

BIDS AND AWARDS COMMITTEE
For Engineering Projects

REQUEST FOR QUOTATION

The Philippine Ports Authority, Port Management Office of Masbate, through its Bids and Awards Committee for Engineering Projects, requests the following proposers:

TO SUBMIT QUOTATIONS FOR:

- I. **Name of Project: MPF-MSB-05-2025 MAINTENANCE OF PUBLIC COMFORT ROOMS**
- II. Contract No. MSB 2506
- III. Location of Project: Port of Masbate City
- IV. Project Description: The project involves clearing and excavation works, concrete and masonry works, roofing works, installation of doors and windows, ceiling works, plumbing works, electrical works, and finishing works.
- V. Deadline of Submission of Proposals: Proposals shall be submitted not later than **9:00 A.M. on July 8, 2025**, at the 2nd floor, Conference Room, Port Operations Building (POB), PMO Masbate.
- VI. Approved Budget for the Contract: **₱719,175.21**
- VII. Required PCAB Registration (Minimum): Small A- Building or Industrial Plant
- VIII. Source of Funds: PPA Corporate Operating Budget
- IX. Mode of Procurement: Small Value Procurement
- X. Nature of Evaluation Process: Single/Lowest Calculated and Responsive Quotation (S/LCRQ)
- XI. Contract Duration: 30 calendar days

The Philippine Ports Authority-Port Management Office of Masbate reserves the right to accept or reject any quotation, to annul the bidding process, and to reject all quotations at any time prior to the award of contract without thereby incurring any liability to the affected bidder or bidders.



RENE L. AGAO II
BAC Chairperson

BIDS AND AWARDS COMMITTEE
For Engineering Projects

INSTRUCTIONS TO BIDDERS

- I. Contractor-applicant shall accomplish all the Bid Forms and use separate sheet if necessary.
- II. All supporting photocopied documents shall be duly marked **“CERTIFIED TRUE COPY FROM THE ORIGINAL”** by the Authorized Managing Officer.
- III. Bids shall be submitted on or before the published deadline, otherwise it shall be marked **“LATE”** and shall not be accepted.
- IV. The First Envelope or the Technical Component of the Bid shall contain the following documents:
 1. Letter of Intent;
 2. Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
 3. Omnibus Sworn Statement by the prospective bidder or its duly authorized representative in the form prescribed by the GPPB as to the following:
 - a. It is not blacklisted or barred from bidding by the GOP or any of its agencies, offices, corporations, or LGUs, including foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the GPPB;
 - b. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
 - c. It is authorizing the Port Manager or his duly authorized representative/s to verify all the documents submitted;
 - d. The signatory is the authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, with the duly notarized Secretary's Certificate attesting to such fact, if the prospective bidder is a corporation, partnership or joint;
 - e. It complies with the disclosure provisions under Section 47 of the Act in relation to the other provisions of RA 3019;
 - f. It complies with existing labor laws and standards.
 - g. It did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
 4. PhilGEPS Registration Certificate;
 5. Latest income/business tax returns
 6. Valid PCAB License for the type and cost of the contract to be bid;
- V. The Second Envelope or the Financial Component of the Bid shall contain the following documents:
 1. Bid Form in the prescribed form
 2. Bid Prices in the Bill of Quantities
 3. Detailed Estimates

4. Summary sheets of prices of construction materials, labor, and equipment used in coming up with bid.
5. Cash Flow by quarter and payment schedule
- VI. All pages of the Technical and Financial Proposals shall be chronologically paged and shall be signed by the Authorized Managing Officer.
- VII. The Technical and Financial Proposals shall be provided with "cover" and "table of contents".
- VIII. Aside from the original copies of the technical and financial bids, the bidders are required to submit six (6) photocopies of these bids properly bound and marked original or photocopy as the case may be.

Properly bound shall mean cloth-bound, hard-bound or paper-bound. Combo-bound (or ring-bound), fastener-bound or stapler-bound, or with loose page/s, shall not be accepted.

1. The original and photocopies of the Technical Proposal shall be wrapped together and marked "Technical Proposal/Bid".
2. The original and photocopies of the Financial Proposal shall be wrapped together and marked "Financial Proposal/Bid".
3. The Technical and Financial Proposals shall then be wrapped together, and the wrapper shall be marked as follows:

Name of Bidder
Bidder's Address

To the BAC Chairperson
PPA-PMO Masbate
2nd Floor, Port Operations Building,
Brgy. Bapor, Masbate City

Name of Contract to be bid: _____

DO NOT OPEN BEFORE *"the schedule time of bidding"*

- IX. Bidders or their duly authorized representatives are encouraged to attend the Opening of the Bids, the date of which is indicated in the Request for Quotation. The bidder's authorized representatives shall present an authorization from the Authorized Managing Officer.
- X. Failure to comply with any of the above requirements shall be grounds for disqualification.
- XI. Please be guided accordingly.


RENE L. AGAO II
BAC Chairperson

Date: _____

The Port Manager
PPA-PMO Masbate
2nd Floor, Port Operations Building,
Brgy. Bapor, Masbate City, Masbate

Attention: **The Chairperson**
Bids and Awards Committee

Sir:

In accordance with your request for quotation for the project, **MPF-MSB-05-2025 MAINTENANCE OF PUBLIC COMFORT ROOMS (CONTRACT NO. MSB 2506)** and subject to all the condition hereof, We/I propose to accomplish all the necessary works and all necessary plant/equipment, tools, appliances, consumable stores, fuel, labor, and materials, to complete the works at our/my own expense at the following prices in Philippine Currency:

BILL NO.	DESCRIPTION OF WORKS	BID AMOUNT (Php)
I	PUBLIC COMFORT ROOM	
1.01	CLEARING AND EXCAVATION WORKS	
1.02	CONCRETE AND MASONRY WORKS	
1.03	ROOFING WORKS	
1.04	INSTALLATION OF DOORS AND WINDOWS	
1.05	CEILING WORKS	
1.06	PLUMBING WORKS	
1.07	ELECTRICAL WORKS	
1.08	FINISHING WORKS	
TOTAL ESTIMATED COST (Including VAT)		
AMOUNT IN WORDS:		

Note: Total amount in accordance with prices quoted in the Bill of Quantities

1. Quantities are approximate only and are to be used for comparison of bids. Actual quantities will be as needed in the field and as ordered by the Engineer.
2. Contractors' quotations shall be inclusive of required taxes.

3. All pages of the proposal should be signed by the bidder.
4. Erasures or corrections in the proposal should be initialed by the bidder's authorized signatory.

We/I make this proposal with adequate knowledge of the kind, quantity and quality of the materials, services and scope of the work required. If our proposal is accepted, we/I will, after receiving the Notice of Award, enter into Contract within seven (7) days from receipt of such Notice of Award.

We/I shall commence works within seven (7) calendar days from the issuance of the Notice to Proceed and complete the works in accordance with the plans and technical specifications within Thirty (30) calendar days.

