



REQUEST FOR PRICE QUOTATIONS

August 13, 2026

Sir/ Madam:

This Office needs the services of a bonafide contractor to undertake the following Maintenance Activities:

Name of Project and Location	Approved Budget for the Contract (ABC)
1. Various Maintenance Works and Replacement of Dilapidated Ceiling, Walls and Fixtures of PPD Building, Port of Iligan, Iligan	P 989,000.00
2. Maintenance Works of Roofing, Floors and Fixtures at PICO PICO Building, Port of Iligan, Iligan	P 969,000.00

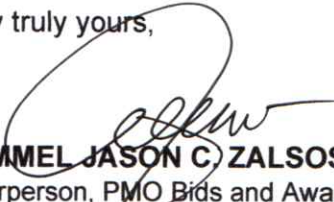
This procurement shall be conducted through shall be conducted through Small Value Procurement pursuant to Rule IV, Section 26.1 and 34.1 of the IRR of RA 12009 (1st edition, March 2026).

This procurement shall be evaluated based on the Lowest Calculated Responsive Bid (LCRB) as prescribed under the NGPA, and shall be evaluated based on the price, responsive to technical specification, and compliance with the requirements of the Philippine Bidding Documents (PBD). Only sealed bids from eligible bidders shall be opened.

The Complete Set of PBD may be acquired by interested Bidders Starting August 12, 2026, from 08:00 a.m. to 05:00 p.m., Philippine Standard Time (PST), Monday to Friday, from the Engineering Services Division (ESD) Office at the PMO LNI Administration Building, Port Area, Iligan City, and upon payment of a nonrefundable fee, pursuant to the latest Guidelines issued by the Government Procurement Policy Board (GPPB) in the amount of One Thousand Pesos only(P1,000.00) inclusive of 12% VAT.

Bid Submissions of the BAC Secretariat must be delivered to the PPA, PMO LNI, Conference Room, Administration Building, Port Area, Iligan City, on or before August 18, 2026, 8:30 a.m.

Very truly yours,


ROMMEL JASON C. ZALSOS

Chairperson, PMO Bids and Award Committee

BID FORM

VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING, Port of Iligan, Iligan City (MPF-LNI-04-2026)

To: **ARTHUR B. NOGAS**
Port Manager
Philippine Ports Authority, PMO LNI
Port Area, Iligan City

Having examined the Philippine Bidding Documents (PBD), the receipt of which is hereby duly acknowledged we, the undersigned, declare that:

- a) We have no reservation to the PBD for the **VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING, Port of Iligan, Iligan City (MPF-LNI-04-2026)**
- b) We offer to execute the Works for this Contract in accordance with the PBD;
- c) The total price of our Bid in words and figures, excluding any discount offered below, is

- d) This bid shall remain valid within a period stated in the PBD, and it shall be binding upon me/us at any time before the expiration of the period;
- e) If our bid is accepted, I/we commit to enter to a contract and provide a performance security and within the times prescribed in the PBD and hereby acknowledge the consequences under the IRR of RA No. 12009 on forfeiture of Bid Security or enforcement of Bid Securing Declaration and on Blacklisting.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon the Bidder.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify & confirm that we comply with the eligibility requirements pursuant to the PBD.

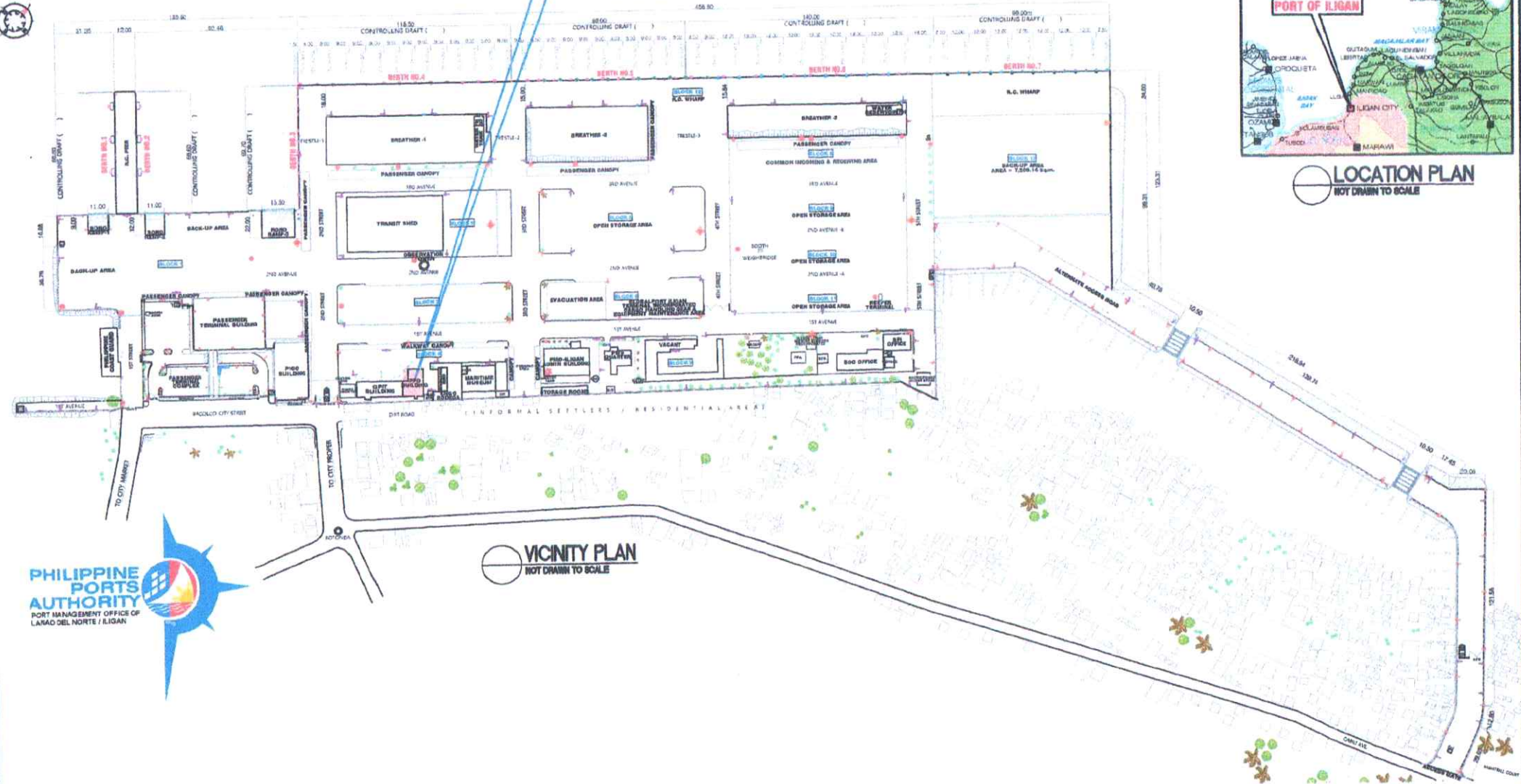
We acknowledge that failure to sign each and every page of this Bid Form shall be a ground for the rejection of our bid.

