



INVITATION FOR SUBMISSION OF QUOTATION (SMALL VALUE PROCUREMENT)

1. The Philippine Ports Authority, PMO-Palawan, through its Bids and Awards Committee for the Procurement of Goods and Consultancy and for Engineering Projects, invites contractors registered with and classified by the Philippine Contractors Accreditation Board (PCAB) to submit bid proposal for the hereunder project:

Name of Project : Maintenance of Various Port Physical Facilities
(MPF-PLW-06-2025)

Location : Port of El Nido, El Nido, Palawan

BRIEF DESCRIPTION : SCOPE OF WORKS:

- I. MAINTENANCE OF PTB/TMO BUILDING
- II. MAINTENANCE OF GATES
- III. MAINTENANCE OF PORTLIGHTS
- IV. CLEARING WORKS

Equipment Required :

1 unit	Generator Set, 6 kVA min.	-	Owned/Leased
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Approved Budget for the Contract : **₱570,905.63**

Contract Duration : 60 Calendar Days

Required PCAB License : at least **"SMALL B" - Building**

2. Prospective bidders shall submit Quotation and Detailed Estimates together with the herein documents:
 1. PCAB License
 2. PhilGEPS Registration with Platinum membership
 3. BIR Certificate of Registration
 4. Income /Business Tax Return
 5. Duly Notarized Omnibus Sworn Statement
 6. List of Equipment either owned or leased and/or has under Purchase Agreement to be used for the execution of the project
3. Applications for eligibility will be evaluated using non-discretionary *"pass/fail"* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Procurement will be conducted in consonance with Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act 9184, per GPPB resolution No. 03-2009, otherwise known as the "Government Procurement Reform Act". Only sealed bids/canvass from eligible bidders will be opened, and a contract will only be awarded to the Lowest/Single Calculated and Responsive Quotation.
5. Bidding Documents may be purchased by interested Bidders starting **June 27, 2025** from the address below and upon payment of ONE THOUSAND PESOS (P 1,000.00) VAT inclusive.

6. The **Philippine Ports Authority PMO Palawan Bids and Awards Committee** will hold a Pre-Bid Conference on **July 04, 2025, Friday, 2:00 P.M.** at Conference Room, 2nd Floor, PPA Administrative Building, Port Area, Puerto Princesa.
7. Quotation with supporting documents must be duly received by the BAC Secretariat through manual submission at the office address as indicated below on or before **9:00 A.M. of July 16, 2025**. Late quotations shall not be accepted.
8. All quotations must be accompanied by a Bid Security in any of the acceptable forms and in the amount as stated in Section 27.2 of 2016 Revised IRR of R.A. 9184.
9. Performance Security shall be submitted by the winning bidder prior to the signing of Contract in the form and amount as stated in Section 39.2 of 2016 Revised IRR of R.A. 9184.
10. Warranty Security shall be posted by the Contractor after the issuance of Final Acceptance of the project and should be in accordance with Section 62.2.3 of 2016 Revised IRR of R.A. 9184.
11. Bid opening shall be on **July 16, 2025, 9:30 A.M.** at Conference Room, 2nd Floor, PPA PMO–Palawan Administrative Building, Port Area, Puerto Princesa City.
12. The Philippine Ports Authority, PMO -Palawan reserves the right to accept or reject any and all quotations, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

MARIZA O. NALLANA
Head Secretariat
PMO Palawan BAC
Port Area, Puerto Princesa City,
Telephone No.: (048) 433-0356 or (048) 716-6864
Email Address: pmopalawanbac@gmail.com

You may visit the following websites:

For downloading of Bidding Documents: www.ppa.com.ph
www.gppb.com.ph

June 27, 2025


ERWIN S. GATPANDAN
Chairperson
PPA PMO-Palawan BAC

Standard Form Title: **Request for Quotation**

Date: _____
Quotation No. _____

Company Name: _____

Address: _____

Business Name: _____

Tax Identification Number (TIN): _____

PhilGEPS Registration Number (required prior to award) : _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions set on this document, and submit your quotation duly signed by your representative not later than **9:00 AM of 16 JULY 2025** in the return envelope attached herewith. (For VAT-registered entities, the quotation should be VAT-inclusive)


ERWIN S. GATPANDAN
Chairperson, BAC

NOTE:

- 1. ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN**
- 2. CONTRACT PERIOD IS SIXTY (60) DAYS UPON RECEIPT OF THE NOTICE TO PROCEED (NTP)**
- 3. QUOTATIONS MUST BE ACCOMPANIED BY A BID SECURITY IN ANY OF THE ACCEPTABLE FORMS AND IN THE AMOUNT AS STATED IN SECTION 27.2 OF 2016 REVISED IRR OF R.A. 9184.**
- 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED AND TWENTY (120) DAYS FROM OPENING OF QUOTATIONS.**
- 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION**
- 6. APPROVED BUDGET FOR THE CONTRACT (ABC): PhP 570,905.63**
- 7. FOR SMALL VALUE PROCUREMENT WITH ABCs ABOVE PhP50K, THE BIDDER WITH LOWEST QUOTED PRICE SHALL SUBMIT A DULY NOTARIZED OMNIBUS SWORN STATEMENT (OSS) AS REQUIRED UNDER THE 2016 REVISED IRR OF RA 9184. THE BIDDER SHALL SUBMIT THE OMNIBUS SWORN STATEMENT (OSS) BEFORE THE ISSUANCE OF THE PURCHASE ORDER. FAILURE TO SUBMIT WITHIN 7 WORKING DAYS UPON RECEIPT OF THE NOTICE OF AWARD SHALL BE GROUNDS FOR A FORFEITURE OF THE P.O. AND SHALL BE AWARDED TO THE NEXT LOWEST BIDDER.**
- 8. FOR DIRECT CONTRACTING, THE SUPPLIER SHALL POST A WARRANTY SECURITY FOR A MINIMUM PERIOD OF THREE (3) MONTHS, IN THE CASE OF EXPENDABLE SUPPLIES, OR A MINIMUM PERIOD OF ONE (1) YEAR, IN THE CASE OF NON- EXPENDABLE SUPPLIES, AFTER ACCEPTANCE BY THE PROCURING ENTITY OF THE DELIVERED SUPPLIES (SEE ATTACHED: FORMS OF WARRANTY SECURITY.)**

Instructions:

(1) Accomplish this RFQ correctly and accurately; (2) Do not alter the contents of this form in any way. Failure to comply with any of the mandatory requirements will disqualify your quotation; (3) Failure to follow these instructions will disqualify your entire quotation.

MPF-PLW-06-2025: Maintenance of Various Port Physical Facilities, Port of El Nido, El Nido, Palawan

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
I	MAINTENANCE OF PTB/TMO BUILDING				
1.01	Replacement of Corroded Longspan Roofing (0.60mm X 1.185m) and Ridge Rolls (0.60mm x 0.60m)	265.88	sqm.		
1.02	Replacement of Damaged Ceiling (Acoustic Board) @ PTB	4.32	sq.m.		
1.03	Maintenance of Plumbing Fixtures (Replacement of Faucets, Bidets, Bowl Cover, and other Reparation)	1	lot		
1.04	Replacement of Damaged Door Closer of Glass Swing	4.00	sets		
II	MAINTENANCE OF GATES				
2.01	Repainting of Main Steel Gate (Vehicle and Pedestrian)	14.67	sqm.		
III	MAINTENANCE OF PORTLIGHTS				
3.01	Replacement of Solar Powered LED Lamps by 120W LED Street Lamp and 200W LED Flood Lamp	3.00	units		

IV	CLEARING WORKS				
4.01	Clearing of Maintenance Debris	1	lot		
TOTAL AMOUNT IN WORDS:				IN FIGURES:	

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at the prices noted above.

