

PHILIPPINE PORTS AUTHORITY - PORT MANAGEMENT OFFICE OF MISAMIS ORIENTAL/CAGAYAN DE ORO

REQUEST FOR QUOTATION

Date: 06 July 2026
Quotation No.: 2026-007

Company Name: _____

Address: _____

Business/Mayor's Permit No.: _____

Tax Identification Number (TIN): _____

PhilGEPS Registration Number (required prior to award): _____

The Philippine Ports Authority - Port Management Office of Misamis Oriental/Cagayan de Oro, through its Bids and Awards Committee (BAC), intends to procure the project **Supply of Civil Works Materials for the Maintenance of Port Facilities (MPF-MOC-16-2026), Port of Cagayan de Oro** with Approved Budget for the Contract (ABC) of **Nine Hundred Eighty Thousand Pesos (Php 980,000.00)** through **Section 34 Small Value Procurement** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Chairperson and to the given address below, on or before **10:00 AM of 13 July 2026**, subject to the compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

MEDARDO I. SOSOBRADO, JR.

BAC Chairperson/Division Manager A - Port Police

Philippine Ports Authority - Port Management Office of Misamis Oriental/Cagayan de Oro

Port Area, Brgy. Macabalan, Cagayan de Oro City

Contact No. +639662304911

Email: moc_supply@ppa.com.ph

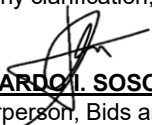
Interested service provider/supplier shall also submit a copy of the following documents along with the quotation on or before the above specified deadline of submission of quotation:

- a. **Valid Mayor's/Business Permit**
- b. **PhilGEPS Registration Number**

c. **Notarized Omnibus Sworn Statement** and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

The Head of the Procuring Entity (HoPE) of the PPA PMO MO/C reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA No. 12009.

For any clarification, you may contact the Supply and Procurement Unit at +639662304911.


MEDARDO I. SOSOBRADO JR.

Chairperson, Bids and Awards Committee

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.

3. **All technical specifications must be complied with**. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.

4. Quotations may be submitted through electronic mail at **moc_supply@ppa.com.ph**

5. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the **Most Economically Advantageous and Responsive Bid**, the PPA PMO MOC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the Most Economically Advantageous and Responsive Bid which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the PPA PMO MOC. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12 009 and its IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Supply of Civil Works Materials for the Maintenance of Port Facilities (MPF-MOC-16-2026), Port of Cagayan de Oro					
Minimum Technical Specifications		Quantity	Unit	Offered Technical Specification/Service	Statement of Compliance ("Comply" or "Not Comply")
Note: Non-compliance with the minimum required specifications shall be grounds for disqualification					
I. Supply of Civil Works Materials for the Maintenance of Port Facilities (MPF-MOC-16-2026), Port of Cagayan de Oro The abovementioned project covers to supply and delivery all necessary materials for the Supply of Civil Works Materials for the Maintenance of Port Facilities (MPF-MOC-61-2026). This includes, but is not limited to, the following: 1.) Consult with the Authority, thru the Engineering Services Division Technical Staff, to ascertain the objectives and requirements of the services and confirms such requirements to the Authority. 2.) Supply of the following materials according to its required specifications and number of pieces:					
1	Portland Cement (40 kls)	20	BAG		
2	Washed Sand	5	CM		
3	3/4" dia. Crushed Gravel	5	CM		
4	(1") or 25mm X 8mm thk. Flat Bar	5	PC		
5	(3") or 75mm x 6mm thk. Flat Bar	5	PC		
6	10mm dia. Deformed Bar x 6m.	10	PC		
7	16mm dia. Deformed Bar x 6m.	10	PC		
8	12mm dia. Deformed Bar x 6m.	10	PC		
9	Ga. 16 G.I. Wire (25 kls)	7	RL		
10	Acetylene (Refill)	5	CYL		
11	Oxygen (Refill)	5	CYL		
12	1/8" dia. Welding Rod - 6012 (5 kgs)	11	BOX		
13	1/8" dia. Welding Rod - 6010 (5 kgs)	6	BOX		