Signature over Printed Name of Bidder

Company Name

Position/Designation

Date



LOCATION PLAN
NOT DRAWN TO SCALE



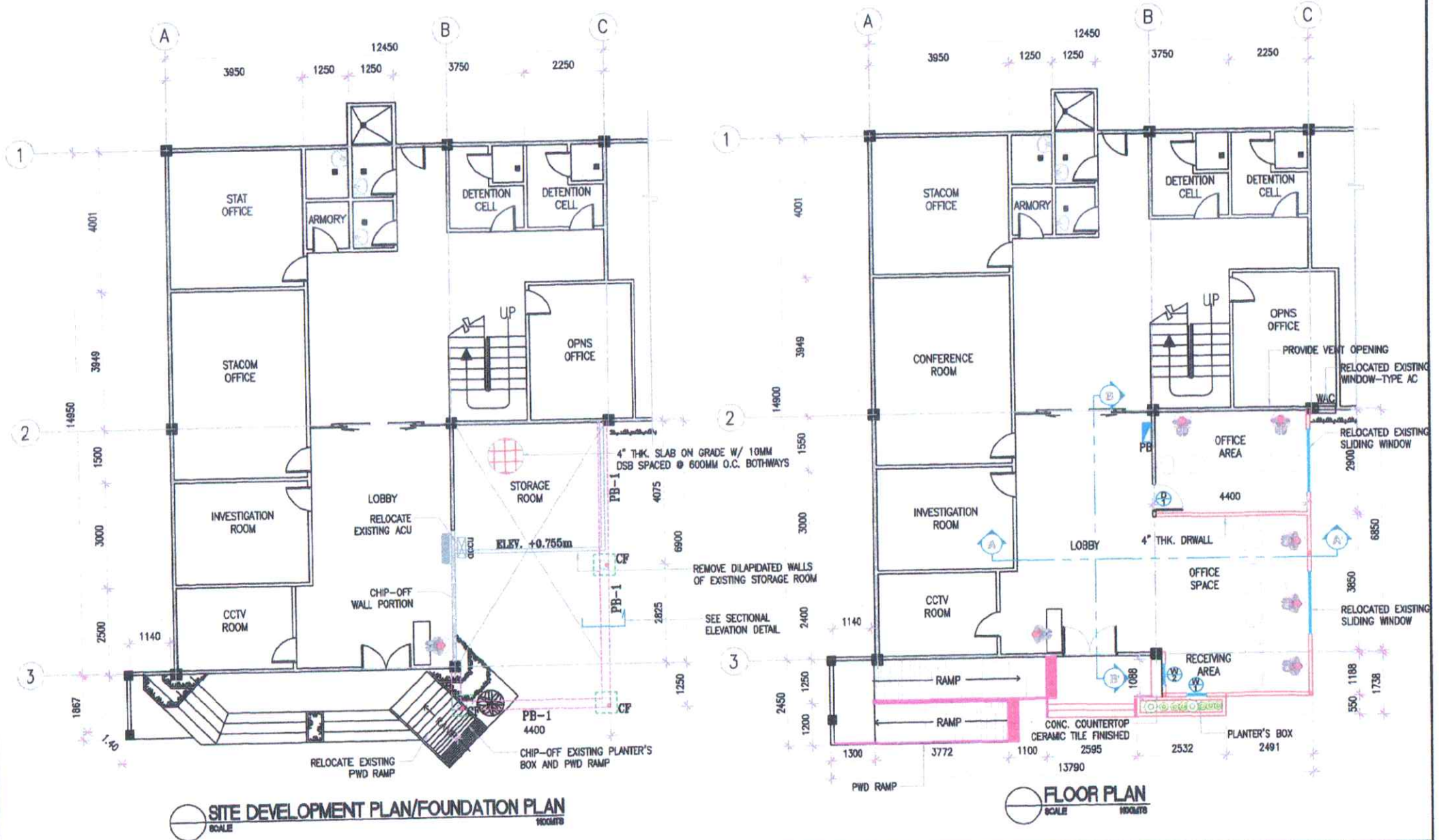
VICINITY PLAN
NOT DRAWN TO SCALE



PROJECT TITLE: VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING		RECOMMENDED BY: JOEL B. ESCALA ESD Manager	
LOCATION: PORT OF ILIGAN, ILIGAN CITY		APPROVED: ARTHUR B. NOGAS Acting Port Manager	
PREPARED BY: COLIN KAY R. MAJOTE Supervising Engineer A	CHECKED BY: ARNEL C. OCLARINO Principal Engineer A		

ARCHITECTURAL
SHEET CONTENTS
• LOCATION PLAN
