



## REQUEST FOR QUOTATION

The Philippine Ports Authority, PMO Marinduque/Quezon, through its Bids and Awards Committee for Engineering Projects, invites contractors registered with and classified by the Philippine Contractors Accreditation Board (PCAB) to submit Price Quotation (sealed canvass) for the hereunder project/contract:

- A. Name of Project: Port Zone Delineation (PZD) Survey
- B. Location : Ports of Balanacan and Cawit, Marinduque
- C. Contract Ref./Identification No.: MRQ-C2021-03
- D. Scope of Work : The project involves the surveying of the Port Zone Delineation of the Ports of Balanacan and Cawit, Marinduque and the submission of the survey plan, which shows the adjoining cadastral lots duly signed and sealed by a licensed Geodetic Engineer
- E. Required Equipment (Owned/Leased):
  - 1 unit - Total Station Theodolite (TST)
  - 1 unit - Global Positioning System (GPS)
  - 1 unit - Motorized Banca
- F. Approved Budget for the Contract (ABC): PHP 265,473.19
- G. Source of Fund: PPA Corporate Fund, CY 2021 PPA Budget
- H. Contract Duration: 15 calendar days
- I. Required PCAB Registration Particulars: At least "Small A" for Port, Harbor & Offshore Eng'g.
- J. Period of Issuance of Price Quotation Form: November 15 – December 4, 2021
- K. Deadline of Submission of Price Quotation: 9:00 AM; December 6, 2021
- L. Opening of Price Quotation: 9:30 AM; December 6, 2021

Interested contractors will be issued Price Quotation Form upon submission of the following certified documents (folder bound) and presentation of the original copies of the same for verification purposes, to wit:

- 1. Valid PCAB License
- 2. Current Mayor's Permit
- 3. Certificate of PhilGEPS Registration
- 4. Latest Income and Business Tax Return
- 5. Omnibus Sworn Statement

The Authority reserves the right to reject any or all Price Quotation, waive any informality or defects in the proposals received and to accept such price quotation that is most advantageous to the Philippine Ports Authority.

For further information, please call or contact Mr. Israel R. Cambi, BAC-EP Secretariat Head at the telephone no. (042) 7851250 or visit us at the Philippine Ports Authority – PMO Marquez, Port Operations Building, Brgy. Talao-Talao, port Area, Lucena City.

(Sgd.)  SHERWIN LEMUEL A. CHAVEZ  
BAC Chairman

*Period of Posting in the PhilGEPS & PPA websites and PMO MarQuez bulletin board: November 15 – 21, 2021*

**Port Management Office of Marinduque/Quezon**

Port Operations Building  
Brgy. Talao-talao, Port Area, Lucena City 4301 Philippines  
Tel. No.: (042) 785 - 1250  
pmomarquez@ppa.com.ph

**PORT ZONE DELINEATION SURVEY  
PORTS OF BALANACAN AND CAWIT, MARINDUQUE**

**ABC = Php 265,473.19**

**(SMALL VALUE PROCUREMENT)**

Schedule of Procurement Activities  
As mandated by R.A. 9184 and its 2016 revised IRR

Day No.	Date	Day	Time	Activities	Duration
	<b>November 11, 2021</b>	<b>Wed</b>	<b>9:00 AM</b>	Pre-Procurement Conference (Not required for projects costing P 5.0M and below.)	
Day 1 - 7	November 15 – 21, 2021			Period of posting of the Request for Price Quotation (RFQ) in the PhilGEPS and PPA websites and PMO Marquez bulletin board	7 c.d.
Day 1 – 20	Nov. 15 – Dec. 4, 2021			Period of availability/issuance of Price Quotation Forms/Bid Documents	20 c.d.
Day 22	December 6, 2021	Mon	9:00 AM	Deadline of submission and receipt of Price Quotation	1 c.d.
Day 22	December 6, 2021	Mon	9:30 AM	<b>Opening/examination of Price Quotation</b> (BAC meeting)	
Day 22	December 6, 2021	Mon	2:00 PM	<b>Evaluation of Price Quotation</b> (BAC meeting)	
Day 23	December 7, 2021			Approval of BAC Resolution of Award and Issuance of Notice of Award	1 c.d.
Day 24-25	December 8 – 9, 2021			Contract preparation and approval	2 c.d.
Day 26	December 10, 2021			Issuance of Notice to Proceed	1 c.d.

Period from start of publication/posting of Price Quotation up to issuance of NTP = 26 c.d. (26 ~ 136 c.d.)