We/I understand that the Authority may order additions to or deletions from the scope of work as specified, if necessary.

Enclosed herewith are the detailed estimates and computations of the cost of all items of work enumerated above.

All provisions contained in the contract affected by the acceptance of this Proposal shall extend to and be binding upon the successors of the parties hereto.

Very truly yours,

(Signature of the Authorized Signing Official)

Business Name : _____

Address : _____

Full Name of Authorized Signing Official : _____

Position of the Authorized Signing Official : _____

BILL OF QUANTITIES

Name of Project: MPF-MSB-05-2025 Maintenance of Public Comfort Rooms, Port of Masbate City, Masbate

(CONTRACT NO. MSB 2506)

ITEM NO.	DESCRIPTION OF WORKS	UNIT	QUANTITY	UNIT PRICE	AMOUNT
I	GENERAL EXPENSES				
1.01	CLEARING AND EXCAVATION WORKS	lot	1.00		
1.02	CONCRETE AND MASONRY WORKS	lot	1.00		
1.03	ROOFING WORKS	lot	1.00		
1.04	INSTALLATION OF DOORS AND WINDOWS	lot	1.00		
1.05	CEILING WORKS	lot	1.00		
1.06	PLUMBING WORKS	lot	1.00		
1.07	ELECTRICAL WORKS	lot	1.00		
1.08	FINISHING WORKS	lot	1.00		
TOTAL					
Amount in Words:					

Submitted by:

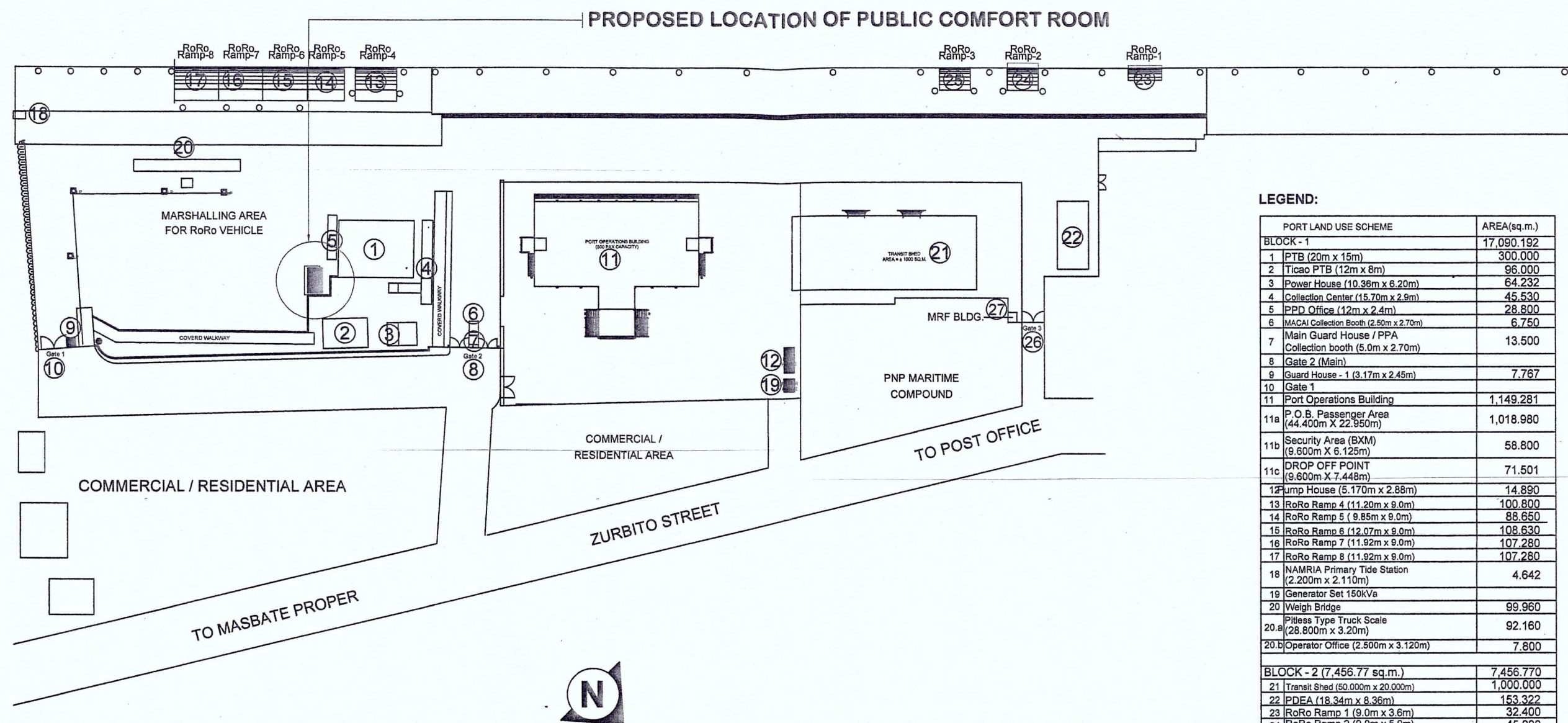
Name and Signature of Authorized Representative

Position

Name of Bidder

Date

: _____
: _____
: _____
: _____



LEGEND:

PORT LAND USE SCHEME	AREA(sq.m.)
BLOCK - 1	17,090.192
1 PTB (20m x 15m)	300.000
2 Ticao PTB (12m x 8m)	96.000
3 Power House (10.36m x 6.20m)	64.232
4 Collection Center (15.70m x 2.9m)	45.530
5 PPD Office (12m x 2.4m)	28.800
6 MACAI Collection Booth (2.50m x 2.70m)	6.750
7 Main Guard House / PPA Collection booth (5.0m x 2.70m)	13.500
8 Gate 2 (Main)	
9 Guard House - 1 (3.17m x 2.45m)	7.767
10 Gate 1	
11 Port Operations Building	1,149.281
11a P.O.B. Passenger Area (44.400m X 22.950m)	1,018.980
11b Security Area (BXM) (9.600m X 6.125m)	58.800
11c DROP OFF POINT (9.600m X 7.448m)	71.501
12 Pump House (5.170m x 2.88m)	14.890
13 RoRo Ramp 4 (11.20m x 9.0m)	100.800
14 RoRo Ramp 5 (9.85m x 9.0m)	88.650
15 RoRo Ramp 6 (12.07m x 9.0m)	108.630
16 RoRo Ramp 7 (11.92m x 9.0m)	107.280
17 RoRo Ramp 8 (11.92m x 9.0m)	107.280
18 NAMRIA Primary Tide Station (2.200m x 2.110m)	4.642
19 Generator Set 150kVa	
20 Weigh Bridge	99.960
20.a Pitless Type Truck Scale (28.800m x 3.20m)	92.160
20.b Operator Office (2.500m x 3.120m)	7.800
BLOCK - 2 (7,456.77 sq.m.)	7,456.770
21 Transit Shed (50.000m x 20.000m)	1,000.000
22 PDEA (18.34m x 8.36m)	153.322
23 RoRo Ramp 1 (9.0m x 3.6m)	32.400
24 RoRo Ramp 2 (9.0m x 5.0m)	45.000
25 RoRo Ramp 3 (9.0m x 5.0m)	45.000
26 Gate 3	
27 Gregg Shore Reception Facility Service Provider (4.7m x3.6m)	16.920

PORT LAYOUT PLAN PORT OF MASBATE CITY



PORT MANAGEMENT
OFFICE OF MASBATE
Masbate City

PROJECT TITLE:

MPF-MSB-05-2025 - MAINTENANCE OF
PUBLIC COMFORT ROOMS

LOCATION: Port of Masbate City, Masbate

PREPARED BY:

JOSIENOUR L. CORNAL

Architect I

CHECKED/REVIEWED BY:

NELSON Y. CAABAY, JR.

