



REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the Printing of Port Charges Computation Sheet (PCCS), Bundy Clock Cards, PPA Property Stickers in accordance with Section 53.9: Small Value Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details are as follows:

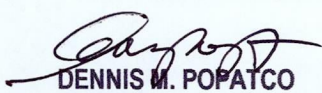
- a. Name of Project : **Printing of Port Charges Computation Sheet (PCCS), Bundy Clock Cards and PPA Property Stickers**
- b. Reference Number : **RFQ-2020-001**
- c. RFQ Date : **June 24, 2020**
- d. Approved Budget of th CONTRACT (ABC) : **Php 98,750.00**
- e. Deadline for Submission : **June 30, 2020**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**
- 9 Item Description/Specification :

Item No.	Qty.	Unit	Item Description/Technical Specification
1	1200	pc	PPA property sticker (vinyl) 2.5x2.625 inches, full color
2	500	pad	Port Charges Computation Sheet (PCCS)
			- 6.575 x 8.5 inches, 50pads w/ 3 copies, 1 color print,
			- News Print white; onion skin padded w/ numbering
3	1000	pc	Bundy Clock Card
			- stag board
			- 1 color print (blue)
			- front and back
			- 3.4 x 7.7 inches

- 2. Suppliers shall submit their valid and current eligibility requirements as follows:
 - a. PhilGEPS Registration Certificate
 - b. DTI/SEC Registration (no longer required if PhilGEPS is Platinum Membership)
 - c. Mayor's Permit
 - d. Omnibus Sworn Statement
- 3. Quotations shall be submitted to Ms. Francis Ann N. Abainza, BAC Secretariat, Philippine Ports Authority Port Management Office of Bicol, Administrative Division, Regional Government Center, Rawis, Legazpi City thru courier or email to fanabainza@ppa.com.ph in PDF format. Quotations/documents sent to any other division/s will not be considered.
- 4. Quotations shall be addressed to:

DENNIS M. POPATCO
 Chairperson, PMO Bicol-BAC
 Philippine Ports Authority
 Port Management Office of Bicol
 Regional Government Center,
 Rawis, Legazpi City

5. For further information, you may contact the BAC Secretariat at Telephone Number (052) 480-7087.


DENNIS M. POPATCO
 Chairperson, PMO Bicol-BAC

PORT MANAGEMENT OFFICE OF BICOL
 Regional Government Center, Rawis, Legazpi City, Bicol 4500 Philippines
 Telefax No.: (052) 482-0303; (052) 482-0304; (052) 480-7087; (052) 482-0309

PRICE QUOTATION FORM



Date: _____

DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC
Philippine Ports Authority
Port Management Office of Bicol
Regional Government Center,
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled: **Printing of Port Charges Computation Sheet (PCCS), Bundy Clock Cards and PPA Property Stickers**, we hereby submit our quotation corresponding to your requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	1200	pc	PPA property sticker (vinyl) 2.5x2.625 inches, full color		
2	500	pad	Port Charges Computation Sheet (PCCS)		
			- 6.575 x 8.5 inches, 50pads w/ 3 copies, 1 color print,		
			- News Print white; onion skin padded w/ numbering		
3	1000	pc	Bundy Clock Card		
			- stag board		
			- 1 color print (blue)		
			- front and back		
			- 3.4 x 7.7 inches		
Total Amount (in Php)					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

Name/Position/Signature of Authorized Representative

Company Name

Company Address

Contact Number

Email Address