

RFQ - PG. 21 - 201916

R.T. Lim Boulevard
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PMO-ZAMBOANGA

REQUEST FOR QUOTATION

1. The Philippine Ports Authority, Port Management Office – Zamboanga (PPA, PMO-Zamboanga), through its Bids and Awards Committee for the Procurement of Goods and Services (BAC-PG), will undertake Procurement through Small Value Procurement for the “One (1) Lot Supply of Labor and Materials for the fabrication of various office furnitures and fixtures for PM’s Quarter and Traveler’s Hub Port of Zamboanga in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act no. 9184.
 - a. Scope of Work: One (1) Lot Supply of Labor, Materials for the fabrication of the following:
 - 1.) One (1) Unit Cabinet, Hanging, Wooden L-Type with the following specifications:

Sizes: 2.00 (L) x 0.60 (H) x .30(W) meters (Section A) and
1.40 (L) x 0.60 (H) x .30(W) meters (Section B)

Color: Natural Varnish (Heat resistant)

Thickness of Glass : 1/8” Clear Glass

Type of Wood : Hard Wood , moulding (with curving)
 - 2.) One (1) Unit Divider, Wooden with open shelves with the following specifications:

Size: 2.44 (L) x 1.88 (H) x 0.46 (W) meters

Color : Natural Varnish (Heat Resistant)

Type of Wood: Hard Wood

Other : Four (4) pcs Ballcaster, 2”
 - 3.) Two (2) Set Bench, Wooden, Four (4) Seater, Size: 80(L) x 17 1/2(H) x 16(W) inches with detachable foam (2” thickness) and varnish finish.
 - b. Delivery Period: Within Sixty (60) Calendar Days upon receipt of applicable Purchase Order (PO)
 - c. PR Reference No.: 2016-477
 - d. Approved Budget for the Contract (ABC) – Php130,000.00
2. The duly accomplished Price Quotation Form (Annex “A”) and the certified true copy of the following documents must be placed in a sealed envelope and submitted in accordance with Item No. 3 hereof:
 1. Duly Accomplished Pre-Qualification State Form
 2. Valid Mayor’s Permit
 3. Certificate of Registration of Business Name (DTI/SEC or CDA)
 4. BIR- VAT or Non-Vat Registration Certificate
 5. Latest BIR Income Tax Return
 6. Certificate of Philgeps Registration

Non-submission of any of the above documentary requirements shall be a ground for disqualification.

The supplier(s) who had already submitted their eligibility documents may submit, in lieu of the above-stated documents, a "Certification" issued by the BAC-PG Chairperson, together with any lacking documentary requirement and the Accomplished Price Quotation Form – Annex "A" (sealed in a separate envelope).

3. All quotations may be submitted by mail, courier or hand carried not later than 10:00 a.m. of December 19, 2016 to the Supply Unit, 2nd Floor, Administration Building, Philippine Ports Authority, PMO – Zamboanga, R. T. Lim Blvd., Port Area, Zamboanga City, addressed to:

MR. EMILIANO M. ESPARAGUERA JR.

Chairperson, BAC – PG
Philippine Ports Authority
PMO – Zamboanga
Port Area, Zamboanga City

4. Quotations submitted after the deadline shall **NOT** be accepted; Price quotation in excess of the ABC shall be automatically disqualified.
5. All quotations shall be valid for a period of 30 days from the deadline of submission of quotations and shall be inclusive of the applicable 12% Value Added Tax (VAT).
6. The procurement shall be awarded to the supplier determined to have submitted the complete documentary requirements with the lowest calculated and responsive quotation.
7. Warranty on items delivered shall be for a minimum of One (1) year from date of acceptance by the end-user.
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative.
9. Prospective bidder shall be a duly licensed Filipino Citizen/Sole Proprietorship, Partnership, Corporation, Cooperative duly organized under the laws of the Philippines or a joint venture with at least sixty percent (60%) interest or outstanding capital stock belonging to Filipino Citizens.
10. PPA, PMO – Zamboanga reserves the right to reject any or all quotations at any time prior to award of the procurement without thereby incurring any liability to the affected proponents or to waive any minor defects therein and accept quotation as may be considered advantageous to the government.
11. For further inquiries, you may contact **MS. DARWISA J. LIPAYGO, Head, BAC – PG Secretariat**, Tel. No. (062) 991-2037 local 111.


EMILIANO M. ESPARAGUERA, JR.
Chairperson, BAC - PG

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