



**PHILIPPINE PORTS AUTHORITY - PORT MANAGEMENT OFFICE OF
MARINDUQUE/QUEZON**

REQUEST FOR QUOTATION/CANVASS FORM

Date: _____
Quotation No.: _____ **MPF-MRQ-13-2026**

Company Name: _____
Address: _____
Business/Mayor's Permit No.: _____
Tax Identification Number (TIN): _____
PhilGEPS Registration Number (required prior to award): _____

The Philippine Ports Authority - Port Management Office of Marinduque/Quezon, through its Bids and Awards Committee-Engineering Project (BAC-EP), intends to procure the project **MAINTENANCE OF ELECTRICAL SYSTEM, PORT OF CAWIT, BOAC, MARINDUQUE (MPF-MRQ-13-2026)** with Approved Budget for the Contract (ABC) of **NINE HUNDRED SEVENTY-SEVEN THOUSAND EIGHT HUNDRED FOUR PESOS AND 36/100 only (₱ 977,804.36)** through **Section 34 Small Value Procurement** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Chairperson and to the given address below, on or before **09:00 AM of 24 June 2026**, subject to the compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

JOEL D. GAMET

*BAC Chairperson/Division Manager A – Port Services Division
Philippine Ports Authority - Port Management Office of Marinduque/Quezon
Port Operations Building, Brgy. Talao-Talao, Port Area, Lucena City
Contact No. (042)784-9119
Email: pmomarquez@ppa.com.ph*

Interested service provider/supplier shall also submit a copy of the following documents along with the quotation on or before the above specified deadline of submission of quotation:

- a. **Valid and Updated PhilGEPS Registration Certificate, including Annex "A" and its pertinent attachments;**
- b. **Duly Accomplished Bid Form (RA 12009 Format)**
- c. **Certificate of Site Inspection (CSI), notarized;**
- d. **Manpower and Equipment Deployment Commitment Schedule, notarized;**
- e. **Omnibus Sworn Statement/Eligibility Declaration (RA 12009), notarized;**

The Head of the Procuring Entity (HoPE) of the PPA PMO MRQ reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA No. 12009.

For any clarification, you may contact the BAC Secretariat at telephone no. (042) 784-9119.

JOEL D. GAMET

Chairperson, Bids and Awards Committee

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
3. **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
4. Quotations including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Award of contract shall be made to the Lowest Calculated Responsive Bid (LCRB) which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the PPA PMO MRQ. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its IRR.

**Maintenance of Electrical System
Port of Cawit, Boac, Marinduque**

Minimum Technical Specifications/Description	Unit	Qty.	Unit Cost	Amount	Statement of Compliance ("Comply" or "Not Comply")
--	------	------	-----------	--------	--

Note: Non-compliance with the minimum required specifications shall be grounds for disqualification

1.0	General Expenses				
1.01	Mobilization/Demobilization and Cleaning-up	lot	1.00		

A) MATERIALS

SUB-TOTAL FOR MATERIALS _____

B) LABOR

SUB-TOTAL FOR LABOR _____

C) EQUIPMENT

SUB-TOTAL FOR EQUIPMENT _____

ESTIMATED DIRECT COST _____

ESTIMATED INDIRECT COST _____

TOTAL COST OF WORK ITEM 1.01 _____

Minimum Technical Specifications/Description	Unit	Qty.	Unit Cost	Amount	Statement of Compliance ("Comply" or "Not Comply")
--	------	------	-----------	--------	--

1.0	General Expenses				
1.02	Provision of Construction Safety and Health Program	lot	1.00		

A) MATERIALS

Personal Protective Equipment

*Hard Hat

*Reflective Safety Vest

*Safety Shoes

*Safety Gloves

set 10 _____

SUB-TOTAL FOR MATERIALS _____

B) LABOR

SUB-TOTAL FOR LABOR _____

C) EQUIPMENT

SUB-TOTAL FOR EQUIPMENT _____

ESTIMATED DIRECT COST _____

ESTIMATED INDIRECT COST _____

TOTAL COST OF WORK ITEM 1.02 _____

Minimum Technical Specifications/Description		Unit	Qty.	Unit Cost	Amount	Statement of Compliance ("Comply" or "Not Comply")
2.0	Maintenance of Service Entrance and Pedestal					
2.01	Maintenance of Service Entrance and Pedestal	sq.m.	4.50			
A) MATERIALS						
Excavation Works:						
	Portland Cement	bag	66.00			
	Sand (washed)	cu.m.	4.00			
	Gravel 3/4" (crushed)	cu.m.	4.00			
	1/2" thk. Plywood Form	pc.	2.00			
	Form Lumber (coco)	bd.ft.	53.00			
	CWN (assorted sizes)	kg.	2.00			
	Reinforcing Steel Bars	kg.	463.00			
	Tie Wire, #16	kg.	10.00			
	CHB, 6" thick	pc.	312.00			
	Decorative Louver Blocks 6"x6"x12"	pc.	30.00			
	Asphalt joint sealer (300ml)	tube	12.00			
	Curing compound, 20 Lit	pail	1.00			
	SS Hinged Aluminum Louver Swing Type Door, with Lock and Handle, 900mm x 2100mm	set	1.00			
Painting Works:						
	Concrete Neutralizer	gal.	3.00			
	Cementitious Waterproofing (3-coats At Roof)	gal.	4.00			
	Primer Sealer (1-coat)	gal.	2.00			
	Masonry Putty (Spot)	gal.	3.00			
	Elastomeric Paint (2-coats)	gal.	9.00			
	Paint Brush, 2 inches	pc.	2.00			
	Paint Brush, 4 inches	pc.	2.00			
	Roller Brush w/ pan, 9 inches	pc.	2.00			
	Sandpaper #100	pc.	26.00			
Temporary Cut Off from MARELCO						
	Fuel for Generator	lit.	754.00			
SUB-TOTAL FOR MATERIALS						
B) LABOR						
	1.00 Foreman	day	20.00			
Concrete Breaking, Demolition & Disposal:						
	1.00 Skilled Laborer	day	5.00			
	3.00 Unskilled Laborer	day	5.00			
Excavation, Backfill & Compaction:						
	1.00 Skilled Laborer	day	2.00			
	3.00 Unskilled Laborer	day	2.00			
Steel Fabrication and Installation						
	1.00 Skilled Laborer	day	2.00			
	3.00 Unskilled Laborer	day	2.00			
Forming:						
	1.00 Skilled Laborer	day	2.00			
	3.00 Unskilled Laborer	day	2.00			
Concreting:						
	1.00 Skilled Laborer	day	3.00			
	3.00 Unskilled Laborer	day	3.00			
Laying of CHB:						
	1.00 Skilled Laborer	day	2.00			
	2.00 Unskilled Laborer	day	2.00			
Surface Prep. & Painting:						
	1.00 Skilled Laborer	day	4.00			
	1.00 Unskilled Laborer	day	4.00			
SUB-TOTAL FOR LABOR						

C) EQUIPMENT

1.00 Concrete Cutter, 5hp	day	5.00	_____	_____	_____
1.00 Jack Hammer	day	5.00	_____	_____	_____
1.00 Air Compressor (250 cfm)	day	5.00	_____	_____	_____
1.00 Oxy-Acetylene Cutting Outfit	day	7.00	_____	_____	_____
1.00 Dump Truck, 9.17 cu.m.	day	2.00	_____	_____	_____
1.00 Plate compactor, vibratory (5 hp)	day	2.00	_____	_____	_____
1.00 Bar Cutter, 25mm dia. max	day	2.00	_____	_____	_____
1.00 Bar Bender, 25mm dia. max	day	2.00	_____	_____	_____
1.00 Welding Machine (400 amp.)	day	2.00	_____	_____	_____
1.00 Concrete Mixer, 1-Bagger	day	3.00	_____	_____	_____
1.00 Concrete Vibrator, 3.50 hp	day	3.00	_____	_____	_____
1.00 Water Truck, (1000 lit)	day	2.00	_____	_____	_____