Printed Name / Signature

Position / Designation

Tel. No. / Cellphone No.

email address

Date: _____

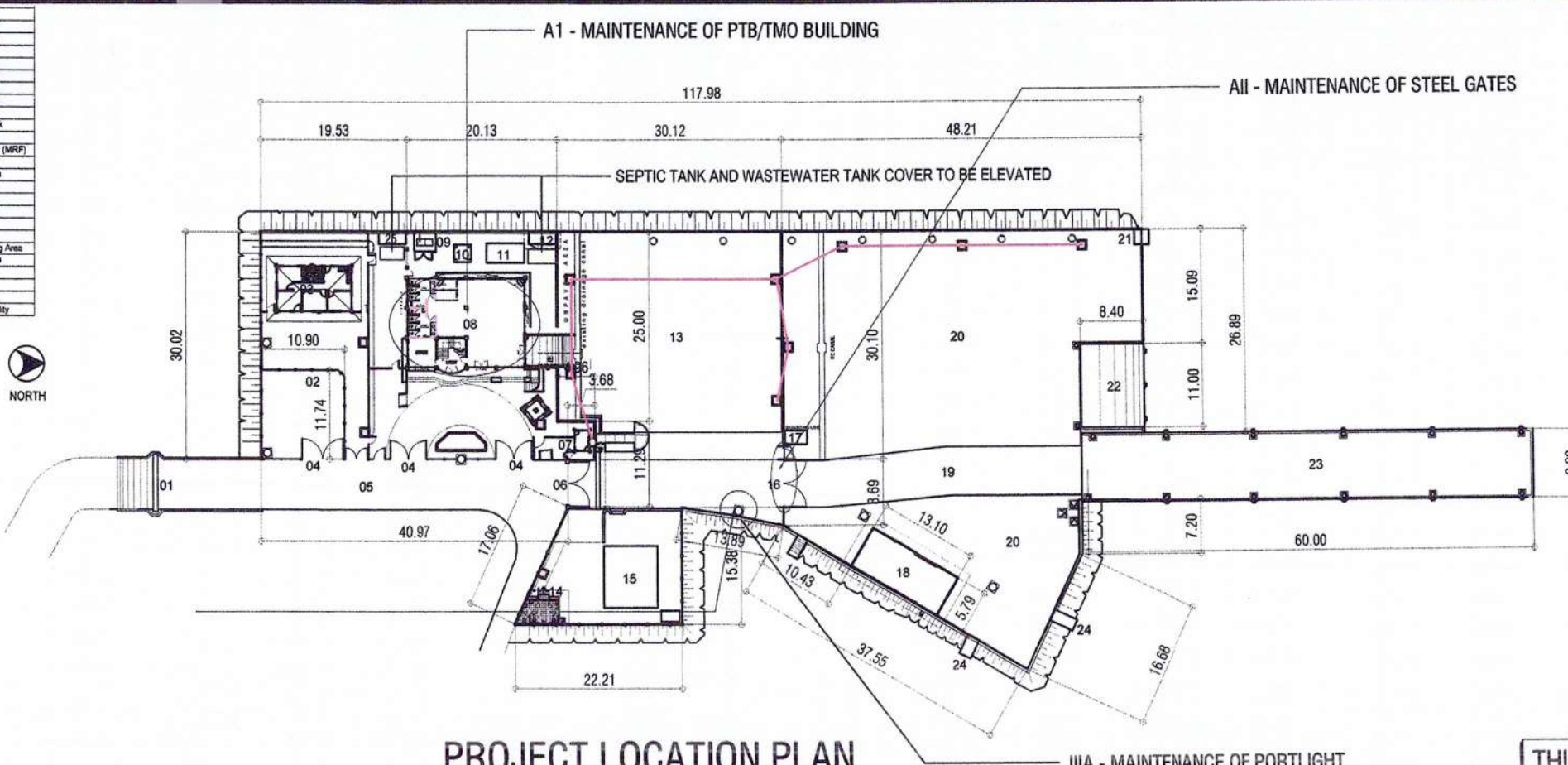
TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders shall quote for ALL items. Incomplete quotation shall be a ground for rejection.
3. Price quotation/s must be valid for a period of One Hundred and Twenty (120) calendar days from the date of submission.
4. Price quotation/s, to be dominated in Philippine Peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Works shall be in accordance to the requirements specified in the approved plans and technical specifications.
9. The PPA PMO PALAWAN Project Engineer shall monitor and ensure that the Works conforms to the approved plans and specifications.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated Responsive Quotation, PPA PMO PALAWAN shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. Payment may be made for at most once a month corresponding to the work accomplished as certified by the PPA Project Engineer.
12. Liquidated damages equivalent to the one tenth of one percent (0.1%) of the unperformed portion of the works after the contract has expired, shall be imposed for every day of delay. PPA PMO PALAWAN shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

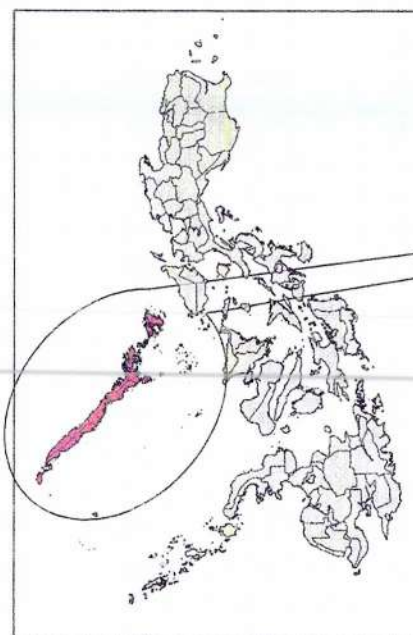
For any clarifications, you may contact us at telephone no. (048) 433-0356 or 116-6864 or email address at pmopalawanbac@gmail.com

01	Welcome Arch
02	Parking Area
03	YMO Guest House
04	Vehicle Gates
05	Access Road
06	Main Entrance Gate
07	Guardhouse
08	PTB/TMO Building
09	Genet House
10	Overhead Water Tank
11	Ground Reservoir
12	Materials Recovery Facility (MRF)
13	Inner Parking Area
14	Public Comfort Room
15	BSAI Office
16	Inner Control Gate
17	Inner Guardhouse
18	Warehouse
19	Port Road
20	Open Storage/Marshalling Area
21	NAMARA Tide Station
22	Ramp
23	RC Pier
24	Stairtending
25	Hazardous Waste Facility