• VICINITY PLAN

SHEET NO.
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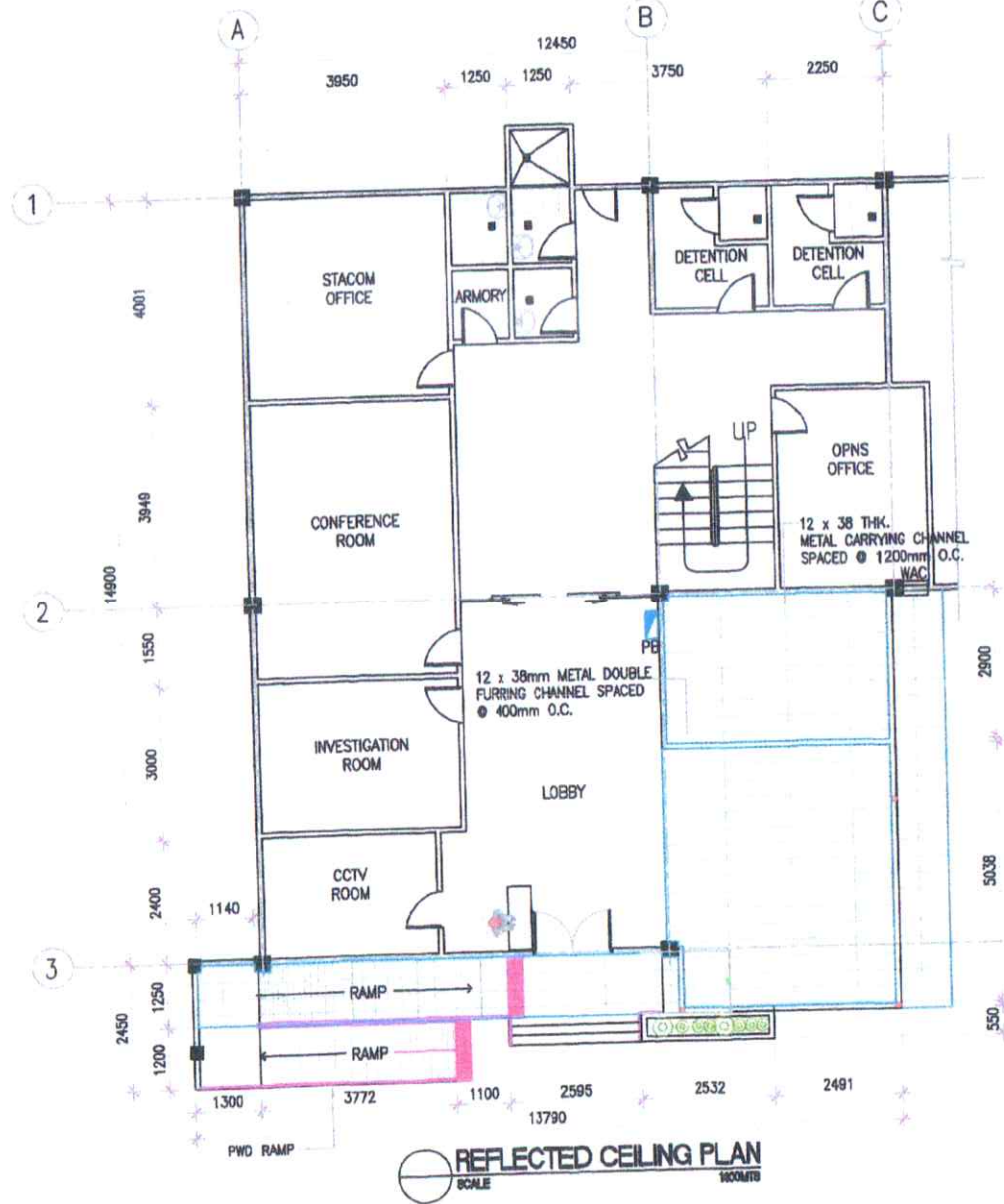
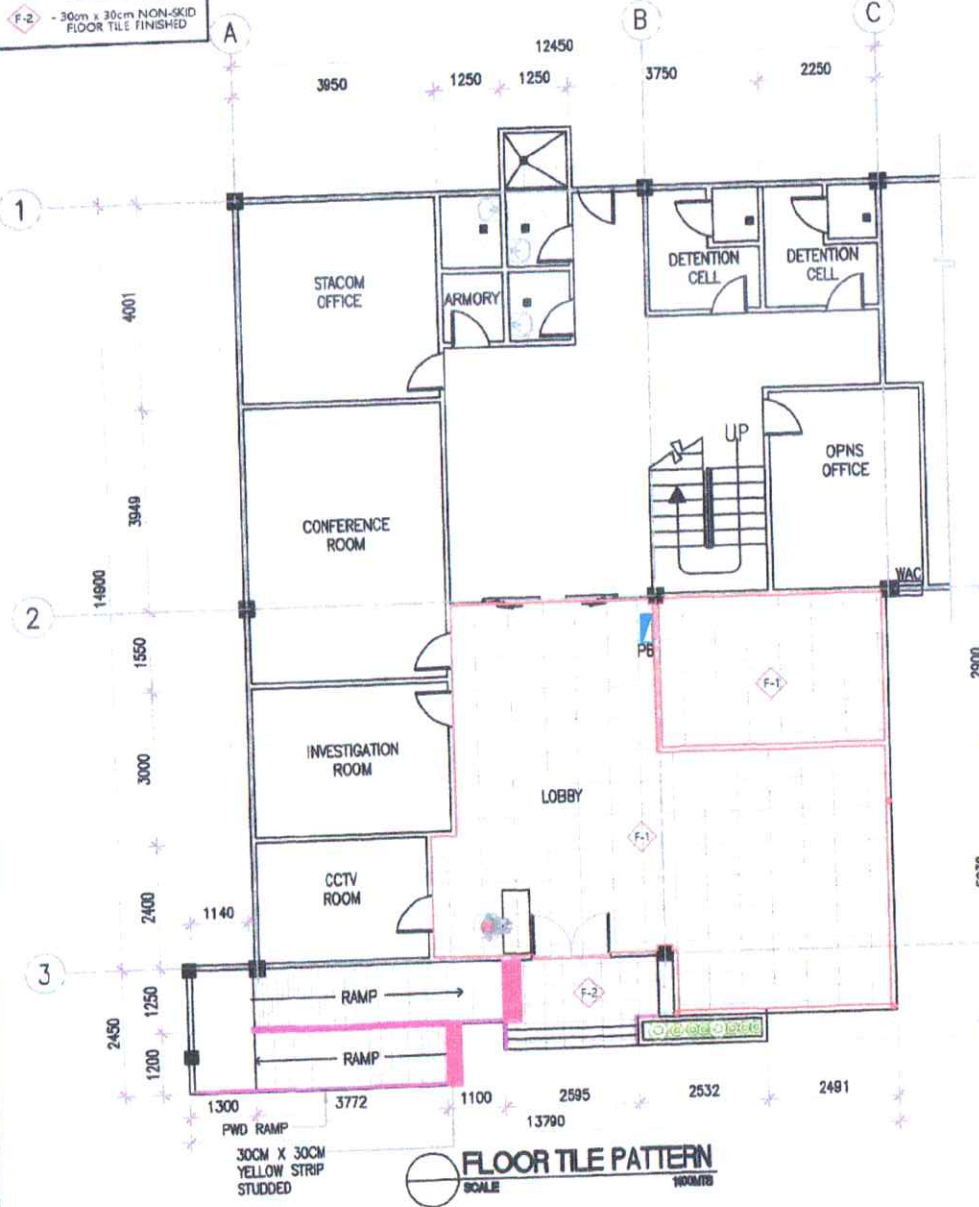
PROJECT TITLE: VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING		ARCHITECTURAL	
LOCATION: PORT OF ILIGAN, ILIGAN CITY		SHEET CONTENTS	
PREPARED BY: COLIN KAY R. CAJOTE Supervising Engineer A	CHECKED BY: ARNEL C. OCLARINO Principal Engineer A	• SITE DEVELOPMENT PLAN/FOUNDATION PLAN • FLOOR PLAN	
RECOMMENDED BY: JOEL B. ESCALA ESD Manager	APPROVED: ARTHUR B. WOGAS Acting Port Manager		