14	1/8" dia. Welding Rod - 6011 (5 kgs)	7	BOX		
15	Wide Flange 4x4 (12lbs/ft) x 6m or 100mm x 100mm x 17.2 kg/m	6	PC		
16	Barbed Wire (200m/roll)	10	RL		
17	(1/8") or 2mm thk. x 1" x 1" x 6m. Square Tube	6	PC		
18	(1/8") or 2mm thk. X 1-1/2" x 1-1/2" x 6m. Square Tube	7	PC		
19	(1/8") or 2mm thk. X 2" x 2" x 6m. Square Tube	7	PC		
20	(1/8") or 2mm thk. X 2" X 3" x 6m. Rectangular Tube	7	PC		
21	(1/8") or 2mm thk.x 1" x 2" x 6m. Rectangular Tube	7	PC		
22	No. 100 Abrasive Paper	15	PC		
23	No. 150 Abrasive Paper	15	PC		
24	WPC fluted wall panel 160mmx2.9m	80	PC		
25	Double furring 50mmx19mmx0.4mm	20	PC		
26	Metal clip for fluted wall	600	PC		
27	1"Gypsum metal screw (500pcs/box)	1	BOX		
28	1 1/2" Tox with Screw	50	PC		
29	WPC fluted wall angle 2"x2"x2.9m	5	PC		
30	Tri Panel PVC Ceiling Panel 280mm x 2950mm - White Wood Grain or approved equal	250	PC		
31	Crown Moulding Cornice Comic White (0.83 in x 4.3 in x 8 feet) or approve equivalent	43	PC		
32	Gypsum Metal Aluminum Screw 1" (500pcs/box)	3	BOX		
33	Toks with Screw 1" XC (100pcs/box)	1	BOX		
34	Galvanized Double Furring 0.50mm x 5m.	140	PC		

35	Galvanized Carrying Channel 0.50mm x 5m.	50	PC		
36	3.5mm thk. Hardilite	16	PC		
37	(3/4") or 20mm thk. Marine Plywood 4' x 8' (Local)	40	PC		
38	(1/2") or 12mm thk. Marine Plywood 4'x 8' (Local)	30	PC		
39	(1/4") or 5.5mm thk. Marine Plywood 4' x 8' (Local)	20	PC		
40	Door Knob (Heavy Duty) Chrome	5	SET		
41	3-1/2"x3-1/2" Brass Hinges Loose Pin	6	SET		
42	No. 4" Common Wire Nails	5	KLG		
43	No. 3" Common Wire Nails	5	KLG		
44	No. 2-1/2" Common Wire Nails	5	KLG		
45	No. 2" Common Wire Nails	5	KLG		
46	No.1" Common Wire Nails	5	KLG		
47	No. 2" Finishing Nails	5	KLG		
48	No. 1" Finishing Nails	5	KLG		
49	Wood Glue	3	LTR		
50	Gypsum Screw Wood Black 1"	500	PC		
51	Gypsum Screw Metal Black 1"	500	PC		
52	Gypsum Screw Wood Black 2"	300	PC		
53	Gypsum Screw Metal Black 2"	500	PC		
54	Wall Anglex 1"x1" x 8ft	20	PC		
55	Galvanized Wall Track (2"x4") or 50x100mm x 6m.	10	PC		