SUB-TOTAL FOR EQUIPMENT _____

ESTIMATED DIRECT COST _____

ESTIMATED INDIRECT COST _____

TOTAL COST OF WORK ITEM 2.01 _____

Minimum Technical Specifications/Description		Unit	Qty.	Unit Cost	Amount	Statement of Compliance ("Comply" or "Not Comply")
3.0	Maintenance of Electrical System					
3.01	Dismantling of Existing Electrical Utilities	Lot.	1.00			

A) MATERIALS

SUB-TOTAL FOR MATERIALS _____

B) LABOR

1.00 Foreman	day	2.00	_____	_____	_____
<i>Dismantling Works:</i>					
1.00 Skilled Laborer	day	2.00	_____	_____	_____
2.00 Unskilled Laborer	day	2.00	_____	_____	_____

SUB-TOTAL FOR LABOR _____

C) EQUIPMENT

1.00 Electric Grinder	day	2.00	_____	_____	_____
1.00 Electric Drill	day	2.00	_____	_____	_____

SUB-TOTAL FOR EQUIPMENT _____

ESTIMATED DIRECT COST _____

ESTIMATED INDIRECT COST _____

TOTAL COST OF WORK ITEM 3.01 _____

Minimum Technical Specifications/Description		Unit	Qty.	Unit Cost	Amount	Statement of Compliance ("Comply" or "Not Comply"
3.0	Maintenance of Electrical System					
3.02	Maintenance of Electrical Main Power Distribution	Lot.	1.00			
A) MATERIALS						
Main Distribution Panel Board	assy.		1.00			
Main: 400AT						
Branches: 1 -200AT, 1-125AT, 2- 75AT						
LP Panel Board	assy.		1.00			
Main: 125AT						
Branches: 8- 30AT						
Entrance Cap 3"	pc.		1.00			
Secondary Rack, 2 Spool	pc.		1.00			
RSC Pipe 3"	pc.		2.00			
RSC Long Elbow 3"	pc.		2.00			
Metal Clamp 3"	pc.		16.00			
Pullbox 12" x 12" x 4"	pc.		2.00			
PVC Pipe 3"	pc.		2.00			
PVC Pipe 2"	pc.		2.00			
PVC Pipe 1 1/2"	pc.		3.00			
PVC Pipe 1"	pc.		3.00			
PVC Pipe 1/2"	pc.		3.00			
RSC Locknut and Bushing 3"	pc.		3.00			
PVC Locknut and Bushing 3"	pc.		5.00			
PVC Locknut and Bushing 2"	pc.		1.00			
PVC Locknut and Bushing 1 1/2"	pc.		6.00			
PVC Locknut and Bushing 1"	pc.		2.00			
PVC Locknut and Bushing 1/2"	pc.		18.00			
PVC Long Elbow 3"	pc.		5.00			
PVC Long Elbow 2"	pc.		2.00			
PVC Long Elbow 1 1/2"	pc.		5.00			
PVC Long Elbow 1"	pc.		4.00			
Meter Base	pc.		1.00			
PVC Solvent Cement, 200CC	can		2.00			
250mm² THHN/THWN-2 Wire	ln.m.		28.00			
100mm² THHN/THWN-2 Wire	ln.m.		20.00			
38mm² THHN/THWN-2 Wire	ln.m.		15.00			
22mm² THHN/THWN-2 Wire	ln.m.		23.00			
3.5mm² THHN/THWN-2 Wire	ln.m.		150.00			
Electrical Tape, Big	pc.		10.00			
Rubber Tape	pc.		5.00			
Nema 3R, 75AT (for HMLT)	assy.		1.00			
Split Bolt Connector for 250mm² THHN/THWN-2 Wire	pc.		4.00			
Split Bolt Connector for 100mm² THHN/THWN-2 Wire	pc.		2.00			
Split Bolt Connector for 38mm² THHN/THWN-2 Wire	pc.		2.00			
Split Bolt Connector for 22mm² THHN/THWN-2 Wire	pc.		4.00			
Expansion bolt	pc.		26.00			
Cable Tie 12"	pc.		50.00			
Metal Clamp 1 1/2"	pc.		5.00			
RSC Coupling 3"	pc.		2.00			
1 Gang Switch	pc.		1.00			
Duplex Convenience Outlet	pc.		2.00			
LED T8 Tube Light w/ casing, 18W	set		2.00			
Grounding Rod	pc.		1.00			
SUB-TOTAL FOR MATERIALS						
B) LABOR						
1.00 Foreman	day		5.00			
Electrical Works::						
1.00 Skilled Laborer	day		5.00			
2.00 Unskilled Laborer	day		5.00			
SUB-TOTAL FOR LABOR						

C) EQUIPMENT

1.00 Electric Drill

day

5.00

SUB-TOTAL FOR EQUIPMENT

ESTIMATED DIRECT COST

ESTIMATED INDIRECT COST

TOTAL COST OF WORK ITEM 3.02

Project Duration

The winning bidder shall complete all works under this project within Thirty-four (34) calendar days from the date of receipt of the Notice to Proceed (NTP).

Payment Terms

The Approved Budget for the Contract (ABC) is Nine Hundred Seventy-Seven Thousand Eight Hundred Four Pesos and 36/100 only (₱ 977,804.36), inclusive of VAT.

Progress Billing may be allowed once during project implementation, subject to actual accomplishment and verification by the Inspectorate Team and the ESD.

The remaining balance shall be released only upon 100% completion, final inspection, acceptance of the project, and submission of complete billing and close-out documents in accordance with existing government accounting and auditing rules and regulations.

Penalties for Delay

For unjustified delay in delivery, Liquidated Damages shall be imposed at a rate of 0.10% (One-Tenth of One Percent) of the unperformed portion of the contract per calendar day of delay.

The total Liquidated Damages shall not exceed ten percent (10%) of the total contract price, after which the Procuring Entity may rescind the contract in accordance with rules and regulations under the NGPA.

Maintenance of Electrical System, Port of Cawit, Boac, Marinduque (MPF-MRQ-13-2026)**Approved Budget for the Contract****Total Offered Quotation**

**Nine Hundred Seventy-Seven Thousand Eight
Hundred Four Pesos and 36/100 only
(₱ 977,804.36)**

In words:

In Figures:

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices noted above.

Printed Name / Signature

Position / Designation

Tel. No. / Cellphone No.