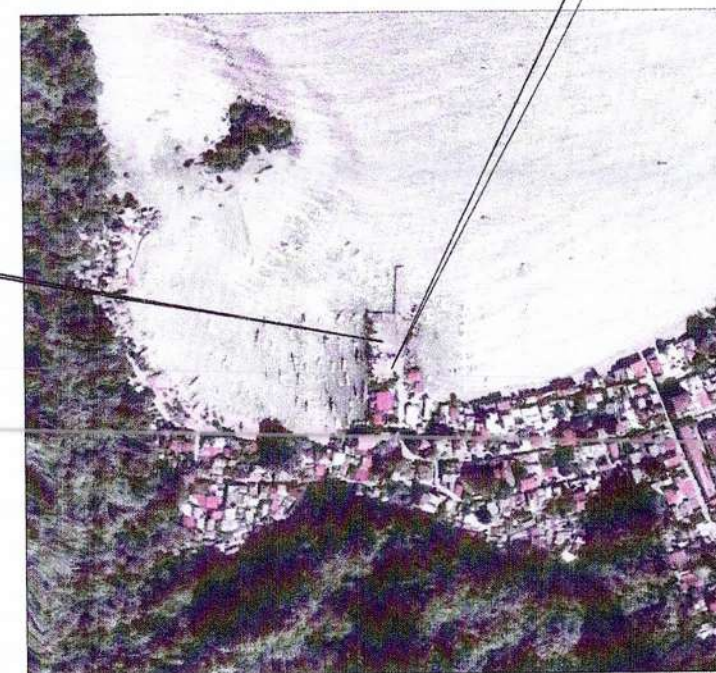
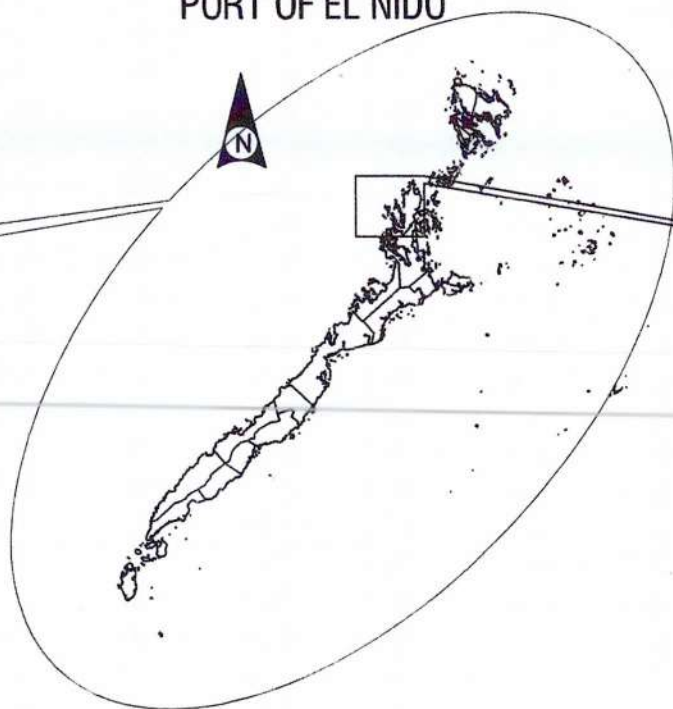
SINGLE ARM PORT LIGHT
 FLOOD LIGHT
 SOLAR PORT LIGHT



