BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

REQUEST FOR QUOTATION

1. The Philippine Ports Authority (PPA), Port Management Office (PMO) Mindoro, through its Bids and Awards Committee (BAC), invites contractors duly registered with the Philippine Contractors Accreditation Board (PCAB) to submit their quotation or bid proposal for the maintenance project described herein. This procurement will be conducted in accordance with Rule IV, Section 34 of Republic Act No. 12009 (NGPA) and its Implementing Rules and Regulations (IRR), which governs Small Value Procurement:

   a. Project Title : Maintenance of Port Lighting System
   b. Location : Port of Mansalay, Oriental Mindoro
   c. Project ID No. : MPF-MDO-15-2026
   d. Scope of Works :

Item #	Description	Quantity	Unit
1.00	Mobilization, Demobilization and Cleaning Up	1.00	l.s.
2.00	Port Lighting System		
2.01	Remove and Turn-over Damaged Solar Lighting System	1.00	l.s.
2.02	Supply and Install 100W Integrated Solar Lamp	14	sets

   e. Approved Budget for the Contract (ABC) : Php 993,017.35
   f. Contract Duration : Sixty (60) Calendar Days

2. Prospective bidders shall submit the best offer for the item/s described herein, subject to the Terms and Conditions provided including the following required documents duly signed by you or your duly authorized representative:

   1. Copy of PCAB License;
   2. Copy of PhilGEPS Certificate of Registration;
   3. Omnibus Sworn Statement;
   4. Duly signed PERT/CPM;
   5. Duly signed Specifications:
   6. List of Equipment, if required:
      a. Scaffolding
      b. Cargo Truck (2-5T capacity)

3. Quotation/bid proposal must be delivered to the Bids and Awards Committee (BAC), c/o BAC Secretariat, PPA PMO Mindoro, Port Area, San Antonio, Calapan City, Oriental Mindoro on or before 9:00 a.m., June 16, 2026.

4. Terms and Conditions:

   4.1 The Price Quotation (Annex "A") shall be in the BAC prescribed form and be submitted in the open or sealed envelope to the Bids and Award Committee (BAC),

PPA PMO-Mindoro at the address above, not later than the time and date specified hereof.

4.2 Price Quotations should be typewritten or legibly handwritten in indelible ink and values/prices of the items quoted totaled accordingly. Any interlineation, erasure or overwriting shall be valid only if they are signed or initialed by signatory or his/her duly authorized representative.

4.3 The bidder shall include in his/her Price Quotation all related expenses and obligations, including Value Added Tax (VAT), as well as the carrying out of services and supply of necessary labor and materials in undertaking the works in accordance with relevant conditions, rules, regulations, drawing and specifications prescribed by Philippine Ports Authority, Port Management Office – Mindoro.

4.4 All Price Quotations shall carry a validity period of at least Thirty (30) calendar days after receipt of the Notice to Proceed (NTP).

4.5 Liquidated damages equivalent to one tenth of one percent (0.1%) of the cost of the unperformed portion of the works per day of delay. The PPA, PMO-Mindoro shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

4.6 Warranty of the works shall be for a period of One (1) year from the date of acceptance by the PPA, PMO – Mindoro.

5. The Philippine Ports Authority, PMO-Mindoro reserves the right to reject any and all bids, declare a failure of bidding, without offering any reason, waive any defect therein and make an award to the bidder whose quotation is the most advantageous to the Authority. PPA likewise assumes no obligation for whatever losses that may be incurred by the bidder in preparation of quotations nor does it guarantee that the award shall be made.

LEO A. ROMERO
BAC Chairperson

Date of Posting : June 08, 2026

ANNEX "B'

Philippine Ports Authority
PORT MANAGEMENT OFFICE - MINDORO
Port Area, San Antonio, Calapan City
Oriental Mindoro

BILL OF QUANTITIES

INSTRUCTIONS

1. Accomplish the RFQ including this supporting documents correctly.
2. Do not alter the contents of all forms in any way.
3. Failure to comply with any of the mandatory requirements will disqualify your quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the project below:

Name of Project : **Maintenance of Port Lighting System**
Location : **Port of Mansalay, Oriental Mindoro**

Item No.	Description	Quantity	Unit	Unit Price (Pesos)	Amount (Pesos)
1.00	Mobilization and Demobilization	1.00	LS	_____	_____
2.00	*Port Lighting System*				
2.01	Remove and Turn-over Damaged Solar Lighting System including frames	1.00	LS	_____	_____
2.02	Supply and Install 100W Integrated Solar Lamp	14.00	SETS	_____	_____

Total Bid Price _____

_____ Php _____

Annex “A”

Price Quotation Form

Date : _____

The Chairperson
Bids and Awards Committee (BAC)
Philippine Ports Authority
Port Management Office – Mindoro
Port Area, San Antonio
Calapan City, Oriental Mindoro

Dear Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ) for the procurement of the project, entitled: **Maintenance of Port Lighting System, Port of Mansalay, Oriental Mindoro** with Project ID No. **MPF-MDO-15-2026**, we hereby submit our quotation corresponding to your requirements.

