

PHILIPPINE PORTS AUTHORITY - PORT MANAGEMENT OFFICE OF MISAMIS ORIENTAL/CAGAYAN DE ORO

REQUEST FOR QUOTATION

Date: 06 July 2026
Quotation No.: 2026-008

Company Name: _____
Address: _____
Business/Mayor's Permit No.: _____
Tax Identification Number (TIN): _____
PhilGEPS Registration Number (required prior to award): _____

The Philippine Ports Authority - Port Management Office of Misamis Oriental/Cagayan de Oro, through its Bids and Awards Committee (BAC), intends to procure the project **Supply of Electrical Materials for the Maintenance of Port Facilities at Port of Cagayan de Oro [MPFMOC-62-2026]** with Approved Budget for the Contract (ABC) of **Nine Hundred Ninety-Five Thousand Pesos (Php 995,000.00)** through **Section 34 Small Value Procurement** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Chairperson and to the given address below, on or before **10:00 AM of 13 July 2026**, subject to the compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

MEDARDO I. SOSOBRADO, JR.

*BAC Chairperson/Division Manager A - Port Police
Philippine Ports Authority - Port Management Office of Misamis Oriental/Cagayan de Oro
Port Area, Brgy. Macabalan, Cagayan de Oro City
Contact No. +639662304911
Email: moc_supply@ppa.com.ph*

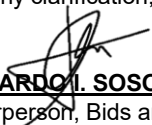
Interested service provider/supplier shall also submit a copy of the following documents along with the quotation on or before the above specified deadline of submission of quotation:

- a. **Valid Mayor's/Business Permit**
- b. **PhilGEPS Registration Number**

c. **Notarized Omnibus Sworn Statement** and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

The Head of the Procuring Entity (HoPE) of the PPA PMO MO/C reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA No. 12009.

For any clarification, you may contact the Supply and Procurement Unit at +639662304911.


MEDARDO I. SOSOBRADO JR.
Chairperson, Bids and Awards Committee

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.

3. **All technical specifications must be complied with**. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.

4. Quotations may be submitted through electronic mail at **moc_supply@ppa.com.ph**

5. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the **Most Economically Advantageous and Responsive Bid**, the PPA PMO MOC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the Most Economically Advantageous and Responsive Bid which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the PPA PMO MOC. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12 009 and its IRR.
13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Supply of Electrical Materials for the Maintenance of Port Facilities at Port of Cagayan de Oro [MPF MOC-62-2026]					
Minimum Technical Specifications		Quantity	Unit	Offered Technical Specification/Service	Statement of Compliance ("Comply" or "Not Comply")
Note: Non-compliance with the minimum required specifications shall be grounds for disqualification					
I. Supply of Electrical Materials for the Maintenance of Port Facilities at Port of Cagayan de Oro [MPF MOC-62-2026] The abovementioned project covers to supply and delivery all necessary materials for the Supply of Electrical Materials for the Maintenance of Port Facilities at Port of Cagayan de Oro (MPF-MOC-62-2026). This includes, but is not limited to, the following: 1.) Consult with the Authority, thru the Engineering Services Division Technical Staff, to ascertain the objectives and requirements of the services and confirms such requirements to the Authority. 2.) Supply of the following materials according to its required specifications and number of pieces:					
1	PVC Orange Male Adapter with Locknut 1/2" (20MM)	100	PC		
2	PVC Orange Male Adapter with Locknut 3/4" (25MM)	100	PC		
3	PVC Orange Male Adapter with Locknut 1" (32MM)	100	PC		
4	PVC Orange Flexible Connector 1/2" (20mm)	100	PC		
5	PVC Orange Flexible Connector 3/4" (25mm)	100	PC		
6	PVC Orange Pipe Connector 1/2" (20mm)	100	PC		
7	PVC Orange Pipe Connector 3/4" (25mm)	100	PC		
8	PVC Orange Pipe Connector 1" (32mm)	100	PC		
9	PVC Orange Clamp 1/2"	100	PC		
10	PVC Orange Clamp 3/4"	100	PC		
11	Conduit Clamp 1/2" - Single Type	100	PC		
12	Conduit Clamp 3/4" - Single Type	100	PC		
13	Conduit Clamp 1" - Single Type	100	PC		

