



BAGONG PILIPINAS

**PHILIPPINE
PORTS
AUTHORITY**



REQUEST FOR QUOTATION

RFQ No. PG-ZAM-2026-07-031

Dated: July 20, 2026

The **Philippine Ports Authority, Port Management Office of Zamboanga, PPA, PMO-Zamboanga** through its Bids and Awards Committee (BAC), invites suppliers to submit price quotation for the **Project One (1) Lot Supply of Manpower, Tools/Equipment for the Siphoning/Desludging and Disposal of 6-unit Septic Tank/Vault of PPA, PMO-Zamboanga** with Approved Budget for the Contract of **Three Hundred Seventeen Thousand Six Hundred Fifty-Four Pesos and Forty Centavos (Php 317,654.40)** through **Section 34-Small Value Procurement** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your quotation duly signed by your authorized representative not later than **July 23, 2026 at 2:00PM** at the Administrative Division, 2nd floor, RT Lim Boulevard, Zamboanga City.

ATTY DATU ALFAZAR B. ANDAS

Vice Chairperson

PPA, PMO-ZAMBOANGA-BAC

RT. Lim Boulevard, Port Area, Zamboanga City

Tel No. 991-2037, local 111

Interested supplier provider shall also submit a copy of the Following documents along with the RFQ on or before specified deadline.

- **2026 Mayor's Permit**
- **PhilGEPS RED Registration or Valid Certificate of Platinum Membership**
- **Notarized Omnibus Sworn Statement** and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative. Template may access to this link: <http://www.gppb.gov.ph/ngpa-standard-forms/>

The Head of Procuring Entity (HOPE) of PPA, PMO-Zamboanga reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of IRR of RA No. 12009, without thereby incurring any liability to the affected bidder or bidders.

For any Clarification, you may contact us at telephone no. (062) 991-2037 local 111 or email at pmozamboanga@ppa.com.ph

ATTY DATU ALFAZAR B. ANDAS

Vice-Chairperson, PMO-ZAMBOANGA-BAC

Posting Date: July 20-23, 2026

PORT MANAGEMENT OFFICE - ZAMBOANGA

R.T. Lim Boulevard, Zamboanga City 7000, Philippines

PO Box No. 360 Tel. Nos. (062) 991-2037 to 2039; 991-0650 TeleFax (062) 991-2360;

Email : ppa.pmozamboanga@gmail.com/pmozamboanga@ppa.com.ph website: www.ppa.com.ph

INTEGRATED MANAGEMENT SYSTEM





PHILIPPINE
PORTS
AUTHORITY

ANNEX "A"



INSTRUCTIONS

1. The PPA, PMO-Zamboanga shall validate whether it is entering into a contract with a technically, legally and financially capable supplier or contractor by requiring the submission of prescribed documentary documents.
2. Sealed Quotation Envelope shall be submitted before the above-mentioned deadline.
3. Do not alter the contents of this RFQ and Canvass Form shall be properly filled up indicating the total price quotation/s or offer/s of the invited supplier/s. Please do not leave blank any required item/s in the said canvass form, any erasure/s or interlineation/s shall be signed by the supplier/s.
4. All technical specifications must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.

TERMS AND CONDITIONS

1. Accomplish this RFQ Form/Quotation form correctly and accurately.
2. Any interlineations, erasures, or over writing shall be valid only if they are signed or initialed by you or any of your duly authorized representative.
3. All price quotations shall be valid for a period of Thirty (30) calendar days from the opening of sealed quotation envelopes and shall be inclusive of the applicable value added tax (VAT).
4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
5. Award of contract shall be made to the Lowest Calculated Quotation which complies the technical specifications, requirements and other terms and conditions stated herein.
6. The Item/s shall be delivered according to the requirements specified/ accepted offer of the bidder.
7. The procuring entity or its authorized representative shall have the right to inspect and/or test the goods, at no additional cost to the procuring entity, to verify their conformity with the technical specifications, in accordance with the provisions of the Generic Procurement Manual.
8. Liquidating damages equivalent to one-tenth of one (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PPA, PMO-Zamboanga may terminate the contract/PO once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
9. All transactions are subject to withholding of creditable Value Added Tax (VAT), and other applicable taxes and other charges as may be applicable under relevant laws, and regulations.
10. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA 12009 and its IRR.
11. Payment shall be processed after delivery and upon the submission of the required supporting documents, i.e., Billing Statement, Delivery receipt, by the supplier, in accordance with existing government accounting rules and regulations.
12. The RFQ, Purchase Order, TOR, and other related documents for the above-stated procurement projects shall be deemed to form part of the contract.