SHEET NO.

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LEGEND:

- F-1 - 60cm x 60cm CERAMIC FLOOR TILE FINISHED
- F-2 - 30cm x 30cm NON-SKID FLOOR TILE FINISHED



PROJECT TITLE:

VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING

LOCATION:

PORT OF LIGAN, LIGAN CITY

PREPARED BY:

COLIN KAY R. CAJOTE
Supervising Engineer A

CHECKED BY:

ARNEL C. OCLARINO
Principal Engineer A

RECOMMENDED BY:

JOEL B. ESCALA
BEO Manager

APPROVED:

ARTHUR B. NISGAS
Acting Port Manager

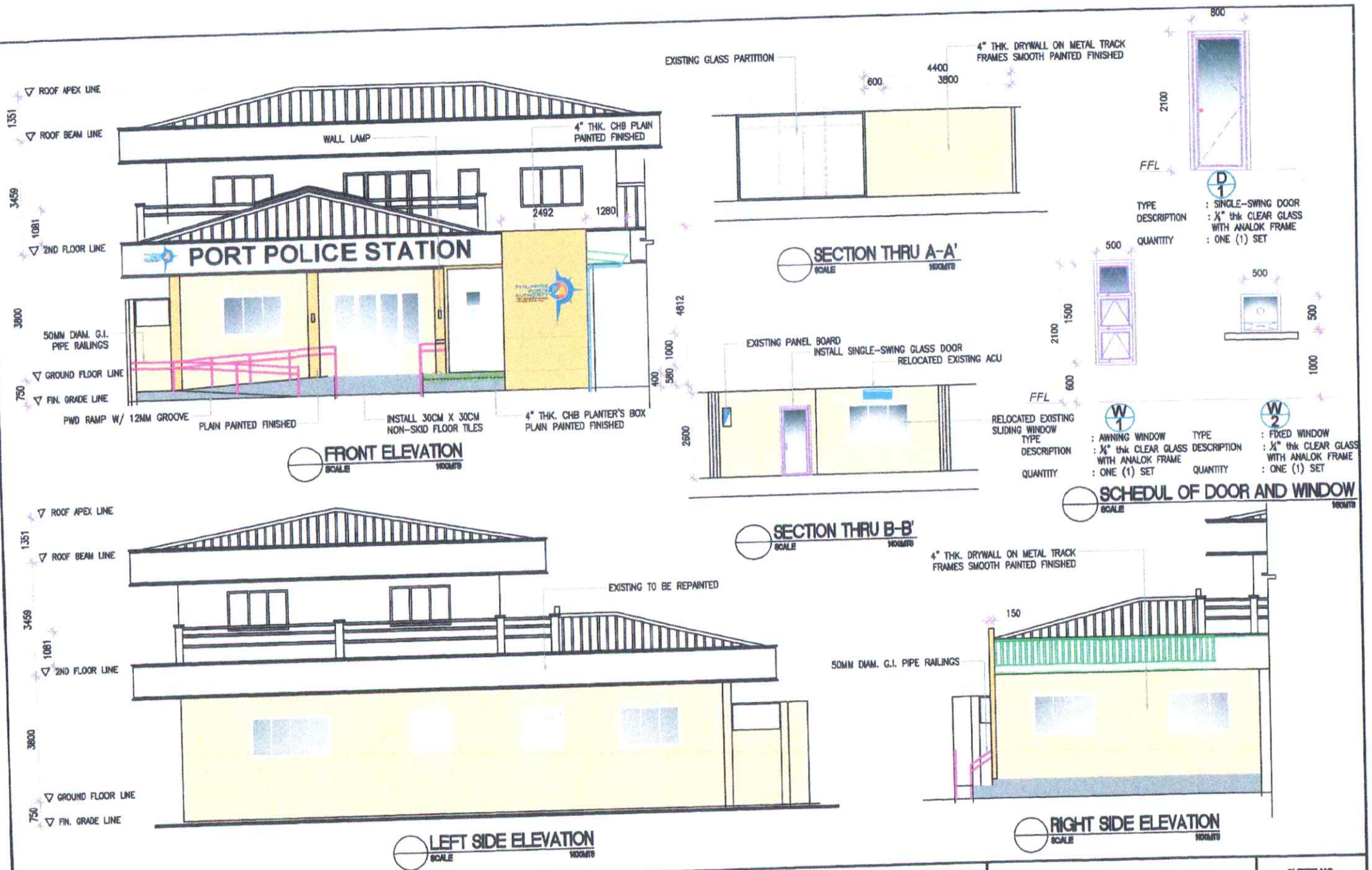
ARCHITECTURAL

SHEET CONTENTS

- FLOOR TILE PATTERN
- REFLECTED CEILING PLAN

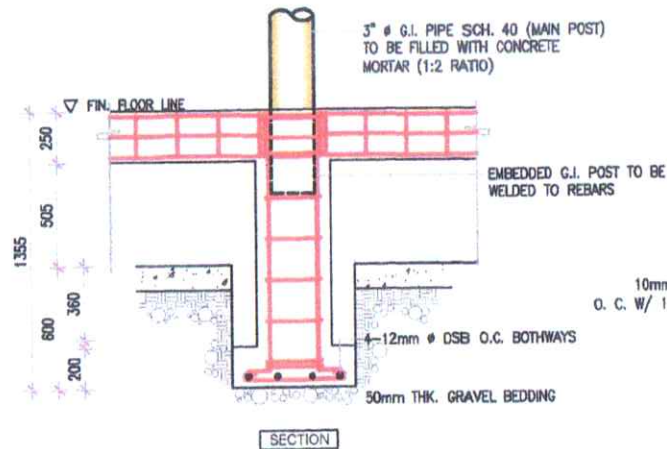
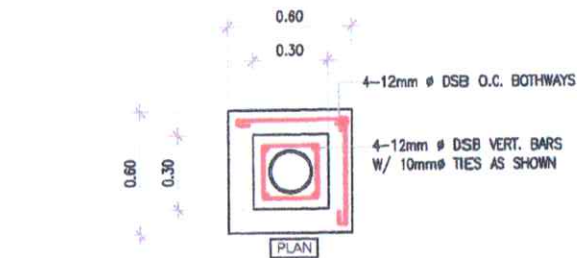
SHEET NO.

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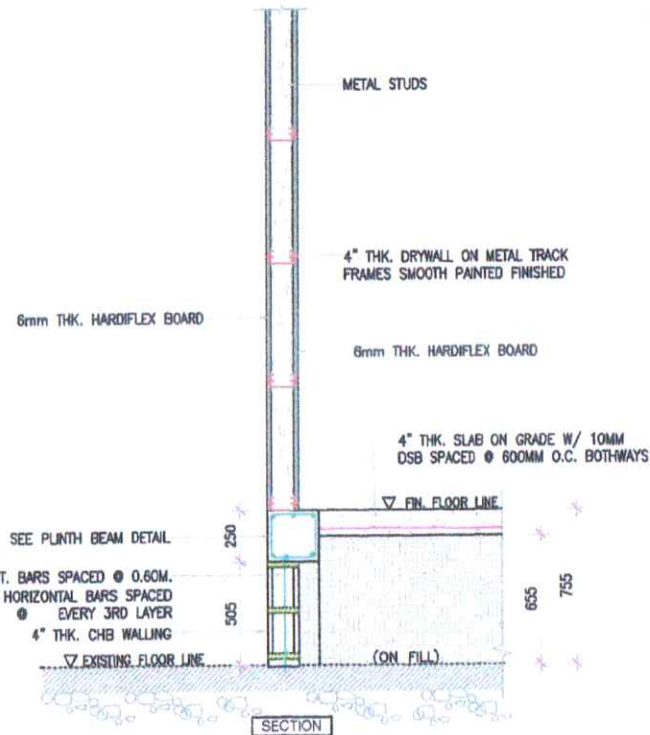


PROJECT TITLE: VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING		LOCATION: PORT OF LIGAN, LIGAN CITY	
PREPARED BY: COLIN KAY R. DIAZOTE Supervising Engineer A	CHECKED BY: ARNEL C. OCLARINO Principal Engineer A	RECOMMENDED BY: JOEL B. ESCALA BID Manager	APPROVED: ARTHUR B. NOGAS Acting Port Manager

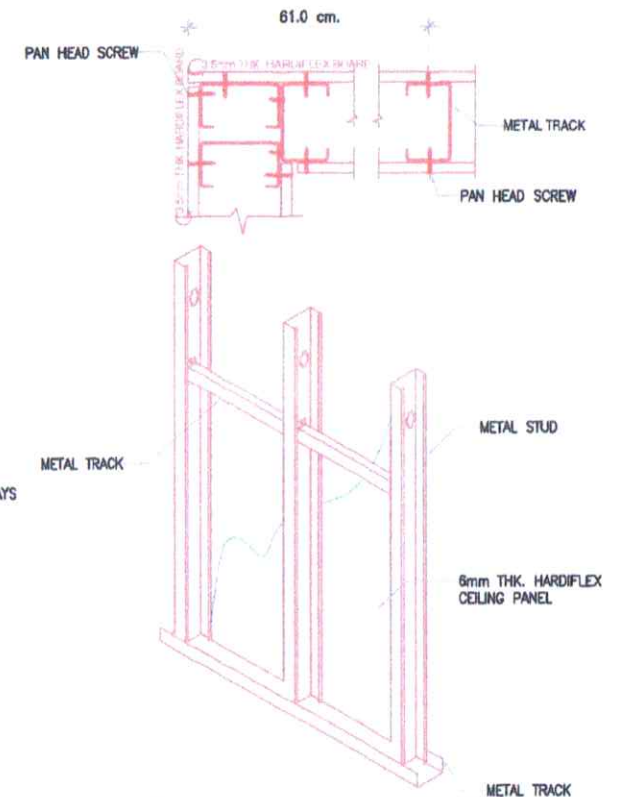
ARCHITECTURAL	SHEET NO.
SHEET CONTENTS • FRONT ELEVATION • LEFT SIDE ELEVATION • RIGHT SIDE ELEVATION • SECTION THRU A-A' • SECTION THRU B-B' • SCHEDULE OF DOOR AND WINDOW	4 8



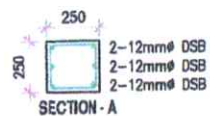
CF DETAIL
SCALE 1/8"=1'-0"



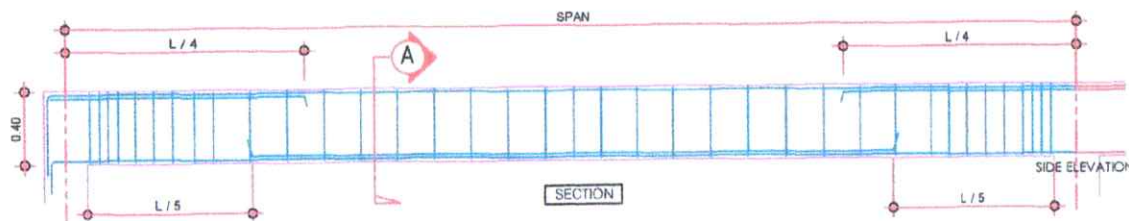
SECTIONAL ELEVATION DETAIL
SCALE 1/8"=1'-0"



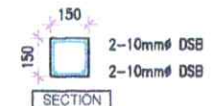
TYPICAL DETAIL OF DRYWALL
SCALE 1/8"=1'-0"



STIRRUPS SPACING
2 @ 50mm, 6 @ 100mm
and REST @ 200mm UP TO MIDSPAN



TYPICAL PLINTH BEAM DETAIL
SCALE 1/8"=1'-0"



STIRRUPS SPACING
2 @ 50mm, and REST @ 200mm

TYPICAL DETAIL OF COLUMN STIFFENER
SCALE 1/8"=1'-0"



PROJECT TITLE:	VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING			
LOCATION:	PORT OF LIGAN, LIGAN CITY			
PREPARED BY:	CORIN KAY R. CAJOTE Supervising Engineer A	CHECKED BY:	ARNEL C. OCLARINO Principal Engineer A	RECOMMENDED BY:
			JOEL B. ESCALA BID Manager	APPROVED:
				ARTHUR B. NOGAS Asst. Port Manager

STRUCTURAL
SHEET CONTENTS
- CF DETAIL - SECTIONAL ELEVATION DETAIL - TYPICAL PLINTH BEAM DETAIL - TYPICAL DETAIL OF DRYWALL AND COLUMN STIFFENER

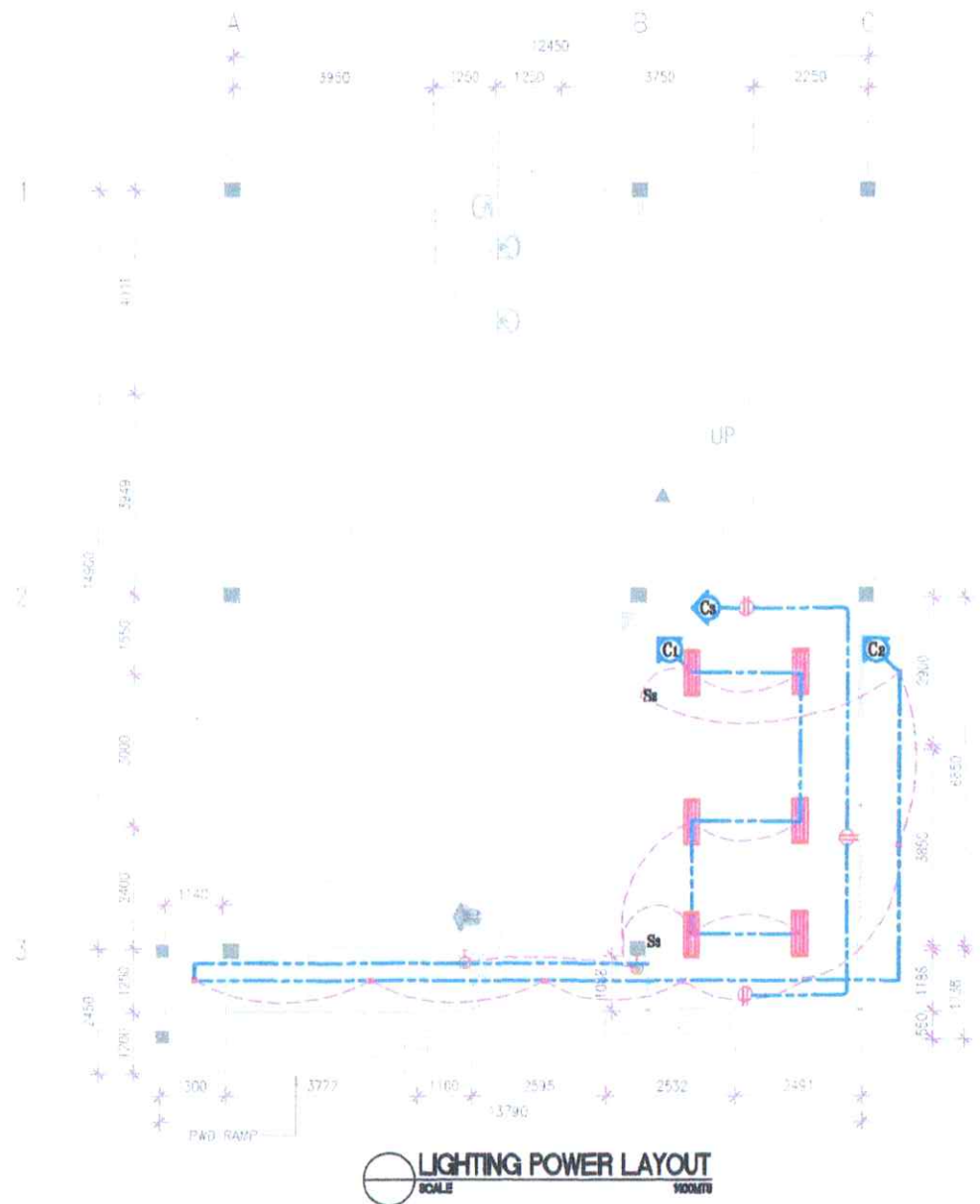
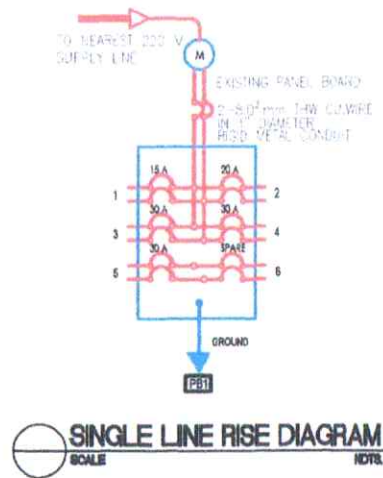
SHEET NO.
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GENERAL NOTES & SPECIFICATIONS

- ALL ELECTRICAL WORKS AND INSTALLATION SHALL COMPLY WITH THE PROVISIONS OF THE LATEST EDITION OF THE PHILIPPINE ELECTRICAL CODE (PEC) WITH THE RULES AND REGULATIONS OF THE NATIONAL AND LOCAL AUTHORITIES CONCERNED.
- SERVICE VOLTAGE TO THE BUILDING SHALL BE 220 VOLTS, 60 HERTZ, THREE PHASE.
- ALL INSTALLATION SHALL BE CONCEALED FROM VIEW, WIRING SHALL BE INCASE IN POLYVINYL CHLORIDE (PVC) PIPE SCHEDULE 40.
- MINIMUM WIRE AND CONDUIT SIZE SHALL BE NO.12 AWG TW AND $\frac{1}{2}$ " PVC TRADE SIZE, RESPECTIVE UNLESS OTHERWISE NOTED.
- ALL MATERIALS TO BE USED SHALL BE NEW AND APPROVED TYPE, APPROPRIATE FOR BOTH LOCATION AND INTENDED USE.
- NO BRAND CIRCUIT SHALL HAVE A LOAD MORE THAN 80% OF ITS RATING.
- ALL ELECTRICAL INSTALLATIONS SHALL BE UNDER THE DIRECT SUPERVISION OF A DULY LICENSED ELECTRICAL ENGINEER, OR A MASTER ELECTRICIAN.

LEGEND:

	5W PINLIGHT
	2-18W LOUVER TYPE LUMINAIRE
	7W WALL LAMP
	S1 SINGLE-GANG SWITCH
	S2 2-GANG SWITCH
	S3 3-GANG SWITCH
	PANEL BOARD
	CONVENIENCE OUTLET
	ACU AIR CONDITIONING UNIT
	CIRCUIT HOME RUN
	SWITCH LINE
	LIGHT OUTLET LINE
	EMERGENCY LIGHT



PROJECT TITLE:	VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING			
LOCATION:	PORT OF ILIGAN, ILIGAN CITY			
PREPARED BY:	CHECKED BY:	RECOMMENDED BY:	APPROVED:	
 COLIN KAY R. CUOTE Supervising Engineer A	 ARNEL C. OCLARINO Principal Engineer A	 JOEL B. ESCALA BEO Manager	 ARTHUR B. MOAGAS Acting Port Manager	

ELECTRICAL
SHEET CONTENTS
- GENERAL NOTES, SPECIFICATIONS AND LEGEND - LIGHTING LAYOUT - RISE DIAGRAM

SHEET NO.
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GENERAL NOTES & SPECIFICATIONS

- ALL MECHANICAL INSTALLATIONS SHALL CONFORM W/ THE RULES & REGULATIONS OF THE NATIONAL BUILDING CODE & WITH EXISTING LOCAL ORDINANCES.
- ALL WORKS SHALL BE UNDER THE DIRECT SUPERVISION OF AT LEAST A CERTIFIED PLANT MECHANIC.
- MATERIALS TO BE USED SHALL BE BRAND NEW & OF APPROVED QUALITY.
- EQUIPMENT SHALL BE MOUNTED ON OR SUPPORTED WITH VIBRATION INSULATOR UNITS & ASSEMBLIES.