ESD Manager

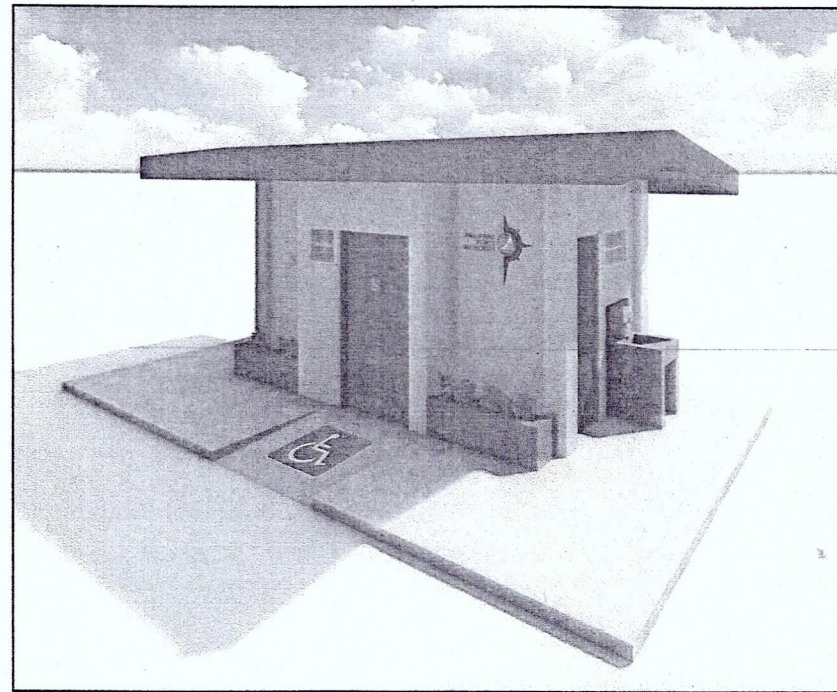
APPROVED:

OLIVER S. RODULFO, JR.

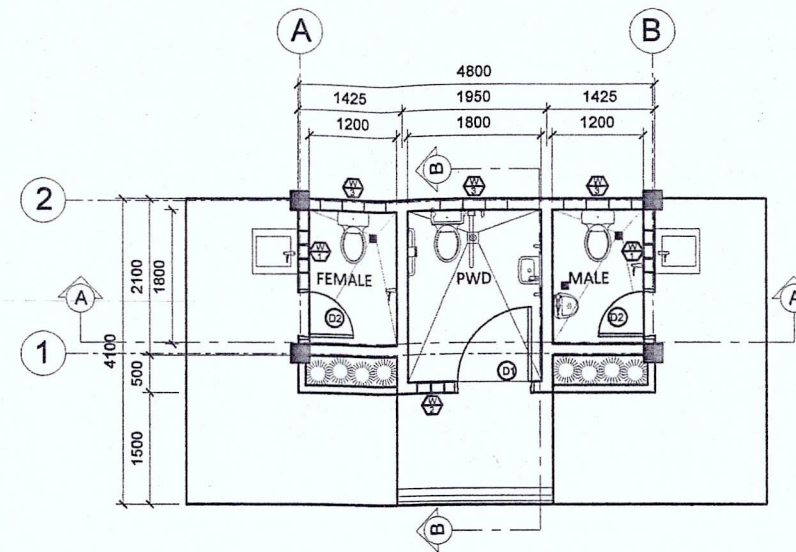
Port Manager

SHEET NO.:

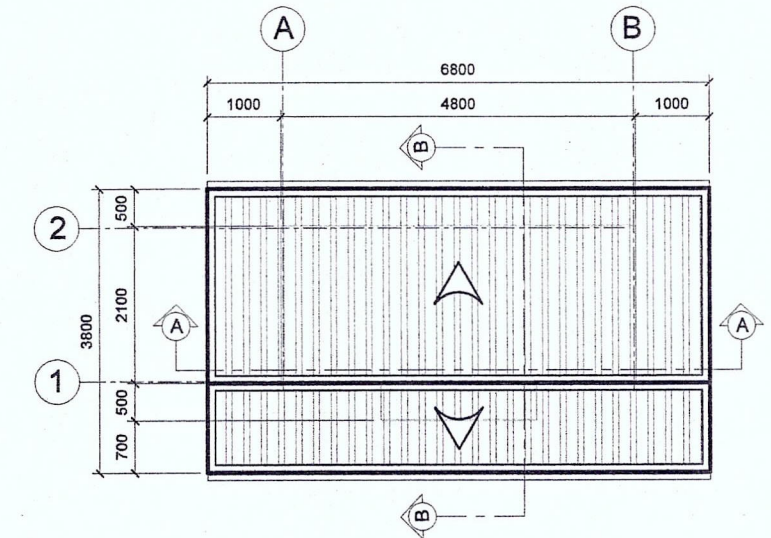
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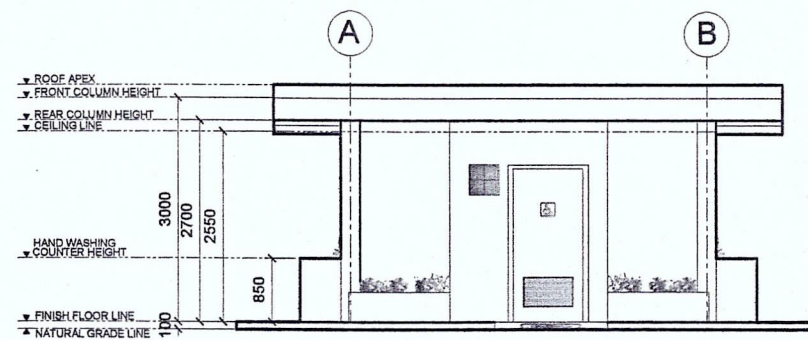
PERSPECTIVE



