

REQUEST FOR QUOTATION

The Philippine Ports Authority, PMO Marinduque/Quezon, through its Bids and Awards Committee for Engineering Projects, invites contractors registered with and classified by the Philippine Contractors Accreditation Board (PCAB) to submit Price Quotation (sealed canvass) for the hereunder project/contract:

- A. Name of Contract : Emergency Maintenance of Primary Line Connection of TMO Sta. Cruz
- B. Location : Port of Sta. Cruz, Marinduque
- C. Contract Identification/
Reference Number : MPF-MRQ-26-2025
- D. Brief Description : The project involves the replacement of damaged electrical cable primary line connection from local utility company pedestal pole to TMO building (length = 1,000 linear meters)
- E. Required Equipment (Owned/Leased):
1 assembly - H-frame steel scaffolding
- F. Approved Budget for the Contract (ABC): PHP 812,118.57
- G. Source of Fund: PPA Corporate Fund, CY 2025 PPA Budget
- H. Contract Duration: 20 calendar days
- I. Required PCAB Registration Particulars: At least "Small A" for Electrical Work
- J. Period of Issuance of Price Quotation Form: November 28 – December 17, 2025
- K. Deadline of Submission of Price Quotation: 9:00 AM; December 18, 2025
- L. Opening of Price Quotation: 9:30 AM; December 18, 2025

Interested contractors will be issued Price Quotation Form and bidding documents and submission of the following certified documents (folder bound) and presentation of the original copies of the same for verification purposes, to wit:

- 1. Valid PCAB License
- 2. Current Mayor's Permit
- 3. Certificate of PhilGEPS Registration
- 4. Latest Income or Business Tax Return
- 5. Omnibus Sworn Statement

The Authority reserves the right to reject any or all Price Quotation, waive any informality or defects in the proposals received and to accept such price quotation that is most advantageous to the Philippine Ports Authority.

For further information, please call or contact Mr. Cyril C. Tejada, Secretariat Head, at telephone no. (042) 784-9119 or visit the Philippine Ports Authority – PMO MarQuez at Port Operations Building, Brgy. Talao-Talao, Port Area, Lucena City.

(Sgd.) KEVIN EMMANUEL T. LARGADO
BAC Chairman

Period of Posting in the PhilGEPS & PPA websites and PMO Marquez bulletin board: Nov. 28 – Dec. 4, 2025