CONFORME:

*Signature Over Printer Name of the
Supplier's Authorized Representative*

Designation

PORT MANAGEMENT OFFICE - ZAMBOANGA

R.T. Lim Boulevard, Zamboanga City 7000, Philippines

PO Box No. 360 Tel. Nos. (062) 991-2037 to 2039; 991-0650 TeleFax (062) 991-2360;

Email : ppa.pmozamboanga@gmail.com/pmozamboanga@ppa.com.ph website: www.ppa.com.ph

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PRICE QUOTATION

Date

JEZREL J. GESULGON
Chairperson, PMO-Zamboanga
Philippine Ports Authority
Port Management Office of Zamboanga
RT Lim Boulevard, Zamboanga City

Sir:
After having carefully read and accepted the Instructions and Terms and Conditions of this RFQ , I/We submit our Quotation/s for the items as follows:

Item	Description/Minimum Technical Specifications	Quantity	Statement of Compliance (Please state ' Comply' or "Not Comply" for each specification)	Offer Price per unit	Total Offered price per item
	One (1) Lot Supply of Manpower, Tools/Equipment for the Siphoning/Desludging and Disposal of 6-unit Septic Tank/Vault of PPA, PMO-Zamboanga.	1Lot			
1	Temporary Passenger Terminal Building (7.20mX2.20mX2.30m)	1			
2	Guardhouse at main Entrance/Exit Road (2.40mX1.60mX1.90m)	1			
3	Port Police Building (3.00mX1.20mX2.20m)	1			
4	PPD/PDEA Annex Building (3.00mX1.20mX2.20m)	1			
5	PCG/Security Building (3.00mX1.20mX2.20m)	1			
6	Halfway House (2.20mX1.60mX2.00m)	1			
FINANCIAL OFFER					
TOTAL OFFERED QUOTATION		In Words:			
		In Figures:			
Delivery Period:					
The project shall be completed within eighty (80) calendar days from the date of receipt by the winning bidder of the Notice to Proceed (NTP).					
Note: Please see/refer to attached TOR for details					

Signature Over Printed Name
(Authorized Representative/Owner)

Position/Designation

Name of Company

Email Address

Tel. No./CP No.

TERMS OF REFERENCE

ONE (1) LOT SUPPLY OF MANPOWER, TOOLS/ EQUIPMENT FOR THE SIPHONING/ DESLUDGING AND DISPOSAL OF 6-UNIT SEPTIC TANK/VAULT AT PORT OF ZAMBOANGA, ZAMBOANGA CITY

I. PROJECT DESCRIPTION

The Philippine Ports Authority (PPA), Port Management Office-Zamboanga (PMO-Zamboanga), with DENR-EMB Wastewater Discharge Permit No.: DP-R09-23-05308 will undertake the procurement of One (1) Lot Supply of Manpower, Tools/Equipment for the Siphoning/Desludging and Disposal of 6-unit Septic Tank/Vault at Port of Zamboanga, Zamboanga City.

II. OBJECTIVES

This procurement aims to support and promote the thrust of the Department of Environment and Natural Resources (DENR) in its advocacy for ensuring clean water for all Filipinos, including future generations.