56	Galvanized Wall Studs (2"x4") or 50x100mm x 6m.	10	PC		
57	Galvanized Wall Studs (2"x3") or 50x75mm x 6m.	10	PC		
58	Galvanized C-Purlins (2"x3") or 50mmx75mm x 6m	10	PC		
59	Single Furring Galvanized x 5m	15	PC		
60	1" Paint Brush (Yellow Handle)	10	PC		
61	2" Paint Brush (Yellow Handle)	10	PC		
62	2" Paint Brush (Yellow Bristle)	10	PC		
63	3" Paint Brush (Yellow Handle)	10	PC		
64	4" Paint Brush (Yellow Bristle)	10	PC		
65	7" Paint Roller Foam Only	10	PC		
66	7" Paint Roller w/ Tray	20	SET		
67	Aluminum Paint	10	GAL		
68	Automotive Lacquer Black	3	GAL		
69	Automotive Lacquer Caterpillar Yellow	10	GAL		
70	Automotive Lacquer Lemmon Yellow	10	GAL		
71	Automotive Lacquer White	5	GAL		
72	Automotive Spot Putty	5	GAL		
73	Baby Paint Roller Foam Only	10	PK		
74	Baby Paint Roller Cotton	30	SET		
75	Body Filler	20	Qrt		
76	Elastomeric Acrylic WaterProofing Paint White	4	PAI		

77	Elastomeric Acrylic WaterProofing Paint White	15	GAL		
78	Epoxy Primer White	13	GAL		
79	Flat Latex White	10	GAL		
80	Flat Latex White (16 Ltrs.)	2	PAI		
81	Healthy Home Odor-Less Antibacterial Paint White	10	GAL		
82	Lacquer Sanding Sealer	3	GAL		
83	Lacquer Thinner	18	GAL		
84	Lacquer Top Coat	3	GAL		
85	Latex Tinting Color Lamp Black	20	Qrt		
86	Masonry Putty	5	GAL		
87	No. 100 Abrassive Paper	50	PC		
88	No. 120 Abrassive Paper	50	PC		
89	No. 150 Abrassive Paper	50	PC		
90	No. 60 Silicone Carbide	10	ft		
91	Paint Thinner	16	GAL		
92	Quick Dry Enamel Black	10	GAL		
93	Quick Dry Enamel Bright Red	5	GAL		
94	Quick Dry Enamel Lemmon Yellow	5	GAL		
95	Quick Dry Enamel White	5	GAL		
96	Reflectorized Traffic Paint White	5	GAL		
97	Reflectorized Traffic Paint Yellow	5	GAL		

98	Semi-Gloss Latex White	15	GAL		
99	Semi-Gloss Latex White (16 Ltrs.)	2	PAI		
100	Vulcaseal	10	GAL		
101	Brass Faucet 1/2" dia.	10	PC		
102	1" dia. PE Pipe	420	MTR		
103	1" dia. PE Connector	5	PC		
104	1" dia. PE Elbow	5	PC		
105	1" dia. PE Tee	5	PC		
106	1" dia. Teflon Tape	2	RL		
107	Copper Tube Soft drawn 5/8 x 0.71	1	RL		
108	Copper Tube Soft drawn 3/8 x 0.71	1	RL		
109	Rubber Insulation 5/8 x 3/4	15	LGT		
110	Rubber Insulation 3/8 x 3/4	15	LGT		
111	Copper Coupling 5/8	5	PC		
112	Copper Coupling 3/8	5	PC		
113	Copper Elbow Long 5/8	5	PC		
114	Copper Elbow Long 3/8	5	PC		
115	Ordinary Bolt w/ nut & 2 pcs. Washer	15	PC		
116	Stainless Bracket 2.0HP - 2.5HP	3	PC		
117	PVC pipe blue 3/4	2	LGT		
118	PVC elbow blue 3/4	3	PC		