AIR COOLED CONDENSING UNIT SPECIFICATIONS 2,190									
Equipment	QTY	Compressor	Refrigerant	Piping Connections	Electrical Data	Weight			
Call No.		Type		Liquid Suction	V PH HZ	(Kgs.)			
ACCU 1									

INVERTER FAN COIL UNIT SPECIFICATIONS									
Equipment	QTY	Application	Cooling Capacity	Power Consumption	Piping Connections	Electrical Data	Weight		
Call No.		Type	KW Btu/Hr	(Watts)	Liquid Suction	V PH HZ	(Kgs.)		
WMA 1									

WALL MOUNTED

SEQUENCE OF OPERATION

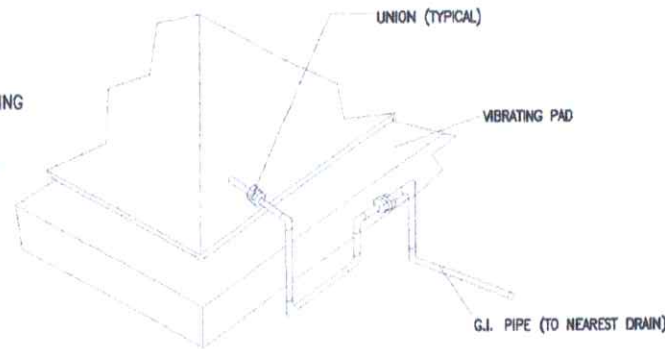
- WHEN SWITCH IS IN "OFF" POSITION, RELAY ASSEMBLY & ALL OTHER CONTROL SHALL BE IN "OFF" POSITION.
- WHEN SWITCH IS PUT IN "ON" POSITION, CONTROL RELAY ASSEMBLY WILL BE ENERGIZED STARTING THE OPERATION OF THE FOLLOWING MOTOR IN SEQUENCE.
- THERMOSTAT SHALL SENSE THE AVERAGE RETURN AIR TEMPERATURE & SHALL OPERATE THE COMPRESSOR MOTOR THERMOSTAT SHALL BE SET @ 24° C.

LEGEND:

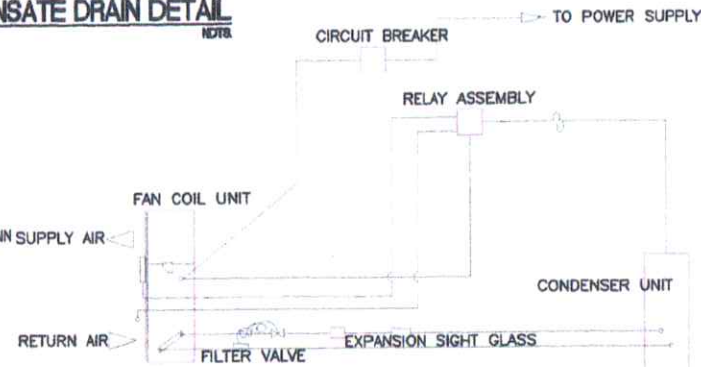
	FAN COIL UNIT
	3/8" Ø HARD DRAWN SEAMLESS COPPER PIPE
	1-3/8" Ø SUCTION LINE
	1-3/8" Ø LIQUID LINE TO ACCU
	AIRCON CONDENSER UNIT

NOTE:

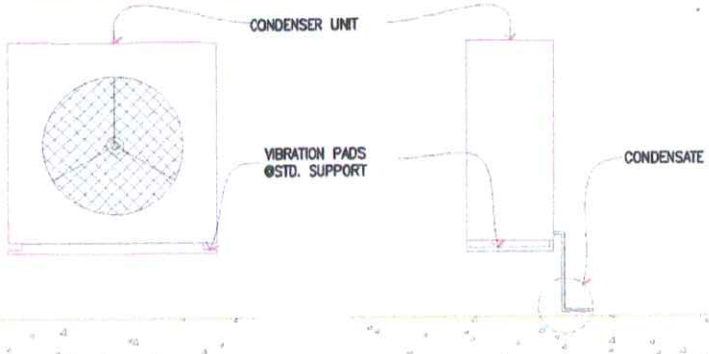
- ALL CONDENSING UNIT AT SECOND FLOOR AIRCON SHOULD BE INSTALLED AT PARKING AREA OR GROUND FLOOR.



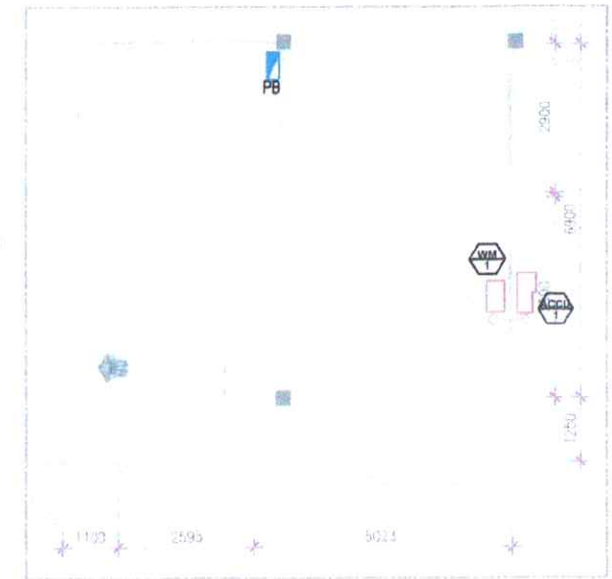
CONDENSATE DRAIN DETAIL
SCALE NOTED



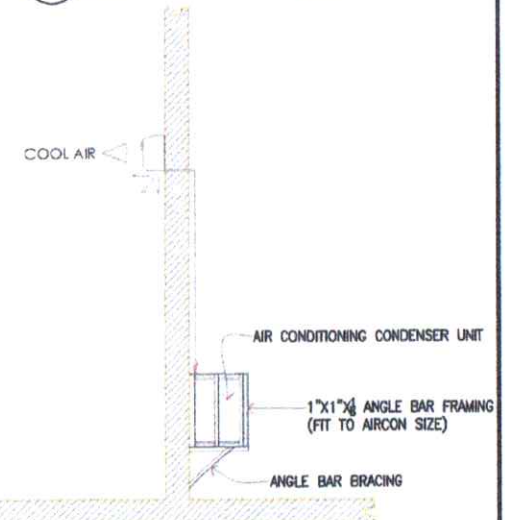
SCHEMATIC PIPING AND CONTROL DIAGRAM
SCALE NOTED



CONDENSER MOUNTING DETAIL
SCALE NOTED



MECHANICAL LAYOUT
SCALE NOTED



ELEVATION
SCALE NOTED



PROJECT TITLE: VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING				
LOCATION: PORT OF ILIGAN, ILIGAN CITY				
PREPARED BY:	CHECKED BY:	RECOMMENDED BY:	APPROVED:	
COLIN KAY R. CAJOTE Supervising Engineer A	ARNEL C. OCLARINO Principal Engineer A	JOEL B. ESCALA BID Manager	ARTHUR BENIGAS Acting Port Manager	

MECHANICAL	
SHEET CONTENTS	
• GENERAL NOTES, SPECIFICATIONS AND LEGEND	• SCHEMATIC PIPING AND CONTROL DIAGRAM
• MECHANICAL LAYOUT	• CONDENSER MOUNTING DETAIL
• CONDENSATE DRAIN DETAIL	• ELEVATION

SHEET NO.