PROJECT LOCATION PLAN
PORT OF EL NIDO

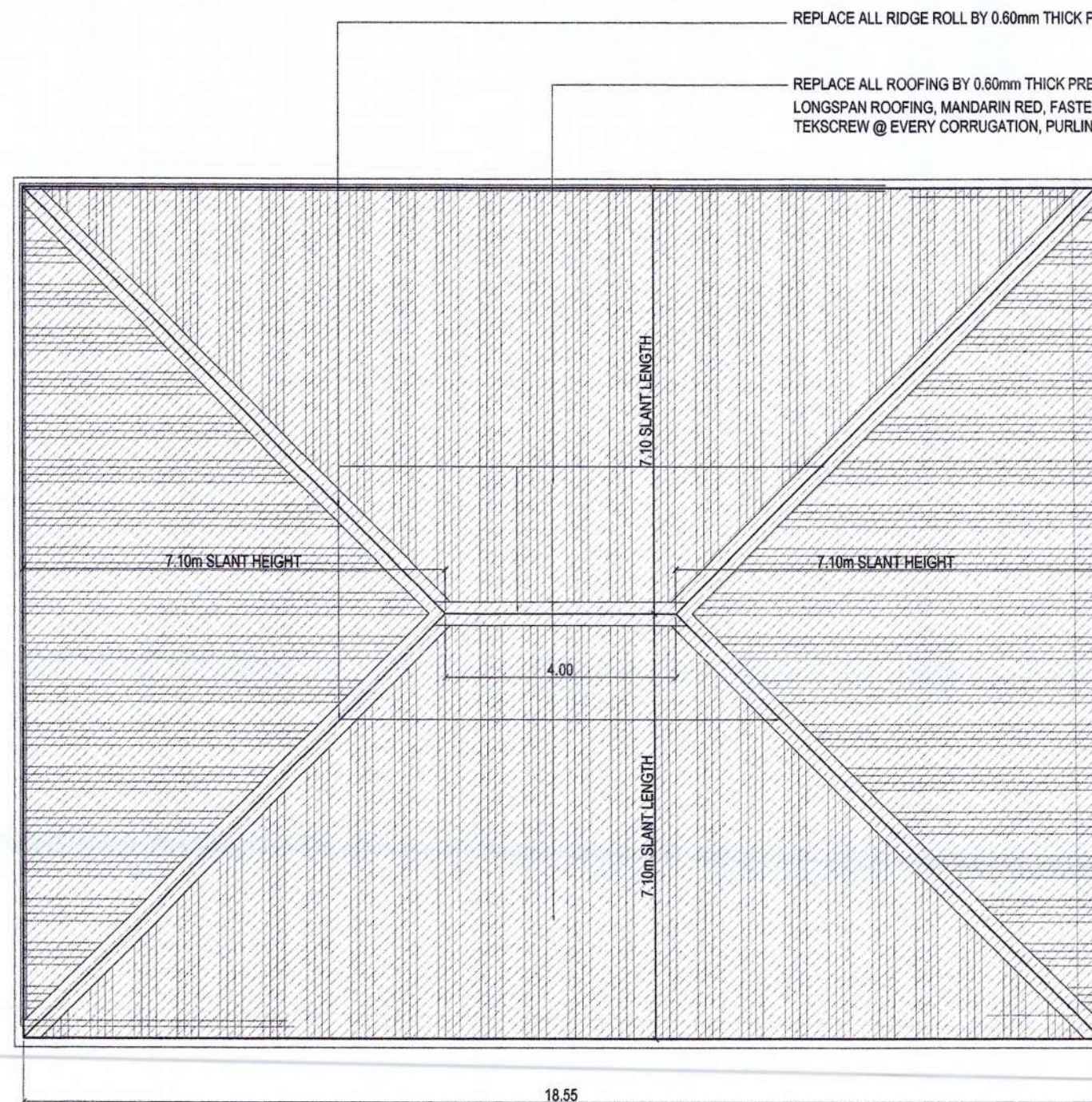


LOCATION MAP



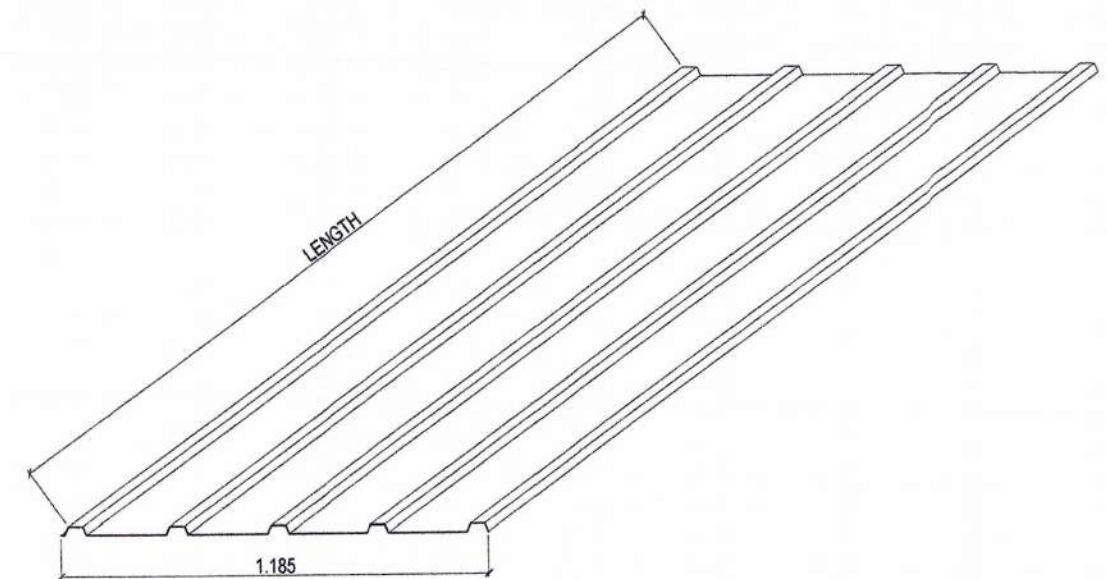
VICINITY MAP

PHILIPPINE PORTS AUTHORITY PORT MANAGEMENT OFFICE - PALAWAN PPA Administrative Building, Port Area Port Area, Brgy. Bagong Pag-asa, Puerto Princess City, Palawan Telefax: Nos. (048) 434-5629, Email address: pmop@ppa.gov.ph	PROJECT TITLE AND LOCATION: MPF-PLW-06-2025 MAINTENANCE OF VARIOUS PORT PHYSICAL FACILITIES, PORT OF EL NIDO, EL NIDO, PALAWAN	DRAWN / PREPARED BY: RELLY W. MADARCOS ACTING PRINCIPAL ENGINEER A	RECOMMENDING APPROVAL: MARLON N. SENDAYDIEGO ESD MANAGER	APPROVED BY: ELIZALDE M. ULSON PORT MANAGER		SHEET CONTENTS LOCATION PLAN VICINITY MAP LOCATION MAP FILE NAME :	SHEET NO. EN 16
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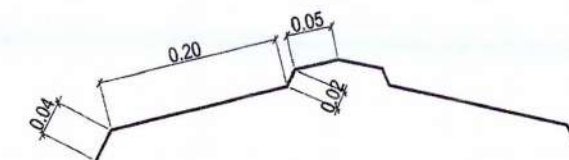


REPLACE ALL RIDGE ROLL BY 0.60mm THICK PREFORMED RIDGE ROLL

REPLACE ALL ROOFING BY 0.60mm THICK PREPAINTED LONGSPAN ROOFING, MANDARIN RED, FASTENED BY 2 1/2" TEKSCREW @ EVERY CORRUGATION, PURLIN SPACING IS 0.60m