Specifically, the objectives of this undertaking are as follows:

- a. To ensure the proper siphoning/desludging of accumulated sludge and wastewater from the six (6) septic tanks/vaults at the Port of Zamboanga through a competent and accredited service provider, in accordance with applicable procurement laws, rules, and regulations;
- b. To improve the operational efficiency and performance of the existing septic tanks/vaults by preventing overloading and potential environmental contamination;
- c. To ensure the proper collection, transport, treatment, and final disposal of septage in compliance with the Philippine Clean Water Act of 2004 (Republic Act No. 9275) and its Implementing Rules and Regulations, as well as other relevant environmental regulations;
- d. To secure and submit the required Certificate of Desludging and Treatment from an accredited service provider to the DENR-Environmental Management Bureau (DENR-EMB), in compliance with the conditions of the Wastewater Discharge Permit No. DP-R09-23-05308;
- e. To maintain sanitation, protect public health, and prevent environmental pollution within the Port of Zamboanga and its surrounding environment.

III. SCOPE OF WORK

- a. Coordinate with the designated PPA PMO-Zamboanga representative regarding the implementation of the project, including site access, work schedule, and operational requirements;
- b. Conduct site inspection and assessment of the septic tanks/vaults prior to the commencement of work;
- c. Perform the siphoning/desludging and removal of accumulated sludge, wastewater, and hardened or compacted sludge deposits from the six (6) septic tanks/vaults using appropriate tools, equipment, and safety measures;
- d. Provide all necessary manpower, vacuum trucks, tools, equipment, personal protective equipment (PPE), and materials required for the completion of the work;
- e. Transport and dispose of sludge/septage in a DENR-accredited treatment facility;
- f. Ensure that the collection, transport, treatment, and disposal of septage are carried out in accordance with applicable environmental, health, and safety laws, rules, and regulations;
- g. Maintain cleanliness of the work area and immediately clean up any spills or wastes generated during the operation;
- h. Clean and disinfect any spills using bleach solution or by spreading lime on the affected area;
- i. Restore the affected areas to their original condition after completion of the desludging activities; and
- j. Issue two (2) copies of Certificate of Treatment or Receipt of Desludging and other relevant disposal documents issued by the treatment facility as proof of proper treatment and disposal.

IV. SCOPE OF UNDERTAKING

A. Areas Covered

The areas covered by the siphoning/desludging services to be provided are the following:

ITEM	DESCRIPTION	DIMENSION (m)
1.	Temporary Passenger Terminal Building	(7.20 x 2.20 x 2.30)
2.	Guardhouse at Main Entrance/Exit Road	(2.40 x 1.60 x 1.90)
3.	Port Police Building	(3.00 x 1.20 x 2.20)
4.	PPD/PDEA Annex Building	(3.00 x 1.20 x 2.20)
5.	PCG/Security Building	(3.00 x 1.20 x 2.20)
6.	Halfway House	(2.20 x 1.60 x 2.00)

B. Completion Period

The project shall be completed within eighty (80) calendar days upon receipt of the winning bidder of the Notice to Proceed (NTP).

✓ **V. TECHNICAL REQUIREMENTS**

A. Manpower Complement (Minimum)

The Contractor shall have the following manpower to support the successful operation of the desludging/siphoning activity:

- a. Supervisor
- b. Driver-mechanic
- c. Laborer/helper (at least 2)

B. Equipment (Minimum)

The Contractor shall have the following equipment:

- a. One (1) unit Vacuum Truck Maintenance including consumables.

The vacuum truck/s shall be required to label such as the business name, address, and truck capacity, working gauges in cubic meters, and other information to be displayed on the truck body.

- b. Hoses must be of high-vacuum black rubber or synthetic material, with a minimum diameter of 3 inches (8 centimeters) fitted with clamp and capable of being drained and capped to minimize leaks and spillage. Discharge valves on the trucks must be drip tight, and a discharge nipple should accommodate a quick-disconnect coupling.
- c. Other tools used in order to perform the job in the field and devices used for breaking up the scum layer such as:
 - Long-handled fork, shovel, soil probe for locating the septic tanks, and other necessary tools/devices.
 - Spill response and containment equipment, including spill kits, squeegees, suction wand attachments, absorbent materials, and other cleanup tools to immediately address leaks or accidental spills.
 - Disinfecting materials such as bleach solution or hydrated lime for immediate application on contaminated or spill-affected areas.

