



PHILIPPINE  
PORTS  
AUTHORITY



## INVITATION TO BID FOR CONSULTANCY SERVICES UNDER SMALL VALUE PROCUREMENT

The Philippine Ports Authority, Port Management Office - Eastern Leyte/Samar, Tacloban City, through its Bids and Awards Committee (BAC), invites eligible consultants to submit REQUEST FOR PROPOSAL for:

|                                  |   |
|----------------------------------|---|
| Contract ID                      | : TAC-4192-23   |
| Contract Name                    | : Survey Services of Land Area in the Port Zone<br>Delineation of Ports of PMO-EL/S in Samar  |
| Contract Location                | : Tacloban City, Leyte  |
| Scope of Work                    | : 1.0 Survey Services<br>1.1 Survey of land area of Port of San Jose<br>1.2 Survey of land area of Port of San Isidro<br>1.3 Survey of land area of Port of Manguino-o<br>1.4 Survey of land area of Port of Calbayog<br>1.5 Survey of land area of Port of Catbalogan<br>1.6 Survey of land area of Port of Borongan<br>1.7 Survey of land area of Port of Guiuan<br>2.0 Miscellaneous<br>2.1 Transportation and accommodation of the<br>party survey and placement of concrete<br>monuments |
| Approved Budget Cost (ABC)       | : Php 406,770.00  |
| Contract Duration (Working Days) | : 50 WD   |
| Source of Fund                   | : Corporate Budget of the Authority   |

The BAC will conduct alternative Mode of procurement under **SMALL VALUE PROCUREMENT**, Rule XVI, section 53.9 of the IRR of RA 9184 in accordance with the BAC Resolution No. 05-2023 dated August 8, 2023 duly approved by the HOPE.

Bidding will be conducted through Small Value procurement in accordance with the IRR of RA 9184. This procurement is restricted to Filipino Citizens/sole proprietorships, partnerships or organizations with at least sixty percent (60%) interests or outstanding capital stock belonging to citizens of the Philippines.

### PORT MANAGEMENT OFFICE – EASTERN LEYTE/SAMAR

Port Area, Tacloban City 6500 Philippines  
Tel. Nos.:(053)832-3962: (053)300-8670  
Email: [ppapmoels@ppa.com.ph](mailto:ppapmoels@ppa.com.ph) / [pmoelstr2@ppa.com.ph](mailto:pmoelstr2@ppa.com.ph)

The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation (QCBE)*. The Minimum or passing Technical Score shall be **80%**. The criteria for the Evaluation of the Technical Proposal are:

|             |                                    |             |
|-------------|------------------------------------|-------------|
| <b>I.</b>   | <b>EXPERIENCE OF THE FIRM</b>      | <b>20 %</b> |
| <b>II.</b>  | <b>EXPERIENCE OF KEY PERSONNEL</b> | <b>20 %</b> |
| <b>III.</b> | <b>METHODOLOGY</b>                 | <b>20 %</b> |
| <b>IV.</b>  | <b>FINANCIAL</b>                   | <b>40 %</b> |

**Total of 100 points**

The BAC will request all invited/interested consultants to submit on November 27, 2023, not later than 9:30 AM, the best offer based on the technical and financial requirements.

The significant times and deadlines of procurement activities are shown below:

|    | <b>Activity</b>                                      | <b>Date</b>                            | <b>Time</b> | <b>Place</b>  |
|----|--|--|-------------|---|
| 1  | Issuance and Deadline of Submission of Bid Documents | November 08, 2023 to November 27, 2023 | 9:30 AM     | Hard copies at BAC Secretariat. Downloadable from PhilGEPS  |
| hi | Pre-Bid Conference                                   | November 15, 2023                      | 10:00 AM    | Multi-Purpose Hall, 3 <sup>rd</sup> Floor of PMO Building, Port of Tacloban, Tacloban City, Leyte |
| 3  | Opening of Bids                                      | November 27, 2023                      | 10:00 AM    | Multi-Purpose Hall, 3 <sup>rd</sup> Floor of PMO Building, Port of Tacloban, Tacloban City, Leyte |

The Philippine Ports Authority, Port Management Office - Eastern Leyte/Samar, Tacloban City reserves the right to accepts or rejects any of the submitted Quotation and to annul the procurement process any time before Contract award, without incurring any liability to the affected bidder/s, in accordance with the provisions of section 41 of RA 9184 and its IRR.

Any request for additional information concerning this bidding shall be directed to the following:

Victor Ansel O. Tingzon  
Head, BAC Secretariat  
Telefax No. (053) 832 -3962  
Email Add: bac\_pmoels@yahoo.com

APPROVED BY:

  
**ATTY. GLENN S. LAGUNAY**  
BAC Chairperson