PROFILE OF LONGSPAN ROOFING (0.60mm THICK)



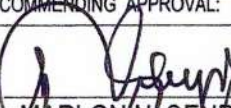
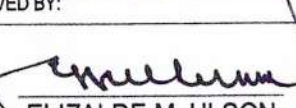
PROFILE OF PRE-PAINTED RIDGE ROLL (0.60mm THICK)

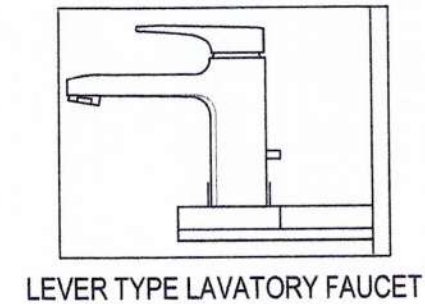
PROPOSED MAINTENANCE OF ROOFING

SCALE 1:150 METERS

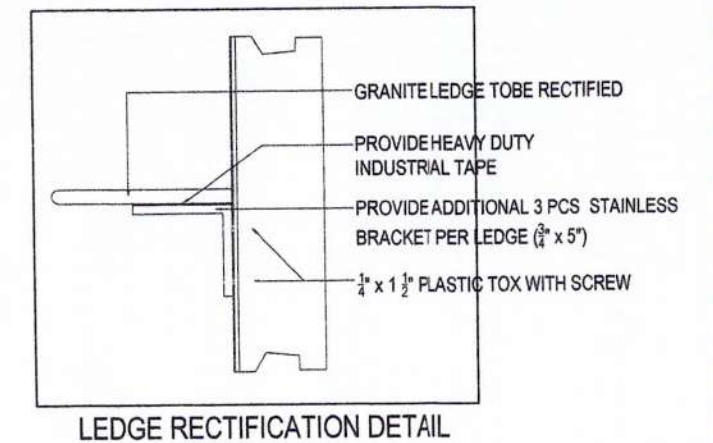
MAINTENANCE OF PTB/TMO BUILDING

(A1) MAINTENANCE OF PTB/TMO BUILDING

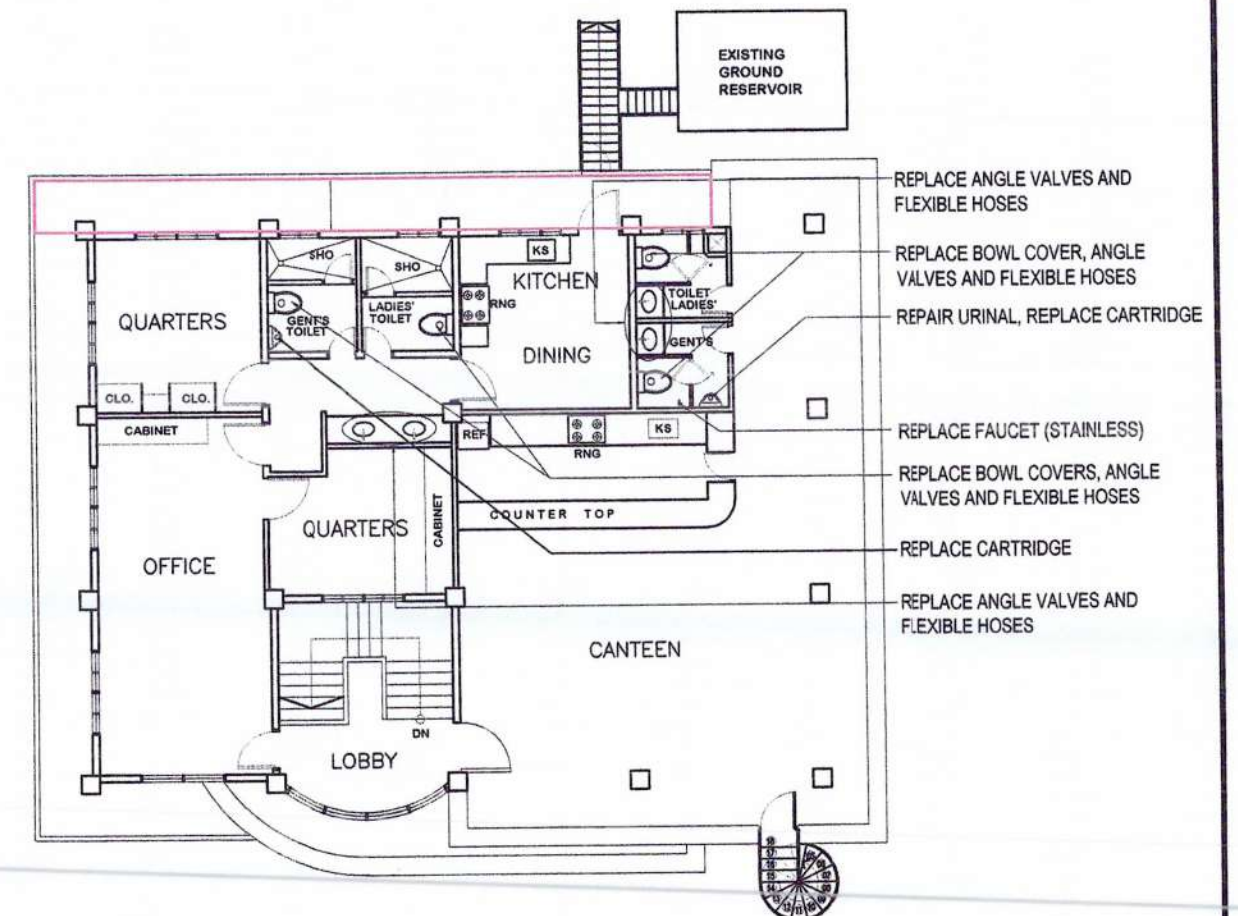
 PORT MANAGEMENT OFFICE - PALAWAN PPA Administrative Building, Port Area Port Area, Brgy. Baging Pag-asa, Puerto Princesa City, Palawan Telefax. Nos. (048) 424-5828, Email address: pmopalawan@ppa.com.ph	PROJECT TITLE AND LOCATION:	DRAWN / PREPARED BY:	RECOMMENDING APPROVAL:	APPROVED BY:		SHEET CONTENTS	SHEET NO.
	MPF-PLW-06-2025 MAINTENANCE OF VARIOUS PORT PHYSICAL FACILITIES, PORT OF EL NIDO, EL NIDO, PALAWAN	 RELLY W. MADARCOS ACTING PRINCIPAL ENGINEER A	 MARLON N. SENDAYDIEGO ESD MANAGER	 ELIZALDE M. ULSON PORT MANAGER		REPLACEMENT OF DAMAGED EAVE CEILING AND PLUMBING FIXTURES OF PTB/TMO BUILDING FILE NAME :	EN 2 / 6



