

REQUEST FOR QUOTATION

- The Philippine Ports Authority, Port Management Office (PMO) of Zamboanga through its Bids and Awards Committee (BAC) - Procurement of Goods and Services (PG) invites interested suppliers to quote for the One (1) Lot Supply and Delivery of Three (3) Units Steel Cabinet, Lateral Type and One (1) Unit Steel Filing Cabinet for PPA, PMO-Zamboanga” through Small Value Procurement in accordance with Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184.

The details of the above-mentioned procurement are as follows:

Subject	Particulars
1. Name of Project	One (1) Lot Supply and Delivery of Three (3) Units Steel Cabinet, Lateral Type and One (1) Unit Steel Filing Cabinet for PPA, PMO-Zamboanga
2. Description	- 3 Units Steel Cabinet , Lateral Type with 3-drawer, Gauge 22 , color beige - 1 Unit Steel Filing Cabinet, Heavy Duty with 4-drawer
3. Delivery Period	45 Calendar Days
4. Approved Budget for the Contract (ABC)	Php72,000.00 (Lot amount)
5. Source of Fund	PPA Corporate Fund
6. PR Reference No.	PR No. ZAM-665-17 dated August 16 , 2017
7. Warranty Period:	One (1) year

- The duly accomplished Price Quotation Form (Annex “A”) and the certified true copy of the following documents must be placed in a sealed envelope and submitted in accordance with Item No. 3 hereof:

- Duly Accomplished Pre-Qualification State Form
- Valid Mayor’s Permit
- Certificate of Registration of Business Name (DTI/SEC or CDA)
- BIR- VAT or Non-Vat Registration Certificate
- Latest BIR Income Tax Return
- Certificate of Philgeps Registration (Platinum)

Non-submission of any of the above documentary requirements shall be a ground for disqualification.

The supplier(s) who had submitted already their eligibility documents may submit, in lieu of the above-stated documents, a “Certification” issued by the BAC-PG Chairperson, together with any lacking documentary requirement and the Accomplished Price Quotation Form - Annex “A” (sealed in a separate envelope).

- All quotations may be submitted by mail, courier or hand carried on or before 2:00 p.m. of September 8, 2017 to the Supply Unit, 2nd Floor, Administration Building, Philippine Ports Authority, PMO – Zamboanga, R. T. Lim Blvd., Port Area, Zamboanga City, addressed to:

MR. EMILIANO M. ESPARAGUERA JR.
Chairperson, BAC – PG
Philippine Ports Authority
PMO – Zamboanga
Port Area, Zamboanga City

4. Quotations submitted after the deadline shall **NOT** be accepted; Price quotation in excess of the ABC shall be automatically disqualified.
5. All quotations shall be valid for a period of 30 calendar days from the deadline of submission of quotations and shall be inclusive of the applicable 12% Value Added Tax (VAT).
6. The procurement shall be awarded to the supplier determined to have submitted the complete documentary requirements with the lowest price quotation.
7. Warranty on items delivered shall be for a minimum of One (1) year from date of acceptance by the end-user.
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative.
9. Prospective bidder shall be a duly licensed Filipino Citizen/Sole Proprietorship, Partnership, Corporation, Cooperative duly organized under the laws of the Philippines or a joint venture with at least sixty percent (60%) interest or outstanding capital stock belonging to Filipino Citizens.
10. PPA, PMO – Zamboanga reserves the right to reject any or all quotations at any time prior to award of the procurement without thereby incurring any liability to the affected proponents as provided under the resolution clause or to waive any minor defects therein and accept quotation as may be considered advantageous to the government.
11. For further inquiries, you may contact **MS. MA. NATY D. MARIANO, Head, BAC – PG Secretariat**, Tel. No. (062) 991-2037 local 111.


EMILIANO M. ESPARAGUERA JR.
Chairperson, BAC - PG

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