Email address

Date: _____

**PHILIPPINE
PORTS
AUTHORITY**



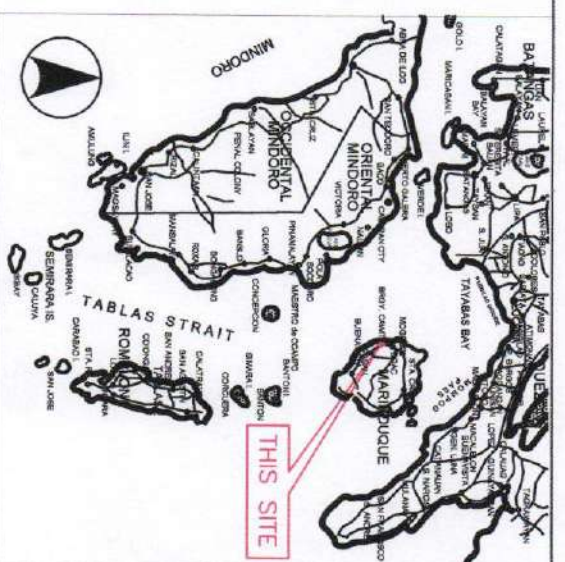
PORT MANAGEMENT OFFICE - MARINDUQUE/QUEZON

CONSTRUCTION DRAWINGS

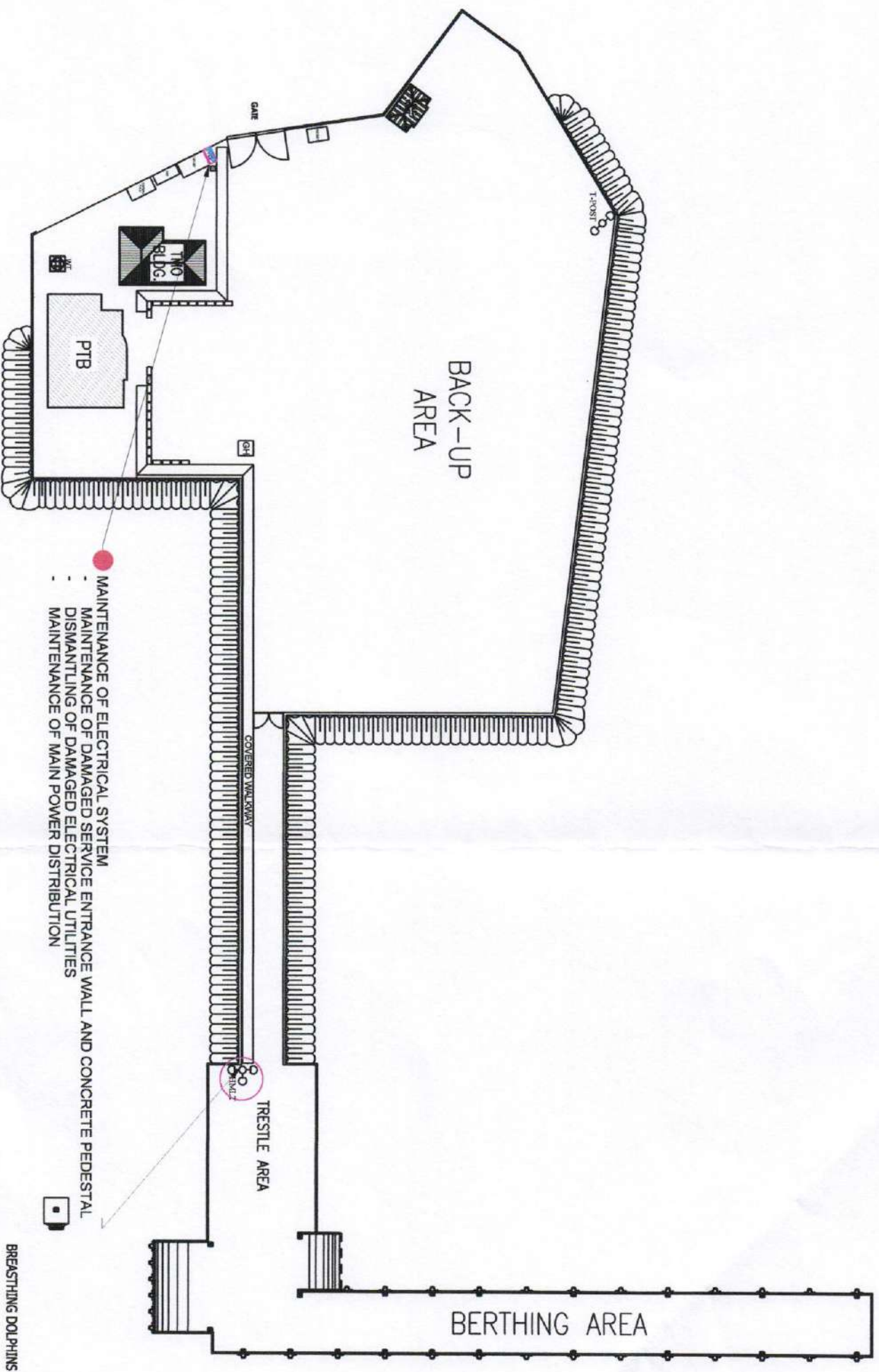
**MAINTENANCE OF
ELECTRICAL SYSTEM**

PORT OF CAWIT

MARINDUQUE



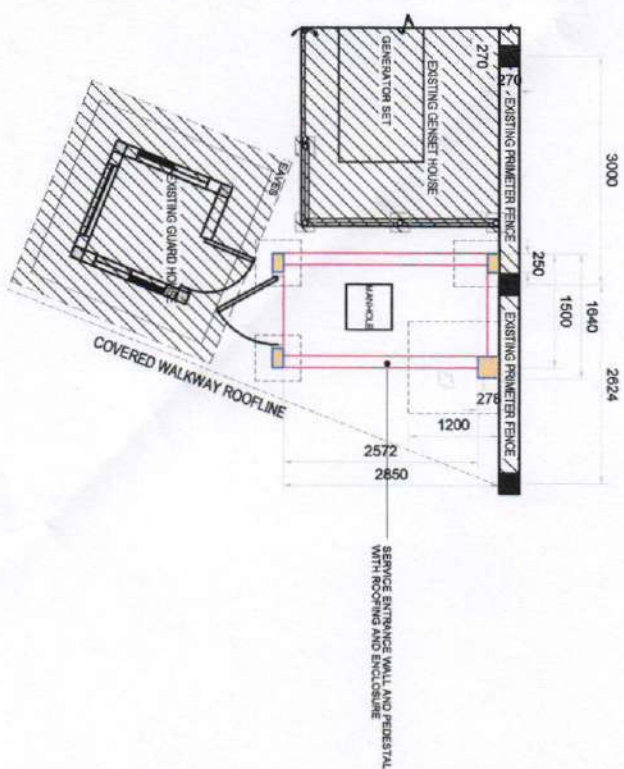
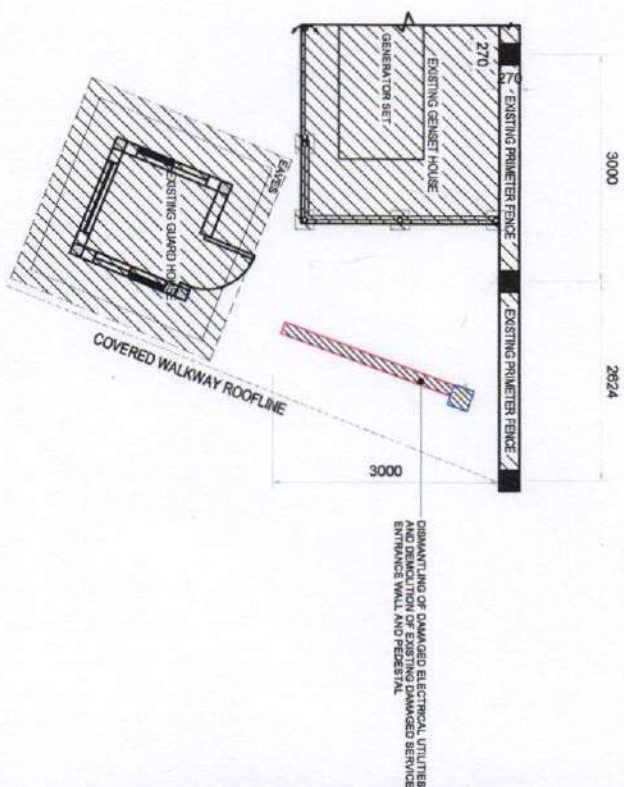
VICINITY MAP
NOT TO SCALE