**PHILIPPINE
PORTS
AUTHORITY**

PORT MANAGEMENT OFFICE - MARINDUQUE/QUEZON

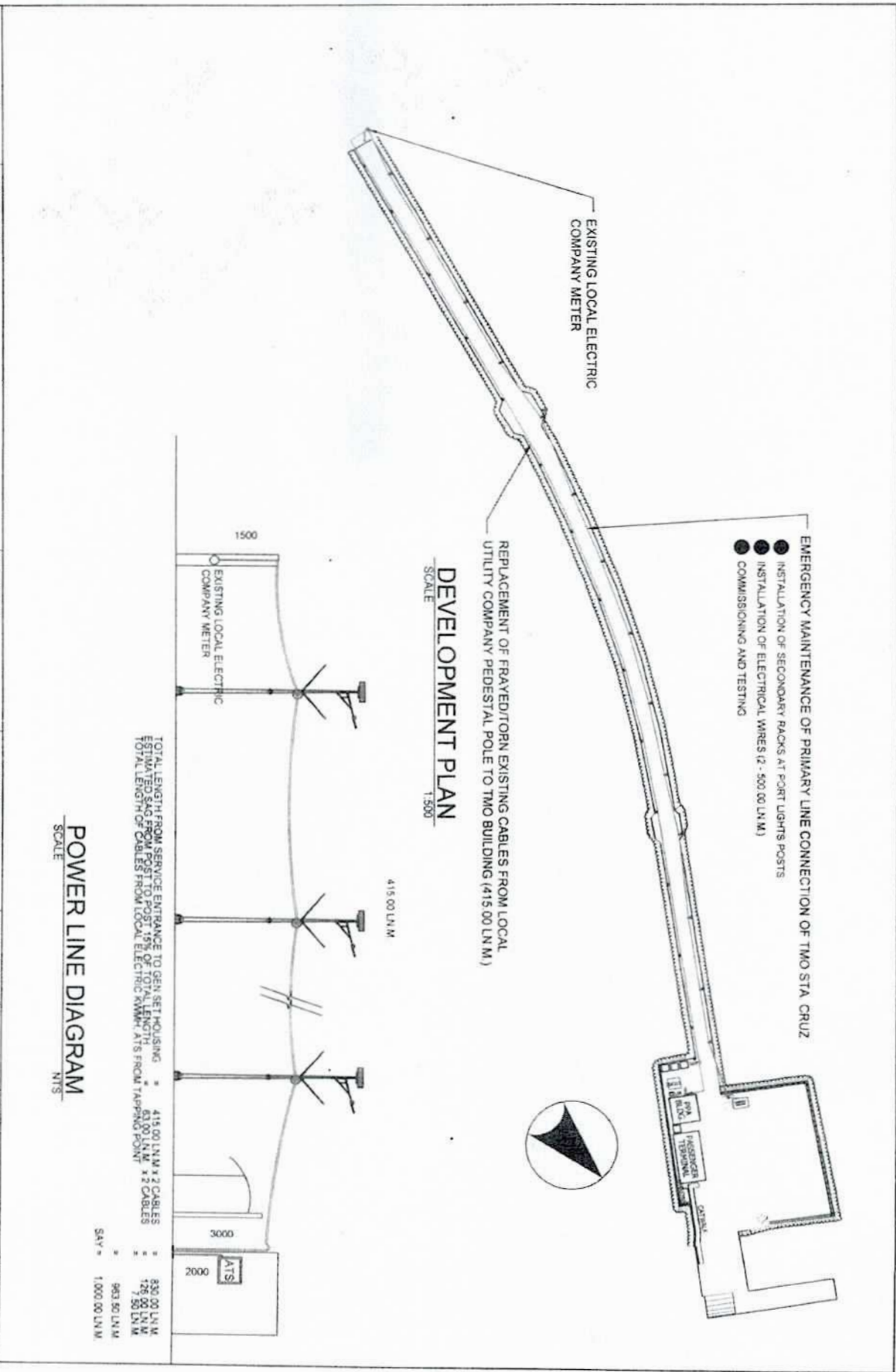
CONSTRUCTION DRAWINGS

EMERGENCY MAINTENANCE OF PRIMARY LINE CONNECTION OF TMO STA. CRUZ

PORTS OF STA. CRUZ

MARINDUQUE

 PHILIPPINE PORTS AUTHORITY		PROJECT/LOCATION: EMERGENCY MAINTENANCE OF PRIMARY LINE CONNECTION OF TMO STA. CRUZ PORT OF STA. CRUZ MARINOUQUE		PREPARED BY: MARK AMORIN S. PINEDA SENIOR ENGINEER A		CHECKED/REVIEWED BY: GERALDE D. TABOCO PRINCIPAL ENGINEER A		RECOMMENDED BY: RAUL VA. LITATIQUE EEO MANAGER		APPROVED BY: ANNA THOMAS BISCOCHO ACTING PORT MANAGER		SHEET CONTENT: • DEVELOPMENT PLAN • POWER LINE DIAGRAM 1 / 2	
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7620

3810

3810

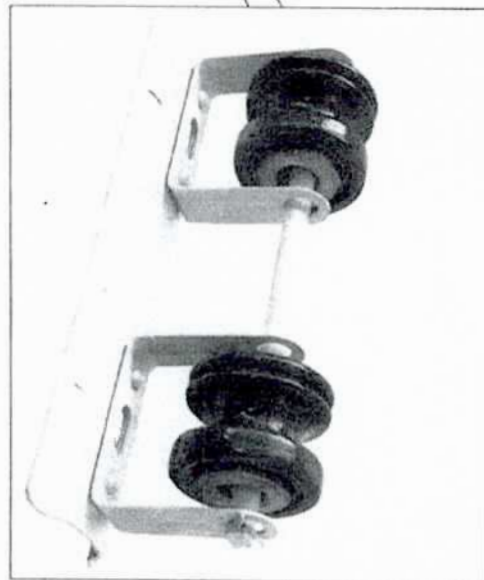
TOP OF PAVEMENT



ELEVATION OF PORT LIGHTS

SCALE

1:200



SECONDARY RACK SPECIFICATIONS:

DIMENSION : 13"L x 4"W x 5.1"H x 2.50MM
 POLYESTER POWDER COATED OVER GALVANIZED STEEL
 2 SPOOLS, POLYESTER POWDER COATED FINISH
 2.50MM GALVANIZED STEEL MATERIALS

ELECTRICAL WIRE SPECIFICATIONS:

#38MM COPPER WIRE

PHILIPPINE PORTS AUTHORITY PORT MANAGER OFFICE, MARINQUE	PROJECT LOCATION: EMERGENCY MAINTENANCE OF PRIMARY LINE CONNECTION OF TMO STA. CRUZ PORT OF STA. CRUZ MARINIQUE	PREPARED BY: MARY ANDREW S. PINEDA SENIOR ENGINEER A	CHECKED/REVIEWED BY: GERLIE D. TABO PRINCIPAL ENGINEER A	RECOMMENDED BY: RAUL A. LIBERTADO SENIOR MANAGER	APPROVED BY: ANNA THERESA M. BISCOCHO ACTING PORT MANAGER	SHEET CONTENT: • ELEVATION OF PORT LIGHTS • SPECIFICATION 212
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Philippine Ports Authority
Port Management Office of Marinduque/Quezon

BIDS AND AWARDS COMMITTEE FOR ENGINEERING PROJECTS

INSTRUCTIONS FOR SUBMISSION OF PRICE QUOTATION

- I. Bidders shall submit to the Bids and Awards Committee, through the Secretariat, their price quotation on or before the published deadline. Price Quotation submitted/received after the published deadline shall be marked "LATE" and shall not be accepted.
- II. Bidders shall submit their quotations/proposals using the specified Price Quotation Form in **sealed envelope**.
- III. The **Sealed Envelope** shall contain the following documents:
 1. Price Quotation/Bid Form
 2. Bill of Quantities
 3. Detailed Estimate
 4. Certificate of Availability of Equipment
 5. PCAB License
 6. Current Mayor's Permit
 7. Certificate of PhilGEPS Registration
 8. Latest Income or Business Tax Returns
 9. Omnibus Sworn Statement
- IV. Bidders shall submit their quotations/proposals using the supplied in Price Quotation Form. Bidders must use and properly accomplished all supplied forms without alterations to their format. Substitute forms shall not be accepted. Bidders shall fill out all the supplied forms legibly and shall likewise attach clear and legible copies of supporting documents. Any valid only if signed or initialed by the authorized signatory.

- V. All attached photocopied supporting documents must be marked or stamped "**certified true copy**" by the issuing agency/office/entity and duly signed by the responsible official of said agency/office/entity.

If the original copy of the documents is in the possession of the bidder, the photocopies of such documents must be marked or stamped "certified true copy" duly signed by the bidder/authorized signatory.

- VI. Bidders shall use A4 size bond paper in their Price Quotation (Bid Proposal) except original copies of documents from other agencies/entities that must be attached to the Price Quotation.

1. Bidders shall submit five (5) sets. (one original and 4 clear copies) of Price Quotation (Bid Proposal). All sets/copies shall be properly screw-bound, ring-bound, combo-bound, fastener-bound or stapler-bound.

2. The envelope containing the Price Quotation (Bid Proposal) shall then be placed in a single envelope, duly sealed and with the following markings:

- a) Name of the Contract to the Bid
- b) Name and address of Bidder
- c) Name and address of Procuring Entity
- d) Shall bear the warning "DO NOT OPEN BEFORE (the scheduled time and date of the opening of bids)".