119	Solvent	1	CAN		
120	THHN Wire #12 (150m/roll)	1	RL		
121	Metal Enclosure NEMA 3R 2P	3	PC		
122	30Amps Bolt On No Cover	3	PC		
123	Silver Rod	10	PC		
124	PE Tape White	5	RL		
125	Refrigerant 32 (9.5kls)	1	CYL		
126	(4") or 100mm dia. Steel Roller Swivel with Lock	6	PC		
127	(3") or 75mm dia. Steel Roller Swivel with Lock	6	PC		
128	1/2" x 1/2" Aluminum Angle x 12'	10	PC		
129	Galvanized Wall Angle 0.50mm x 3m	118	PC		
130	4"dia.x0.04"x5/8" Cutting Disk (25pcs/box)	3	BOX		
II. Technical Specifications All works shall be executed in a neat, workmanlike, and structurally sound manner acceptable to PPA PMO MOC and other applicable standards. Materials Requirements All materials to be supplied shall be brand new, free from defects, and suitable for the intended application unless otherwise approved by the Procuring Entity					
III. Project Duration The Supplier shall complete all works under this project within Thirty (30) calendar days from the date of receipt of the Purchased Order (P.O). Any request for Time Extension for Delivery shall be subject to the written approval of the PMO MO/C, upon valid justification such as force majeure, unfavorable weather conditions, or circumstances beyond the Supplier's control, in accordance with the provisions of the New Government Procurement Act (NGPA) and its IRR, and shall be subject to approval by the Port Manager. Request for Time Extension for Delivery shall be formally submitted at least seven (7) calendar days prior to the original delivery date. Unauthorized suspension of delivery or delay without prior approval shall be considered a breach of contract and may be grounds for the imposition of Liquidated Damages (LD) as provided under NGPA and its IRR.					

IV. Suppliers Liability: Waiver of Items In cases where the supplier fails to deliver certain items or requests for the waiver of specific items due to unavailability or other valid reasons, the supplier shall: 1. Submit a formal written request for waiver addressed to the Head of Procuring Entity stating the reasons for the non-delivery of the item/s; 2. Be subject to evaluation and approval by the Head of Procuring Entity; and 3. Be rated accordingly based on the criteria rating under the Quality of Goods/Services in the Supplier's Performance Evaluation Sheet, which may affect the supplier's eligibility for subsequent procurement opportunities with the procuring entity.			
X. Bid Evaluation and Award The evaluation of quotations shall be undertaken in accordance with the NGPA and its IRR. The quotation shall be evaluated based on compliance with the technical specifications, documentary requirements, scope of work, and other requirements indicated in this TOR and the Request for Quotation (RFQ). The PPA PMO MOC, with the BAC, reserves the right to: • Verify all submitted documents and quotations; • Require submission of additional supporting documents for verification (if applicable); • Reject quotations that are incomplete, non-compliant, or technically deficient; This TOR takes effect upon approval by the Port Manager and remains valid until full and satisfactory completion of the			

Financial Offer:

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Supply of Civil Works Materials for the Maintenance of Port Facilities (MPF-MOC-16-2026), Port of Cagayan de Oro					
Approved Budget for the Contract: Nine Hundred Eighty Thousand Pesos (Php 980,000.00)					
Items		Quantity (A)	Unit	Offered Price Per Unit (B)	Total Offered price per item (A x B)
1	Portland Cement (40 kls)	20	BAG		
2	Washed Sand	5	CM		
3	3/4" dia. Crushed Gravel	5	CM		
4	(1") or 25mm X 8mm thk. Flat Bar	5	PC		
5	(3") or 75mm x 6mm thk. Flat Bar	5	PC		

6	10mm dia. Deformed Bar x 6m.	10	PC		
7	16mm dia. Deformed Bar x 6m.	10	PC		
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34	Galvanized Double Furring 0.50mm x 5m.	140	PC		
35	Galvanized Carrying Channel 0.50mm x 5m.	50	PC		
36	3.5mm thk. Hardilite	16	PC		
37	(3/4") or 20mm thk. Marine Plywood 4' x 8' (Local)	40	PC		
38	(1/2") or 12mm thk. Marine Plywood 4'x 8' (Local)	30	PC		
39	(1/4") or 5.5mm thk. Marine Plywood 4' x 8' (Local)	20	PC		
40	Door Knob (Heavy Duty) Chrome	5	SET		
41	3-1/2"x3-1/2" Brass Hinges Loose Pin	6	SET		
42	No. 4" Common Wire Nails	5	KLG		
43	No. 3" Common Wire Nails	5	KLG		
44	No. 2-1/2" Common Wire Nails	5	KLG		
45	No. 2" Common Wire Nails	5	KLG		
46	No.1" Common Wire Nails	5	KLG		
47	No. 2" Finishing Nails	5	KLG		