DEVELOPMENT PLAN

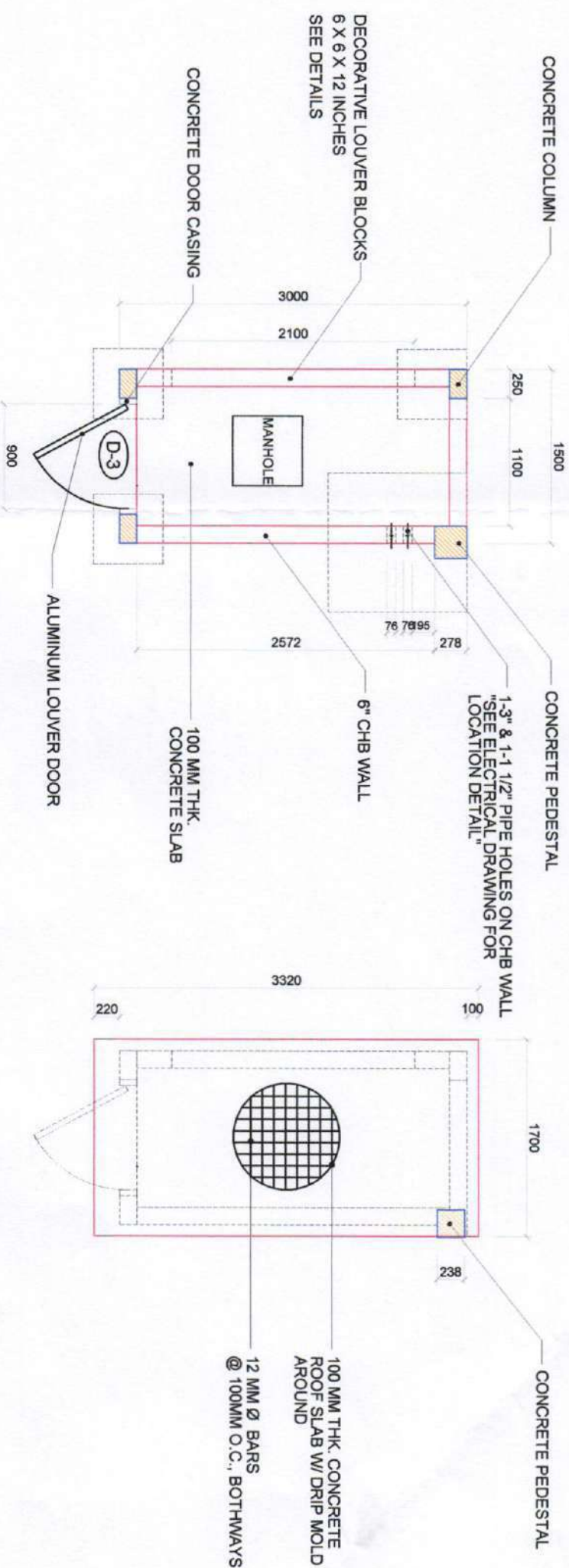
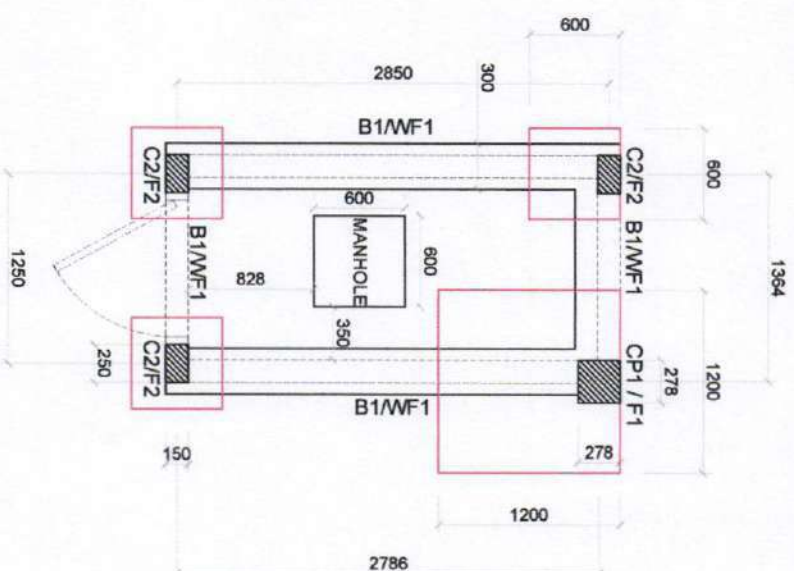
SCALE
1:1000 M

PHILIPPINE PORTS AUTHORITY PORT MANAGEMENT OFFICE - MARQUEZ	PROJECT/LOCATION: MAINTENANCE OF ELECTRICAL SYSTEM PORT OF CAVIT	PREPARED BY: MARK ANDREWS PINEDA ACTING SUPERVISING ENGINEER A	CHECKED/REVIEWED BY: GERLIE D. TABOCO PRINCIPAL ENGINEER A	RECOMMENDED BY: RAUL A. LIBATONE ESD MANAGER	APPROVED BY: ANNA THERESA M. BISCOCHO ACTING PORT MANAGER	SHEET CONTENT: • VICINITY MAP • DEVELOPMENT PLAN 1 / 5
---	--	--	--	--	---	--