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Omnibus Sworn Statement Form
[Note: The duly accomplished form shall be submitted with the Proposal]

OMNIBUS SWORN STATEMENT

I, _____ of legal age, _____, _____, and with
Name of Affiant *Civil Status* *Nationality*

Residence at _____, do hereby depose and state that;
Address of Affiant

1. I am _____ or authorized representative of _____, with office
Name of FFCE *Name of FFCE*
address at _____;
Address of FFCE

2. ☐ As the owner and sole proprietor or authorized representative of _____ as
Name of FFCE

a) supported by the attached duly notarized Special Power of Attorney, I have full power and authority to do, execute, and perform any and all acts necessary to participate, submit proposals, and to sign and execute the ensuing contract for **VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING, WALLS AND FIXTURES OF PPD BUILDING, Port of Iligan, Iligan City (MPF-LNI-04-2026)** of the **Philippine Ports Authority, PMO LNI**;

☐ As the authorized representative of the partnership, corporation, or cooperative, duly registered as _____, I am granted full power and authority to do,
Name of FFCE

Execute, and perform any and all acts necessary to participate, purpose, and to sign and execute the ensuing contract for _____ of the _____
Project Title *Name of FFCE*

as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. _____ Is not "blacklisted" or otherwise prohibited from submitting
Name of FFCE

proposals for the purpose of entering into government contracts by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign governments, or foreign or international financing institutions whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;

4. Each of the documents submitted in satisfaction of the requirements in an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. _____ Is authorizing the Head of the Procuring Entity (HOPE) or its duly
Name of FFCE
authorized representative(s) to verify all the documents submitted;

6. **If sole proprietorship:** The _____ and its spouse are not related by
Name of FFCE

consanguinity or affinity up to the third civil degree to the HOPE, Procurement Agent (if engaged), or the End-User or implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

if Partnership: The partnership itself and the partners of _____ are
Name of FFCE

not related by consanguinity or affinity up to the third civil degree to the HOPE, Procurement Agent (if engaged), or the End-User or Implementing Units, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

if Cooperative: The cooperative itself and members of the board of directors, general manager, or chief executive officer of _____ are not related by
Name of FFCE
consanguinity or affinity up to the third civil degree to the HOPE (if engaged), or the End-User or Implementing Units, project consultants, head of the Project Management Office, or the member of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

if Corporation: The corporation, and offices, directors, controlling stockholders and beneficial owners of _____ are not related by consanguinity or affinity
Name of FFCE

up to the third civil degree to the HOPE (if engaged), or the End-User or Implementing Units, project consultants, head of the Project Management Office, or the member of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the HOPE, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the IRR of RA No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.
8. **[if Corporation:]** _____ declares its beneficial ownership consistent
Name of FFCE
with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the Securities and Exchange Commission (SEC) in accordance with its annual reportorial requirements.
9. _____ Did not give or pay directly or indirectly, any commission, amount
Name of FFCE
fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. _____ Have the necessary capacity to timely deliver the agricultural and
Name of FFCE
fishery products required under the Procurement Project, in accordance with the specifications, quality standards, and quantities determined by the Procuring Entity.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____ at _____, Philippines.

Duly authorized to sign the Proposal for and behalf of:

Name of FFCE

Affiant's Signature over Printed Name
Position/Designation
Date

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of [month][year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____,

WITNESS MY HAND AND SEAL this _____ day of [month] [year].

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorney No. _____

PTR No. _____, [date issued], [place issued]

IBP No. _____, [date issued], [place issued]

Doc. No. _
Page No. _
Book No. _
Series of _

Republic of the Philippines
PHILIPPINE PORTS AUTHORITY
PORT MANAGEMENT OFFICE OF LANA DEL NORTE/ ILIGAN
Port Area, Iligan City

TERMS OF REFERENCE AND TECHNICAL SPECIFICATIONS
for the VARIOUS MAINTENANCE WORKS AND REPLACEMENT OF DILAPIDATED CEILING,
WALLS AND FIXTURES OF PPD BUILDING, Port of Iligan, Iligan City
(MPF-LNI-04-2026)

1. INTRODUCTION

- 1.1 The Philippine Ports Authority- Port Management Office Lanao del Norte/ Iligan (PMO LNI), through the Engineering Services Division (ESD) intends to undertake the abovementioned project, as part of its continuing commitment to maintain safe, functional, secure, and operational ports facilities for the benefit of port users, employees, and other stakeholders.
- 1.2 This engagement shall strictly adhere to the Guidelines on the Procurement of Infrastructure Projects for the Government and comply with the provisions stipulated in **Republic Act No. 12009**, or the **New Government Procurement Act (NGPA)** and its **Revised Implementing Rules and Regulations (IRR)**.
- 1.3 The Port Police Office building serves as the central command and operational hub for maritime law enforcement, securing gateway facilities, passengers, and cargo. Due to prolonged weather exposure and other factors, portion of the existing roofing system, ceilings including PWD ramps, and office facilities have eventually deteriorated, affecting functionality, security, and overall safety.
- 1.4 To maintain safe and efficient port operations, the existing facilities need rehabilitation and improvement, including the repair or replacement of deteriorated walls, floors, ceilings, windows, power and lighting systems, and other necessary components to ensure their safety, functionality, and serviceability.
- 1.5 The Contractor shall provide all necessary labor, tools, equipment, supervision, transportation, testing and other incidentals necessary for the complete and satisfactory implementation of the projects in accordance with the approved plans, technical specifications, Program of Work (POW), applicable engineering standards, and relevant government regulations.

2. OBJECTIVES OF THE PROJECT

The PMO LNI seeks to engage a qualified Contractor to undertake the maintenance, and improvement works situated within the Port of Iligan.

The Contractor shall provide all labor, materials, tool, equipment, supervision, and other incidentals necessary for the completion of the projects, and shall include, but not be limited to, the following:

- 2.1 Restore the structural integrity and serviceability of the office building through the replacement of deteriorated roof framing, roofing panels, ceilings, walls and associated accessories.
- 2.2 Improve the safety and accessibility of PWD ramps by ensuring compliance with the prescribed requirements of Batas Pambansa Blg. 344 (Accessibility Law).
- 2.3 Expand and improve the office area to accommodate a growing workforce, support modern law enforcement and security requirements, and provide adequate space for tactical and mobile equipment.
- 2.4 Ensure that all installation comply with the National Building Code of the Philippines, manufacturer's specification, Philippine Electrical Code (PEC), and other relevant government regulations.

3. APPROVE BUDGET FOR THE CONTRACT, PROCUREMENT METHHOD AND PAYMENT TERMS

- 3.1 The Approved Budget for the Contract (ABC) is Nine Hundred Eighty-Nine Thousand Pesos and 00/100 (Php 989,000.00), inclusive of all applicable taxes, fees, and incidental expenses.
- 3.2 This procurement shall be undertaken as Small Value Procurement in accordance with the provision of the NGPA and its IRR.
- 3.3 The contract price shall be deemed to include all costs necessary for the complete accomplishment of the project.
- 3.4 Payment shall be made subject to the submission, review, verification, and acceptance of the required deliveries and compliance with existing government accounting rules and regulations.

4. SCOPE OF SERVICES

- 4.1 The scope of services shall include, but not be limited to, as specified in table 1.0 of this TOR: Specific of the Projects.

TABLE 1.0 – Specific Scope for the Projects (Materials, Labor and Equipment's)			
Item No.	Description	Unit	Quantity
1.01	Chipping-off and Removal of Dilapidated Structures Chipping-off concrete portion, interior CHB wall and flooring to include removal of existing PWD ramp, plant boxes, ceiling panel etc. including disposal of unnecessary debris as indicated in the plan.	lot	1.00
1.02	Supply and Place Filling Materials Supply and place filling materials and gravel bedding up to required elevation to include filling of garden soil and various plants for plant box as indicated in the plan.	cu.m.	36.10
1.03	Supply and Place Concrete (3,000 psi) Supply and place concrete for slab on grade, plinth beams, column stiffener, lintel beams, PWD ramp etc. as indicated in the plan.	cu.m.	7.00
1.04	Supply and Install Reinforcing Bars Supply and install reinforcements for Item. 1.03.	kg.	438.02
1.05	Supply and Install Steel Framing Accessories	lot	1.00

	Supply and install various steel girt, rafter and other roof framing accessories as indicated in the plan.		
1.06	Supply, deliver and install 4" Thk. Concrete Hollow Blocks Supply, deliver and install 4" Thk. Concrete Hollow Blocks to include steel reinforcements. This is to include also of mortar and plastering smooth both sides as per plan and specifications.	sq.m.	27.25
1.07	Supply, Deliver and Install Ceiling Panels Supply and install ceiling panels with ceiling joists as indicated in the plan.	sq.m.	92.10
1.08	Supply, Deliver and Install Various Roof Panels Supply, deliver and install new Rib-type roof panels and other roof accessories as indicated in the plan.	lin.m.	43.00
1.09	Supply, Deliver and Install of Various Doors and Windows Supply, deliver and replace various doors and windows as indicated in the plan.	lot	1.00
1.10	Supply, Deliver and Install Floor and Countertop Tiles Supply, deliver and install various floor and countertop tiles including accessories as indicated in the plan.	sq.m.	41.50
1.11	Supply and Apply Paint Supply, deliver and apply paints for masonry and steel surfaces including curbs and gutters with 1-coat primer and 2-topcoats as indicated in the plan.	sq.m.	380.20
1.12	Supply and Install Electrical Fixtures Supply, deliver and install electrical fixtures including connection to nearest possible source of power as indicated in the plan.	lot	1.00

4.2 The contractor shall conduct site verification and assessment prior to implementation to determine actual site conditions and ensure proper execution of the required works.

