

REQUEST FOR QUOTATION



The Philippine Ports authority, Port Management Office of PMO-Panay/Guimaras (PPA, PMO-PNG) through its Bids and Awards Committee for the Procurement of Goods and Consultancy Services and for Engineering Projects will undertake an Alternative Method of Procurement through

NP - Small Value in accordance with Section 34
of the New Government Procurement Act R.A. 12009.

Name of Project: **Supply and Delivery of Various Janitorial Supplies under Green Public Procurement**
- 2nd Semester

Approved Budget : **PHP 478,500.00**
for the Contract

Deadline of Submission : **June 30, 2025 / 8:00 AM**

Requirements:

1. Please quote your best quotation in line with the attached specifications. (Annex A) Unless otherwise the Supplier has a registry file at PPA, PMO-PNG all quotations must be accompanied with the following documents:

- | | |
|--------------------------------------|--|
| a. Mayor's/Business Permit | c. BIR Certificate of Registration (Form 2303) |
| b. PhilGeps Registration Certificate | d. DTI or SEC Registration |

2. All quotations shall be inclusive of all cost/s and applicable taxes and shall be valid for a period of thirty (30) calendar days from the deadline of submission of quotations.

3. Quotations received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative.

5. Quotations shall be submitted to the BAC-Secretariat, PPA, PMO-Panay/Guimaras, Administration Bldg., Bldg., Brgy. Loboc, La Paz, Iloilo City 5000 or email at supplyunit.ppa.pmpng@gmail.com

For further information, please refer to:

The BAC Secretariat, PPA, PMO-Panay/Guimaras
Telephone Nos.: (033) 3377791 to 93 loc. 102

Very truly yours,

A handwritten signature in black ink, appearing to read "Jerry P. Abello", is written over a horizontal line. Below the signature, the text "ENGR. JERRY P. ABELLO" is printed in bold, black, uppercase letters.

Chairperson, Bids and Awards Committee

Date of Posting: **June 25-28, 2025**

Reference

Quotation No.:	25-089
RIV No.:	25-06-275
PR No.:	PNG -10271-25

PRICE QUOTATION FORM

Company/Trader's Name : _____

Address : _____

ITEM NO.	ITEM & DESCRIPTION	(Pls. Specify Brand)	QTY.	UNIT	UNIT PRICE	TOTAL
	Supply and Delivery of Various Janitorial Supplies under Green Public Procurement - 2nd Semester		1	lot		
1	Detergent Powder, 1,100 gms./ 1.1kg - The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO) - The supplier shall supply products with adequate instructions for proper use and disposal		200	packs		
2	Liquid Hand Soap, 3.785ltrs. - The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate(EDTA) nor alkyl phenol ethoxylates (APEO) - The supplier shall supply products with adequate instructions for proper use and disposal. - Multipurpose hand soap. Lasting floral scent. Enzyme microbe cleaner with antibacterial properties. Effectively removes odor & dirt. Kills 99.9% of pathogenic microorganism - superior cleaning and disinfecting power - whilst being fragrant, organic and environmentally friendly. Used to remove tough dirt, stain, grease, grime, molds and mildew. Disinfectant. Soft on hands. Completely organic. Made directly from plants to synthesize powerful enzymes - making it certifiably non-toxic and safe to use.		100	cont.		
3	Toilet Bowl Cleaner, 3.785ltrs. - the supplier shall provide a cleaner which is not chlorine based and does not contain inorganic acids - The supplier shall supply products with adequate instructions for proper use and disposal. - superior deodorizing, cleaning and disinfecting power - whilst being fragrant, organic and environmentally friendly. Kills 99.9% of pathogenic microorganisms. Remove tough dirt, stain, grease, grime, molds & mildew. Environmentally friendly. Completely organic, made directly from plants to synthesize powerful enzymes-making it certifiably non-toxic and safe to use.		150	cont.		
4	Trash Bag Black 37" x 40" - The supplier shall supply products which are made of polyethylene (PE) - The PE should contain a minimum of 30% post consumer material		3000	pc		

5	Disinfectant Spray. 400 grams - The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO) - The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper waste disposal and the recyclability of the container. - Kills 99.9% of germs and viruses - 3-in-1 Action: *kills bacteria, viruses, Mold & Mildew *Eliminates odors *Freshens air					
			50	pc		
DELIVERY: Shall be completed within <u>30</u> days from receipt of Purchase Order.			GRAND TOTAL :			

The above quoted prices are inclusive of all costs and applicable taxes.

VAT

NON VAT

Signature Over Printed Name

Mobile/Telephone No.

Date



ACKNOWLEDGMENT RECEIPT

This is to acknowledge receipt of the Request for Quotation, as described inside the box at the right, today .

(date)

by:

Printed Name & Signature

Tel. No.

Quotation No.:

25-089

RIV No.:

25-06-275

P.R. No.:

PNG -10271-25

Date:

To be returned not later than: