



PHILIPPINE  
PORTS  
AUTHORITY



## REQUEST FOR QUOTATION

1. The Philippine Ports Authority, PMO Mindoro, through its Bids and Awards Committee (BAC), hereby invites contractors duly registered with the Philippine Contractors Accreditation Board (PCAB) to submit quotation/bid proposal for the following maintenance project, in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184

- a. Project Title : Maintenance of Port Lighting System
- b. Location : Port of Pola, Oriental Mindoro
- c. Project ID No. : PMOMIN2024-16
- d. Scope of Works :

Item #	Description	Quantity	Unit
1.00	Mobilization and Demobilization	1.00	Lumpsum
2.00	Remove and Turn-over Damaged Solar Lighting System, Supply and Install 100W Integrated Solar Lamp	5.00	Sets

- e. Approved Budget for the Contract (ABC) : Php 341,830.13
- f. Contract Duration : Forty Three (43) Calendar Days

2. Prospective bidders shall submit the best offer for the item/s described herein, subject to the Terms and Conditions provided including the following required documents duly signed by you or your duly authorized representative:

- 1. Copy of PhilGEPS Certificate of Registration;
- 2. Omnibus Sworn Statement;
- 3. Duly signed PERT/CPM;
- 4. List of Equipment, if required:
  - a. Scaffolding

3. If interested, please pay a non-refundable amount of Five Hundred Pesos (Php 500.00) VAT inclusive, before the deadline set for the submission of bids.

4. Quotation/bid proposal must be delivered to the Bids and Awards Committee (BAC), c/o BAC Secretariat, PPA PMO Mindoro, Port Area, San Antonio, Calapan City, Oriental Mindoro on or before 9:00 a.m., June 11, 2024.

5. Terms and Conditions:

5.1 The Price Quotation (Annex "A") shall be in the BAC prescribed form and be submitted in the open or sealed envelope to the Bids and Award Committee (BAC), PPA PMO-Mindoro at the address above, not later than the time and date specified hereof.

- 5.2 Price Quotations should be typewritten or legibly handwritten in indelible ink and values/prices of the items quoted totaled accordingly. Any interlineation, erasure or overwriting shall be valid only if they are signed or initialed by signatory or his/her duly authorized representative.
- 5.3 The bidder shall include in his/her Price Quotation all related expenses and obligations, including Value Added Tax (VAT), as well as the carrying out of services and supply of necessary labor and materials in undertaking the works in accordance with relevant conditions, rules, regulations, drawing and specifications prescribed by Philippine Ports Authority, Port Management Office – Mindoro.
- 5.4 All Price Quotations shall carry a validity period of at least Thirty (30) calendar days after receipt of the Notice to Proceed (NTP).
- 5.5 Liquidated damages equivalent to one tenth of one percent (0.1%) of the cost of the unperformed portion of the works per day of delay. The PPA, PMO-Mindoro shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 5.6 Warranty of the works shall be for a period of One (1) year from the date of acceptance by the PPA, PMO – Mindoro.
6. The Philippine Ports Authority, PMO-Mindoro reserves the right to reject any and all bids, declare a failure of bidding, without offering any reason, waive any defect therein and make an award to the bidder whose quotation is the most advantageous to the Authority. PPA likewise assumes no obligation for whatever losses that may be incurred by the bidder in preparation of quotations nor does it guarantee that the award shall be made.

  
**LEO A. ROMERO**  
BAC Chairperson

*Date of Posting : June 05, 2024*

# Price Quotation Form

Date : \_\_\_\_\_

**The Chairperson**  
Bids and Awards Committee (BAC)  
Philippine Ports Authority  
Port Management Office – Mindoro  
Port Area, San Antonio  
Calapan City, Oriental Mindoro

Dear Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ) for the procurement of the project, entitled: **Maintenance of Port Lighting System, Port of Pola, Oriental Mindoro.**

we hereby submit our quotation corresponding to your requirements.

The Total Price of our Quotation is \_\_\_\_\_ (Php \_\_\_\_\_).

The above quoted prices are inclusive of all costs and applicable taxes.

We/I shall complete the works in accordance with the Drawing and Bid Documents within \_\_\_\_\_ Calendar Days beginning at the most, five (5) days from the date of receipt of Notice to Proceed.

We/I understand that the Authority may order additions to or deletions from the scope of work as specified if necessary.

Enclosed herewith also are the detailed estimates and computations of the cost of all items of works.

Very truly yours,

Name and Signature : \_\_\_\_\_  
Position : \_\_\_\_\_  
Company : \_\_\_\_\_  
PhilGEPS Reg No. : \_\_\_\_\_  
Contact Number : \_\_\_\_\_

## BILL OF QUANTITIES

### INSTRUCTIONS

1. Accomplish the RFQ including this supporting documents correctly.
2. Do not alter the contents of all forms in any way.
3. Failure to comply with any of the mandatory requirements will disqualify your quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the project below:

Name of Project : **Maintenance of Port Lighting System**  
 Location : **Port of Pola, Oriental Mindoro**

Item No.	Description	Quantity	Unit	Unit Price (Pesos)	Amount (Pesos)
1.00	Mobilization and Demobilization	1.00	LS		
2.00	<i>Port Lighting System</i>				
2.01	Remove and Turn-over Damaged Solar Lighting System	1.00	LS		
2.02	Supply and Install 100W Integrated Solar Lamp	5.00	SETS		

Total Bid Price \_\_\_\_\_

Php \_\_\_\_\_