

REQUEST FOR QUOTATION (RFQ)
SMALL VALUE PROCUREMENT

NAME OF PROJECT: GARBAGE AND DISPOSAL SERVICES FOR THE PERIOD
APRIL-DECEMBER 2024

LOCATION : PPA PMO MOZ, Ozamiz City, Misamis Occidental

APPROVED BUDGET FOR THE CONTRACT (ABC): P 76,500.00

DEADLINE / DROPPING OF RFQ: March 25,2024 @ 10:00 a.m.

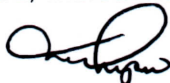
OPENING OF RFQ: March 25, 2024 at 2:00 p.m. @ (Conference Room)

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their **valid current Mayor's/Business Permit, Certificate of non-Coverage (CNC) from DENR, any valid document certifying "CONFORME" of LGU to the disposal activity, valid DTI/SEC/CDA, Certificate of Philgeps Registration and Omnibus Sworn Statement.** Bids higher than the Approved Budget for the Contract (ABC) shall be automatically disqualified at the bid opening.

Bid Documents will be available only to the prospective bidders upon payment of a non-refundable amount of **Five Hundred Pesos Only (P 500.00)** cash, inclusive of 12% VAT to the Cashier of PMO-MOZ located at Administrative Bldg., Port Area, Ozamiz City.

All quotations shall be duly signed and submitted to the BAC Secretariat at the Admin Office, PPA Admin Building, Port Area Ozamiz City. Quotations/documents sent through email address will not be considered.

The PPA, PMO Misamis Occidental/Ozamiz reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without hereby incurring any liability to the affected suppliers or bidders.



MA. ESTELA SOTERA K. CARPIO
BAC Chairperson
Procurement of Goods & Services
PPA PMO Misamis Occidental / Ozamiz

Date of Publication: MAR 19 2024

PHILgeps, PPA Website

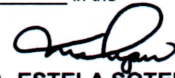
Name of Procuring Entity
 PHILIPPINE PORTS AUTHORITY, PMO-OZAMIZ
 Standard Form Number: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title ; **Request for Quotation**

Project Reference Number
 Name of the Project
 Location of the Project

Company Name : _____
 Address : _____

Date : _____
 Quotation No. 064-03-24

Please quote your lowest price on the item/s listed below, subject to the General Conditions set on this document, and submit your quote duly signed by your representative not later than _____ in the return envelope attached herewith (**Quotation should be VAT-inclusive.**)

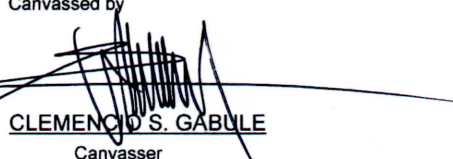

MA. ESTELA SOTERA K. CARPIO
 BAC Chairman (P G & S)

- NOTE:**
1. ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN
 2. DELIVERY PERIOD WITHIN _____ UPON RECEIPT OF THE APPROVED FUNDED P.O.
 3. WARRANTY SHALL BE FOR A MINIMUM PERIOD OF THREE (3) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 4. PRICE VALIDITY SHALL BE FOR A PERIOD SIXTY (60) CALENDAR DAYS
 5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED , IF APPLICABLE

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Garbage and Disposal Services for the period April-December 2024	1	lot		
	Total				

BRAND and MODEL : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Condition , I / We quote you on the item(s) at prices noted above.

Canvassed by

CLEMENCIO S. GABULE
 Canvasser

Printed Name / Signature

Business Name

Tax Identification Number

Tel. No./ Cellphone No.
e-mail address

TERMS OF REFERENCE

GARBAGE AND DISPOSAL SERVICES FOR THE PERIOD APRIL-DECEMBER 2024

I. SCOPE OF WORKS

1. The Service Provider shall provide labor, tools, equipment, vehicle and accessories necessary for collection, hauling, transport and proper disposal of garbage from PPA Misamis Occidental/Ozamiz Office.
2. Garbage shall refer to all office waste materials (wet and dry) such as but not limited to recyclables (if not segregated), compostable, residuals and other miscellaneous wastes that are deposited in the PPA garbage staging area.

II. SCHEDULE OF HAULING

1. Duration of the contract shall be from 01 April 2024 to 31 December 2024.
2. Garbage collection and hauling shall be conducted at least once (1) a week (full load every collection and hauling). Hauling shall be conducted every Friday from 7:00 AM onwards.
3. Collection and hauling shall be made in the presence of and with the consent/knowledge of the Authorized Admin Representative.
4. PPA may initiate an unscheduled collection and hauling if necessary.

III. TERMS OF PAYMENT

1. Payment shall be made upon completion of one (1) month services and submission of complete documentary requirements. The bid amount shall be divided into 9 monthly equal payments.
2. Payment shall be subject to applicable taxes, auditing and accounting rules and regulations and existing rules and regulations of PPA relative to payment of procurement contracts

IV. OTHER PROVISIONS

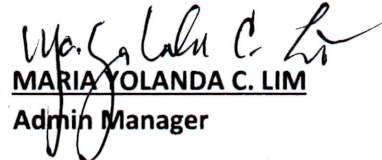
1. The Service Provider shall secure and pay all the necessary fees, permits and other fees, and/or licenses incidental to or connected with the garbage disposal from the PPA property to the designated disposal facility. The Service Provider shall be responsible for securing the Permit to Dump and ensuring that the same has validity and/or approval to cover the duration of the contract.
2. Disposal sites must have passed and approved by the Department of Environment and Natural Resources (DENR) through its issuance of applicable Environment Compliance Certificate (ECC) or Certificate of Non-Coverage (CNC), and the Local Government Unit (LGU) concerned through execution of a Memorandum of Agreement (MOA), or any valid document certifying "CONFORME" of said LGU to the disposal of activity to be undertaken by the service provider. Burning or incineration of collected wastes is strictly prohibited

Prepared by:



JOVETH D. VEREZ
GSO

Reviewed by:



MARIA YOLANDA C. LIM
Admin Manager

Recommended Approval:



MA. ESTELA SOTERA K. CARPIO
Chairman BAC-P G&S

Approved by:



SALVADOR L. DELINA
Port Manager