



REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

The Philippine Ports Authority, PMO – Zamboanga Bids and Awards Committee now invites suppliers/contractors to submit price quotations for the **One (1) Lot Supply of labor, materials and tools/equipment for the Maintenance of Staff House, Port of Margosatubig, Zamboanga Del Sur.**

Bids/Quotations received in excess of the **ABC (Php995,000.00)** shall be automatically rejected at Bid opening.

Procurement will be conducted in consonance with Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act". Only sealed bids/Quotations from **eligible bidders** will be opened and a contract will only be awarded to the Lowest Calculated Responsive Quotation.

The Opening of Sealed Quotation Envelopes shall be at **10:00 AM, July 23, 2025**, Conference Room, 2nd Floor PPA Administration Building, Port Area, Zamboanga City.

The PPA, PMO-Zamboanga reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

The TWG/Secretariat, PMO-ZAMBOANGA-BAC
PPA, PMO-Zamboanga, Port Area, Zamboanga City 7000
Tel Nos. (062) 991-2037, (062) 991-0650; Fax No. (062) 991-2360


JEZREL J. GESULGON
BAC Chairperson
PPA, PMO-Zamboanga, Port Area, Zamboanga City 7000

PPA website: www.ppa.com.ph

PhilGEPS Website: www.philgeps.net

Date of Publication: July 15, 2025 to July 22, 2025

Project No.: _____

PR Nos.: ZAM-166-2025(M)

Canvass Ref.: _____

Encl.:

- Canvass Form
- Approved Agency Estimate

PORT MANAGEMENT OFFICE – ZAMBOANGA
R.T. Lim Boulevard, Zamboanga City 7000, Philippines
PO Box No. 360 Tel. Nos. (062) 991-2037 to 2039; 991-0650 TeleFax (062) 991-2360;
Email : ppa.pmozamboanga@gmail.com/pmozamboanga@ppa.com.ph website: www.ppa.com.ph





PHILIPPINE
PORTS
AUTHORITY



INSTRUCTION TO SUPPLIERS

1. Invited Suppliers shall submit the prescribed documentary requirements under the Small Value Procurement pursuant to ANNEX "H" APPENDIX A of RA 9184 and its amendments per GPPB Resolution No. 21-2017 dated 30 May 2017 (Updated as of 15 April 2023).

The prescribed documentary requirements shall be enclosed and sealed in a separate envelope and to be submitted together with the sealed price quotation envelope on or before the Opening of Price Quotation. Two envelopes shall be received by the BAC Secretariat.

- A. For Individual(s)/Sole Proprietorship/Corporation/Partnership;
 - a) Mayor's/Business Permit
 - b) PhilGEPS Reg. Number
 - i. Valid Certificate of Platinum Membership in lieu of Mayor's/Business Permit and PhilGEPS Registration Number
 - c) Philippine Contractors Accreditation Board (PCAB) License
 - d) Income/Business Tax Return CY 2024
 - e) Omnibus Sworn Statement
 - B. Eligibility Compliance Certificate issued by the Office can be submitted by the Supplier in lieu of the above items, provided that Permit(s)/License(s) are within the validity period at the time of the opening of price quotations;
 - C. The Supplier/s shall be allowed to submit the lacking requirements within three (3) days upon receipt of the Notice of Bid Results;
 - D. Failure to comply the above-mentioned requirements within the prescribed period shall constitute cancellation of award to the winning supplier.
2. Sealed Quotation Envelope shall be submitted before the deadline as indicated in the Request for Quotation. Late submission of quotation envelope shall not be accepted. Price quotation in excess of ABC shall be automatically disqualified.

Price Quotation Envelope shall be submitted by the Authorized Representative to the BAC Secretariat at the ESD Office, 3rd Floor, PPA Administration Building, Port of Zamboanga, Zamboanga City.

3. All price quotations shall be valid for a period of **120** calendar days from the opening of sealed quotation envelopes and shall be inclusive of applicable value added tax (VAT).
4. Prescribed Canvass Form shall be properly filled up indicating the total price quotation/s or offer/s of the invited supplier/s. Please do not leave blank any required item/s in the said canvass form. Any erasure/s or interlineation/s shall be initialed by supplier/s.