- VII. Bidders of their duly authorized representatives are enjoined to attend the opening of the Price Quotation, the date and time of which are indicated in the Request for Quotation. Bidders' authorized representatives should present a written authority (from the concerned Bidder-Firm) to be allowed to attend the meetings/proceedings. Failure to present the written authority shall result to non-recognition of the bidders' representatives during BAC meetings/proceedings.

- VIII. For the clarification regarding the above instructions, please visit or call the Contact Person/s indicated in the Request for Quotation.

**TECHNICAL SPECIFICATIONS
FOR THE
EMERGENCY MAINTENANCE OF PRIMARY
LINE CONNECTION OF TMO STA. CRUZ
PORT OF STA. CRUZ, MARINDUQUE**

ELECTRICAL WORKS

GENERAL DESCRIPTION

The work to be done under this Item of Specifications consists of fabrication, furnishing, delivery and installation, complete with all details of electrical work, in the subject area and all work materials related to the proper completion of the installation, except for those parts of the work that are expressly stated to be performed by others. All works shall be in accordance with the governing Codes and Regulations and the Specifications, unless the same are inconsistent with such codes, etc., as may later govern. The requirements regarding the materials and equipment required for the complete installation of the work specified herein and indicated on the drawings. The Specifications are intended to provide a broad outline of the equipment required, but are not intended to include all design details and construction specifications.

WORK INCLUDED

The work to be done under this Item shall include the furnishing of all tools, labor, supervision, equipment, fixtures and all necessary materials, each complete and in proper working condition unless one or other is specifically excluded or stated otherwise in this specifications but not limited to the following items of works.

- a. All works and material for a complete lighting and power systems including cables and conduits, circuit breakers, panel board and connection to all lighting fixtures and power outlets, air condition, switches, supports and accessories.
- b. All steel support for conduits, wires, panel board, boxes, lighting fixtures, etc. as indicated or as required to the completion of the installation.
- c. Termination of all electrical system and the complete grounding system.
- d. A complete testing and commissioning of all electrical and auxiliary systems. The Contractor shall provide all necessary testing instruments.
- e. All items incidentals to and or required for the proper completion such as painting of boxes, conduits and the likes.
- f. Coordination with other companies/offices including handling of all material related to material testing and application of electrical permits in the expense of the Contractor.
- g. Preparation of necessary shop drawings required for the proper execution of the works subject to the approval of the Engineer.

SUBMITTALS

Obtain approval before procurement, fabrication or delivery of items to the job site. Partial submittals will not be entertained and will be returned without review. Submittals shall include the

manufacturer's name, trade name, place of manufacturer, catalogue model of number, nameplate data, size, layout dimensions, capacity, project specification and paragraph reference and technical society publication references, and other information necessary to establish contract compliance of each item to be furnished.

a. Shop Drawings

In addition to the requirements of the contract clauses, shop drawings shall meet the following requirements:

1. Drawings shall be a minimum of 210 mm x 297 mm in size or in A3 size, except as specified otherwise.
2. Drawings shall include wiring diagrams and installation details indicating the proposed location layout and arrangement, control panels, accessories, and other items that must be shown to assure a coordinated installation.
3. Wiring diagrams shall identify circuit termination and the internal wiring for each item of equipment and its interconnection.
4. Drawings shall indicate adequate clearances for operation, maintenance and replacement of equipment devices. If the layout is disapproved, revise the layout and resubmit.

b. Manufacturer's Data

Submittals for each manufactured item shall include manufacturer's descriptive literature, equipment drawings, diagrams, performance and characteristic curves and catalog cuts. Each submittal shall have the manufacturer's name, trade name, catalogue model or number, name plate data, size, layout dimensions, capacity, specification references and all other information necessary to establish contract compliance.

c. Standard Compliance

When material or equipment must conform to the standards of organizations such as American National Standard Institute (ANSI), American Society for Testing and Materials (ASTM), National Electrical Manufacturer's Association (NEMA) and Underwriters Laboratories (UL), proof of such conformance shall be submitted to the Engineer for approval.