C. Materials (Minimum)

- a. Sludge Disposal Permit as may be required by other government agencies, such as, but not limited to:
 - ✓• DENR-EMB permits and requirements;
 - ✓• LGU permits and clearances;
 - ✓• Transport permits;
 - ✓• Other applicable regulatory requirements;
- b. Safety and warning signage for use in the work area
- c. Personal Protective Equipment (PPE) for all workers involved in the operation
- d. Other miscellaneous materials



VI. OBLIGATIONS AND RESPONSIBILITIES OF THE CONTRACTOR

- ✓ a. Create an emergency response and contingency plan on how to mitigate in case of leaks and spillages, including truck breakdown, which may happen during the collection, transportation, and disposal.
- ✓ b. Create an environmental and occupational health and safety plan/programs for their personnel for the entire operations of the desludging services.
- c. Ensure proper maintenance of all equipment used in the project, including preventive, corrective, and scheduled maintenance to avoid equipment failure and ensure safe and efficient operations;
- ✓ d. Provide orientation (e.g. septage management-desludging/siphoning activity; occupational, health, & safety; environmental management, customer service, etc.) for their personnel including emergency response, health and safety in the field.
- e. The contractor shall ensure the strict compliance with occupational safety and health standards of its personnel and provide adequate PPE needed for their safety before, during, and after the conduct of siphoning works.
- f. Report all minor and major accidental spillages which may happen during collection, transportation, and disposal.
- ✓ g. Properly dispose the collected septage to a Septage Treatment Facility authorized by the DOH and DENR.
- ✓ h. Issuance of Certificate of Treatment and Final Disposal after completion of services rendered.
- i. In regards to additional responsibilities not specified in this TOR, it must be consulted to the following regulations:
 - Sanitation Code of the Philippines - Supplemental IRR of sewage disposal and drainage provisions (sanitation code) "Rules and regulations governing the collection, handling, transport, treatment and disposal of domestic sludge and septage" - a supplement to the implementing rules and regulations of chapter XVII - "sewage collection and disposal, excreta disposal and drainage" of the code on sanitation of the Philippines (P.D. 856) issued on November 1995.
 - Department of Health (DOH) - Operations Manual on the Rules and Regulations Governing Domestic Sludge and Septage

- City Septage Management Council - Implementing Rules and Regulations for the Septage Management System in Zamboanga City in Accordance with Ordinance No. 2009-152.
- j. The Contractor agrees and binds itself to hold PPA free and blameless from any damage, claims, liabilities or legal actions which may be brought by any third party whomsoever by reason of this Contract.
- k. The Contractor shall strictly comply with all existing PPA rules, regulations, policies and guidelines.
- l. Prior to the conduct of actual services, the CONTRACTOR shall inform the PPA representative its schedule of service to be undertaken at least three (3) days before the scheduled service.
- m. No Employer - Employee relationship between PPA and the personnel assigned to it shall exist. Said personnel are to be considered employees of the Contractor. The PPA shall not in any way be liable or responsible for any physical injury or damages, including death sustained or caused by any of the employees of the CONTRACTOR whether or not occurring during the performance of their duties. The CONTRACTOR agrees and binds itself to indemnify the PPA for whatever injuries or damages caused or occasioned or contributed to by failure, negligence or conduct of the CONTRACTOR arising out of or in connection with or on the occasion of the performance of this Agreement.
- n. The CONTRACTOR shall at all times, stand solely liable and responsible for the enforcement of, and compliance with all existing laws, rules and regulation and binds itself to save and hold PPA free and harmless from any and all liabilities, losses, damages, judgements, fines and penalties arising from and by reason of this Terms of Reference (TOR) and its implementation.

