



REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the Procurement of 3rd Quarter CY 2019 IT Supplies and Consumables for PMO Bicol use in accordance with Section 52.1: Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The

- a. Name of Project : **Procurement of 3rd Quarter CY 2019 IT Supplies and Consumables**
- b. Reference Number : **RFQ-2019-049**
- c. RFQ Date : **November 7, 2019**
- d. Approved Budget of the CONTRACT (ABC) : **Php 126,539.00**
- e. Deadline for Submission : **November 13, 2019**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**
- 9 Item Description/Specification :

Item No.	Qty.	Unit	Item Description/Technical Specification
1	1	piece	Canon 328 (toner cart)
2	1	piece	HP 410A magenta (CF412A) toner cart
3	5	piece	Mouse (computer accessories)
4	8	set	Rechargeable battery AA with charger set of 4
5	1	piece	HP 410A cyan (CF411A) toner cart
6	1	piece	HP 410A black (CF410A) toner cart
7	1	piece	External Hard Drive, 500GB
8	5	piece	Keyboard (computer accessories)
9	1	piece	Brother TN 2060 (toner cart)
10	15	piece	Flash Drive 16GB
11	8	piece	HP No. 60, black
12	15	piece	Epson T6641, black (ink cart)
13	8	piece	Epson T6642, cyan (ink cart)
14	8	piece	Epson T6644, yellow (ink cart)
15	1	piece	HP 410A yellow (CF412A) toner cart
16	8	piece	HP laserjet CE285A black (toner cart)

- 2. Suppliers shall submit their valid and current eligibility requirements as follows:
 - a. PhilGEPS Registration Certificate
 - b. DTI/SEC Registration (no longer required if PhilGEPS is Platinum Membership)
 - c. Mayor's Permit
- 3. Quotations shall be submitted in person to Ms. Francis Ann N. Abainza, BAC Secretariat, Philippine Ports Authority Port Management Office of Bicol, Administrative Division, Regional Government Center, Rawis, Legazpi City. Quotations/documents sent to any other division/s will not be considered.

PORT MANAGEMENT OFFICE OF BICOL

Regional Government Center, Rawis, Legazpi City, Bicol 4500 Philippines
 Telefax No.: (052) 482-0303; (052) 482-0304; (052) 480-7087; (052) 482-0309



4. Quotations shall be addressed to:

DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC
Philippine Ports Authority
Port Management Office of Bicol
Regional Government Center,
Rawis, Legazpi City

5. For further information, you may contact the BAC Secretariat at Telephone Number (052) 480-7087.

DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC

PRICE QUOTATION FORM

Date: _____

DENNIS M. POPATCO

Chairperson, PMO Bicol-BAC
Philippine Ports Authority
Port Management Office of Bicol
Regional Government Center,
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled: **Procurement of 3rd Quarter CY 2019 IT Supplies and Consumables**, we hereby submit our quotation corresponding to you requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	1	piece	Canon 328 (toner cart)		
2	1	piece	HP 410A magenta (CF412A) toner cart		
3	5	piece	Mouse (computer accessories)		
4	8	set	Rechargeable battery AA with charger set of 4		
5	1	piece	HP 410A cyan (CF411A) toner cart		
6	1	piece	HP 410A black (CF410A) toner cart		
7	1	piece	External Hard Drive, 500GB		
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12	15	piece	Epson T6641, black (ink cart)		
13	8	piece	Epson T6642, cyan (ink cart)		
14	8	piece	Epson T6644, yellow (ink cart)		
15	1	piece	HP 410A yellow (CF412A) toner cart		
16	8	piece	HP laserjet CE285A black (toner cart)		
Total Amount (in Php)					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

Name/Position/Signature of Authorized Representative

Company Name

Company Address

Contact Number

Email Address