If an organization uses a label or listing to indicate compliance with a particular standard, the label or listing will be acceptable evidence, unless otherwise specified in the individual sections. In lieu of the label or listing, the Contractor shall submit a certificate from an independent testing organization, which is competent to perform acceptable test and is approved by the Engineer. The certificate shall state that the item has been tested in accordance with specified organization's test methods and that the item conforms to the specified organization's standard. For materials and equipment whose compliance with organizational standards or specifications is not regulated by an organization using its own listing or label as proof of compliance, a certificate of compliance from the manufacturer shall be submitted for approval.

The certificate shall identify the manufacturer, the product and the referenced standard and shall simply state that the manufacturer certifies that the product conforms to all requirements of the project specification and of the referenced standards listed.

DELIVERY AND STORAGE

Equipment and materials shall be properly stored and adequately protected and carefully handled to prevent damage before and during installation. Equipment and materials shall be handled, stored and protected in accordance with the manufacturer's recommendations and as approved by the

COORDINATION / GUARANTEES / SUSPENSION OR DELAY

The Contractor shall be familiar with the specifications of the other trades and coordinate with them thoroughly so that he can arrange his work and dispose his materials without interfering the work of other Contractors. The Contractor shall guarantee that the electrical systems shall be free from all defects of workmanship and of materials, and that it will remain so for a period of one year from the date of acceptance by the Engineer. Any remedy to correct defects deemed to be caused by such shall be made at the expense of the Contractor.

The Contractor shall not suspend or delay the work without justifiable cause. Subsequent delays shall be deemed as a sufficient cause for penalties or termination of contract in which the Engineer shall have the right to take-over the work and all materials on the site and make arrangements necessary to complete the work. It shall be the sole responsibility of the Contractor to ensure that the Electrical sub-contractor conducts coordination of his activities to other trades.

SLEEVES / INSERTS / CUTTING / PATCHING

The Contractor shall provide all openings, sleeves, also inserts in walls, floors, and beams as required for his work. All unused openings shall be grouted in. The Contractor shall do all patching requirements necessary and these shall be done so as to exactly match the surrounding area without the evidence of alteration or patching.

TEMPORARY LIGHT AND POWER

The Contractor shall make all arrangements and pay for the provisions of the necessary electrical power of the type and capacity required for the performance of the work of all trades engaged in the construction of the building.

CODES, INSPECTION, PERMITS AND FEES

The work under this contract is to be installed according to the requirements of the latest edition of the Philippine Electrical Code, the rules and regulations of the local authorities OF Port of Sta. Cruz, Marinduque and the requirements of local Power Company of Marinduque Electric Cooperative.

All necessary permits and electrical fees required for this work shall be obtained by and at the expense of the Contractor. The contractor shall furnish the Engineers and the Owner final certificate of electrical inspection and approval from the proper government authorities after completion of the work. The Contractor shall prepare all as-built and all forms and documents required by the approving authorities.

Power service application including drawings for the work shall be obtained by and at the expense of the Contractor. The Contractor shall comply with all requirements of the utility company regarding service applications.

ELECTRICAL CHARACTERISTICS

The electrical characteristics for this project shall be 230V, three phase (3Ø) wire, and 60Hz or as per system requirements as shown in the plan.

CLEANING UP

The Contractor shall remove all dirt, debris, and rubbish and waste materials caused by him in the process of his work. He shall also remove all tools, temporary power installation, scaffolding and surplus materials after completion and acceptance of work.

Engineer. Electrical conduit shall be stored to provide protection from the weather and accidental damage. Cables shall be sealed, stored and handled carefully to avoid damage to the outer covering or insulation and damage from moisture and weather. Damaged or defective items shall be replaced with new items at no cost to the Owner.

