



REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the Procurement of Computer Tables and Chairs and Lateral Filing Cabinet for PMO Admin. Building, TMO Catanduanes and TMO Matnog use in accordance with Section 53.9: Small Value Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details are as follows:

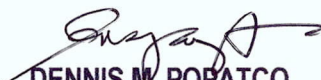
- a. Name of Project : **Procurement of Computer Tables and Chairs and Lateral Filing Cabinet for PMO Admin. Building, TMO Catanduanes and TMO Matnog Use**
- b. Reference Number : **RFQ-2019-051**
- c. RFQ Date : **November 11, 2019**
- d. Approved Budget of the CONTRACT (ABC) : **Php 380,000.00**
- e. Deadline for Submission : **November 18, 2019**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**
- g. Item Description/Specification :

Item No.	Qty.	Unit	Item Description/Technical Specification
1	10	unit	Computer table and chair (keyboard tray with smooth slider drawer in built system, adjustable back and height revolving for chair)
2	10	unit	Lateral filing cabinet (fire resistant, steel with powder coating, 1 central lock)

- 2. Suppliers shall submit their valid and current eligibility requirements as follows:
 - a. PhilGEPS Registration Certificate
 - b. DTI/SEC Registration (no longer required if PhilGEPS is Platinum Membership)
 - c. Mayor's Permit
 - d. Omnibus Sworn Statement
- 3. Quotations shall be submitted in person to Ms. Francis Ann N. Abainza, BAC Secretariat, Philippine Ports Authority Port Management Office of Bicol, Administrative Division, Regional Government Center, Rawis, Legazpi City. Quotations/documents sent to any other division/s will not be considered.
- 4. Quotations shall be addressed to:

DENNIS M. POPATCO
 Chairperson, PMO Bicol-BAC
 Philippine Ports Authority
 Port Management Office of Bicol
 Regional Government Center,
 Rawis, Legazpi City

5. For further information, you may contact the BAC Secretariat at Telephone Number (052) 480-7087.


DENNIS M. POPATCO
 Chairperson, PMO Bicol-BAC

PRICE QUOTATION FORM

Date: _____

DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC
Philippine Ports Authority
Port Management Office of Bicol
Regional Government Center,
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled: **Procurement of Computer Tables and Chairs and Lateral Filing Cabinet for PMO Admin. Building, TMO Catanduanes and TMO Matnog Use**, we hereby submit our quotation corresponding to you requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	10	unit	Computer table and chair (keyboard tray with smooth slider drawer in built system, adjustable back and height revolving for chair)		
2	10	unit	Lateral filing cabinet (fire resistant, steel with powder coating 1 central lock)		
Total Amount (in Php)					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

Name/Position/Signature of Authorized Representative

Company Name

Company Address

Contact Number

Email Address