EXISTING SERVICE ENTRANCE

SERVICE ENTRANCE

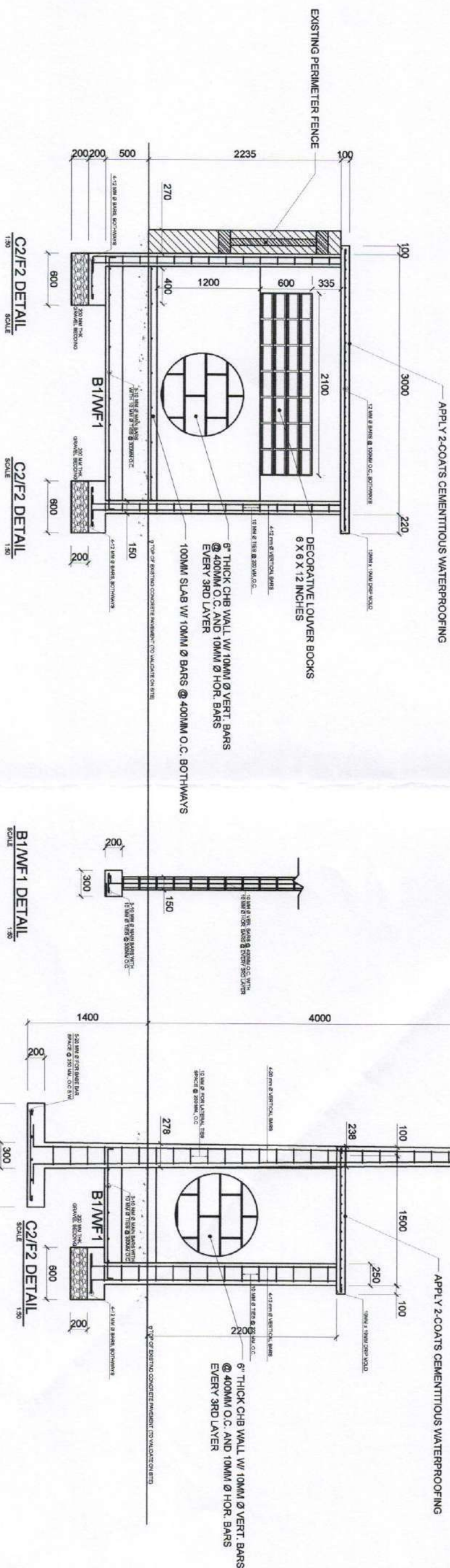


FOUNDATION PLAN

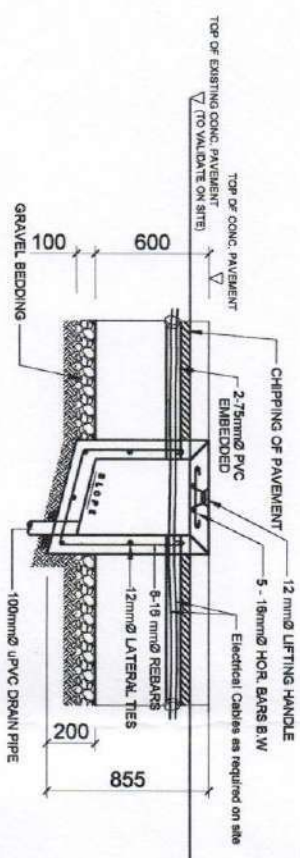
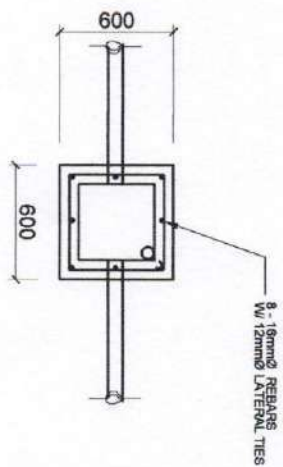
FLOOR PLAN

ROOF PLAN

PHILIPPINE PORTS AUTHORITY PORT MANAGEMENT OFFICE - MARQUEZ	PROJECT/LOCATION: MAINTENANCE OF ELECTRICAL SYSTEM PORT OF CAWIT MARINDUQUE	PREPARED BY: MARK ANTONIO S. PINEDA ACTING SUPERVISING ENGINEER A	CHECKED/REVIEWED BY: GERLIE D. TABOCO PRINCIPAL ENGINEER A	RECOMMENDED BY: RAUL A. LIBATIQUE ESD MANAGER	APPROVED BY: ANNA THERESE M. BISCOCHIO ACTING PORT MANAGER	SHEET CONTENT: - EXISTING SERVICE ENTRANCE - SERVICE ENTRANCE - FOUNDATION PLAN - FLOOR PLAN - ROOF PLAN 2 / 5
---	---	--	---	--	---	--



LEFT SIDE ELEVATION
SCALE 1:50

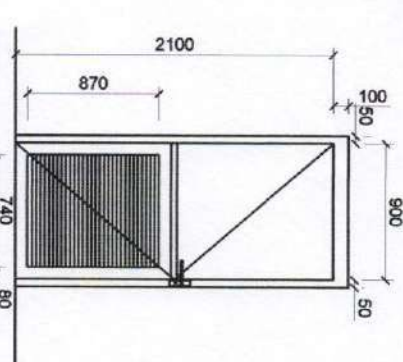


PLAN

SECTION

MANHOLE DETAILS
SCALE 1:40

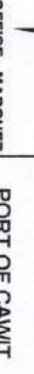
REAR ELEVATION
SCALE 1:50



DOOR SCHEDULE
SCALE 1:50

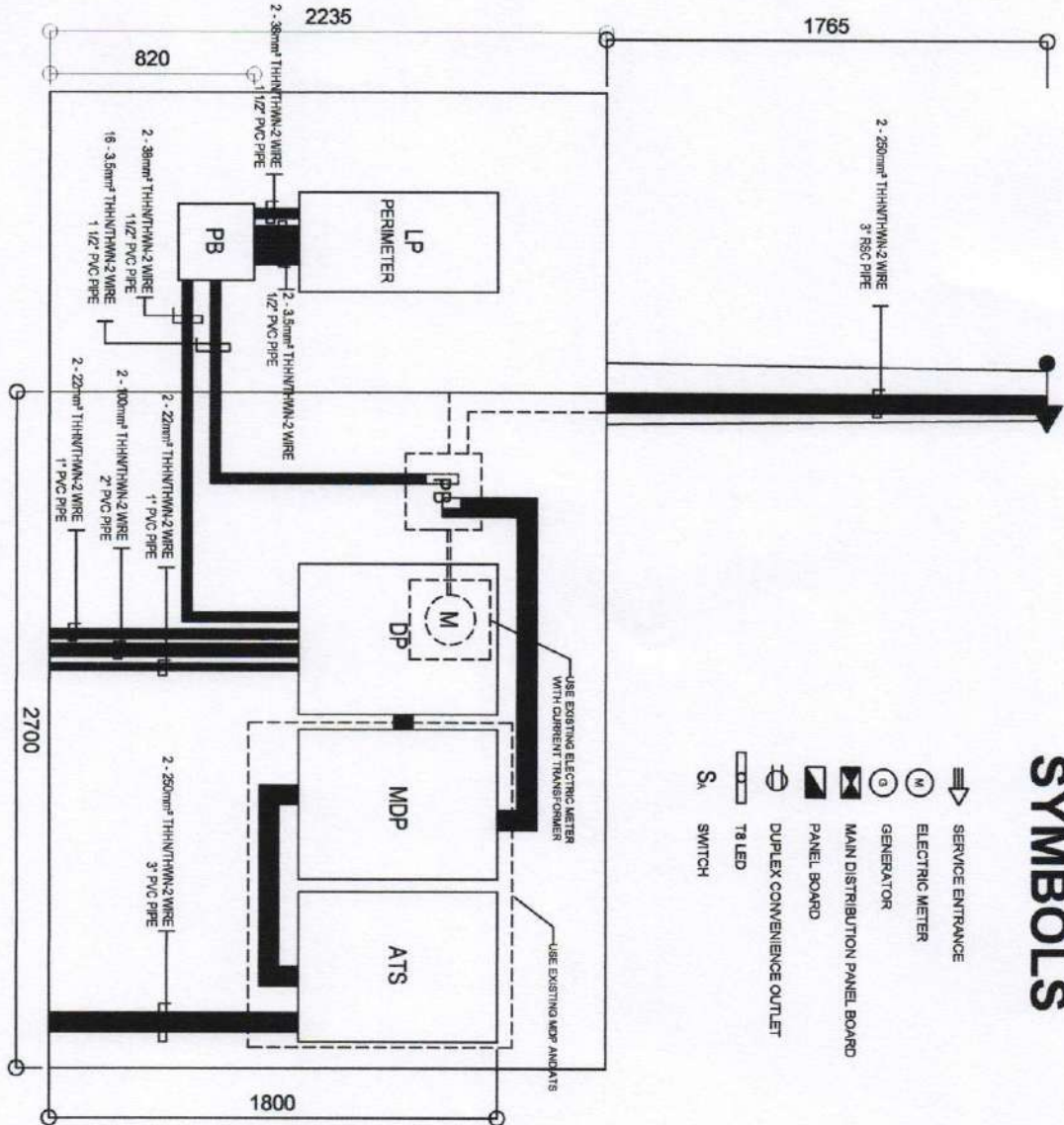
D-3 STAINLESS STEEL HINGED ALUMINUM HALF LOUVER SWING TYPE DOOR WITH LOCK AND HANDLE