The Total Price of our Quotation is _____
_____ (Php _____).

The above quoted prices are inclusive of all costs and applicable taxes.

We/I shall complete the works in accordance with the Drawing and Bid Documents within _____ Calendar Days beginning at the most, five (5) days from the date of receipt of Notice to Proceed.

We/I understand that the Authority may order additions to or deletions from the scope of work as specified if necessary.

Enclosed herewith also are the detailed estimates and computations of the cost of all items of works.

Very truly yours,

Name and Signature : _____

Position : _____

Company : _____

PhilGEPS Reg No. : _____

Contact Number : _____

Philippine Ports Authority
PORT MANAGEMENT OFFICE – MINDORO
Engineering Services Division
San Antonio, Port Area, Calapan City
Oriental Mindoro

MAINTENANCE OF PORT LIGHTING SYSTEM
PORT OF MANSALAY, ORIENTAL MINDORO

Technical Specifications

I. GENERAL CONDITION

The Work generally consist of furnishing of all labor, materials and equipment required to carry out and complete the ***Maintenance of Port Lighting System, Port of Mansalay, Oriental Mindoro,*** in accordance with the contract drawings and in conformity with these specifications.

PLANS AND SPECIFICATIONS

All drawings, whether on a small scale or detailed, are intended to correspond with specifications to form part thereof and the contract documents. Where figures are given, they are to be followed in preference to measurement by scale. Anything shown on the drawings but not indicated in the specifications or vice-versa or anything not expressly set forth in either, but which is reasonably implied, shall be furnished and installed as though specifically shown and mentioned in both, without extra cost to PPA.

II. SCOPE OF WORKS

1.00 General Expenses

1.01 Mobilization, Demobilization and Cleaning Up

The Contractor shall mobilize and put into work all personnel, plant, and equipment required to undertake the works. The minimum equipment required to be mobilized at site is the following:

	Equipment Description	*Quantity*
1	Scaffolding	One (1) Unit
1	Cargo Truck (2-5Tcapacity)	One (1) Unit

SAFETY

During survey and clearing, any obstacles that are recognized and seem to be explosive or hazardous to workers shall be removed from the site by the proper Authority.

The Contractor shall be responsible for ensuring the safety and health of its personnel, workers, and persons affected by the project activities and shall

provide the necessary safety devices, protective equipment, warning signs, and other safety measures required for the proper execution of the works.

At the end of each day's work, the Contractor shall keep the workplace in safe condition and clean so that no part is in danger of falling or creating hazards to personnel or equipment.

2.00 Port Lighting System

2.01 Remove and Turn-over Damaged Solar Lighting System

The work includes the furnishing of all labor and equipment required to carry out the removal/dismantling and turnover of defected and damaged solar lightings.

Waste materials shall be hauled and dumped in the area designated by the engineer/PPA representative while salvaged materials shall be turned over to the Authority.

2.02 Supply and Install 100W Integrated Solar Lamp.

The work shall include furnishing all labor, materials and equipment necessary to complete the supply and installation of LED integrated solar lamp including commissioning as shown on the drawings and/or as directed by the PPA Engineer.

The contractor shall submit for approval of the PPA Engineer, brochures/manuals of the following materials listed below to be installed which shall be reviewed by the PPA Engineer. If found satisfactory and in accordance with the standard requirements of PPA, approval shall be given, subject however, to the standard tests as deemed necessary which the proposed Integrated Solar Lamp should pass prior to their delivery at site.

The newly acquired integrated solar lamp and accessories to be used shall be brand new and shall conform to the following requirements:

a) 100W Integrated Solar Lamp (30V/100W Solar Panel, 25.6V/30Ah Lithium Battery SMD3030 Spec'd LED Lights (192 Lumens/Watt))

Upon delivery at site but before installation, all Integrated Solar Lamp shall be inspected by the PPA Engineer to determine their physical conformance with PPA requirements as to dimensions, type, make, markings and acceptance tolerances. Integrated Solar Lamp not conforming to PPA requirements shall be rejected and replaced.

When the integrated solar lamp installation is completed, the Contractor shall test the installed integrated solar lamp in the presence of PPA Engineer. The Contractor at no extra cost shall furnish all necessary instruments and personnel required for the testing.

PMO MINDORO

The Contractor shall guarantee all Integrated Solar Lamp against any defects that are attributable to faulty design and manufacture and shall also guarantee their performance under normal working conditions. The guarantee shall be for a minimum period of 12 months from the date of the issuance of the Taking-Over Certificate of the Works. During the period of guarantee, repairs and replacement of defective fixtures and/or material shall be carried by the Contractor at his own expense.

III. MEASUREMENT FOR PAYMENT

In accordance with Section II Scope of Works of this Technical Specifications, the pertinent items of work described therein and to be executed by the contractor shall be measured and paid for according to the following terms:

- All scopes of work and activities shall be paid in accordance with the unit price for said item of work done/completed indicated in the Bill of Quantities (BOQ), plan and certified by the PPA Engineer.

IV. As-Built Drawings and Photographs

1.00 Photographs taken before, during and after completion of the project shall be submitted as part of the documentary requirements for the progress billing.

2.00 At the completion of the Project, the Contractor shall prepare four (4) sets of “As-built” Drawings which shall be submitted to the PPA, PMO-Mindoro as part of the documentary requirements for the formers final billing. The as-built drawings shall indicate therein all the original items of work, changes, deviations and additional work items (if any), undertaken by the contractor to complete the project. The as-built drawings shall bear the title block prescribed by the PPA and shall be signed by the contractor’s authorized representative prior to submission to PPA, PMO-Mindoro.

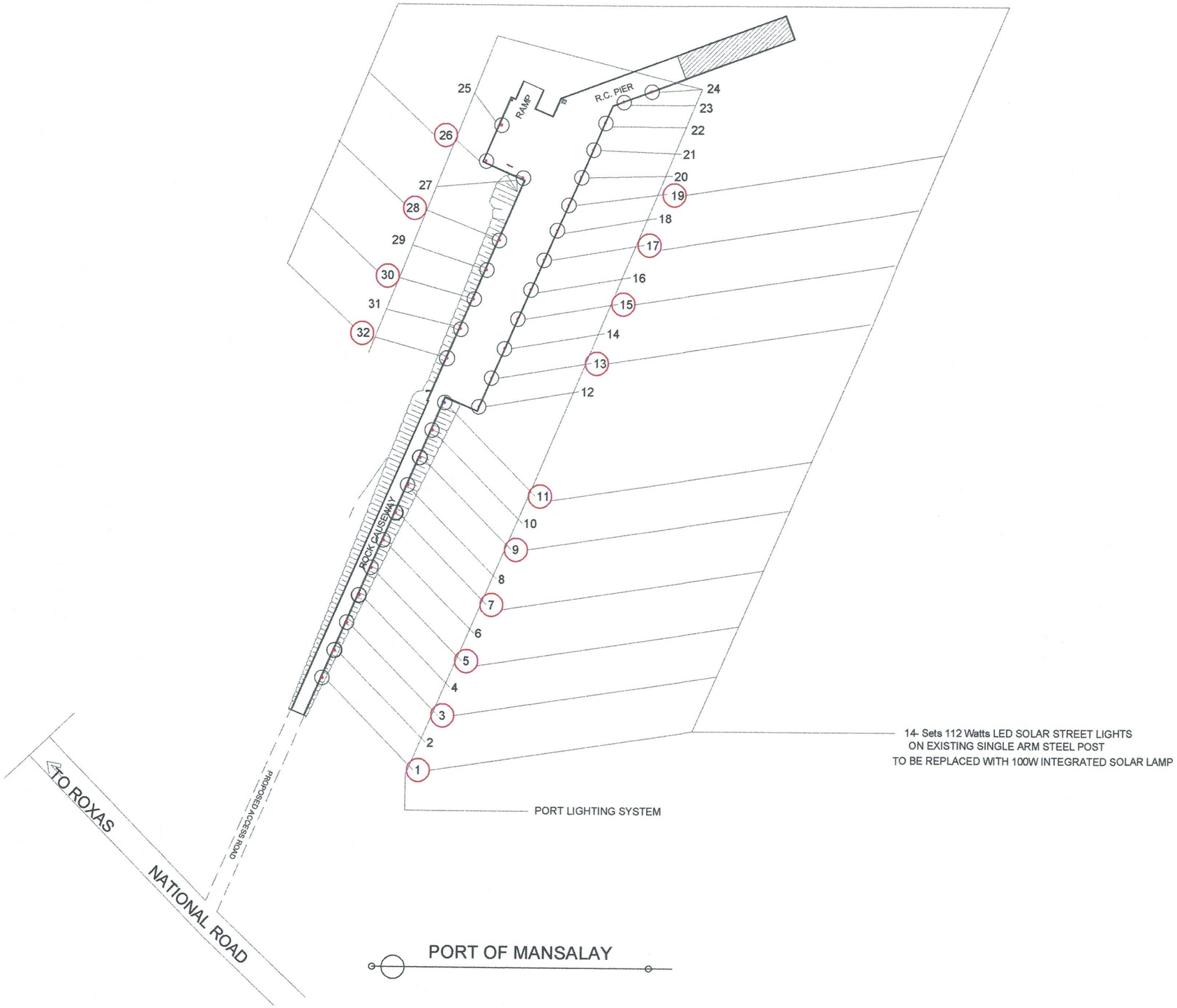
PMO MINDORO

PHILIPPINE PORTS AUTHORITY

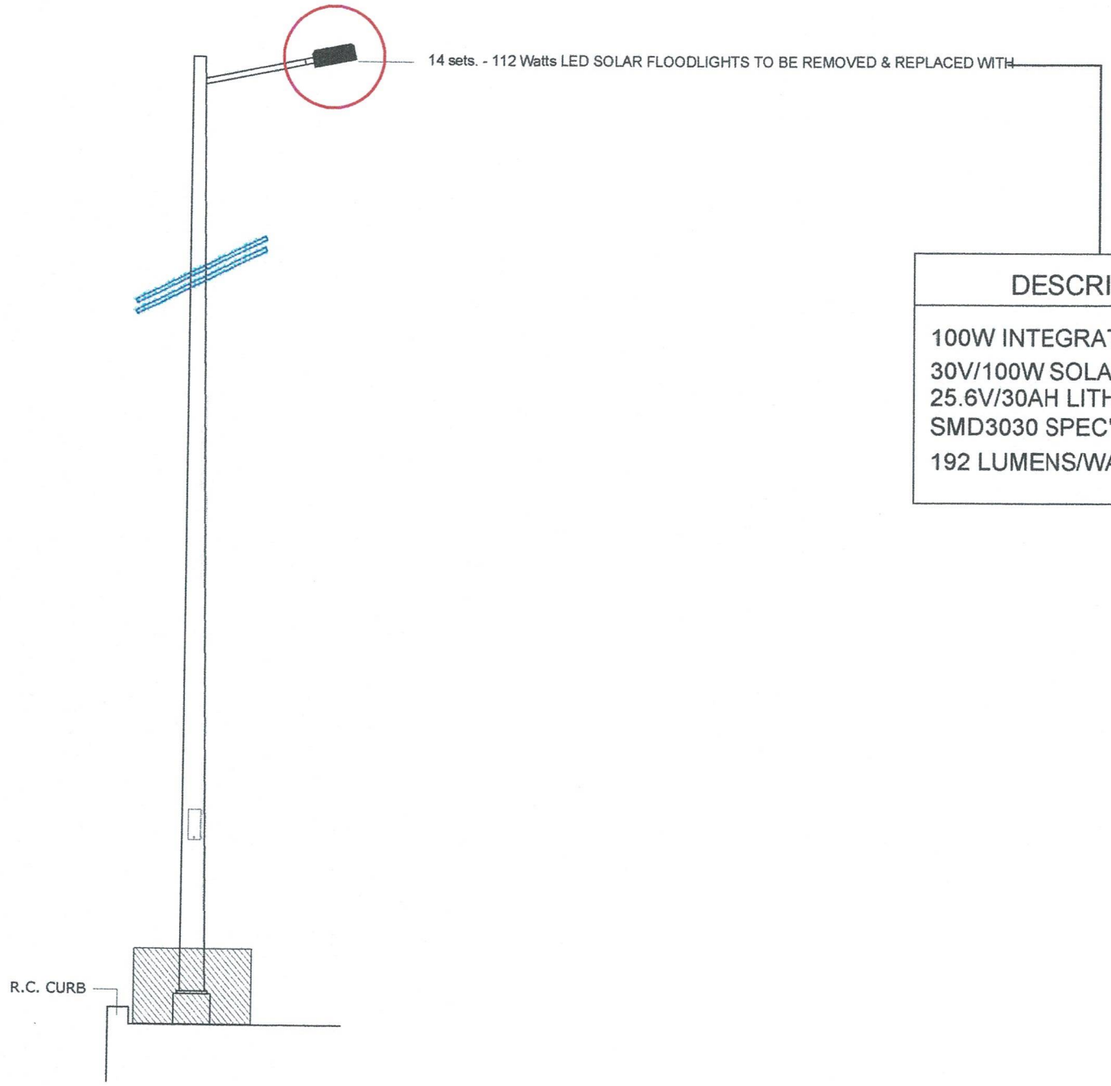
PMO- MINDORO

MAINTENANCE OF PORT LIGHTING SYSTEM

PORT OF MANSALAY, ORIENTAL MINDORO



PHILIPPINE PORTS AUTHORITY PMO- MINDORO	PROJECT TITLE: MAINTENANCE OF PORT LIGHTING SYSTEM PORT OF MANSALAY, ORIENTAL MINDORO					SHEET CONTENTS:	SCALE: AS SHOWN
	PREPARED BY: FERNANDO J. GALVEZO Engineering Assistant A	SUBMMITTED BY: JESSIE J. MERILLO Principal Draftsman A	CHECKED / REVIEWED BY: RONALD O. MATIBAG Principal Engineer A	RECOMMENDING APPROVAL: MARGARITO P. DIMAILIG Division Manager A, ESD	APPROVED : JON GABRIELL M. MANANSALA Port Manager A	AS SHOWN	SHEET NO. 1 of 2
							DATE : 12 JAN 2026



DESCRIPTION
100W INTEGRATED SOLAR LAMP 30V/100W SOLAR LAMP 25.6V/30AH LITHIUM BATTERY SMD3030 SPEC'D LED LIGHTS 192 LUMENS/WATT

STEEL SINGLE ARM POST DETAIL

SCALE N T S

PHILIPPINE PORTS AUTHORITY PMO- MINDORO	PROJECT TITLE: MAINTENANCE OF PORT LIGHTING SYSTEM PORT OF MANSALAY, ORIENTAL MINDORO				SHEET CONTENTS:	SCALE: AS SHOWN
	PREPARED BY: FERNANDO J. GALVEZO Engineering Assistant A	SUBMMITTED BY: JESSIE J. MERILLO Principal Draftsman A	CHECKED / REVIEWED BY: RONALD O. MATIBAG Principal Engineer A	RECOMMENDING APPROVAL: MARGARITO P. DIMAILIG Division Manager A, ESD	APPROVED : JON GABRIELL M. MANANSALA Port Manager A	AS SHOWN	SHEET NO. 2 of 2
						DATE : 12 JAN 2026

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and with residence at [*Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the others:*

   - *If sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

   - *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of ***[****Name of Bidder]* with office address at *[Address of Bidder]*;

   - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

2. *Select one, delete the others:*

   - *If sole proprietorship:* As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity][insert* "as supported by the attached duly notarized Special Power of Attorney" *for authorized representative]*;

   - *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable*;*

   - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney *for authorized representative*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the others:*

   - *If sole proprietorship :* The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project

consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- *If partnership :* The partnership itself and the partners of ***[****Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- *If cooperative:* The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- *If corporation, or joint venture:* The corporation or joint venture itself, and officers, directors, controlling stockholders and beneficial owners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

   Select one, delete the rest:

- *In case of corporations: [Name of Bidder]* declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.

- *In case of Foreign Bidders: [Name of Bidder]* submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.

8. *[Name of Bidder]* complies with existing labor laws and standards; and

9. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

   a) Carefully examine all of the Bidding Documents;

   b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

   c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental Bid Bulletin(s) issued for the *[Project Title]*.

10. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

11. In case advance payment was made or given to *[Name of Bidder]*, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of ___, 20__ at _____, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]
[Position/Designation]
[Date]

JURAT

SUBSCRIBED AND SWORN to before me this _____ day of *[month] [year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ___ day of *[month] [year].*

NAME OF NOTARY PUBLIC
Notarial Commission No. _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, *[date issued], [place issued]*
IBP No. __, *[date issued], [place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.