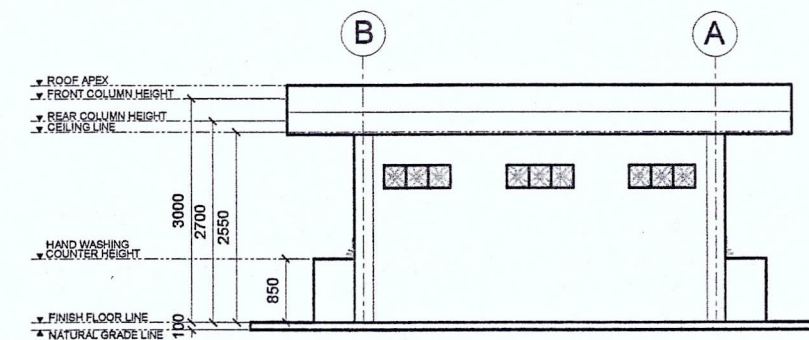
FLOOR PLAN
SCALE: 1:100 M



ROOF PLAN
SCALE: 1:100 M



FRONT ELEVATION
SCALE: 1:100 M



REAR ELEVATION
SCALE: 1:100 M



PORT MANAGEMENT
OFFICE OF MASBATE
Masbate City

PROJECT TITLE:

**MPF-MSB-05-2025 - MAINTENANCE OF
PUBLIC COMFORT ROOMS**

LOCATION: Port of Masbate City, Masbate

PREPARED BY:

Josi Enour L. Cornal
JOSI ENOUR L. CORNAL
Architect I

CHECKED/REVIEWED BY:

Nelson Y. Caabay, Jr.
NELSON Y. CAABAY, JR.
ESD Manager

APPROVED:

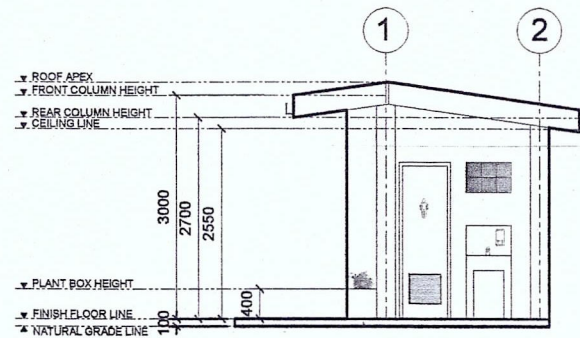
Oliver S. Rodulfo, Jr.
OLIVER S. RODULFO, JR.
Port Manager

SHEET NO.:

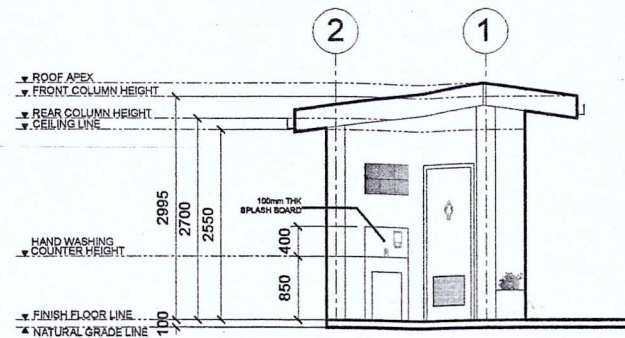
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NOTE:

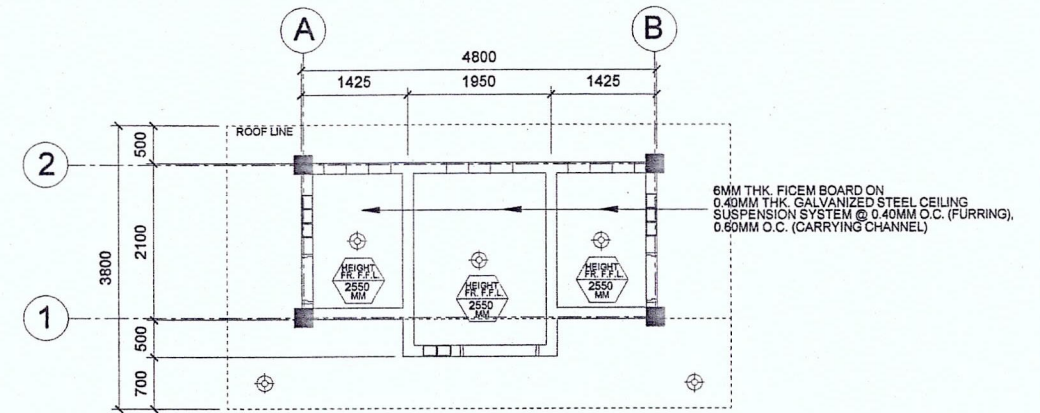
1. Signs (graphics, text, and Braille) on walls and doors should be installed at a maximum height of 1.50 m from the finish floor to the center of the sign.
2. Signs shall incorporate graphic, text, and Braille.
3. Signs and labels for public rooms, areas, and places should have tactile symbols, letters or numbers that should be embossed with a minimum height of 1 mm; Braille symbols shall be incorporated in signs indicating public places and safety routes.