CATALOGUED PRODUCTS

Materials and equipment shall be catalogued products of manufacturers regularly engaged in production of such materials or equipment and shall be at manufacturer's latest standard design that complies with the specification requirements. When two or more units of the same type, class and size of equipment are required, these units shall be products of a single manufacturer; however, the component parts of the system need not be the products of the same manufacturer. Each major component of equipment shall have the manufacturer's name, address and the model of the serial number on a nameplate securely affixed in a conspicuous places, the name plate of the distributing agent will not be acceptable.

MANUFACTURER'S RECOMMENDATIONS

Where installation procedures or any parts thereof are required to be in accordance with manufacturer's recommendations, furnish printed copies of the recommendation prior to installation. Installation of the items shall not proceed until recommendations are received. Failure to furnish recommendations shall be cause for rejection of the equipment or materials.

WORKMANSHIP

The work throughout shall be executed in the best and most thorough manner under the direction of the Contractor and to the satisfaction of the Owner and Engineers, who will jointly interpret the meaning of the drawings and specifications and shall have the authority to reject any work materials which, in their judgment, are not in full accordance therewith

The Contractor shall have on file, for ready access and reference, a set of drawings indicating all work as actually installed incorporating in the same all changes and additions. Upon the termination of the Contract, he shall prepare a set of tracings indicating thereon the Electrical Work as actually and finally installed. These drawings shall be turned over to the Engineers.

The Contractor shall be responsible for keeping stocks of material and equipment stored at the premise in a neat and orderly manner. The exposed surfaces of wirings, conduit system or equipment which have become covered with dirt, plaster or other material during handling and construction shall be thoroughly cleaned by Contractor before such surfaces are prepared for final finish, painting or concealment within the building structure.

The Contractor shall employ skilled craftsmen experienced in installation of the types of electrical materials and equipment specified. Use specialized installation tools and equipment as applicable. Produce acceptance installation free of defects.

MATERIALS / TESTS

All materials to be installed shall be brand new and shall conform to specifications except as otherwise noted on the drawings. All materials where not specified shall be of the best of their respective kind. Samples of said material including its manufacturer's data shall be submitted for approval. Necessary tests on the installations shall be made by the Contractor in the presence of the Engineer. These tests shall include but not limited to ground test, performance test, phase sequence test, etc. Records of approved tests result shall be relayed to the Engineer in writing. This Contractor shall within ten (10) days after the award of the contract, submit a list of materials he proposes to use. All materials installed without prior approval shall be at the risk of the Contractor.

MATERIAL REQUIREMENTS

EXTERIOR WIRINGS

SUBMITTALS

- a. Shop Drawings: Submit for the following:
 - 1. Location of panel boards and circuit breaker
 - 2. Conduit support / hanger's installation drawing
- b. Manufacturer's data: Submit for the following:
 - 1. Electrical Wires
 - 2. Secondary Rack
 - 3. NEMA Enclosure

PRODUCTS

WIRES AND CABLES

- a. All wires shall be copper, soft-drawn and annealed, shall be 100% conductivity, shall be smooth and true of a cylindrical form and shall be within the actual size called for.
- b. All wires and cables shall comply with the requirements of the Underwriters Laboratories, the ASTM and ICEA as they apply to the particular usage.
- c. Wires and cables for power and lighting system shall be plastic insulated for 600 volts working pressure type "THHN/THWN-2" unless otherwise noted on plans or specified.
- d. Tag Marking

In general, branch circuit conductors and cables shall be properly marked by means of a printed tag taped on each wire indicating origin/load and or panel(s) where load is connected.

- e. Splices and Termination Components

If applicable, for wire connectors and for insulating tape. Connectors for 5.5 mm² and smaller diameter wires shall be insulated, pressure-type in accordance with (twist-on splicing connector). Provide solderless terminal lugs on stranded conductors.