VII. RIGHTS AND AUTHORITY OF PHILIPPINE PORTS AUTHORITY

- a. Grant the Contractor the sole and exclusive contract for the Siphoning/Desludging of Septic Tanks in Ports under the jurisdiction of PMO Zamboanga within its vicinity subject to the scope of undertaking prescribed under this Terms of Reference.
- b. The PPA may cancel/rescind or terminate the contract in case of unsatisfactory service provided by the CONTRACTOR.

VIII. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Total Approved Budget for the Contract (ABC) for this procurement is **Three Hundred Seventeen Thousand Six Hundred Fifty-Four Pesos and 40/100 (Php317,654.40)**, inclusive of all applicable government taxes and other incidental expenses.

IX. QUALIFICATIONS OF THE SERVICE PROVIDER

Only Individual, Firm or Operator, Government or Private who will engaged in the collection/desludging, handling, transport, treatment, and disposal of sludge and septage found to be legally, technically, and financially capable will be evaluated and shall comply with the following eligibility criteria:

A.	<u>Documentary Requirements (For Individual(s)/Sole Proprietorship)</u>
✓ 1.	BIR Certificate of Registration 2303
✓ 2.	DTI Registration
✓ 3.	Mayors Permit
✓ 4.	RED PhilGEPS Registration Number/Certificate or Philgeps Registration (Platinum)
✓ 5.	Omnibus Sworn Statement (Original Notarized) <i>(Use GPPB – Prescribed Form)</i>
✓ 6.	City Health Office – Sanitary Permit (within the locality of the Treatment Facility)
✓ 7.	DENR-EMB – Wastewater Discharge Permit
✓ 8.	DOH – Environmental Sanitation Clearance
B.	<u>Documentary Requirements (For Corporation/ Cooperative/Joint Venture/Partnership)</u>
1.	Mayor's Permit/Business Permit
2.	RED PhilGEPS Registration Number/Certificate or Philgeps Registration (Platinum)
3.	BIR Certificate of Registration 2303
4.	Omnibus Sworn Statement (Original Notarized) <i>(Use GPPB – Prescribed Form)</i>
5.	City Health Office – Sanitary Permit (within the locality of the Treatment Facility)
6.	DENR-EMB – Wastewater Discharge Permit
7.	DOH – Environmental Sanitation Clearance
8.	Valid Joint Venture Agreement ; if applicable

By the act of submitting the accomplished Quotation, shall be deemed to have inspected the site, determined the general characteristics of the contracted works and conditions, such as the location and the nature of work, climatic conditions, transportation facilities available, nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of resources and other factors that may affect the cost, duration and execution or implementation of the contract or work and examine all instructions, forms, requirements in the Terms of Reference.

X. PARAMETERS FOR PAYMENT

- A. For and in consideration of the full, satisfactory, and faithful performance by the Service Provider of all its undertakings defined and provided under this Terms of Reference (TOR) and contract documents, the Authority agrees to pay the Total Contract Price, inclusive of 12% Value Added Tax, upon submission and acceptance of all deliverables.

Payment shall be released subject to inspection, verification, and acceptance by the PPA PMO-Zamboanga, and upon submission of the following supporting documents:

- a. Pictures taken before, during, and after the actual service;
 - b. Completion Report duly signed by the Contractor and conformed by the PPA representative; and
 - c. Other supporting documents that may be required by the PPA.
- B. Any or all payment/s to be made shall be subjected to existing accounting and auditing rules and regulations.

XI. LIQUIDATED DAMAGES

If the Service Provider refuses or fails to satisfactorily complete the services required under the contract within the specified period, including any duly granted time extensions, and is thereby in default under the contract, the Service Provider shall pay liquidated damages, and not as a penalty, an amount equal to at least **one-tenth (1/10) of one percent (1%) of the Total Contract Price for every day of delay.**

When the cumulative amount of liquidated damages reaches ten percent (10%) of the Total Contract Price, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under Sec. 71.1.4 of RA 12009 and its Implementing Rules and Regulations (IRR).