14	Conduit Clamp 1/2" - Double Type	100	PC		
15	Conduit Clamp 3/4" - Double Type	100	PC		
16	Conduit Clamp 1" - Double Type	100	PC		
17	2"x4" PVC Utility Box with Cover	30	PC		
18	Vinyl Electrical Tape 19mmx6mx0.15mm (Strong Adhesion, Flame Retardant)	60	RL		
19	Tartan Rubber Tape (18mmx8m, Selffusing, insulating tape based on EPR)	25	RL		
20	Orange Flexible Hose 1/2" (1 Roll = 50 Meters)	2	RL		
21	Orange Flexible Hose 3/4" (1 Roll = 50 Meters)	2	RL		
22	4" x 6" x 6" Electrical Pull Box	15	PC		
23	4" x 8" x 8" Electrical Pull Box	15	PC		
24	1/2" (20mm) uPVC Electrical Conduit Pipe	30	PC		
25	3/4" (25mm) uPVC Electrical Conduit Pipe	30	PC		
26	1/2" x 8" uPVC Moulding	30	PC		
27	3/4" x 8" uPVC Moulding	30	PC		
28	Surface Type PVC Utility Box (WSU-001)	50	PC		
29	Weatherproof Utility Box with Cover (WPU-001)	20	PC		
30	Classic Universal Outlet 10A (WEU-200)	100	PC		
31	2-Gang Classic Plate (WEP-102)	120	PC		
32	2-Gang Plate Wide Series (WWP-112)	100	PC		
33	2-Gang Surface Convenience Outlet (WSO-002)	15	PC		
34	3-Gang Surface Convenience Outlet with Ground (WSG-003)	60	PC		

35	Regular Plug 10A (WRP-002)	100	PC		
36	Regular Rubber Plug 5A (WRR-001)	50	PC		
37	Surface Mounted Convenience Switch 10A (WSS-003)	40	PC		
38	Universal Socket Adapter 10A 250V (WUA-002)	40	PC		
39	Weatherproof Rubber Socket	100	PC		
40	Water Pump Pressure Switch	10	PC		
41	#14 (2.0 mm2) THHN/THWN Stranded Copper Wire (1roll = 150 meters, Black)	5	RL		
42	#12 (3.5 mm2) THHN/THWN Stranded Copper Wire (1roll = 150 meters, Black)	5	RL		
43	#10 (5.5 mm2) THHN/THWN Stranded Copper Wire (1roll = 150 meters, Black)	5	RL		
44	#8 (8.0 mm2) THHN/THWN Stranded Copper Wire (1roll = 150 meters, Black)	5	RL		
45	Royal Cord 2C 3.5mm2 (Single Phase) (1roll = 75 meters, Black)	3	RL		
46	Royal Cord 2C 5.5mm2 (Single Phase) (1roll = 75 meters, Black)	3	RL		
47	Flat Cord #16 (1.25mm2) AWG	5	RL		
48	10W LED Bulb or Equivalent, Daylight	60	PC		
49	15W LED Bulb, Daylight	50	PC		
50	9W T8 LED Tube, Daylight (Double-Ended)	200	PC		
51	18W T8 LED Tube, Daylight (Single-Ended)	150	PC		
52	18W T8 LED Tube, Daylight (Double-Ended)	150	PC		
53	9W LED Round Panel, Daylight (Slim Type) (Cut Out Diameter: 130mm)	100	PC		
54	12W LED Round Panel, Daylight (Slim Type) (Cut Out Diameter: 150mm)	30	PC		
55	20W LED Recessed Circular Downlight, Daylight	50	PC		

56	60x60cm LED Panel Lamp 40 Watts - Day Light	20	PC		
57	Penetrating Oil Spray, 333mL (11.2 Oz)	20	CAN		
58	Contact Cleaner Spray, 333mL (11.2 Oz)	10	CAN		
59	No More Nails Adhesive (100 Grams)	60	PC		
60	50W LED Terra Floodlight, IP65 Rating, Water Resistant, Daylight	10	PC		
61	200W LED Terra Floodlight, IP65 Rating, Water Resistant, Daylight	20	PC		
62	Safety Breaker (RSB 30, 2 Pole, 220V-30 Amps)	10	PC		
63	Safety Breaker (RSB 60, 2 Pole, 220V-60 Amps)	10	PC		
64	30 Amps 2-Pole Bolt-On Circuit Breaker	10	PC		
65	40 Amps 2-Pole Bolt-On Circuit Breaker	10	PC		
66	30 Amps 2-Pole Plug-In Circuit Breaker	10	PC		
67	40 Amps 2-Pole Plug-In Circuit Breaker	10	PC		
68	60 Amps 2-Pole Plug-In Circuit Breaker	10	PC		
69	NEMA 3R Bolt-On 2 Pole Weatherproof Circuit Breaker Enclosure	10	PC		
70	NEMA 3R Plug-In 2 Pole Weatherproof Circuit Breaker Enclosure	10	PC		
71	Electronic Type KiloWatt Hour Meter (Single Phase)	10	PC		
72	3-Phase Digital KWH Meter 3 Phase 3-Wire 120V-480VAC	3	PC		
73	Heavy Duty and High-Performance Angle Grinder	1	PC		
74	600W Heavy Duty Impact Drill	1	PC		
75	600A Digital AC DC Clamp Meter	1	PC		