SETS REQUIRED - 1 SET, 900MM X 2100MM

PHILIPPINE PORTS AUTHORITY  PORT MANAGEMENT OFFICE - MARQUEZ	PROJECT/LOCATION:	PREPARED BY:	CHECKED/REVIEWED BY:	RECOMMENDED BY:	APPROVED BY:	SHEET CONTENT: ● LEFT SIDE ELEVATION ● REAR ELEVATION ● MANHOLE DETAILS ● DOOR SCHEDULE 3 / 5		
	MAINTENANCE OF ELECTRICAL SYSTEM	PORT OF CAVIT	MARINDUQUE	MARK ANDREW S. PINEDA ACTING SUPERVISING ENGINEER A	 GERLIE D. TABOCO PRINCIPAL ENGINEER A		 RAUL A. LIBATIQUE ESD MANAGER	 ANNA THERESA M. BISCOCHO ACTING PORT MANAGER

SYMBOLS

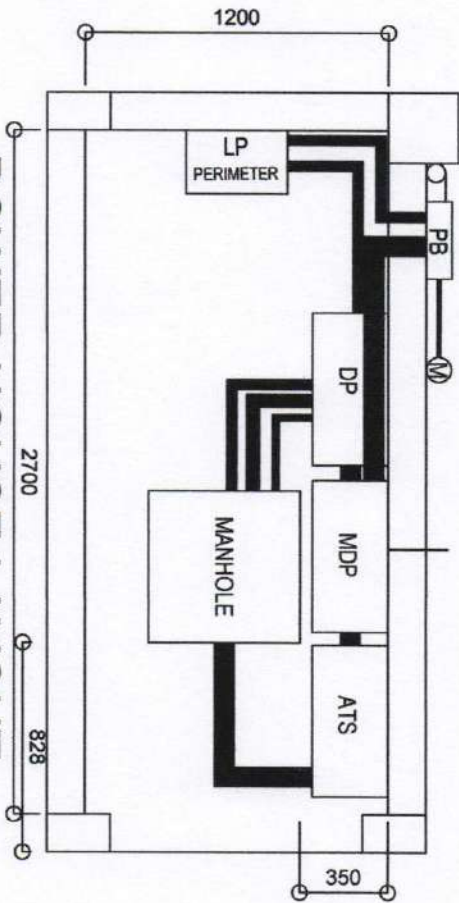
- SERVICE ENTRANCE
- ELECTRIC METER
- GENERATOR
- MAIN DISTRIBUTION PANEL BOARD
- PANEL BOARD
- DUPLEX CONVENIENCE OUTLET
- 78 LED
- SWITCH



POWER HOUSE LAYOUT

SCALE

1:30

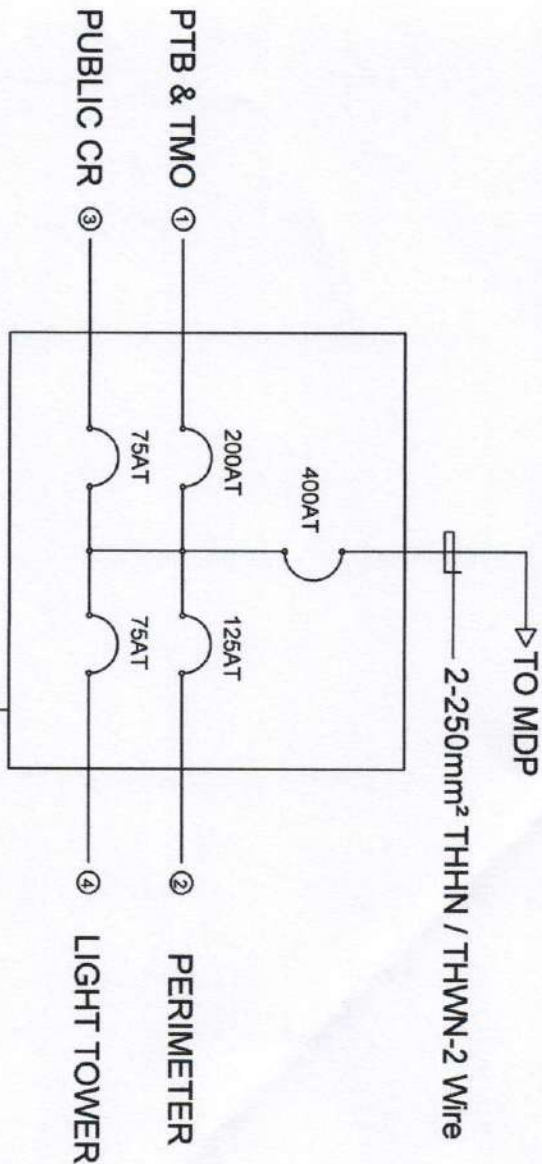


GENERAL NOTES

- ALL ELECTRICAL WORKS SHALL BE DONE IN ACCORDANCE WITH THE PROVISIONS OF THE LATEST EDITION OF THE PHILIPPINE ELECTRICAL CODE, THE APPLICABLE LAWS AND ORDINANCES OF THE MUNICIPALITY CONCERNED, AND THE REQUIREMENTS OF THE UTILITY COMPANY CONCERNED.
- ALL MATERIALS AND EQUIPMENTS TO BE USED SHALL BE NEW AND OF APPROVED TYPE FOR THE LOCATION AND PURPOSE.
- THE TYPE OF POWER SUPPLY TO BE INSTALLED SHALL BE TWO WIRE, 230 VOLTS, 60 HERTZ, SINGLE PHASE.
- WHENEVER REQUIRED AND NECESSARY, PULL OR SQUARE BOXES SHALL BE INSTALLED AT CONVENIENT SPACES OR LOCATION ALTHOUGH SUCH BOXES ARE NOT SHOWN NOR INDICATED IN PLANS.
- ALL FEEDERS AND BRANCH CIRCUIT SHALL BE INSTALLED AS INDICATED ON THE PLANS, INDIVIDUAL CIRCUIT HOMERUNS TO PANEL BOARD SHALL NOT BE COMBINED IN THE SAME RACEWAY OR CONDUITS UNLESS INDICATED ON THE PLANS.
- THE MINIMUM SIZE OF WIRE AND CONDUIT SHALL BE 2.0 MM SQUARE THHN AND 15 MM D PVC CONDUIT SIZE, RESPECTIVELY.
- FOR EACH SPARE BRANCH CIRCUIT IN THE PANEL BOARD, PROVIDE 20 MM PVC CONDUIT PIPE TERMINATED TO 100 MM JUNCTION BOX ABOVE CEILING.
- ALL ELECTRICAL WORKS HEREIN SHOULD BE UNDER THE DIRECT SUPERVISION OF DULY REGISTERED ELECTRICAL ENGINEER

PANEL BOARD DIAGRAM

DISTRIBUTION PANEL



LOAD SCHEDULE

CKT NO.	LOAD DESCRIPTION	VOLTAGE	PROTECTION	WIRES & CONDUIT
1	PTB & TMO	230	200 AT	2-100mm² THHN, 65mm² PVC
2	PERIMETER	230	125 AT	2-38mm² THHN, 50mm² PVC
3	PUBLIC C.R.	230	75 AT	2-22mm² THHN, 32mm² PVC
4	LIGHT TOWER	230	75 AT	2-22mm² THHN, 32mm² PVC

