



INVITATION FOR SUBMISSION OF QUOTATION/PROPOSAL (SMALL VALUE PROCUREMENT)

- A. The Philippine Ports Authority (PPA), PMO-Panay/Guimaras, through its Bids and Awards Committee for Goods, Consultancy and Engineering Projects (BAC-GCSEP), invites contractors duly registered with and classified by the Philippine Contractors Accreditation Board (PCAB) to submit bid proposals for the project described below:

Name of Project : **Maintenance of Passenger Terminal Building at Port of Buenavista, Guimaras**
Project ID : MPF-PNG-17-2026
Location : Brgy. Sto. Rosario, Buenavista, Guimaras

Brief Description/Scope of Works:

The scope of works to be rendered by the winning bidder shall be as follows:

1. Mobilization/Demobilization

1.1 Mobilization, Demobilization and Cleaning

2. General Expenses

2.1 Pre-con survey and Provision of Temfacil or Site Office for Engineers and Staff

2.2 Construction Safety and Health Program

3. Maintenance of PTB Toilets

3.1 Surface Preparation, Prime and Final Coating of Toilet Cubicle Doors and Ceiling

3.2 Remove, Supply and Install Plumbing Fixtures and Other Toilet Accessories Including Re-Piping

4. Maintenance of PTB Ceilings

4.1 Removal of Existing Ceiling Boards, Work Include Pullout of Existing Lightings, Removal and Disposal of Fascia Flashing and Gutter

4.2 Supply and Install 0.40mm thick Pre-formed Pre-painted Ribbed Spandrel Metal Ceiling Type Including Re-Installation of Existing Electrical Lightings and PA System

4.3 Removal of Damaged Fascia and Supply, Deliver and Install Fascia and Gutter (Including Application of Spray Paint of Peeled Off Concrete and Disposal of Waste Materials)

5. Maintenance of Doors and Windows

5.1 Removal of Damaged Doors and Installation of New Unit as Specified in the Plan Including Accessories

Equipment Required:

The equipment needed for the project:

1-unit Angle Grinder
1-unit Electric Drill with Bit
1-unit H-Frame Scaffoldings

PORT MANAGEMENT OFFICE – PANAY / GUIMARAS

PPA Administrative Building, Brgy. Loboc, Lapaz, Iloilo City, 5000 Philippines

Tel. Nos.: (033) 337-77-91 to -93; Fax No.: (033) 337-69-45

Website: <http://www.ppa.com.ph>

PMO E-Mail Address: pmo_panay@ppa.com.ph / pmoilo@yahoo.com.ph

Approved Budget for the Contract	:	Php 999,325.20
Contract Duration	:	120 Calendar Days
Required PCAB License	:	Buildings & Industrial Plant – Small A

B. Prospective bidders shall submit Bid Proposal/Bill of Quantities together with the herein documents:

1. *PCAB License (Small A)*
2. *DTI Certificate of Registration of Business Name or Sec Registration*
3. *Current Mayor's Permit*
4. *Phil-GEPS Registration*
5. *VAT Certificate of Registration*
6. *Current Tax Clearance issued by BIR*
7. *Omnibus Sworn Statement*
8. *List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project and supported with the proof of ownership and equipment updated registration.*
9. *List of contractor's personnel (viz, Project Manager, Project Engineer and Construction Foreman), to be assigned to the project, with their complete qualification and experience data; Attach the following: Certificate of Employment, PRC License and Bio-data.*
10. *Bid Proposal / Quotation*
11. *Bill of Quantities*
12. *Detailed estimates including a summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid and Cash Flow/Bar Chart*

Non-submission of the above required documents shall be ground for disqualification.

- All DOCUMENTARY REQUIREMENTS shall be submitted using the Two-Envelope System, consisting of separate Technical and Financial Proposal envelopes. Both envelopes must be duly sealed and signed by the contractor or the contractor's authorized representative. The folder containing the documentary requirements shall bear a cover indicating the Project Title and Project Identification (ID) Number. Contractors are likewise encouraged to properly label all submitted documents and provide a Table of Contents to facilitate the review and evaluation process.

C. Forms and plans may be downloaded in the published website (philgeps).

D. Procurement shall be conducted in accordance with Section 34 of the Implementing Rules and Regulations (IRR) of **Republic Act No. 12009**, otherwise known as the **"New Government Procurement Act."** Only sealed bids/quotations submitted by eligible bidders shall be opened and evaluated. The contract shall be awarded to the bidder with the **Lowest Calculated and Responsive Quotation (LCRQ)**, as determined through the post-qualification process.

E. Bid Proposals must be submitted to the BAC of PMO Panay/Guimaras, through the BAC Secretariat, on or before **10:00 A.M., June 18, 2026**, at the address indicated below. Bid opening shall be conducted on the **same day at 2:00 P.M.** in the presence of the BAC Members, BAC Secretariat, TWG, and attending bidders or their authorized representatives.

F. The Philippine Ports Authority, PMO Panay/Guimaras, reserves the right to accept or reject any or all quotations, declare a failure of bidding, or not award the contract at any time prior to contract award, without incurring any liability to the affected proponents. Likewise, it assumes no responsibility to compensate the proponents for any expenses incurred in the preparation of the quotation/proposal.

PORT MANAGEMENT OFFICE – PANAY / GUIMARAS

PPA Administrative Building, Brgy. Loboc, Lapaz, Iloilo City, 5000 Philippines

Tel. Nos.: (033) 337-77-91 to -93; Fax No.: (033) 337-69-45

Website: <http://www.ppa.com.ph>

PMO E-Mail Address: pmo_panay@ppa.com.ph / pmoilo@yahoo.com.ph



For further information, please refer to:

The BAC Secretariat
4th Floor, PPA Admin Bldg.
Philippine Ports Authority, PMO-Panay/Guimaras
Brgy. Loboc, Lapaz, Iloilo City
(033) 337-7791 local 405
esd_pmoiloilo@yahoo.com

(Signed)

ROBERT M. JALBUENA
BAC Chairman

Noted by:

(Signed)

RODEL G. LAGMAY

Head of Procuring Entity