

REPUBLIC OF THE PHILIPPINES
PHILIPPINE PORTS AUTHORITY
PMO-Negros Occidental/Bacolod/BB

REQUEST FOR QUOTATION
No. 001-26

The **Philippine Ports Authority's Port Management Office of Negros Occidental/Bacolod/BB (PMO-NBB)** through its **Bids and Awards Committee**, intends to procure **"CONSTRUCTION SUPPLIES FOR MAINTENANCE OF ENGINEERING SERVICES FOR CY 2026"** in accordance with **Section 52.1(B)** (Alternative method of Procurement - Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, **subject to the attached Annexes A and B (Terms and Conditions)**, provided as part of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative **not later than JULY 14, 2026, 9:30 AM** at the Administrative Service Division, PMO-NBB, Banago Port, Bacolod City. Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.

A copy of your **2026 Business/Mayor's Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal.

For any clarification, you may contact us at telephone no. **(034) 441-1402** or email address at **pmonbb@ppa.com.ph**.



KING PHILIP JHON T. CAGAS
Acting Administrative Division Manager

*In case of recently expired Mayor's/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

2 In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.

3 Manually filed tax returns or filed through the EPPS

4 Failure to submit the required documents on time, or a finding against the veracity thereof, shall disqualify the supplier/service provider for award. In case the notice for the submission of post-qualification documents is sent via the bidder's email, it shall be considered as received by the bidder on the date and time the email was sent, whether the bidder acknowledged the said email. It shall be the bidder's responsibility to check its/his/her email for the purpose.

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ANNEX A

Date: _____

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

INSTRUCTIONS:

1. Accomplish this Request for Quotation (RFQ) correctly and accurately.
2. The use of this RFQ is highly encouraged to minimize errors or omissions of the mandatory provisions.
3. If a different form is used other than the RFQ, the quotation shall contain all the mandatory provisions, including manifestation on the agreement with the Terms and Conditions below.
4. In case a prospective supplier or service provider submits a filled-out RFQ with a supporting document (i.e., price quotation in a different format), both documents shall be considered unless there is any discrepancy. In this case, provisions in the RFQ shall prevail.
5. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
6. Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "0" if the item being offered is for free.
2. Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.
3. Bidder must likewise indicate in their offer a Certificate of Warranty, to cover defects and other failures in labor and parts supplies, valid for a period of thirty (30) days after acceptance of delivery of the completed procurement activity

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

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Item	Description	Total Qty	Unit	Bidder's Statement of Compliance	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1	Cement	20	bags			
2	3/4" Marine Plywood	20	sht			
3	1/2" Marine Plywood	20	sht			
4	1/4" Marine Plywood	20	sht			
5	2"x2" Good Lumber	20	lngth			
6	1/4" Hardiflex	20	sht			
7	CWN 1"	20	kgs			
8	CWN 1 1/2"	20	kgs			
9	CWN 2"	20	kgs			
10	CWN 4"	20	kgs			
11	Angle Bar 1" x 1"	20	lngth			
12	Flat Bar 1"	20	lngth			
13	Deformed Steel bar 10mm	20	lngth			
14	Deformed Steel bar 12mm	20	lngth			
15	Square bar 10mm	20	lngth			
16	GI C-Purlins 4" x 2"	20	lngth			
17	GI C-Purlins 3" x 2"	20	lngth			
18	GI Rectangular tube 4" x 2"	20	lngth			
19	GI Rectangular tube 2" x 1"	20	lngth			
20	Gi Square tube 4" x 4"	20	lngth			
21	Cement	2	roll			
22	HDPE black pipe 1/2"	2	roll			
23	HDPE black pipe 3/4"	1	roll			
24	HDPE black pipe 1"	20	lngth			
25	PVC Pipe Blue 1/2"	20	lngth			
26	PVC Pipe Blue 3/4"	20	lngth			
27	PVC Pipe Blue 1"	50	kgs			
28	Welding Electrode 2.0mm 6013	50	kgs			
29	Welding Electrode 2.5mm 6013	50	kgs			
30	Welding Electrode 2.0mm 6011	50	kgs			

Item	Description	Total Qty	Unit	Bidder's Statement of Compliance	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
31	Cutting Disc thin 4"	10	box			
32	Cut Off Wheel 14"	3	box			
33	Teks Screw	2000	pcs			
34	Blind Rivets 1/8" x 1"	2000	pcs			
35	Blind Rivets 1/8" x 3/4"	2000	pcs			
36	Black Screw wood 1 1/2"	1000	pcs			
37	Black Screw steel 1 1/2"	1000	pcs			
38	Drill Bit Steel (assorted size)	5	set			
39	Drill Bit Masonry (assorted size)	5	set			
40	Paint Latex Black	20	gal			
41	Paint Latex Yellow (hansa yellow full tone)	50	gal			
42	Paint Latex White	20	gal			
43	Paint Brush 4"	20	pcs			
44	Paint Brush 2"	20	pcs			
45	Paint Roller 4"	20	pcs			
46	Glass Sealant	20	pcs			
47	Vulca seal (sachet)	20	pcs			
48	No more nails (sachet)	20	pcs			
49	Bidet	10	set			
50	Faucet	10	set			
51	Door knob	10	set			
52	Padlock 30mm	10	set			
53	Padlock 40mm	10	set			
54	Metal Primer (red lead)	15	gal			
55	Aluminum Paint	15	gal			
56	Epoxy Enamel w/ catalyst	15	gal			
57	Paint Thinner	10	gal			
58	Tie Wire #16	50	kgs			
99	Tie Wire #18	50	kgs			
60	Working Gloves	40	pcs			

FINANCIAL OFFICER	
Approved Budget for the Contract	Total Offered Quotation
500,000.00	In Words: _____ _____ _____ In Figures: _____ _____

PAYMENT DETAILS	
Payment Terms:	Payment shall be made promptly, but in no case later than sixty (60) days, through cheque, after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end-user, subject to other payment terms as prescribed in this RFQ.
Banking Institution:	
Account Number:	
Account Name:	
Branch	

ANNEX B

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *sixty (60) calendar days from* the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/ or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The PPA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PPA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
11. Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user, subject to other payment terms as prescribed in this RFQ.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PPA may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

13. In compliance with Section 4.3 of Appendix 33 of the 2016 Revised IRR of RA No. 9184 and consistent with Administrative Order No. 34, s. of 2020, the PPA shall publish in its official website and social media platform the following post-award information:

- a) Project name;
- b) Approved budget for the contract;
- c) Contract period;
- d) Name of the winning bidder and its official business address;
- e) Amount of contract awarded;
- f) Date of Award and Acceptance;
- g) Implementing office/unit/division/bureau of the concerned agency or instrumentality.

CONFORME:

Signature over Printed Name

Position/Designation

Office Telephone No. _____

Fax/Mobile No. _____

Email address: _____