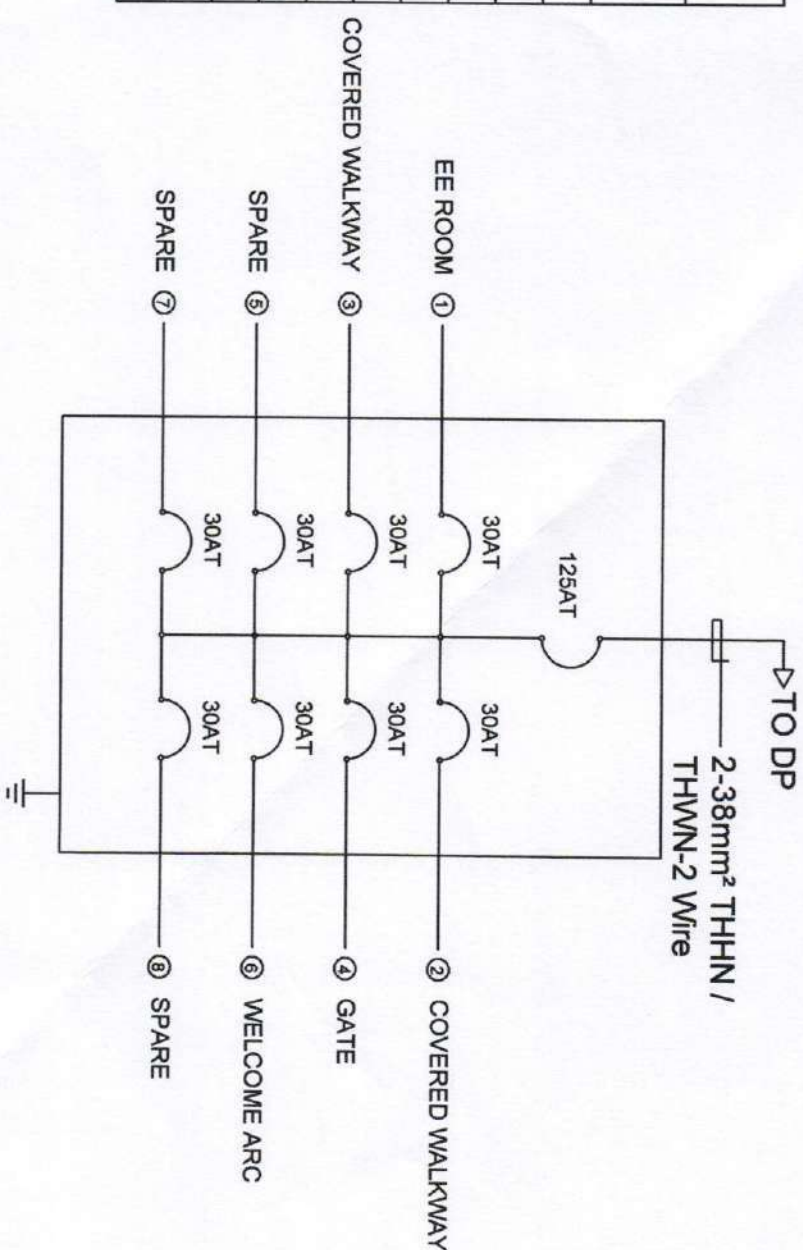
PROTECTION : 400AT/250AF, 230V, 2P, 60HZ, 1-PHASE
USE : 2-250mm² THHN/THWN WIRE, 90mm² RSC PIPE

LOAD SCHEDULE
LP - PERIMETER

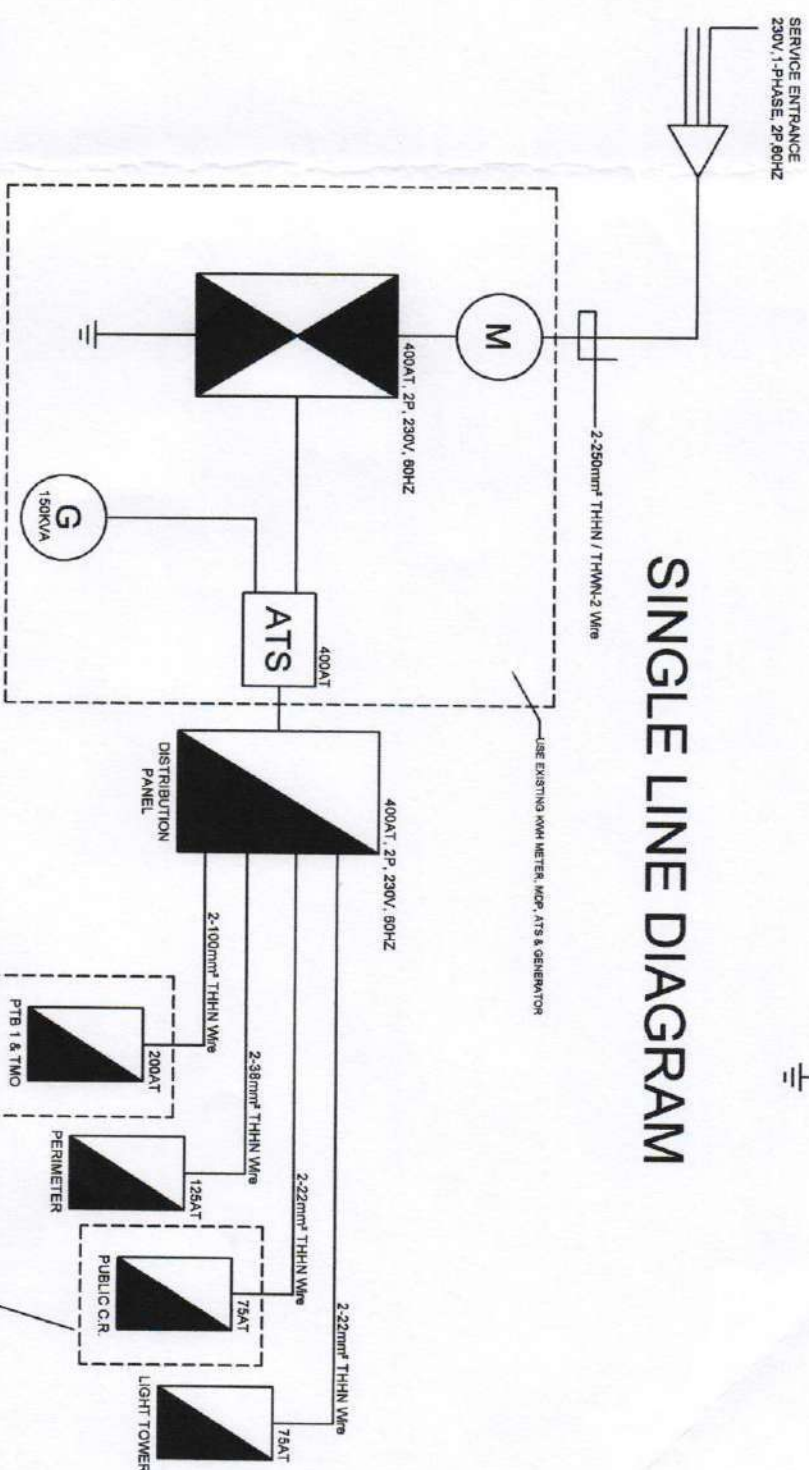
CKT NO.	LOAD DESCRIPTION	VOLTAGE	PROTECTION	WIRES & CONDUIT
1	EE ROOM	230	30 AT	2-3.5mm ² THHN, 20mm ² PVC
2	COVERED WALKWAY	230	30 AT	2-3.5mm ² THHN, 20mm ² PVC
3	COVERED WALKWAY	230	30 AT	2-3.5mm ² THHN, 20mm ² PVC
4	GATE	230	30 AT	2-3.5mm ² THHN, 20mm ² PVC
5	SPARE	230	30 AT	-
6	WELCOME ARC	230	30 AT	2-3.5mm ² THHN, 20mm ² PVC
7	SPARE	230	30 AT	-
8	SPARE	230	30 AT	-

