

PHILIPPINE PORTS AUTHORITY

PMO - Eastern Leyte/Samar

Port Area, Tacloban City

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Bids and Awards Committee - Procurement of Goods and Consultancy Services & Engineering Projects (BAC-PGCS/EP)**REQUEST FOR QUOTATION**RFQ for P.R. No.: **TAC-4442-24** P.R. Date: **Aug. 29, 2024**Date Of Quotation: **October 9, 2024**Project/Title: **Vehicle Maintenance Supplies**Office/End-User: **Admin, PPA-PMO-Eastern Leyte/Samar**

Please read the Terms and Conditions of this Request for Price Quotation (RFQ) and quote your lowest price on the item/s listed below. Submit this RFQ, duly signed and sealed, to the BAC-PGCS/EP Secretariat not later than **12:00 noon of October 14, 2024** OPENING OF BIDS shall follow at **2:00 p.m.** on the same day at PPA, PMO-Eastern Leyte/Samar, Conference Room, Port Area, Tacloban City.

ITEM NO.	ITEM/S & SPECIFICATION	QTY	UNIT	AGENCY CANVASSED		BIDDER'S PRICE QUOTATION	
				UNIT	TOTAL	UNIT	TOTAL
1	Power Steering Fluid	3	PC	435.00	1,305.00		
2	Pranela Cotton Rugs	3	PC	260.00	780.00		
3	Pranela Rubberize Rugs	3	PIE	235.00	705.00		
4	Car Shampoo	1	GAL	500.00	500.00		
5	Car Freshener	3	CAN	300.00	900.00		
6	Automatic Transmission Fluid (ATF)	3	PC	770.00	2,310.00		
7	Tire (size 205/65R16)	4	PC	8,250.00	33,000.00		
8	ATF	2	L	660.00	1,320.00		
9	Coolant	1	GAL	370.00	370.00		
10	Change Oil	1	LOT	8,800.00	8,800.00		
11	Wiper Blade (Front)	2	PC	300.00	600.00		
12	Wheel Alignment and Balancing	1	LOT	2,800.00	2,800.00		
13	Check/Replace Brakes (Front/Rear)	1	LOT	9,500.00	9,500.00		
14	Brake Fluid (big)	3	CON	350.00	1,050.00		
	X-X-X-X-X						
				TOTAL ABC Php	63,940.00	BIDDER'S TOTAL QUOTATION Php	

NOTE: **To be used of PCMD service vehicle Toyota Innova, New Port Development Project, Port of Lavezares, Northern Samar**

PRINTED NAME & SIGNATURE OF OWNER/AUTHORIZED REPRESENTATIVE

COMPANY NAME: _____

ADDRESS: _____

CONTACT NO.: _____

TERMS AND CONDITIONS**Small Value Procurement (SVP)**

- Fill-out all entries legibly; typewritten or handwritten.
- Attach a photocopy of the following documents:
 - Mayor's/Business Permit - 2024
 - PhilGEPS Registration Number
 - Income Tax Return
- Submit duly notarized **Omnibus Sworn Statement** if awarded the contract.
- Quote on all items specifying the **unit cost for each item, the total cost, and the total price quotation.**
- Sign or initial any **alterations, erasures or overwritings** in the Request for Quotation.
- Bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as **"Failed"** under the "Pass/Fail" criterion in Rule IX Section 30.1 of the 2016 Revised IRR of RA 9184.
- The contract shall be awarded to the bidder with the **Single or Lowest Calculated and Responsive Quotation.**
- Deliver the goods within **fifteen (15) calendar days** from receipt of the Purchase Order; otherwise, pay liquidated damages equal to one-tenth (1/10) of one percent (1%) of the cost of the goods/services to be delivered for every day of delay.
- Warranty for the items at least one (1) year from delivery
- Bid prices shall be valid for a period of sixty (60) calendar days from date of quotation.
- The Head of the Procuring Entity reserves the right to reject any and all bids, declare a failure of bidding, or not award the