

PHILIPPINE PORTS AUTHORITY

PMO - Eastern Leyte/Samar
Port Area, Tacloban City
Tel. No. (053) 321-8057, 321-4152

Bids and Awards Committee - Procurement of Goods and Consultancy Services & Engineering Projects (BAC-PGCS/EP)
REQUEST FOR QUOTATION

RFQ for P.R. No.:	TAC-3455-19	P.R. Date:	September 24, 2019
Date Of Quotation:	October 08, 2019	Revised on:	November 21, 2018
Project/Title:	Office Supplies		
Office/End-User:	Admin, PPA PMO-Eastern Leyte/Samar		

Please read the Terms and Conditions of this Request for Price Quotation (RFQ) and quote your lowest price on the item/s listed below. Submit this RFQ, duly signed and sealed, to the BAC-PGCS/EP Secretariat not later than **12:00 p.m.** of **October 15, 2019**. OPENING OF BIDS shall follow at **2:00 p.m.** on the same day at PPA, PMO-Eastern Leyte/Samar, Conference Room, Port Area Tacloban City.

ITEM NO.	ITEM/S & SPECIFICATION	QTY	UNIT	AGENCY CANVASSED PRICE		BIDDER'S PRICE QUOTATION	
				UNIT	TOTAL	UNIT	TOTAL
1	External Hard Disk Drive, 1 TB	12	PC	5,125.00	61,500.00		
2	DVD Rewritable with individual case, 4.7 GB	40	PC	80.00	3,200.00		
3	RJ45 gold oins, network connector (350pcs/box)	1	box	175.00	175.00		
4	Cable Tie, white color, 1/2" x 8" (100pcs/pack)	1	pk	535.00	535.00		
5	USB Flashdrive, 16 GB	30	PC	600.00	18,000.00		
	X-X-X-X-X						

NOTE: For use in the Baseport and Terminal Ports of PMO-ELS.	TOTAL ABC Php	83,410.00	BIDDER'S TOTAL QUOTATION Php
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PRINTED NAME & SIGNATURE OF AUTHORIZED REPRESENTATIVE

COMPANY NAME: _____
ADDRESS: _____
CONTACT NO.: _____

TERMS AND CONDITIONS
Shopping

- Fill-up all entries legibly; typewritten or handwritten.
- Except for PPA PMO-EL/S accredited suppliers, attach the photocopy following documents:
 - Mayor's Business Permit
 - PhilGEPS Certificate of Registration
- Quote on all items specifying the **unit cost for each item, the total cost, and the total price quotation.**
- Any **alteration, erasures or overwriting** shall be valid only if they are **signed** or initialed by the bidder.
- Bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as **"Failed"** under the "Pass/Fail" criterion in Rule IX Section 30.1 of the 2016 Revised IRR of RA 9184.
- The contract shall be awarded to the bidder with the **Single or Lowest Calculated and Responsive Quotation.**
- Deliver the goods within **ten (10) calendar days** from receipt of the Purchase Order (P.O.); otherwise, you must pay liquidated damages equal to one-tenth (1/10) of one percent (1%) of the cost of the goods to be delivered for every day of delay.
- Warranty for non-expendable goods shall be for a period of at least one (1) year from delivery.
- Bid prices shall be valid for a period of sixty (60) calendar days from date of quotation.
- The Head of the Procuring Entity reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract under Section 41 of the Revised IRR of RA 9184.
- The pertinent provisions of RA 9184 and its Revised IRR shall govern other matters not expressly mentioned herein.


ATTY. GLENN S. LAGUNAY
 Chairperson, BAC-PGCS/EP