LEVER TYPE LAVATORY FAUCET



LEDGE RECTIFICATION DETAIL

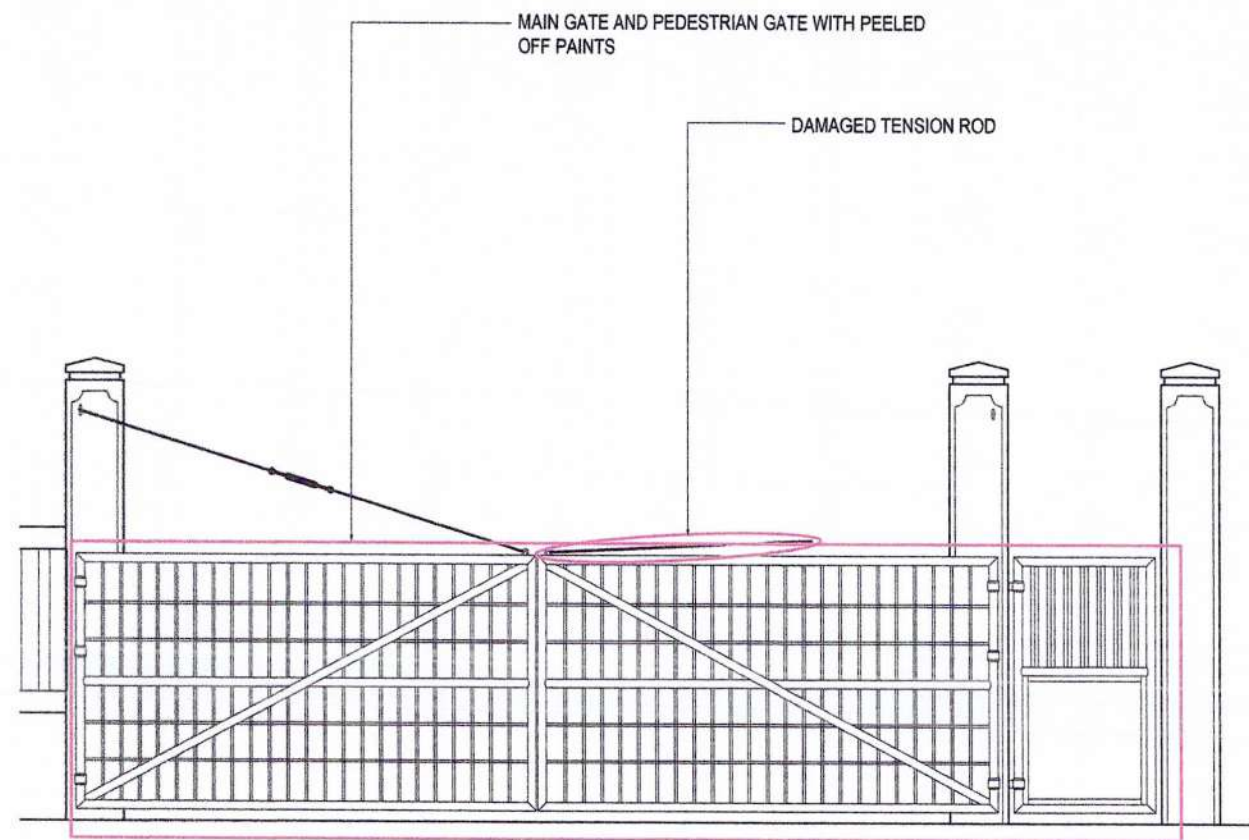


PROPOSED REPAIRS @ SECOND FLOOR

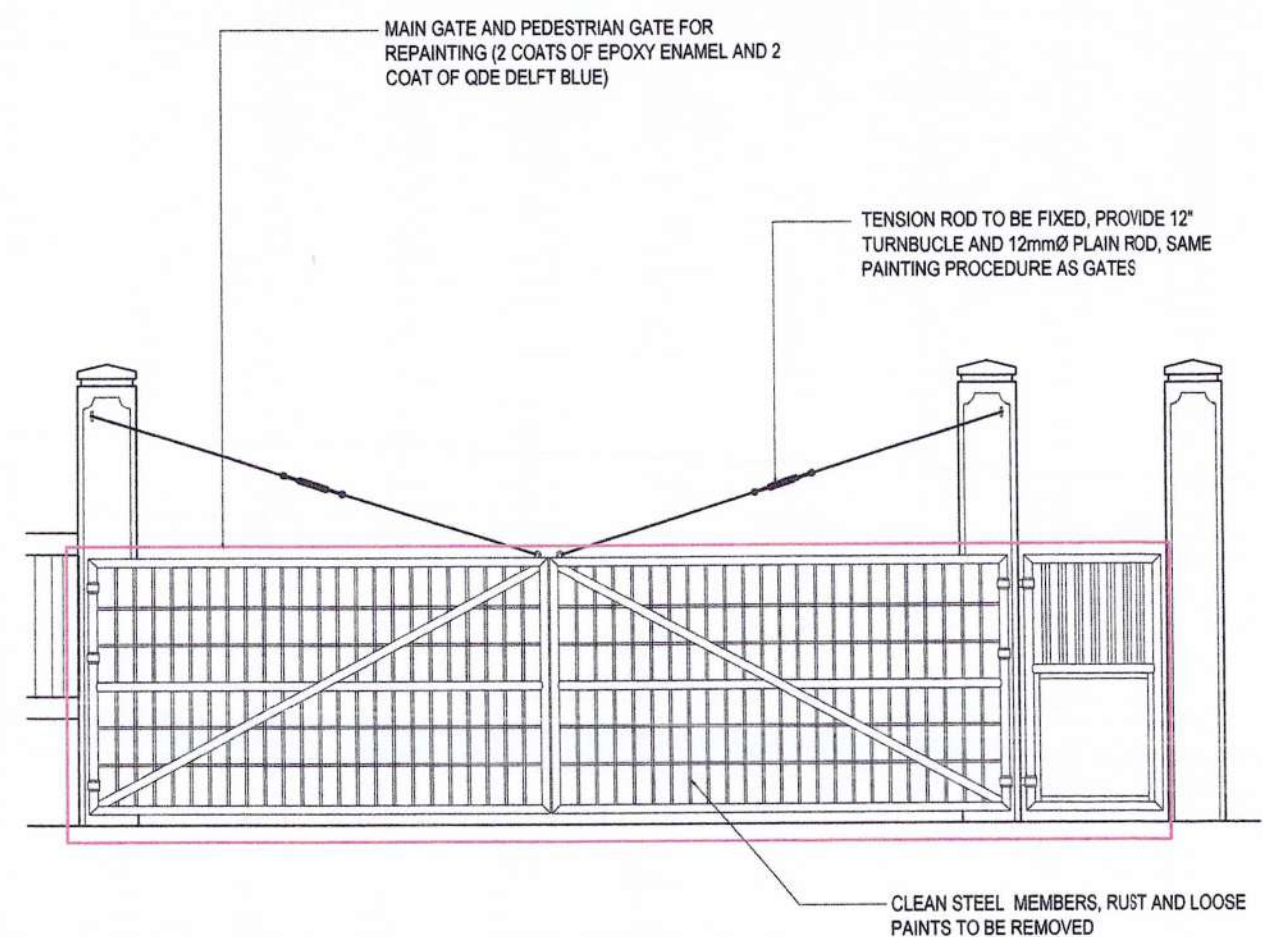
SCALE 1:150 METERS

PROPOSED REPAIRS @ GROUND FLOOR

SCALE 1:150 METERS



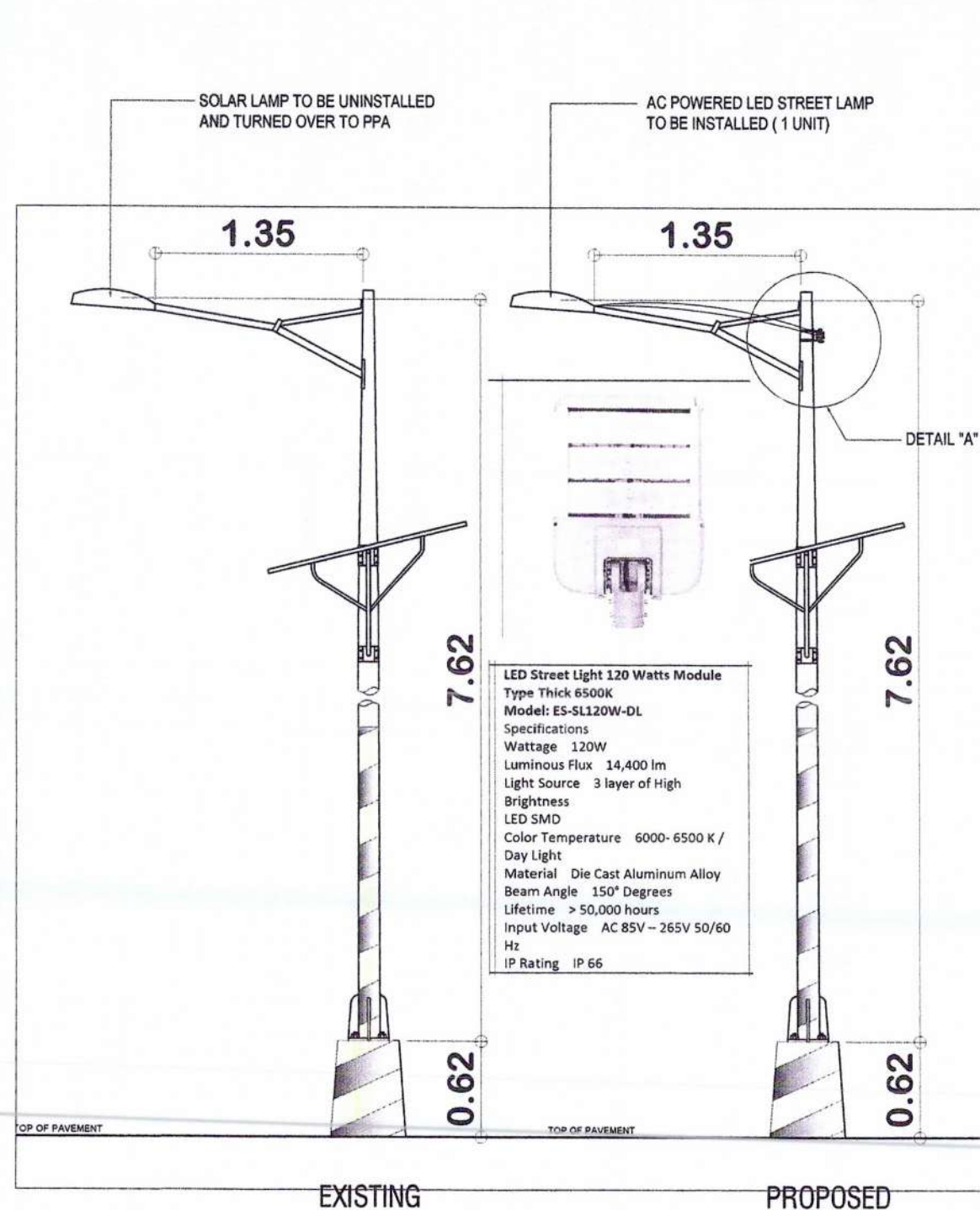
EXISTING



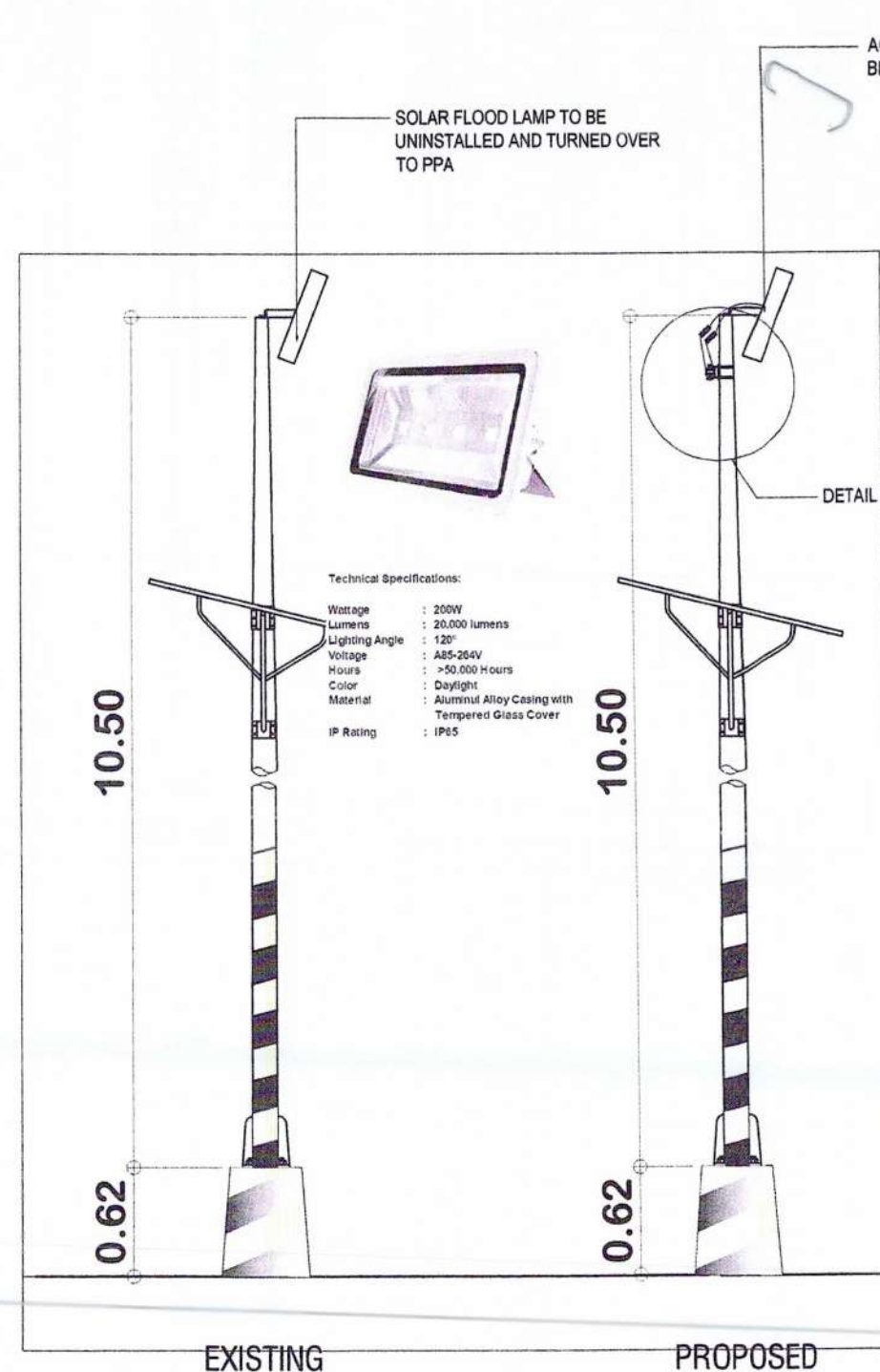
PROPOSED

MAINTENANCE OF STEEL GATE (MAIN AND PEDESTRIAN)

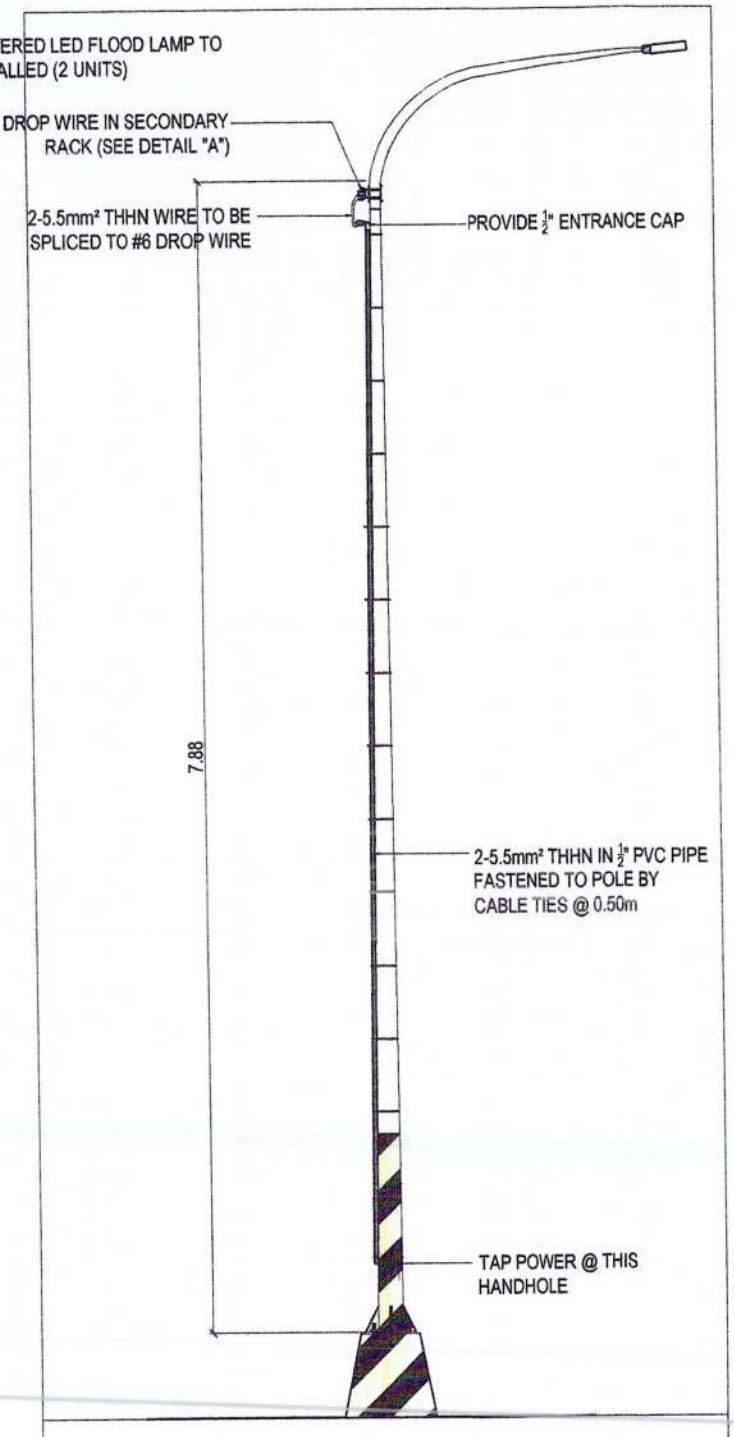
 PHILIPPINE PORTS AUTHORITY PORT MANAGEMENT OFFICE – PALAWAN PPA Administrative Building, Port Area Port Area, Bagong Bagong, Puerto Princesa City, Palawan Telefax: Nos. (048) 434-5628, Email address: pmopalawan@ppa.com.ph		PROJECT TITLE AND LOCATION:	DRAWN / PREPARED BY:	RECOMMENDING APPROVAL:	APPROVED BY:		SHEET CONTENTS	SHEET NO.
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							FILE NAME :	



STREET LIGHT ELEVATION

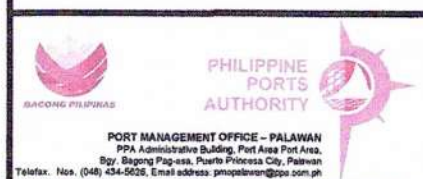
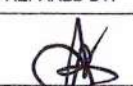
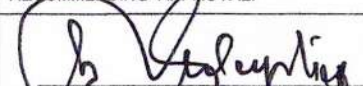
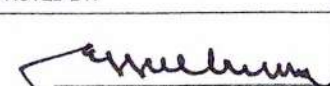


FLOOD LIGHT ELEVATION



ELEVATION OF TAPPING PORTLIGHT (NEAR GUARDHOUSE)

(III) MAINTENANCE OF PORTLIGHTS

