

INVITATION FOR SUBMISSION OF QUOTATION/PROPOSAL

(SMALL VALUE PROCUREMENT)

- A. The Philippine Ports Authority (PPA), PMO-Panay/Guimaras, through its Bids and Awards Committee for Goods, Consultancy and Engineering Projects (BAC-GCSEP), invites contractors duly registered with and classified by the Philippine Contractors Accreditation Board (PCAB) to submit bid proposals for the project described below:

Name of Project : **Maintenance of Toilets at Baseport-ICPC Admin Building (Ground Floor and Second Floor)**

Project ID : MPF-PNG-11-2026

Location : Iloilo Commercial Port Complex, Loboc, Lapaz, Iloilo City

Brief Description/Scope of Works:

The scope of works to be rendered by the winning bidder shall be as follows:

1. Mobilization, Demobilization and Clearing

1.1 Mobilization/Demobilization

2. General Expenses

2.1 Preconstruction Survey and Provision of Temporary Facility or Site office for Engineers and Staff

2.2 Construction Safety and Health Program

3. Maintenance of Comfort Room Ceiling at Admin Building

3.1 Remove and Dispose Damaged Ceiling

3.2 Supply, Deliver and Install 8.0mmx180mmx2950mm PVC V- Groove Ceiling Panel for Admin Bldg. CR.(Ground-2nd Flr.)

4. Maintenance of Toilet Doors

4.1 Remove and Re-install Existing Cubicle Doors and Painting Works to Include Surface Preparation , Prime and Final Coating Wood Finish(2 coats), Cubicle Doors & Jambs (All cubicle Doors Portion of the Walls Affected by Demolition Works)

4.2 Remove and Replacement of Main Doors Including Accessories and Replacement of Door Hinges, Handle and Locks of all Cubicle Doors

4.3 Remove and Replace Deteriorated Awning Windows with New Sliding Window on Bronze Glass on Hanalok Aluminum Frame.

5. Maintenance of Floor Tiles

5.1 Chipping ,Remove and Dispose Damaged Floor Tiles and Counter to Designated Area Specified by the PPA engineer In-charge of the project .(Ground to Second Floor)

5.2 Supply and Install Tiles (60x60) Including Water Proofing, 600mm x 600mm Non-Slip Floor Tiles

6. Maintenance of plumbing fixtures and lines incdg. Accessories.

6.1 Supply and Install Plumbing Fixtures and other Toilet Accessories

6.2 Supply and install Plumbing and Water Lines Including Fittings

7. Electrical Works

7.1 Removal of Old Electrical Wirings and Installation of New Electrical Lines Including Fittings

Equipment Required:

The equipment needed for the project:

- 2-units H-Frame, Scaffoldings
- 1-unit Angle Grinder
- 1-unit Electric Drill with Bitt
- 2-sets Step Ladder

Approved Budget for the Contract	:	Php 998,271.37
Contract Duration	:	80 Calendar Days
Required PCAB License	:	Buildings & Industrial Plant – Small A

B. Prospective bidders shall submit Bid Proposal/Bill of Quantities together with the herein documents:

1. *PCAB License (Small A)*
2. *DTI Certificate of Registration of Business Name or Sec Registration*
3. *Current Mayor's Permit*
4. *Phil-GEPS Registration*
5. *VAT Certificate of Registration*
6. *Current Tax Clearance issued by BIR*
7. *Omnibus Sworn Statement*
8. *List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project and supported with the proof of ownership and equipment updated registration.*
9. *List of contractor's personnel (viz, Project Manager, Project Engineer and Construction Foreman), to be assigned to the project, with their complete qualification and experience data; Attach the following: Certificate of Employment, PRC License and Bio-data.*
10. *Bid Proposal / Quotation*
11. *Bill of Quantities*
12. *Detailed estimates including a summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid and Cash Flow/Bar Chart*

Non-submission of the above required documents shall be ground for disqualification.

- All DOCUMENTARY REQUIREMENTS shall be submitted using the Two-Envelope System, consisting of separate Technical and Financial Proposal envelopes. Both envelopes must be duly sealed and signed by the contractor or the contractor's authorized representative. The folder containing the documentary requirements shall bear a cover indicating the Project Title and Project Identification (ID) Number. Contractors are likewise encouraged to properly label all submitted documents and provide a Table of Contents to facilitate the review and evaluation process.

C. Forms and plans may be downloaded in the published website (philgeps).

D. Procurement shall be conducted in accordance with Section 34 of the Implementing Rules and Regulations (IRR) of **Republic Act No. 12009**, otherwise known as the "**New Government Procurement Act.**" Only sealed bids/quotations submitted by eligible bidders shall be opened and evaluated. The contract shall be awarded to the bidder with the **Lowest Calculated and Responsive Quotation (LCRQ)**, as determined through the post-qualification process.

E. Bid Proposals must be submitted to the BAC of PMO Panay/Guimaras, through the BAC Secretariat, on or before **10:00 A.M., July 20, 2026**, at the address indicated below. Bid opening shall be conducted on the **same day at 2:00 P.M.** in the presence of the BAC Members, BAC Secretariat, TWG, and attending bidders or their authorized representatives.

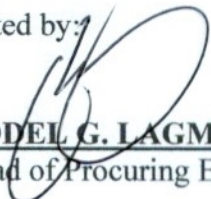
- F. The Philippine Ports Authority, PMO Panay/Guimaras, reserves the right to accept or reject any or all quotations, declare a failure of bidding, or not award the contract at any time prior to contract award, without incurring any liability to the affected proponents. Likewise, it assumes no responsibility to compensate the proponents for any expenses incurred in the preparation of the quotation/proposal.

For further information, please refer to:

The BAC Secretariat
4th Floor, PPA Admin Bldg.
Philippine Ports Authority, PMO-Panay/Guimaras
Brgy. Loboc, Lapaz, Iloilo City
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ROBERT M. JALBUENA
BAC Chairman 

Noted by:


RODEL G. LAGMAY
Head of Procuring Entity