



REQUEST FOR QUOTATION

The Philippine Ports authority, Port Management Office of PMO-Panay/Guimaras (PPA, PMO-PNG) through its Bids and Awards Committee for the Procurement of Goods and Consultancy Services and for Engineering Projects will undertake an Alternative Method of Procurement through Small Value Procurement in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of R.A. 9184.

Name of Project : Supply & Delivery of 6 units Printer (Inkjet) - print, scan and copy with Automatic Documents Feeder (ADF)
See Specifications

Approved Budget for the Contract : ₱90,000.00

Deadline of Submission : November 09, 2023

Requirements:

1. Please quote your best quotation in line with the attached specifications. (Annex A) Unless otherwise the Supplier has a registry file at PPA, PMO-PNG all quotations must be accompanied with the following documents:

- | | |
|--------------------------------------|--|
| a. Mayor's/Business Permit | c. BIR Certificate of Registration (Form 2303) |
| b. PhilGeps Registration Certificate | d. DTI or SEC Registration |

2. All quotations shall be inclusive of all cost/s and applicable taxes and shall be valid for a period of thirty (30) calendar days from the deadline of submission of quotations.

3. Quotations received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative.

5. Quotations shall be submitted to the BAC-Secretariat, PPA, PMO-Panay/Guimaras, Administration Bldg., Bldg., Brgy. Loboc, La Paz, Iloilo City 5000 or email at supplyunit.ppa.pmpng@gmail.com

For further information, please refer to:

The BAC Secretariat, PPA, PMO-Panay/Guimaras

Telephone Nos.: (033) 3377791 to 93 loc. 102

Very truly yours,

ENGR. JERRY V. ABELLO

Chairperson, Bids and Awards Committee

Date of Posting: November 05 - 08, 2023

Reference

Quotation No.: 23-208

RIV No.: 23-10-554

PR No.: _____

PRICE QUOTATION FORM

Company/Trader's Name : _____

Address : _____

ITEM NO.	ITEM & DESCRIPTION	(Pls. Specify Brand)	QTY.	UNIT	UNIT PRICE	TOTAL
1	Printer (Inkjet) - print, scan and copy		6	unit		
	with Automatic Documents Feeder (ADF)					
	Function Print, Copy, Scan					
	Memory 128 MB					
	Printer Interface USB, Wireless					
	Display 16 Characters x 1 line LCD					
	Mobile Connectivity Airprint, Iprint & Scan, Mopria					
	Web Connect & Wi-Fi Direct WiFi Direct Only					
	Print Resolution Up to 1200 x 6000 dpi					
	Auto 2-sided Printing Yes					
	Copy Speed Up to 13ipm (mono) and 10.5ipm (colour)					
	Scan Resolution Up to 1200 x 2400 dpi					
	Scan to Functions Email, Image, File, OCR					
	Paper Input: Standard Tray 150 Sheets					
	Media sizes A4, LTR, EXE, A5, A6, Photo 10x15cm, Indexcard 13x20cm, C5 Envelope, COM-10,DL					
	Envelope, Photo 10x15cm, 9x13cm, 13x18cm					
	Media Type (Standard Tray) Plain, Inkjet, Glossy (cast/resin), Recycled (Media weight 64-220g/m2)					
	Media Type (Manual Feed Slot) Plain, Inkjet, Glossy (cast/resin), Recycled (Media weight 64-300g/m2)					
DELIVERY:		Shall be completed within <u>15</u> days from receipt of Purchase Order.		GRAND TOTAL :		

The above quoted prices are inclusive of all costs and applicable taxes.

	VAT
	NON VAT

Signature Over Printed Name

Mobile/Telephone No.

Date