II. Technical Specifications All works shall be executed in a neat, workmanlike, and structurally sound manner acceptable to PPA PMO MOC and other applicable standards. Materials Requirements All materials to be supplied shall be brand new, free from defects, and suitable for the intended application unless otherwise approved by the Procuring Entity			
III. Project Duration The Supplier shall complete all works under this project within Thirty (30) calendar days from the date of receipt of the Purchased Order (P.O). Any request for Time Extension for Delivery shall be subject to the written approval of the PMO MO/C, upon valid justification such as force majeure, unfavorable weather conditions, or circumstances beyond the Supplier's control, in accordance with the provisions of the New Government Procurement Act (NGPA) and its IRR, and shall be subject to approval by the Port Manager. Request for Time Extension for Delivery shall be formally submitted at least seven (7) calendar days prior to the original delivery date. Unauthorized suspension of delivery or delay without prior approval shall be considered a breach of contract and may be grounds for the imposition of Liquidated Damages (LD) as provided under NGPA and its IRR.			
IV. Suppliers Liability: Waiver of Items In cases where the supplier fails to deliver certain items or requests for the waiver of specific items due to unavailability or other valid reasons, the supplier shall: 1. Submit a formal written request for waiver addressed to the Head of Procuring Entity stating the reasons for the non-delivery of the item/s; 2. Be subject to evaluation and approval by the Head of Procuring Entity; and 3. Be rated accordingly based on the criteria rating under the Quality of Goods/Services in the Supplier's Performance Evaluation Sheet, which may affect the supplier's eligibility for subsequent procurement opportunities with the procuring entity.			
V. Bid Evaluation and Award The evaluation of quotations shall be undertaken in accordance with the NGPA and its IRR. The quotation shall be evaluated based on compliance with the technical specifications, documentary requirements, scope of work, and other requirements indicated in this TOR and the Request for Quotation (RFQ). The PPA PMO MOC, with the BAC, reserves the right to: • Verify all submitted documents and quotations; • Require submission of additional supporting documents for verification (if applicable); • Reject quotations that are incomplete, non-compliant, or technically deficient; This TOR takes effect upon approval by the Port Manager and remains valid until full and satisfactory completion of the			

Financial Offer:

Please quote your best offer for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Supply of Electrical Materials for the Maintenance of Port Facilities at Port of Cagayan de Oro [MPF MOC-62-2026]					
Approved Budget for the Contract: Nine Hundred Ninety-Five Thousand Pesos (Php 995,000.00)					
Items		Quantity (A)	Unit	Offered Price Per Unit (B)	Total Offered price per item (A x B)
1	PVC Orange Male Adapter with Locknut 1/2" (20MM)	100	PC		
2	PVC Orange Male Adapter with Locknut 3/4" (25MM)	100	PC		
3	PVC Orange Male Adapter with Locknut 1" (32MM)	100	PC		
4	PVC Orange Flexible Connector 1/2" (20mm)	100	PC		
5	PVC Orange Flexible Connector 3/4" (25mm)	100	PC		
6	PVC Orange Pipe Connector 1/2" (20mm)	100	PC		
7	PVC Orange Pipe Connector 3/4" (25mm)	100	PC		
8	PVC Orange Pipe Connector 1" (32mm)	100	PC		
9	PVC Orange Clamp 1/2"	100	PC		
10	PVC Orange Clamp 3/4"	100	PC		
11	Conduit Clamp 1/2" - Single Type	100	PC		
12	Conduit Clamp 3/4" - Single Type	100	PC		
13	Conduit Clamp 1" - Single Type	100	PC		
14	Conduit Clamp 1/2" - Double Type	100	PC		
15	Conduit Clamp 3/4" - Double Type	100	PC		
16	Conduit Clamp 1" - Double Type	100	PC		
17	2"x4" PVC Utility Box with Cover	30	PC		
18	Vinyl Electrical Tape 19mmx6mx0.15mm (Strong Adhesion, Flame Retardant)	60	RL		