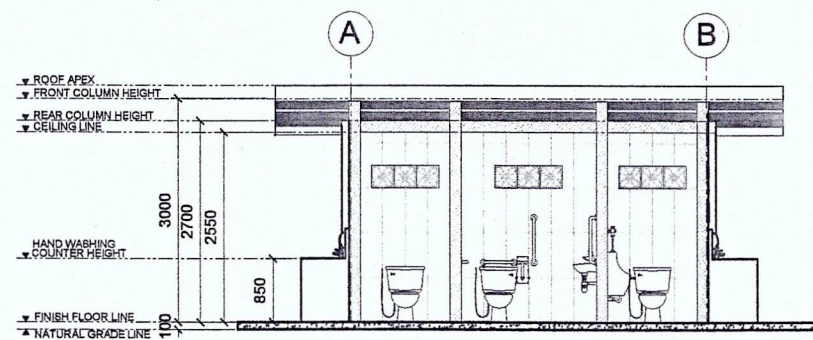
RIGHT ELEVATION
SCALE: 1:100 M



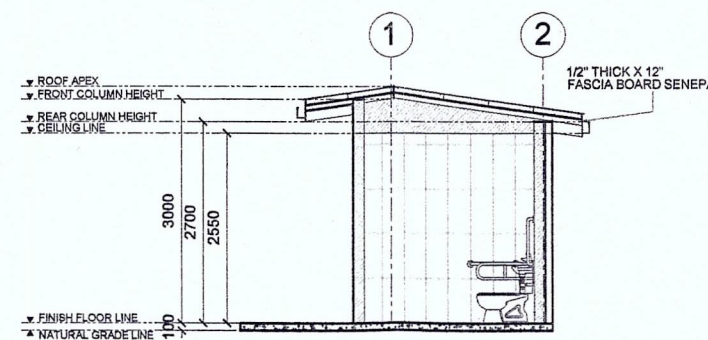
LEFT ELEVATION
SCALE: 1:100 M



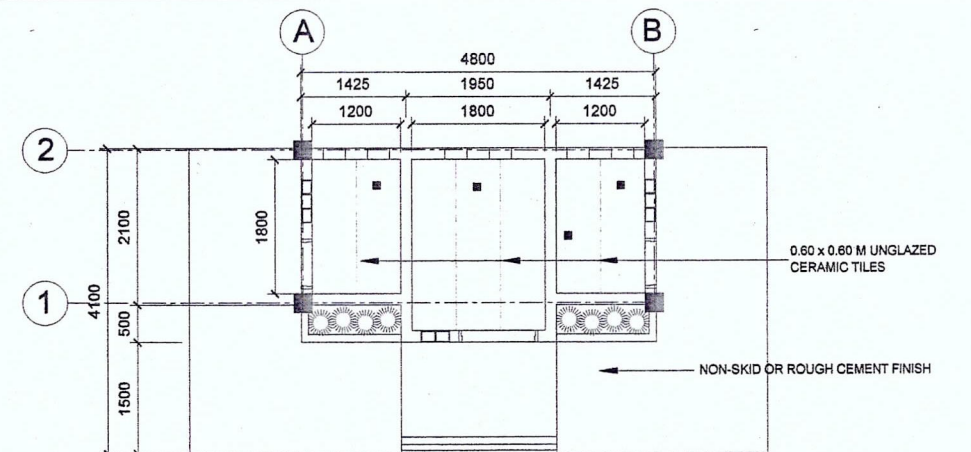
REFLECTED CEILING PLAN
SCALE: 1:100 M



SECTION THRU A-A'
SCALE: 1:100 M

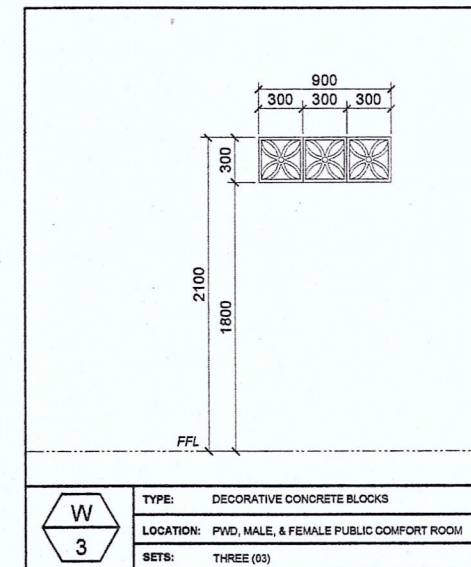
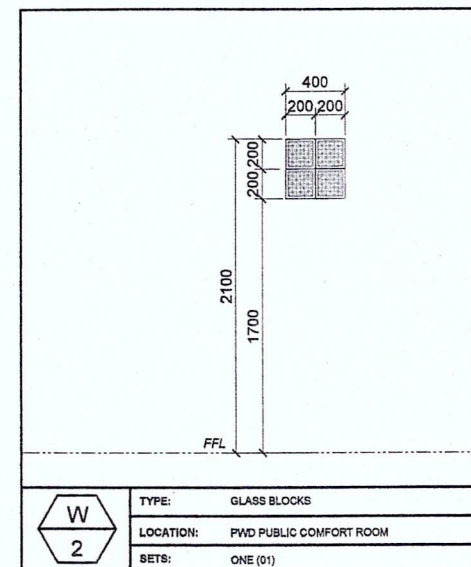
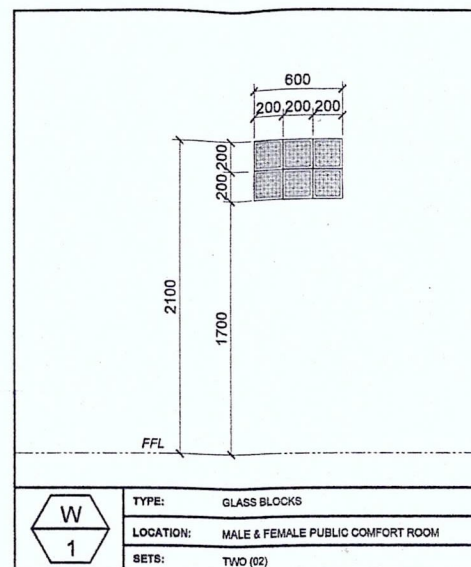
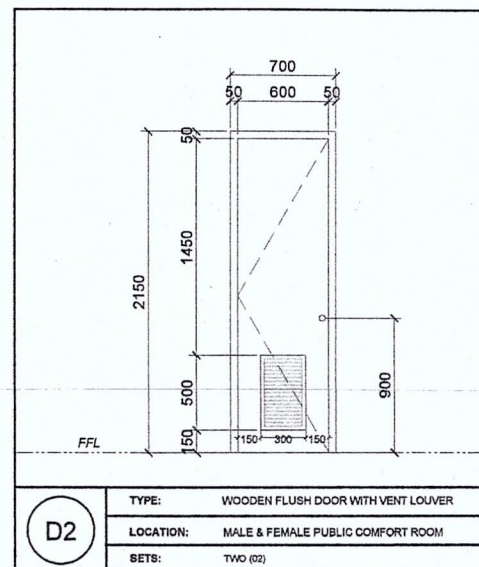
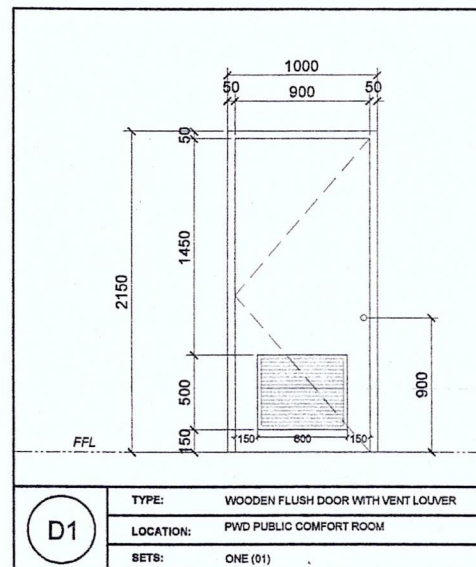