XII. REFERENCES

- a. RA 9275 – Philippine Clean Water Act of 2004
- b. PPA, PMO Zamboanga's Wastewater Discharge Permit (Permit No. DP-R09-23-05308)
- c. Sanitation Code of the Philippines - Supplemental IRR of sewage disposal and drainage provisions (sanitation code) "Rules and regulations governing the collection, handling, transport, treatment and disposal of domestic sludge and septage" - a supplement to the implementing rules and regulations of chapter XVII - "sewage collection and disposal, excreta disposal and drainage" of the code on sanitation of the Philippines (P.D. 856) issued on November 1995.



- d. Department of Health (DOH) - Operations Manual on the Rules and Regulations Governing Domestic Sludge and Septage
- e. City Septage Management Council - Implementing Rules and Regulations for the Septage Management System in Zamboanga City in Accordance with Ordinance No. 2009-152.

Prepared by:


LALAIN L. LEDESMA
Environmental Specialist A /
Pollution Control Officer

Reviewer by:


DATU ALFAZAR B. ANDAS
Acting PSD Manager

Approved by:


ARCIDI S. JUMAANI
Port Manager

CONFORME:

Signature Over Printed Name

Designation

Omnibus Sworn Statement Form
[Note: The duly accomplished form shall be submitted with the Bid]

(SAMPLE)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and with residence at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the others:*

- *If sole proprietorship:* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [Address of Bidder];
- *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of [Name of Bidder] with office address at [Address of Bidder];
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of [Name of Bidder] with office address at [Address of Bidder];

2. *Select one, delete the others:*

- *If sole proprietorship:* As the owner and sole proprietor or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **One (1) Lot Supply of Manpower, Tools/Equipment for the Siphoning/Desludging and Disposal of 6-unit Septic Tank/Vault of PPA, PMO-Zamboanga** of the **PPA, PMO-Zamboanga** [insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative];
- *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **One (1) Lot Supply of Manpower, Tools/Equipment for the Siphoning/Desludging and Disposal of 6-unit Septic Tank/Vault of PPA, PMO-Zamboanga** of the **PPA, PMO-Zamboanga**, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the others:*

- *If sole proprietorship* : The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If partnership* : The partnership itself and the partners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If cooperative*: The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If corporation, or joint venture*: The corporation or joint venture itself, and officers, directors, controlling stockholders and beneficial owners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

Select one, delete the rest:

- *In case of corporations*: *[Name of Bidder]* declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.
 - *In case of Foreign Bidders*: *[Name of Bidder]* submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.
8. *[Name of Bidder]* complies with existing labor laws and standards; and
9. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental Bid Bulletin(s) issued for the *[Project Title]*.

10. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
11. In case advance payment was made or given to *[Name of Bidder]*, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]

[Position/Designation]

[Date]

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. ____.

WITNESS MY HAND AND SEAL this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.



ACKNOWLEDGEMENT RECEIPT OF BID/CANVASS PAPERS

This is to certify that I have received from the canvasser of the Philippine Ports Authority, PMO-Zamboanga this City, a copy of **Canvass No. 2026-07-028** dated July 20, 2026 as indicated by my signature hereunder.

Bidders/Supplier's (Company Name)	Print Name (Representative)	Signature of Bidder	Contact Number	Date Received

I hereby certify that I have delivered a copy of **Canvass No. 2026-07-028** dated July 20, 2026 to the above dealers/bidders.

NECITA B. HALIM
Procurement Officer B
Canvasser

PORT MANAGEMENT OFFICE - ZAMBOANGA

R.T. Lim Boulevard, Zamboanga City 7000, Philippines

PO Box No. 360 Tel. Nos. (062) 991-2037 to 2039; 991-0650 TeleFax (062) 991-2360;

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