PROTECTION : 125AT/250AF, 230V, 2P, 60HZ, 1-PHASE
USE : 2- 38mm² THHN/THWN WIRE, 32mm² PVC PIPE

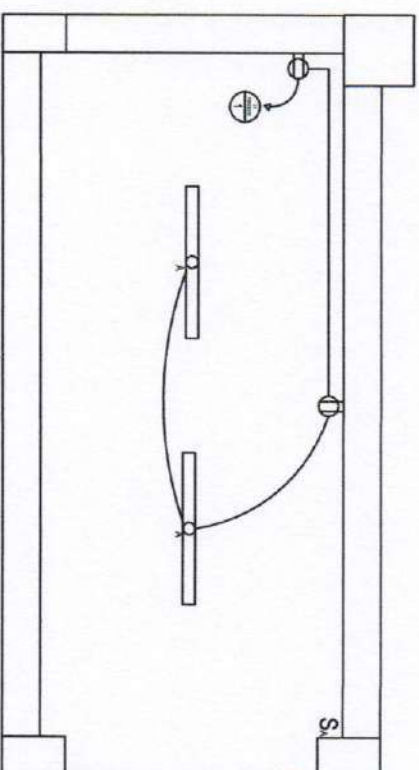
PANEL BOARD DIAGRAM
LP - PERIMETER



SINGLE LINE DIAGRAM



EE ROOM LIGHTING & POWER LAYOUT
SCALE 1:30



PROJECT/LOCATION:

PREPARED BY:

CHECKED/REVIEWED BY:

RECOMMENDED BY:

APPROVED BY:

SHEET CONTENT:



MAINTENANCE OF ELECTRICAL SYSTEM

PORT OF CAVIT

MARINDUQUE

MARK ANDREW S. PINEDA
ACTING SUPERVISING ENGINEER A

GERLIE D. TABOCO
PRINCIPAL ENGINEER A

RAUL A. LIBATIQUE
ESD MANAGER

ANNA THERESA M. BISCOCHO
ACTING PORT MANAGER

- LP LOAD SCHEDULE
- PANEL BOARD DIAGRAM
- LIGHTING & POWER LAYOUT
- SINGLE LINE DIAGRAM

5 / 5

Philippine Ports Authority
Port Management Office of Marinduque/Quezon

BIDS AND AWARDS COMMITTEE FOR ENGINEERING PROJECTS

INSTRUCTIONS FOR SUBMISSION OF PRICE QUOTATION

- I. Bidders shall submit to the Bids and Awards Committee, through the Secretariat, their price quotation on or before the published deadline. Price Quotation submitted/received after the published deadline shall be marked "LATE" and shall not be accepted.
- II. Bidders shall submit their quotations/proposals using the specified Price Quotation Form in **sealed envelope**.
- III. The **Sealed Envelope** shall contain the following documents:
 1. Request for Quotation/Canvass Form
 2. Detailed Estimate
 3. Certificate of Availability of Equipment
 4. PCAB License
 5. Current Mayor's Permit
 6. Certificate of PhilGEPS Registration
 7. Latest Income or Business Tax Returns
 8. Omnibus Sworn Statement
- IV. Bidders shall submit their quotations/proposals using the supplied in Price Quotation Form. Bidders must use and properly accomplished all supplied forms without alterations to their format. Substitute forms shall not be accepted. Bidders shall fill out all the supplied forms legibly and shall likewise attach clear and legible copies of supporting documents. Any valid only if signed or initialed by the authorized signatory.

- V. All attached photocopied supporting documents must be marked or stamped "**certified true copy**" by the issuing agency/office/entity and duly signed by the responsible official of said agency/office/entity.

If the original copy of the documents is in the possession of the bidder, the photocopies of such documents must be marked or stamped "certified true copy" duly signed by the bidder/authorized signatory.

- VI. Bidders shall use A4 size bond paper in their Price Quotation (Bid Proposal) except original copies of documents from other agencies/entities that must be attached to the Price Quotation.

1. Bidders shall submit five (5) sets (one original and 4 clear copies) of Price Quotation (Bid Proposal). All sets/copies shall be properly screw-bound, ring-bound, combo-bound, fastener-bound or stapler-bound.
2. The envelope containing the Price Quotation (Bid Proposal) shall then be placed in a single envelope, duly sealed and with the following markings:
 - a) Name of the Contract to the Bid
 - b) Name and address of Bidder
 - c) Name and address of Procuring Entity
 - d) Shall bear the warning "DO NOT OPEN BEFORE (the scheduled time and date of the opening of bids)".

- VII. Bidders of their duly authorized representatives are enjoined to attend the opening of the Price Quotation, the date and time of which are indicated in the Request for Quotation. Bidders' authorized representatives should present a written authority (from the concerned Bidder-Firm) to be allowed to attend the meetings/proceedings. Failure to present the written authority shall result to non-recognition of the bidders' representatives during BAC meetings/proceedings.

- VIII. For the clarification regarding the above instructions, please visit or call the Contact Person/s indicated in the Request for Quotation.

REQUEST FOR QUOTATION

The Philippine Ports Authority, PMO Marinduque/Quezon, through its Bids and Awards Committee for Engineering Projects, invites contractors registered with and classified by the Philippine Contractors Accreditation Board (PCAB) to submit Price Quotation (sealed canvass) for the hereunder project/contract:

- A. Name of Contract : Maintenance of Electrical System
- B. Location : Port of Cawit, Boac, Marinduque
- C. Contract Identification/
Reference Number : MPF-MRQ-13-2026
- D. Brief Description : The project involves the repair/maintenance of electrical main power distribution, service entrance and pedestal including electrical utilities.
- E. Required Equipment (Owned/Leased):
- | | |
|--|---------------------------------------|
| 1 unit - concrete mixer, 1-bagger | 1 unit – water truck, 1000L |
| 1 unit - concrete vibrator, 3.5hp | 1 unit – electric grinder |
| 1 unit – oxy-acetylene cutting outfit | 1 unit - electric drill |
| 1 unit – dump truck, 12cu.yd. | 1 unit – welding machine, 400amp/54hp |
| 1 unit – jackhammer w/ air compressor, 250 cfm | 1 unit – concrete cutter, 5hp |
| 1 unit – bar cutter, 25mm dia. max | 1 unit – plate compactor, 5hp |
| 1 unit – bar bender, 25mm dia. max | |
- F. Approved Budget for the Contract (ABC): PHP 977,804.36
- G. Source of Fund: PPA Corporate Fund, CY 2026 PPA Budget
- H. Contract Duration: 34 calendar days
- I. Required PCAB Registration Particulars: At least “Small A” for Building
- J. Period of Issuance of Price Quotation Form: June 5 – 24, 2026
- K. Deadline of Submission of Price Quotation: 9:00 AM; June 24, 2026
- L. Opening of Price Quotation: 10:00 AM; June 25, 2026

Interested contractors will be issued Price Quotation Form and bidding documents and submission of the following certified documents (folder bound) and presentation of the original copies of the same for verification purposes, to wit:

- | | |
|---|---|
| 1. Valid PCAB License | 4. Latest Income or Business Tax Return |
| 2. Current Mayor’s Permit | 5. Omnibus Sworn Statement |
| 3. Certificate of PhilGEPS Registration | |

The Authority reserves the right to reject any or all Price Quotation, waive any informality or defects in the proposals received and to accept such price quotation that is most advantageous to the Philippine Ports Authority.

For further information, please call or contact Mr. Cyril C. Tejada, Secretariat Head, at telephone no. (042) 784-9119 or visit the Philippine Ports Authority – PMO MarQuez at Port Operations Building, Brgy. Talao-Talao, Port Area, Lucena City.

(Sgd.) JOEL D. GAMET
BAC Chairman

Period of Posting in the PhilGEPS & PPA websites and PMO Marquez bulletin board: June 5 – 7, 2026