SECTION THRU B-B'
SCALE: 1:100 M



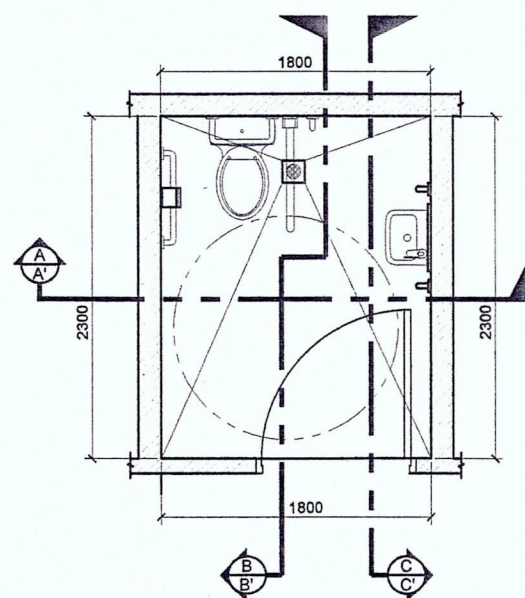
FLOOR FINISH PLAN
SCALE: 1:100 M

PHILIPPINE PORTS AUTHORITY 	PORT MANAGEMENT OFFICE OF MASBATE Masbate City	PROJECT TITLE:	PREPARED BY:	CHECKED/REVIEWED BY:	APPROVED:	SHEET NO.:
		MPF-MSB-05-2025 - MAINTENANCE OF PUBLIC COMFORT ROOMS	JOSIENOUR L. CORNAL Architect I	NELSON Y. CAABAY, JR. ESD Manager	OLIVER S. RODULFO, JR. Port Manager	3/6
		LOCATION: Port of Masbate City, Masbate				

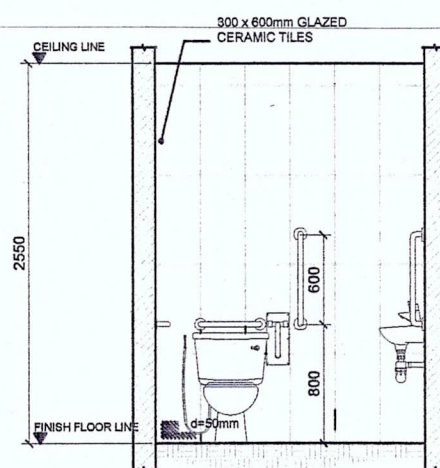


SCHEDULE OF DOORS AND WINDOWS

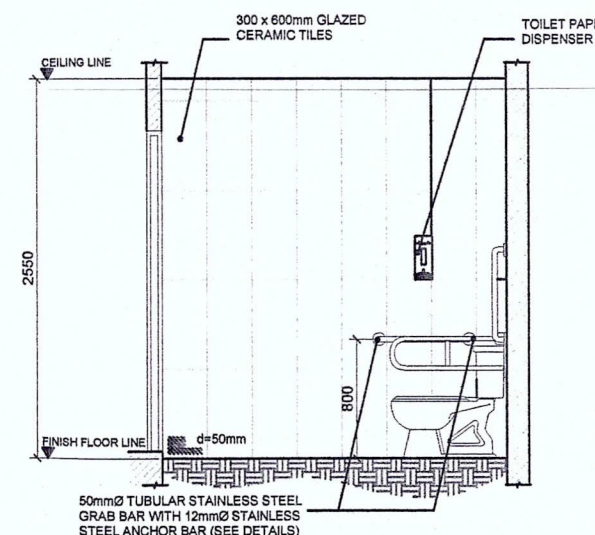
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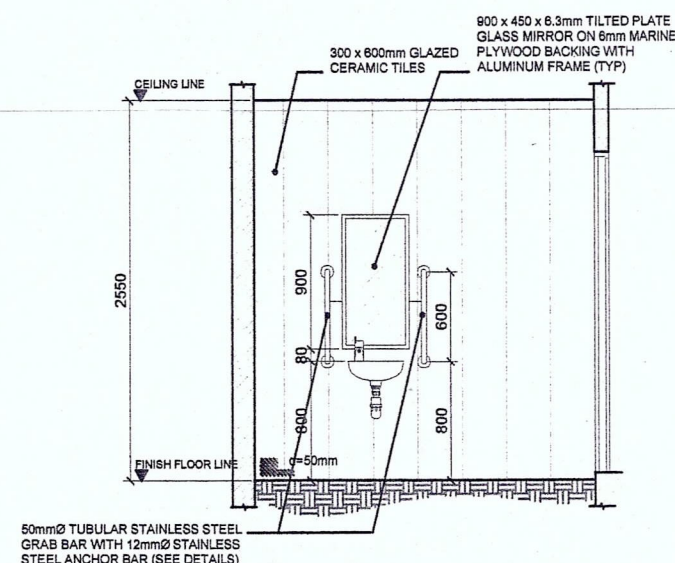
DETAILED PLAN



SECTION THRU A-A'



SECTION THRU B-B'



SECTION THRU C-C'

PWD PUBLIC COMFORT ROOM BLOW-UP DETAILS

SCALE: 1:50 M



PORT MANAGEMENT
OFFICE OF MASBATE
Masbate City

PROJECT TITLE:

**MPF-MSB-05-2025 - MAINTENANCE OF
PUBLIC COMFORT ROOMS**

LOCATION: Port of Masbate City, Masbate

PREPARED BY:

Josiendour L. Cornal
JOSIENDOUR L. CORNAL
Architect I

CHECKED/REVIEWED BY:

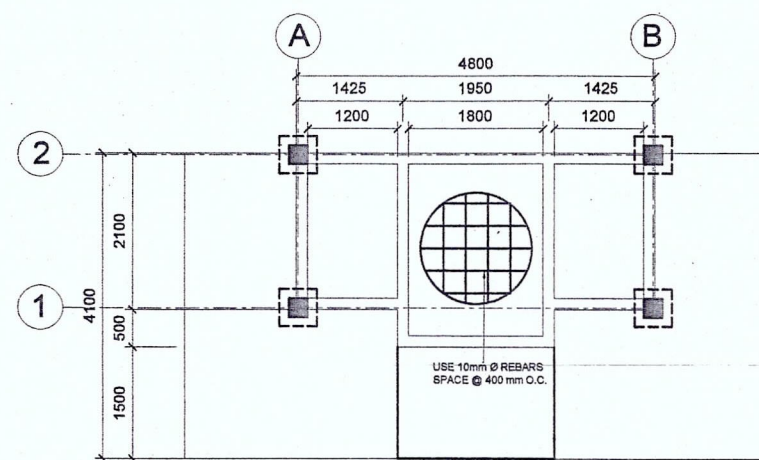
Nelson Y. Caabay, Jr.
NELSON Y. CAABAY, JR.
ESD Manager

APPROVED:

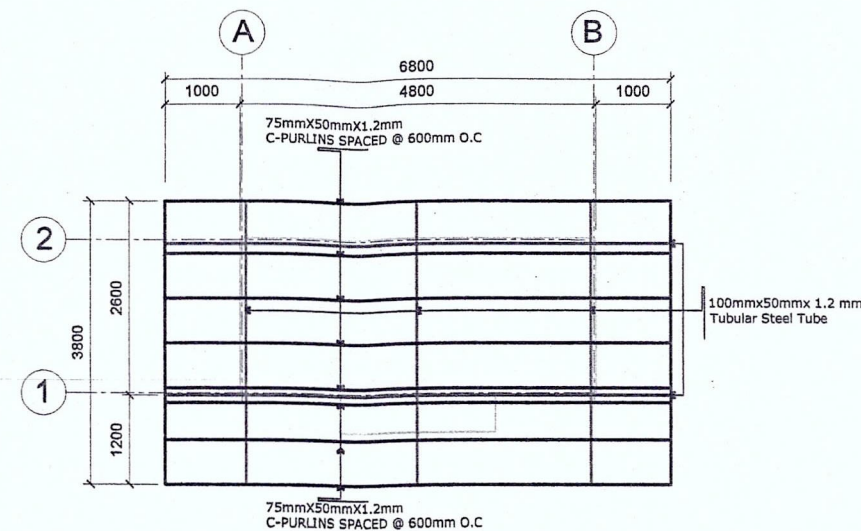
Oliver S. Rodulfo, Jr.
OLIVER S. RODULFO, JR.
Port Manager

SHEET NO.:

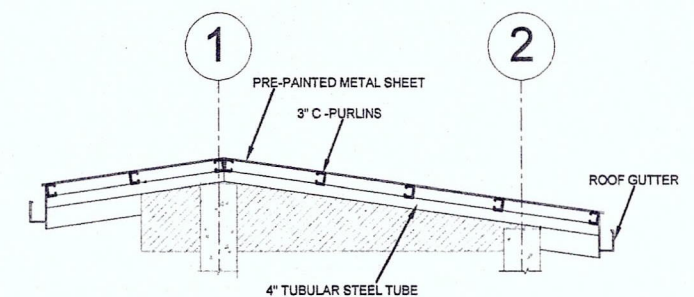
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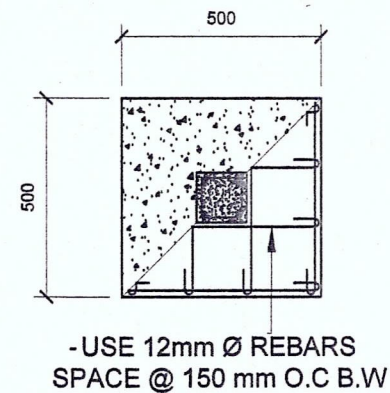
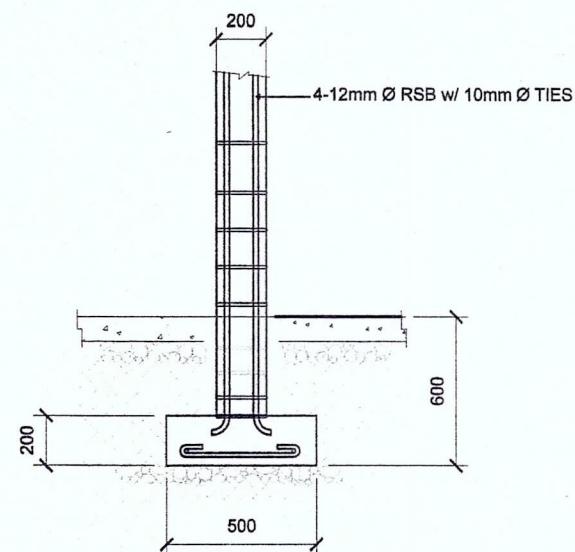
FOUNDATION PLAN
SCALE: 1:100 M



ROOF FRAMING PLAN
SCALE: 1:100 M

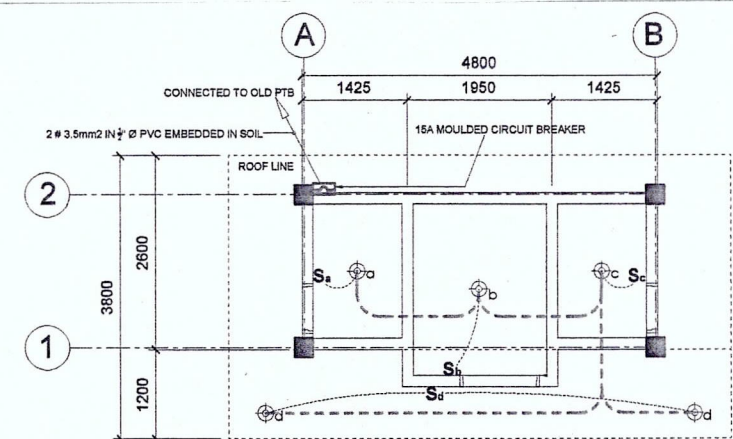


RAFTER DETAILS
SCALE: 1:50 M



SCHEDULE OF COLUMN	
	
4-12mm VERTICAL BARS Use 10mm ties spaced 2 @ 0.05; rest @ 0.10 m. o.c	
C-1	0.20 X 0.20 M

COLUMN AND FOOTING DETAILS
SCALE: 1:30 M



LIGHTING LAYOUT
SCALE: 1:100 M



PORT MANAGEMENT
OFFICE OF MASBATE
Masbate City

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**MPF-MSB-05-2025 - MAINTENANCE OF
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JOSIENNOUR L. CORNAL
Architect I

CHECKED/REVIEWED BY:

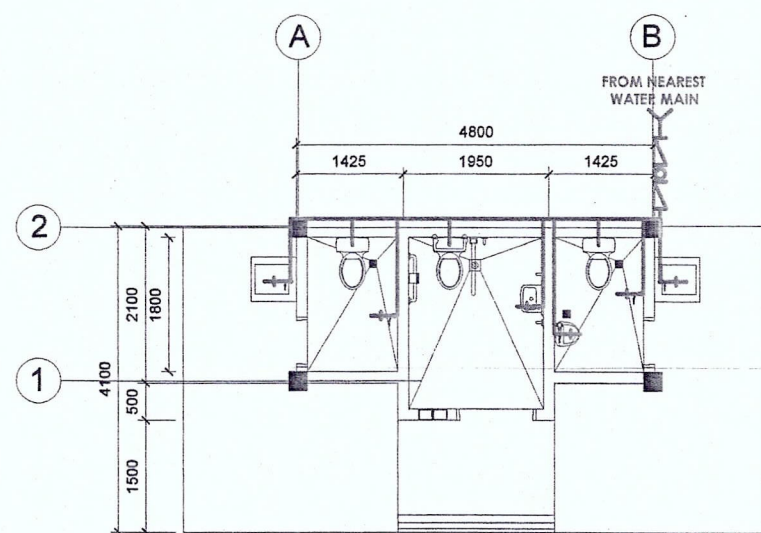
Nelson Y. Caabay, Jr.
NELSON Y. CAABAY, JR.
ESD Manager

APPROVED:

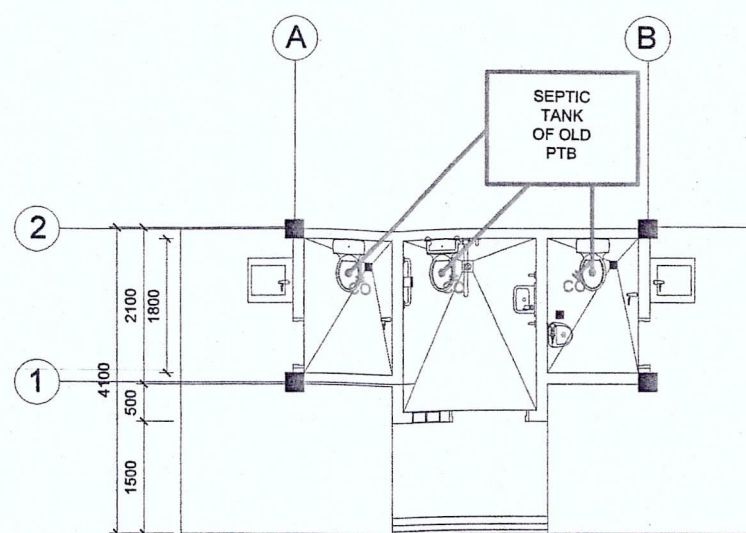
Oliver S. Rodulfo, Jr.
OLIVER S. RODULFO, JR.
Port Manager

SHEET NO.:

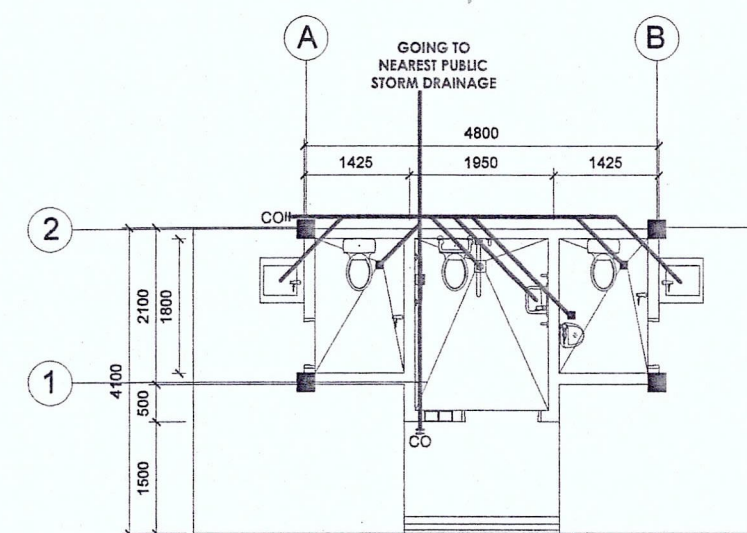
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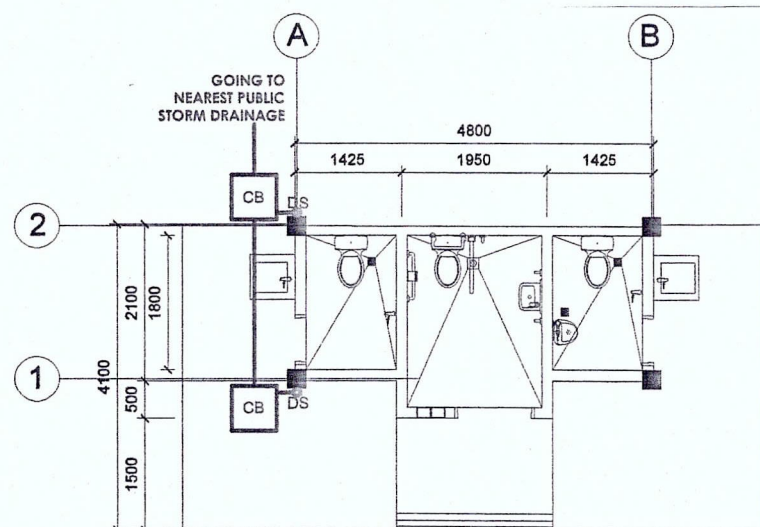
WATER LAYOUT
SCALE: 1:100 M



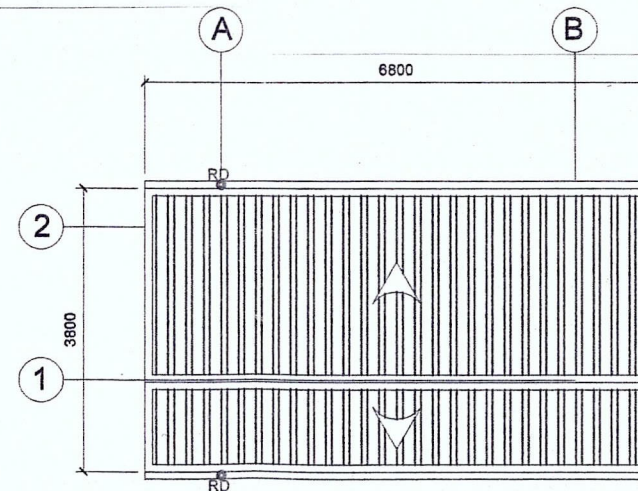
WASTE LAYOUT
SCALE: 1:100 M



SANITARY LAYOUT
SCALE: 1:100 M



STORM DRAINAGE LAYOUT
SCALE: 1:100 M



ROOF DRAINAGE LAYOUT
SCALE: 1:100 M

SCHEDULE OF PIPE (SEWER LINE)

	ABV.	SIZE OF PIPE (mm)	TYPE OF PIPE
WATER CLOSET	WC	100	PVC (SERIES 1000)
LAVATORY	LAV	50	PVC (SERIES 1000)
URINAL	UR	50	PVC (SERIES 1000)
FLOOR DRAIN	FD	50	PVC (SERIES 1000)
DOWN SPOUT	DS	75	PVC (SERIES 1000)
CLEAN-OUT	CO	100	PVC (SERIES 1000)
SEWER LINE (SOIL PIPE)	SP	100	PVC (SERIES 1000)

SCHEDULE OF PIPE (WATER LINE)

	ABV.	SIZE OF PIPE (mm)	TYPE OF PIPE
WATER CLOSET	WC	20	PPR
LAVATORY	LAV	20	PPR
URINAL	UR	20	PPR
HANDWASHING SINK	HWS	20	PPR
HOSE BIBB	HB	20	PPR



PORT MANAGEMENT
OFFICE OF MASBATE
Masbate City

PROJECT TITLE:

**MPF-MSB-05-2025 - MAINTENANCE OF
PUBLIC COMFORT ROOMS**

LOCATION: Port of Masbate City, Masbate

PREPARED BY:

Josienour L. Cornal
JOSIENOUR L. CORNAL
Architect I

CHECKED/REVIEWED BY:

Nelson Y. Caabay, Jr.
NELSON Y. CAABAY, JR.
ESD Manager

APPROVED:

Oliver S. Rodulfo, Jr.
OLIVER S. RODULFO, JR.
Port Manager

SHEET NO.:

6
6