EXECUTION

INSTALLATION

- a. **Wiring Methods**

Provide insulated conductors installed in conduits, except where specifically indicated or specified otherwise or required by PEC and NFPA to be installed otherwise. Provide insulated, equipment grounding conductor in feeder and branch circuits, including lighting circuits. Provide insulated, conductor for grounding conductors installed in conduits or raceways.

b Insulation Resistance Test

Perform as specified in "Interior Wiring Systems", both before and after connection of fixtures and equipment.

c. Ground Resistance Tests

Perform as specified in "Interior Wiring System."

b. Conduit Installation

Unless indicated otherwise, conceal conduit within finished walls, ceilings, and floors. Keep conduit a minimum of 150mm away from parallel runs of flues and steam or hot water pipes. Install conduit parallel with or at right angles to ceilings, walls, and structural members where located above accessible ceilings and where conduit will be visible after completion of project. Run conduits in crawl space under slab as if exposed.

1. Where conduits rise through floor slabs, curved portion of bends shall not be visible above finish slab.

2. Conduit Support:

Conduit shall be supported by pipe straps, wall brackets, hangers, or ceiling trapeze. Fasten by wood screws to wood; by toggle bolts on hollow masonry units; by concrete inserts or expansion bolts on concrete or brick; and by machine screws, welded studs, or spring tension clamps on steelwork. Threaded C-clamps may be used on rigid steel conduit only. Do not weld conduits or pipe straps to steel structures. Load applied to fasteners shall not exceed one-fourth proof test load. Fasteners attached to concrete ceilings shall be vibration resistant and shock resistant. Holes cut to depth of more than 40mm in reinforced concrete beams or to depth of more than 20mm in concrete joints shall not cut main reinforcing bars. Fill unused holes. In partitions of light steel construction, use sheet metal screws. In suspended-ceiling construction, run conduit above ceiling. Do not support conduit by ceiling support system. Spring-steel fasteners may be used for lighting branch circuit conduit supports in suspended ceilings in dry locations.

3. Changes in direction of runs with symmetrical bends or cast-metal fittings. Make field-made bends and offsets with hickey or conduit-bending machine. Do not install crushed or deformed conduits. Avoid trapped conduits. Prevent plaster, dirt or trash from lodging in conduits, boxes, fittings, and equipment during construction. Free clogged conduits of obstructions.
4. The Contractor shall install pull wires in empty conduits in which wire is to be installed by others. The pull wire shall be 2.0mm² zinc-coated steel or plastic having not less than 91 kgs tensile strength. Leave not less than 300mm of slack at each end of the pull wire.

c. Splices

Make splices in accessible locations. Make splices in conductors 5.5 mm² and smaller diameter with insulated, pressure-type connector. Make splices in conductors 8.0 mm² and larger diameter with solderless connector, and cover with insulation material equivalent to conductor insulation.

FIELD TESTS

The Contractor will provide electric power and apparatus / instruments required and carry out the field tests.

a. Operating Test

Upon completion of the installation, conduct an operating test to show that the equipment operate in accordance with the requirements of this section.

PRICE QUOTATION / BID FORMS

(DATE)

The Chairman
Bids and Awards Committee for Engineering Projects
Philippine Ports Authority
Port Management Office – Marinduque/Quezon
Port Operations Building, Port Area,
Lucena City

Subject: **EMERGENCY MAINTENANCE OF PRIMARY LINE CONNECTION OF TMO STA. CRUZ,
PORT OF STA. CRUZ, MARINDUQUE**

Gentlemen:

In accordance with your invitation to submit price quotation for the subject project, we/I offer to execute the Works of this project in accordance with the Bill of Quantities accompanying this price quotation.
Our total price quotation is

(BID AMOUNT IN WORDS)

(Php (BID AMOUNT IN FIGURES))

Quantities are approximate only and are to be used for comparison of price quotations. Actual quantities will be as needed in the field and as ordered by the Engineer.

Contractor's price quotation shall be inclusive of required taxes.

We/I make this proposal with adequate knowledge of the kind, quantity and quality of the materials, services and scope of works required. If our proposal is accepted, we/I will, after receiving this Notice of Award, enter into contract with the PPA within five (5) days from the receipt of such Notice.

We/I shall complete the works in accordance with the drawings and specifications within **Twenty (20)** calendar days beginning on the date specified in the Notice to Proceed.

We/I understand that the Authority may order additions to or deletions from the scope of work as specified, if necessary.