 PHILIPPINE PORTS AUTHORITY PORT MANAGEMENT OFFICE - PALAWAN PPA Administrative Building, Port Area Port Area, Bgy. Bayang/Pagasa, Puerto Princesa City, Palawan Tel./fax: No. (048) 454-5028, Email address: pmpalawan@ppa.com.ph	PROJECT TITLE AND LOCATION: MPF-PLW-06-2025 MAINTENANCE OF VARIOUS PORT PHYSICAL FACILITIES, PORT OF EL NIDO, EL NIDO, PALAWAN	DRAWN / PREPARED BY:  RELLY W. MADARCOS ACTING PRINCIPAL ENGINEER A	RECOMMENDING APPROVAL:  MARLON N. SENJAYDIEGO ESD MANAGER	APPROVED BY:  ELIZALDE M. ULSON PORT MANAGER	SHEET CONTENTS REPLACEMENT OF DAMAGED PORTLIGHT FILE NAME :	SHEET NO. EN 6/6
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Name of Project: **MPF-PLW-06-2025: Maintenance of Various Port Physical Facilities**

Location: **Port of El Nido, El Nido, Palawan**

TECHNICAL SPECIFICATIONS

SCOPE OF WORK

The work consists of furnishing labor, materials and tools/equipment and other items necessary for the completion of "MPF-PLW-06-2025: MAINTENANCE OF VARIOUS PORT PHYSICAL FACILITIES, PORT OF EL NIDO, EL NIDO, PALAWAN." All materials and services not expressly called for in the specifications and not shown in the drawings which may be necessary for the completion of the repair, shall be performed, furnished and installed.