Canvass Form shall be supported by the Summary Sheet/Breakdown of Estimate indicating the Unit Price of construction materials, labor, tools rated, and other costs used in coming up with the Quotation/Bid.

5. The evaluation and award of contract is by **lot basis** and shall not exceed the ABC of the project to be bid. Hence, the supplier/s shall reflect its total price quotation for one (1) lot in the prescribed canvass form.

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INTEGRATED MANAGEMENT SYSTEM





APPROVED AGENCY ESTIMATES

Project: One (1) Lot Supply of labor, materials and tools/equipment for the Maintenance of Staff House. Port of Margosatubig, Zamboanga Del Sur

Location: Port of Margosatubig, Zamboanga Del Sur

Owner: TMO- Zamboanga Del Sur

Subject: Maintenance of Staff House

Item	Description	Unit	Qty.	Unit Cost	Amount
Scope of Work: Maintenance of Staff House 1. Maintenance of Roofing – 1 Lot - Removal of Trusses - Removal of Ridge Roll and Gutter - Structural Steel Roof Truss - Structural Steel Purlins - Metal Roofing Sheet - Fabricated Metal Roofing Accessories (Ridge Roll) - Fabricated Metal Roofing Accessories (Gutter) 2. Maintenance of Staff House – 1 Lot - Removal of Ceiling - Removal of Doors - Removal of Windows - Ceiling Works - Masonry Painting - Wood Painting - Jalousie Windows - Wooden Door - PVC Door - Tiling Works 3. Maintenance of Comfort Room at Staff House – 1 Lot - Removal and Disposal Works - Water Closet - Lavatory - Shower Set - Floor Drain - Tiling Works					
	Materials:				
1	Acytelene	Kgs.	15.4		
2	Oxygen	Kgs.	30.8		
3	Welding Rod	Kgs.	25.27		
4	5mm Thick X 3in. (76.2mm) X 3in. (76.2mm) X Angle Bar	Kgs.	668.68		
5	5mm Thick X 2in. (50.8mm) X 2in. (50.8mm) X Angle Bar	Kgs.	298.26		
6	C-Purlins 50mm X 75mm X 1.5mm Thick	Pcs.	23.0		
7	Prepainted Metal Sheet (Corrugated) G.A. 26 Long Span	Set	80.0		
8	Tekscrew 3"	Pcs.	800.0		
9	Prepainted Ridge Roll G.A. 24 (0.701mm X 2.44m)	m	6.71		
10	Blind Rivets	Box	6.0		
11	Pre-painted Gutter, G.A. 24	m	37.05		
12	G.I. Sheet Plain Gauge 20 X 8' (1.006mm thk)	Pcs.	3.0		
13	4.5mm X 4' X 8' Fiber Cement Board	Pcs.	29.0		

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14	Metal Furring 19mm X 50mm X 5mm Thick	Pcs.	90.		
15	Carrying Channel	Pcs.	29.0		
16	Channel Clip	Pcs.	474.0		
17	Hanger Rod	Pcs.	79.0		
18	1" X 3m Wall Angle	Pcs.	19.0		
19	Metal Screw	Pcs.	316.0		
20	Concrete Neutralizer	Ltr.	12.0		
21	Concrete Sealer/Primer	Gal.	6.0		
22	Patching Compound	Kgs.	27.66		
23	Semi Gloss Latex (Two Coat Only)	Gal.	12.0		
24	Paint Roller #4	Pcs.	3.0		
25	Paint Roller #6	Pcs.	3.0		
26	Paint Brush #2	Pcs.	4.0		
27	Glazing Putty	Gal.	4.0		
28	Flat Wall Enamel	Gal.	4.0		
29	Enamel Quick Dry	Gal.	4.0		
30	Paint Thinner	Ltr.	20.0		
31	Tinting Color	Ltr.	1.0		
32	Paint Roller #4	Pcs.	5.0		
33	Sand Paper #200	Pcs.	9.0		
34	Sand Paper #120	Pcs.	9.0		
35	Sand Paper #100	Pcs.	9.0		
36	Scraper	Pcs.	4.0		
37	Glass Jalousie Window	m2	20.1		
38	Wooden Panel Door	m2	5.04		
39	Treated & Pre-Painted Door Jamb (2 X 6 X 7)	Pcs.	3.0		
40	Hinge	Pcs.	9.0		
41	PVC Flush Door	Set	1.0		
42	Water Closet including fittings and etc. (elongated) American STD or equivalent	Set	1.0		
43	Rubber Sealing	Pcs.	1.0		
44	Lavatory including fittings and acc. American STD or equivalent	Set	1.0		
45	Shower Head with Valve	Set	1.0		
46	Floor Drain	Set	1.0		
47	Glazed Tiles for Wall	m2	23.25		
48	Unglazed Tiles	m2	3.64		
49	Tile Grout	Bags	2.77		
50	Tile Adhesive	Bags	3.17		
51	Tile Gout	Bags.	0.43		
52	Cement	Bags	8.33		