5. TECHNICAL SPECIFICATIONS

5.1 The contractor shall perform all works in accordance with applicable standards, codes, rules, and regulations issued by relevant government agencies and accordance with accepted engineering and construction practices.

5.2 The key professionals expected for this shall be at the minimum.

5.3 The Contractor shall also provide the necessary equipment/ tools.

5.4 The materials shall pass the necessary standard.

5.5 The project site shall be at the Port Police Building.

6. PROJECT DETAILS

6.1 The Contractor shall complete the required services within One Hundred (100) calendar Days from the receipt of the Notice to Proceed (NTP)

6.2 Work suspensions and extension may be granted upon written request to the Procuring Entity, with sufficient justification, and subject to the approval by the same in the accordance with the NGPA.

6.3 The Contractor shall directly coordinate all projects activities with PPA PMO LNI, including the Project-In0Charge (PIC) from the Engineering Services Division (ESD) and shall secure all necessary permits, clearances, and authorizations required for the implementation of the project works.

6.4 This Contractor shall coordinate work schedules with the Pic to minimize interference with clients, passenger, dock works and PPD personnel, and other port activities.

7. RESPONSIBILITIES OF THE CONTRACTOR

7.1 The Contractor shall:

- 7.1.1 Provide qualified personnel necessary for the execution of the project;
- 7.1.2 Supply all required materials, tools, and equipment;
- 7.1.3 Observe applicable occupational safety and health standards;
- 7.1.4 Secure the work area and provide warning signs and barricades when necessary;
- 7.1.5 Ensure that all materials used are brand new, free from defects, and complaint with approved specifications;
- 7.1.6 Maintain proper housekeeping throughout projects implementation and remove all debris, waste materials, excess construction materials, and temporary facilities upon completion of the projects.
- 7.1.7 Correct all defective works identified during inspection at no additional cost to the PMO LNI.

7.2 During Project Implementation, the Contractor shall submit the following:

- 7.2.1 Work Plan;
- 7.2.2 Deployment schedule of personnel and equipment;
- 7.2.3 Progress Report;
- 7.2.4 Geotagged photographs of activities;
- 7.2.5 Incident Report for delays and deficiencies, if applicable; and
- 7.2.6 Request for Suspension and Resumption of construction activities, if applicable

7.3 Acceptance of the project shall be based on completeness, accuracy, quality, and compliance of all submitted deliveries with the requirements of this TOR and applicable construction standards, approved plans specification, and the Program of Work (POW).

7.4 Prior to final acceptance, the Contractor shall comply with all punch-list items identified by this PMO. Upon completion of all works, the Contractor shall formally request the Final Inspection and Billing through a written request addressed to the Port Manager of this PMO, through the ESD Manager

7.5 For Final Billing of the Projects, the Contractor shall submit the following:

- 7.5.1 Letter Request Final Inspection and Billing;
- 7.5.2 Geotagged photo documentation (before, on-going, completed
- 7.5.3 As-built Plan; (if necessary)
- 7.5.4 Affidavits certifying the full payments of labor, materials and equipment and certifying the claimants is the true contractor;
- 7.5.5 Performance and Warranty Bonds with Original Receipts; (if necessary)
- 7.5.6 Other supporting documents may be required by this PMO.

7.6 Only upon satisfactory compliance and acceptance of all requirements shall the Procuring Entity issue the Corresponding Certificate of Completion and Acceptance for purposes of final billing and payment processing.

8. RESPONSIBILITIES OF THE PROCURING ENTITY

8.1 The PMO LNI, through the ESD, shall;

- 8.1.1 Designated a Project-In-Charge (PIC) to coordinate and monitor the projects;
- 8.1.2 Provide available reference documents and information relevant to the project;
- 8.1.3 Facilities access to the project sites, subject to applicable security protocols
- 8.1.4 Review and evaluate submitted deliveries;
- 8.1.5 Conduct inspections and validation activities, when necessary;
- 8.1.6 Issue the corresponding Certificate of Completion and Acceptance upon satisfactory completion of the projects;
- 8.1.7 Process payment in accordance with existing accounting and auditing rules and regulations.

9. PENALTIES FOR DELAY

9.1 For unjustified delay in the submission of required deliveries, Liquidated Damages shall be imposed at the rate of one-tenth (1/10) of percent (0.10%) of the cost of the unperformed portion of the contract for every calendar day of delay.

9.2 The total Liquidated Damages shall not exceed ten percent (10%) of the total contract price, after which the procuring Entity may rescind the contract in accordance with applicable procurement laws, rules, and regulations.

10. BIDDER QUALIFICATIONS AND BID ENVELOPE PREPARATION

10.1 Interested and eligible Contractors shall submit the following eligibility, technical and financial documents in Table 2.0-List of the Philippine Bidding Documents Required;

10.2 Failure to comply with the required eligibility, technical, and financial documents may constitute grounds for disqualification.

Table 2.0- List of the Philippine Bidding Documents Required	
A. ELIGIBILITY DOCUMENTS	
1.	Valid and Updated PhilGEPS Certificate of Registration and Membership, including its Annex "A" and its underlying documents:
	• DTI/ SEC Certificate;
	• Valid Mayor's/Business Permit;
	• Tax Clearance;
	• Audited Financial Statements for the immediately preceding year; and
2.	Omnibus Sworn Statements (OSS) under R.A. 12009 format, duly notarized; and
3.	Other eligibility documents may be required by the Procuring Entity.
B. FINANCIAL DOCUMENTS	
1.	Request for Quotation/Canvass form, fully accomplished;
2.	Bid Form, fully accomplished;
3.	Other documents deemed necessary for minimum qualification.

10.3 All Envelopes shall be enclosed and properly sealed.

11. BID EVALUATION AND AWARD

11.1 The evaluation of proposals shall be conducted in accordance with the provisions of the NGPA, its IRR, and other applicable procurement guidelines governing Small Value Procurement of Infrastructure Projects.

11.2 The BAC shall evaluate all submitted bids based on compliance with the eligibility, technical, and financial requirements of this TOR, including personnel qualifications, equipment's capability, contractor experience, and bid responsiveness.

11.3 The BAC may conduct verification of the Contractor's submitted experience, personnel qualifications, and equipment capacity prior to recommendation for award

11.4 The BAC shall evaluate the submitted proposals and determine the Lowest Calculated and Responsive Bid (LCRB), taking into consideration the Contractor's ability to satisfactory perform the required services and complete the projects works within the prescribed period.

11.5 Only Contractors who have substantially complied with all required documents shall be considered responsive and eligible for further evaluation.

11.6 The PPA PMO LNI, through BAC, reserves the right to:

11.6.1 verify the accuracy, authenticity, and validity of all submitted documents and information;

11.6.2 Require the submission of additional supporting documents for verification and validation purposes.

11.6.3 Seek clarification on any aspect of the submitted proposals;

11.6.4 Rejects any proposal that is incomplete, non-complaints, misleading, or found to contain false information; and

11.6.5 Recommend award to the Contractor whose proposal is determined as the LCRB.

11.7 The Notice of Award shall be issued only after completion of the prescribed evaluation process and approval by the appropriate authority.

This TOR takes effect upon approval by the Head of the Procuring Entity/ Port Manager and remains valid until full and satisfactory completion of the projects.

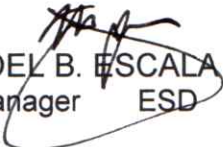
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