The plans, detailed drawings and these Specifications shall be considered as complementing each other, so that what mentioned or shown in one, although not mentioned or shown in the other, shall be considered as appearing on both. In case of conflict between the two, the same should be referred to the PPA Project Manager/Engineer for resolution.

All materials and works shall conform to the provisions of the latest edition of American Standards for Testing and Materials (ASTM), Philippine National Standards (PNS), National Building Code of the Philippines and other applicable standards both local and international.

JOB CONDITIONS

The contractor shall clear the site of all obstruction. Demolition, removal and chipping-off the parts of the structures shall be executed properly. Salvaged materials shall be turned-over and/or stored as directed by the Authority. Barricade and signboards shall be provided and installed as safety measures and for information of the port users for its convenience. In the event of damage to port facilities, immediately repair shall be made at no cost to PPA and subject to its approval.

CONSTRUCTION PHOTOGRAPHS

Provide record progress photographs taken at a fixed point and angle as, when and where directed by the Engineer at intervals of not more than ten (10) days. The photographs shall be sufficient in number and location to record the exact progress of works. Billing photographs shall be in 4" x 6"R size with corresponding billboard indicating the name of the project and location, bill number, item number, name of the person taking the photograph, date taken and the on-going activity.

RECORDS OF DAILY ACTIVITIES / EVENTS

The Contractor shall maintain a daily log describing the important events pertaining to the Works, the working hours, the number of laborers employed, effective operation time of equipment, overtime hours, delays due to meteorological and maritime conditions, weather condition, lack of labor, materials or equipment, progress made including instructions, notifications, issues and concerns and recommendations made by the Engineer.

SAFETY

The Contractor shall be responsible for the safety of its workers. Wearing of personal protective equipment (PPEs) shall be mandatory.

At the end of each day's work, the site shall be left in safe condition, so that no part is in danger of toppling, or falling or creating hazards to personnel or equipment.

The construction site shall be properly lighted at night. Warning signs shall be provided in proper locations for the safety of the port users.

MATERIALS

All materials used in the construction of the Permanent Works required under this Contract shall be of first class quality of their respective kinds as specified herein and or described in the Drawings and Bill of Quantities, obtained from approved sources and suppliers of materials conforming to Specifications. Any material not fully specified herein shall be the best of their kind and be specifically in accordance to the specified material requirements as indicated in the appropriate Section of the Specifications.

WORKMANSHIP

The workmanship employed in all works shall be of first class grade in the light of generally accepted standards of practice and the whole shall be in accordance with the requirement indicated in the Specifications and the Drawings. During its progress, and upon completion, the Works shall conform to the lines, elevations, and grades as shown on the Drawings. The Contractor shall complete the proposed Works in every detail as specified. However, should there be any detail or details omitted from the Drawings or Specifications which are essential to the intended completeness of any work, then it shall be the responsibility of the Contractor to furnish and install such details, subject to approval by the Engineer. Any work or workmanship not conforming to the best practices shall be subject to rejection. The whole of Permanent Works shall be subjected to the Engineer for its approval as to its compliance with the requirement indicated in the Specifications and Drawings.

DISMANTLING & DEMOLITION WORKS

All dismantling/removal activities involved in the projects shall be properly coordinated with the Project Engineer to avoid damage to adjacent port facilities. The demolition and dismantling work shall be carried out by approved methods and equipment. The contractor shall provide suitable equipment, skilled labor, and appropriate temporary works such as scaffoldings to ensure safety in his demolition and dismantling works as well as in the adjacent area. Dismantled materials should be removed from site at the end of every working day and must be stored in a designated area.

I. MAINTENANCE OF PTB/TMO BUILDING

1.01 Replacement of Corroded Longspan Roofing and Ridge Rolls

Replace roofing materials in specified portion as shown in the plan. Use pre-painted rib-type long span sheets (Mandarin Red, 0.60mm thick x 1.03m effective width). Sheet length should be the same as the slant distance from ridge to gutter (no end lappings). It should be fastened by self-drilling screw with neophrene washer, 2 ½" in length, in every crest and purlin intersection. Dip tekscrew to rubber cement prior to drilling to ensure watertightness. Ridge roll must be made from 0.60mm thick, prepainted sheet, bent to the same dimension and shape as to the plan and must the same color as roofing. Edge of ridge roll must be cut to match profile of the roofing.

1.02 Replacement of Damaged Ceiling (Acoustic Board) @ PTB

Remove damaged ceiling at portion as shown in the plan. Use Acoustic Ceiling Board 14mm x 2' x 4' for replacement. Ensure that the boards are properly fitted to the T-runners.

1.03 Maintenance of Plumbing Fixtures (Replacement of Faucets, Bidets, Bowl Cover, and other Reparation)

Replace plumbing fixtures (faucets, bidets and accessories) at location specified in the plan. Faucets must be of lever type handle, quick open handle and splash free type and made of stainless material. Bidet must be stainless material including its hose. Angle valve must be stainless with knob type, quick open handle. Flexible hose must be of stainless fitting and braided tube with sufficient length. Bowl cover should of durable plastic with seat and cover and should match the size of the bowl. P-Trap must be of durable plastic. Use cartridge with same brand as to waterless urinal. Use stainless wall bracket and proper size of tox screw for proper fastening of granite ledge. Check cause of water leak at location specified in the plan and perform repair.

1.04 Replacement of Damaged Door Closer of Glass Swing Doors @ PTB

Replace damaged door closers by heavy duty type (Ryobi or equivalent). Ensure proper alignment of the doors. Swinging should be unrestrained when the door is closed or opened. See plan for the location of door to be repaired.

II. MAINTENANCE OF GATES

2.01 Repainting of Main Steel Gate (Vehicle and Pedestrian)

Repaint all steel members of the gate. Remove dirt, rust, oil or any substance that may reduce adhesion of paint. Adherent rusts shall be pre-treated with rust converter. Prime the surface with two (2) coats of epoxy enamel. Apply two coats of QDE Delft Blue for top coat.

Restore tension rod. Use 12mmΦ plain bar with 12" long turnbuckle.

III. MAINTENANCE OF PORTLIGHTS

3.01 Replacement of Solar Powered LED Lamps by 120W LED Street Lamp and 200W LED Flood Lamp

Remove defective solar powered port lights from light pole and replace by AC powered LED streetlight, one (1) Heavy Duty LED street Light, 120 W , 220V, Die Cast Alum alloy

housing & tempered glass cover, 14,000 lm, IP65, Color: Daylight and two (2) 'Heavy Duty LED Floodlight, 200 W , 220V in Die Cast Alum alloy housing & tempered glass cover, LF-20,000 lm, IP65, Color: Daylight. See plan for the location of streetlights to be replaced. Overhead wire should be #6 aluminum drop wire hanged to light poles with porcelain spools.

IV. CLEARING WORKS

4.01 Clearing of Debris and other materials used in the project

The contractor shall clear the project site from all waste, and excess materials/salvage materials. All salvaged / excess materials shall be properly accounted upon completion of the project and shall be turned over to PPA.

Prepared by:


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Supervising Engineer A