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62	2" Piant Brush (Yellow Bristle)	10	PC		
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64	4" Paint Brush (Yellow Bristle)	10	PC		
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66	7" Paint Roller w/ Tray	20	SET		
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69	Automotive Lacquer Caterpillar Yellow	10	GAL		
70	Automotive Lacquer Lemmon Yellow	10	GAL		
71	Automotive Lacquer White	5	GAL		
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74	Baby Paint Roller Cotton	30	SET		
75	Body Filler	20	Qrt		
76	Elastomeric Acrylic WaterProofing Paint White	4	PAI		
77	Elastomeric Acrylic WaterProofing Paint White	15	GAL		
78	Epoxy Primer White	13	GAL		
79	Flat Latex White	10	GAL		
80	Flat Latex White (16 Ltrs.)	2	PAI		
81	Healthy Home Odor-Less Antibacterial Paint White	10	GAL		
82	Lacquer Sanding Sealer	3	GAL		
83	Lacquer Thinner	18	GAL		
84	Lacquer Top Coat	3	GAL		
85	Latex Tinting Color Lamp Black	20	Qrt		
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87	No. 100 Abrassive Paper	50	PC		
88	No. 120 Abrassive Paper	50	PC		
89	No. 150 Abrassive Paper	50	PC		

90	No. 60 Silicone Carbide	10	ft		
91	Paint Thinner	16	GAL		
92	Quick Dry Enamel Black	10	GAL		
93	Quick Dry Enamel Bright Red	5	GAL		
94	Quick Dry Enamel Lemmon Yellow	5	GAL		
95	Quick Dry Enamel White	5	GAL		
96	Reflectorized Traffic Paint White	5	GAL		
97	Reflectorized Traffic Paint Yellow	5	GAL		
98	Semi-Gloss Latex White	15	GAL		
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102	1" dia. PE Pipe	420	MTR		
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104	1" dia. PE Elbow	5	PC		
105	1" dia. PE Tee	5	PC		
106	1" dia. Teflon Tape	2	RL		
107	Copper Tube Soft drawn 5/8 x 0.71	1	RL		
108	Copper Tube Soft drawn 3/8 x 0.71	1	RL		
109	Rubber Insulation 5/8 x 3/4	15	LGT		
110	Rubber Insulation 3/8 x 3/4	15	LGT		

111	Copper Coupling 5/8	5	PC		
112	Copper Coupling 3/8	5	PC		
113	Copper Elbow Long 5/8	5	PC		
114	Copper Elbow Long 3/8	5	PC		
115	Ordinary Bolt w/ nut & 2 pcs. Washer	15	PC		
116	Stainless Bracket 2.0HP - 2.5HP	3	PC		
117	PVC pipe blue 3/4	2	LGT		
118	PVC elbow blue 3/4	3	PC		
119	Solvent	1	CAN		
120	THHN Wire #12 (150m/roll)	1	RL		
121	Metal Enclosure NEMA 3R 2P	3	PC		
122	30Amps Bolt On No Cover	3	PC		
123	Silver Rod	10	PC		
124	PE Tape White	5	RL		
125	Refrigerant 32 (9.5kls)	1	CYL		
126	(4") or 100mm dia. Steel Roller Swivel with Lock	6	PC		
127	(3") or 75mm dia. Steel Roller Swivel with Lock	6	PC		
128	1/2" x 1/2" Aluminum Angle x 12'	10	PC		
129	Galvanized Wall Angle 0.50mm x 3m	118	PC		
130	4"dia.x0.04"x5/8" Cutting Disk (25pcs/box)	3	BOX		

Total Offered Quotation	In words:
	In Figures:

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices noted above.

Printed Name / Signature

Position / Designation

Tel. No. / Cellphone No.

email address
Date: _____

(PR No. CDO-2901-26)