19	Tartan Rubber Tape (18mmx8m, Selffusing, insulating tape based on EPR)	25	RL		
20	Orange Flexible Hose 1/2" (1 Roll = 50 Meters)	2	RL		
21	Orange Flexible Hose 3/4" (1 Roll = 50 Meters)	2	RL		
22	4" x 6" x 6" Electrical Pull Box	15	PC		
23	4" x 8" x 8" Electrical Pull Box	15	PC		
24	1/2" (20mm) uPVC Electrical Conduit Pipe	30	PC		
25	3/4" (25mm) uPVC Electrical Conduit Pipe	30	PC		
26	1/2" x 8" uPVC Moulding	30	PC		
27	3/4" x 8" uPVC Moulding	30	PC		
28	Surface Type PVC Utility Box (WSU-001)	50	PC		
29	Weatherproof Utility Box with Cover (WPU-001)	20	PC		
30	Classic Universal Outlet 10A (WEU-200)	100	PC		
31	2-Gang Classic Plate (WEP-102)	120	PC		
32	2-Gang Plate Wide Series (WWP-112)	100	PC		
33	2-Gang Surface Convenience Outlet (WSO-002)	15	PC		
34	3-Gang Surface Convenience Outlet with Ground (WSG-003)	60	PC		
35	Regular Plug 10A (WRP-002)	100	PC		
36	Regular Rubber Plug 5A (WRR-001)	50	PC		
37	Surface Mounted Convenience Switch 10A (WSS-003)	40	PC		
38	Universal Socket Adapter 10A 250V (WUA-002)	40	PC		
39	Weatherproof Rubber Socket	100	PC		

40	Water Pump Pressure Switch	10	PC		
41	#14 (2.0 mm2) THHN/THWN Stranded Copper Wire (1roll = 150 meters, Black)	5	RL		
42	#12 (3.5 mm2) THHN/THWN Stranded Copper Wire (1roll = 150 meters, Black)	5	RL		
43	#10 (5.5 mm2) THHN/THWN Stranded Copper Wire (1roll = 150 meters, Black)	5	RL		
44	#8 (8.0 mm2) THHN/THWN Stranded Copper Wire (1roll = 150 meters, Black)	5	RL		
45	Royal Cord 2C 3.5mm2 (Single Phase) (1roll = 75 meters, Black)	3	RL		
46	Royal Cord 2C 5.5mm2 (Single Phase) (1roll = 75 meters, Black)	3	RL		
47	Flat Cord #16 (1.25mm2) AWG	5	RL		
48	10W LED Bulb or Equivalent, Daylight	60	PC		
49	15W LED Bulb, Daylight	50	PC		
50	9W T8 LED Tube, Daylight (Double-Ended)	200	PC		
51	18W T8 LED Tube, Daylight (Single-Ended)	150	PC		
52	18W T8 LED Tube, Daylight (Double-Ended)	150	PC		
53	9W LED Round Panel, Daylight (Slim Type) (Cut Out Diameter: 130mm)	100	PC		
54	12W LED Round Panel, Daylight (Slim Type) (Cut Out Diameter: 150mm)	30	PC		
55	20W LED Recessed Circular Downlight, Daylight	50	PC		
56	60x60cm LED Panel Lamp 40 Watts - Day Light	20	PC		
57	Penetrating Oil Spray, 333mL (11.2 Oz)	20	CAN		
58	Contact Cleaner Spray, 333mL (11.2 Oz)	10	CAN		
59	No More Nails Adhesive (100 Grams)	60	PC		
60	50W LED Terra Floodlight, IP65 Rating, Water Resistant, Daylight	10	PC		

61	200W LED Terra Floodlight, IP65 Rating, Water Resistant, Daylight	20	PC		
62	Safety Breaker (RSB 30, 2 Pole, 220V-30 Amps)	10	PC		
63	Safety Breaker (RSB 60, 2 Pole, 220V-60 Amps)	10	PC		
64	30 Amps 2-Pole Bolt-On Circuit Breaker	10	PC		
65	40 Amps 2-Pole Bolt-On Circuit Breaker	10	PC		
66	30 Amps 2-Pole Plug-In Circuit Breaker	10	PC		
67	40 Amps 2-Pole Plug-In Circuit Breaker	10	PC		
68	60 Amps 2-Pole Plug-In Circuit Breaker	10	PC		
69	NEMA 3R Bolt-On 2 Pole Weatherproof Circuit Breaker Enclosure	10	PC		
70	NEMA 3R Plug-In 2 Pole Weatherproof Circuit Breaker Enclosure	10	PC		
71	Electronic Type KiloWatt Hour Meter (Single Phase)	10	PC		
72	3-Phase Digital KWH Meter 3 Phase 3-Wire 120V-480VAC	3	PC		
73	Heavy Duty and High-Performance Angle Grinder	1	PC		
74	600W Heavy Duty Impact Drill	1	PC		
75	600A Digital AC DC Clamp Meter	1	PC		
Total Offered Quotation			In words:		
			In Figures:		

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices noted above.

_____	Printed Name / Signature
_____	Position / Designation
_____	Tel. No. / Cellphone No.

Date: _____

(PR No. CDO-2902-26)