Enclosed herewith also are the detailed estimates and computations of the cost of all items of work.

All provisions contained in the contract affected by the acceptance of this Price Quotation shall extend to and be binding upon the successors of the parties hereto.

Very truly yours.

(Signature over Printed Name)

Authorized Signatory

Business Name of Bidder: _____

Address: _____

Full Name of Person Signing: _____

Position/title: _____

BILL OF QUANTITIES
EMERGENCY MAINTENANCE OF PRIMARY LINE CONNECTION OF TMO STA. CRUZ
PORT OF STA. CRUZ, MARINDUQUE

NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) X (5)
BILL NO. 1	GENERAL EXPENSES				
1.01	Mobilization/Demobilization and Cleaning-up	l.s.	1.00		P
1.02	Provision of Construction Safety and Health Program and Project Bulletin Board	lot	1.00		P
TOTAL FOR BILL NO. 1					P

 (Signature over Printed Name of Authorized Signatory)

 (Business of Bidders)

BILL OF QUANTITIES
EMERGENCY MAINTENANCE OF PRIMARY LINE CONNECTION OF TMO STA. CRUZ
PORT OF STA. CRUZ, MARINDUQUE

NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) X (5)
BILL NO. 2	MAINTENANCE OF PRIMARY LINE				
2.01	Maintenance of Primary Line	lot	1.00		
TOTAL FOR BILL NO. 2					P

 (Signature over Printed Name of Authorized Signatory)

 (Business of Bidders)

(For equipment units owned by the Bidder)

CERTIFICATION OF AVAILABILITY OF EQUIPMENT

This is to certify that I have the following owned equipment units which shall be used exclusively for the duration of the project EMERGENCY MAINTENANCE OF PRIMARY LINE CONNECTION OF TMO STA. CRUZ, PORT OF STA. CRUZ, MARINDUQUE

if awarded the contract, to wit:

<u>No. of Units</u>	<u>Name/Description of Equipment</u>	<u>Performance Capacity</u>
1	Scaffolding	None

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____ at Lucena City, Philippines.

(Name of Bidder)
(Position/Designation)
(Firm)
Affiant

ACKNOWLEDGEMENT

SUBSCRIBED AND SWORN to before me this _____ day of _____, affiant exhibiting to me his Identification Card.

Doc. No. _____
Page No. _____
Book No. _____
Series of 2025 _____

NOTARY PUBLIC

Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and with residence at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the others:*

- *If sole proprietorship:* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [Address of Bidder];
- *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of [Name of Bidder] with office address at [Address of Bidder];
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of [Name of Bidder] with office address at [Address of Bidder];

2. *Select one, delete the others:*

- *If sole proprietorship:* As the owner and sole proprietor or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Project Title] of the [Name of the Procuring Entity][insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative];
- *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Project Title] of the [Name of the Procuring Entity], as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Project Title] of the [Name of the Procuring Entity], as supported by the attached duly notarized Special Power of Attorney for authorized representative;

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting

rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the others:*

- *If sole proprietorship :* The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- *If partnership :* The partnership itself and the partners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- *If cooperative:* The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- *If corporation, or joint venture:* The corporation or joint venture itself, and officers, directors, controlling stockholders and beneficial owners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial

ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

Select one, delete the rest:

- *In case of corporations: [Name of Bidder] declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.*
 - *In case of Foreign Bidders: [Name of Bidder] submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.*
8. *[Name of Bidder] complies with existing labor laws and standards; and*
9. *[Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:*
- a) *Carefully examine all of the Bidding Documents;*
 - b) *Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;*
 - c) *Made an estimate of the facilities available and needed for the contract to be bid, if any; and*
 - d) *Inquire or secure Supplemental Bid Bulletin(s) issued for the [Project Title].*
10. *[Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.*
11. *In case advance payment was made or given to [Name of Bidder], failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.*

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]

[Position/Designation]

[Date]

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. ____.

WITNESS MY HAND AND SEAL this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, [date issued], [place issued]

IBP No. __, [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.