. PCAB License and Registration (Small B - Port, Harbor, and Offshore Engineering);
5. PhilGEPS Registration of Contractors;
6. Mayor's/Business Permit;
7. Income/ Business Tax Return (Above 500K);
8. Omnibus Sworn Statement;
9. Registration Certificate (SEC/DTI);
10. Tax Clearance; and
11. Audited Financial Statements.

Note: Walk-in/prospective contractors shall be subject for post-qualification prior to award of contract.

Procurement Activity	Schedule		
	Time	Date	Venue
Submission of Bids	9:00 AM	OCT 19 2026	Office of the Port Manager, 2 nd Floor Administration Building, Port of Dapitan, San Vicente, Dapitan City, Zamboanga del Norte
Opening of Bids	2:00 PM	OCT 19 2026	Conference Room, 3 rd Floor Administration Building, Port of Dapitan, San Vicente, Dapitan City, Zamboanga del Norte

The contract shall be awarded to the Lowest Calculated Responsive Bidder (LCRB) who was determined as such during the opening of bids. Quotations that exceed the Approved Budget of Contract (ABC) shall be automatically rejected during the opening of bids, in accordance with Section 60 of the Implementing Rules and Regulations of Republic Act No. 12009.

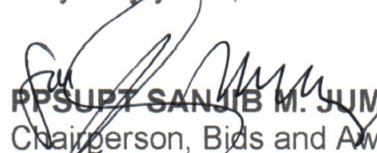
The BAC Technical Working Group shall evaluate each bid based on the completeness of the required documents, using a non-discretionary "pass/fail" criterion. Bids with complete documentary requirements shall be rated as "passed", while those with missing or incomplete documents shall be rated as "failed". Non-compliance with any of the required documents may result in disqualification.

For further information, please refer to:

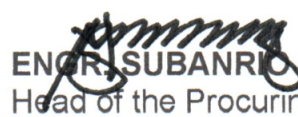
PPA PMO-Zamboanga del Norte

Port Area, San Vicente, Dapitan City, Zamboanga del Norte
pmozdn@ppa.com.ph

Very truly yours,


RPSUPT SANJIB M. JUMAANI
Chairperson, Bids and Awards Committee
Port Management Office – Zamboanga del Norte

Noted by:


ENGR. SUBANRIO J. LIM
Head of the Procuring Entity