

REQUEST FOR PRICE QUOTATION

NAME OF SUPPLIER _____ RPQ NO. 0703001-26
Office Address _____ Date Prepared 14/07/2026

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit in a sealed envelope, your quotation duly signed by your authorized representative not later than _____


ARNEL M. DIGNADICE
BAC Chairperson

NOTE:

- 1. ALL ENTRIES MUST BE WRITTEN/TYPEWRITTEN
- 2. DELIVERY PERIOD WITHIN THIRTY (30) CALENDAR DAYS
- 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
- 5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS BEING OFFERED.

Item No.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE
1	Balikbayan Box	50	Piece/s	
2	Ballpen,Red	10	Piece/s	
4	Binder Clip, Backfold, Black 2" 12pcs/box	10	Box	
5	Binder Clip, Backfold, Black 1-1/4" 12pcs/box	36	Box	
6	Binder Clip, Backfold, Black 3/4" 12pcs/box	6	Pack	
7	Blade for NT Cutter, Big, 10's	5	Tube	
8	BOOKPAPER A4, Subs. 24, 80gsm, Recyclable box (branded), with zone deforestation commitment, made from recycled fibre	200	Ream	
9	BOOKPAPER LONG, Subs. 24, 80gsm, Recyclable box, (branded) with zone deforestation commitment, made from recycled fibre	150	Ream	
10	Cartolina, Blue, White, Red, Yellow, Green	30	Piece/s	
11	Certificate Holder A4 Hard Case	20	Piece/s	
12	Clip Board, Long - 2-fold	10	Piece/s	
13	Continuous/Computer Paper, 11x 9½, 3ply, Carbonless, Plain	100	Box	
14	Correction Tape, 8M, branded	50	Piece/s	
15	Magazine File Box /Data Filer, for Legal	15	Piece/s	
16	Date Stamp (dater)	5	Piece/s	
17	Envelope,Brown/Kraft Short	100	Piece/s	
18	Flaglets,Philippine,clothe	50	Piece/s	
19	Folder, Long, Green, Expanded, without tab	100	Piece/s	
20	Folder, Long, Yellow Expanded, without tab	100	Piece/s	
21	Folder, Long, Kraft /Brown, made from recycled fiber	200	Piece/s	
22	Folder, Long, White 14pts.	100	Piece/s	
23	Fragrant Essential Oil, 20ml, Bamboo	6	Bottle	
24	Fragrant Essential Oil, 20ml, Lavander	6	Bottle	
25	Glue, White,all-purpose, 200g	10	Jar	

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.
email:

Canvassed by:  ROSAURO B. PALARAN
Date canvassed: _____

Date

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Item No.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE
26	Gun Tacker, (for T30 staples 6mm)	2	Piece/s	
27	Keyboard, Computer, USB	10	Piece/s	
28	Ink, Marker,Permanent, Black	2	Bottle	
29	Ink, Marker,Permanent, Blue	2	Bottle	
30	Laminating Film, 9"x50mx250mic	1	Roll	
31	Laminating Film, A3, 50's, 250mic	1	Box	
32	Mailing Envelope Long, White	500	Piece/s	
33	Marker, Permanent Broad Black, JUMBO branded	3	Piece/s	
34	Marker, Permanent Broad Blue, JUMBO branded	3	Piece/s	
35	Marker, Permanent Broad Black, branded	24	Piece/s	
36	Marker, Permanent Broad Blue, branded	24	Piece/s	
37	Mouse USB, Optical	15	Piece/s	
38	Notebook, Steno, 80lvs. Spiral	50	Book	
39	NT Cutter Big	20	Piece/s	
40	Numbering Machine (6-digits)	2	Piece/s	
41	Paper Tray	5	Piece/s	
42	Photo Frame, A3 (12"x16")	10	Piece/s	
43	POS Paper Roll, Thermal Roll 76mmx70mmx13mm 65g	30	Roll	
44	POS Ribbon Cartridge (ERC 38)	5	Cartridge	
45	Puncher, 2-hole,HD	3	Piece/s	
46	Push Pins, 100s	10	Pack	
47	RECEIVED Stamp	3	Piece/s	
48	Record Book,150pp	15	Book	
49	Rewritable DVD	50	Piece/s	
50	Ribbon Cartridge for Date Time Stamp Machine, IWATA SP900	7	Cartridge	
51	Sign Pen, 0.7 Black RT (refillable), branded	15	Piece/s	

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Printed Name/Signature

Tel. No./Cellphone No.

email:

Date

Canvassed by: **ROSAURIO E. PALARAN**

Date canvassed: _____