53	Sand	m3	0.67		
X X X Nothing Follows X X X					
A	MATERIAL COST				
B	LABOR COST				
C	EQUIPMENT COST				
D	DIRECT COST; [(A) + (B) + (C)]				
E	OCM [15% OF (D)]				
F	PROFIT [Up to 10% OF (D)]				
G	5% VAT OF [(D)+(E)+(F)]				
H	TOTAL PROJECT COST; [(D) + (E) + (F) + (G)]				<u>≤Php995,000.00</u>

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CANVASS FORM

Date:

JO/PR Number:

ZAM-166-2025 (M)

(Supplier)

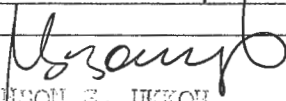
Gentlemen: Please quote your government price/s for the article/s listed hereunder:

Item No.	Qty	Unit	Articles	Unit Cost	Amount
<u>1.0</u>	<u>1.0</u>	<u>Lot</u>	<u>Maintenance of Roofing</u>		
1.01a	433.16	Kgs.	• Removal of Trusses		
1.01b	41.66	m	• Removal of Ridge Roll and Gutter		
1.02	966.94	sq.m.	• Structural Steel Roof Truss		
1.03	296.70	m	• Structural Steel Purlins		
1.04	80.00	m	• Metal Roofing Sheet		
1.05	6.71	m	• Fabricated Metal Roofing Accessories (Ridge Roll)		
1.06	37.05	m	• Fabricated Metal Roofing Accessories (Gutter)		
<u>2.0</u>	<u>1.0</u>	<u>Lot</u>	<u>Maintenance of Staff House</u>		
2.01a	78.91	sq.m.	• Removal of Ceiling		
2.01b	6.30	sq.m.	• Removal of Doors		
2.01c	20.01	sq.m.	• Removal of Windows		
2.02	78.91	Set	• Ceiling Works		
2.03a	145.99	sq.m.	• Masonry Painting		
2.03b	78.91	sq.m.	• Wood Painting		
2.04	20.01	sq.m.	• Jalousie Windows		
2.05a	5.04	sq.m.	• Wooden Door		
2.05b	1.28	sq.m.	• PVC Door		
2.06	44.10	sq.m.	• Tiling Works		
<u>3.0</u>	<u>1.0</u>	<u>Lot</u>	<u>Maintenance of Comfort Room at Staff House</u>		
3.01	25.61	sq.m.	Removal and Disposal Works		
3.02a	1	Set	Water Closet		
3.02b	1	Set	Lavatory		

3.02c	1	Set	Shower Set		
3.02d	1	Set	Floor Drain		
3.03	25.61	sq.m.	Tiling Works		
			x-x-x-Nothing Follows-x-x-x		

Terms and Conditions:

1. Term of Payment – 100% Payment upon completion;
2. Project Duration - 77 Calendar Days;
3. Performance Security – in accordance with schedule provided under Section39.2 of RA 9184;
4. Warranty: One (1) year after acceptance;
5. Quotation should be submitted in a sealed envelope.
6. Please submit sealed quotation envelope on or before: 10:00 AM, July 23, 2025
X X X Nothing Follows X X X



E. MARSON E. UKKOH
Principal Engineer A

Canvasser

Very truly yours,



TASHMA H. ASID-MAADIL
ESD Manager

The above price/s and/or quotation/s for the article/s you wish to purchase/repair is/are available within _____ from the date of quotation.

AUTHORIZED SIGNATURE

Name of Supplier/Firm/Company

Date: