



## **REQUEST FOR QUOTATION**

**Date: 10 September 2026**  
**RFQ No.: RFQ-AD-2026-047**

Company/Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Business/Mayor's Permit No. \_\_\_\_\_  
TIN: \_\_\_\_\_  
PhilGEPS Registration Number (required): \_\_\_\_\_

The **Philippine Ports Authority-Port Management Office of Batangas (PPA-PMOB)** through its Bids and Awards Committee (BAC), intends to procure the project, **Repair and Replacement of Defective Devices of existing Fire Detection and Alarm System (FDAS)** with an Approved Budget for the Contract of **Seven Hundred Eighteen Thousand and Thirty Two Pesos (PHP 718,032.00)** through **Section 34 Small Value Procurement** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your duly signed quotation addressed to the Bids and Award Committee (BAC) Chairperson and to the given address below, on or before **9:00 AM of 16 September 2026**, subject to compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

**ATTY. JEFREN P. PANGANIBAN**

*Chairperson, PMO Batangas-Bids and Awards Committee*

Philippine Ports Authority,  
Port Management Office of Batangas  
PPA New Admin Building,  
Port Access Road, Calicanto,  
Batangas City 4200  
Telephone No. (043)723-7214

Email: [pmobatangasbacsec@gmail.com](mailto:pmobatangasbacsec@gmail.com)

Interested service provider **SHALL ALSO SUBMIT A COPY OF THE FOLLOWING DOCUMENTS ALONG WITH THE QUOTATION** on or before the above specified deadline of submission of quotation:

- a. **PhilGEPS Organization ID**
- b. **Mayor's/Business Permit**
- c. **Income Tax Return**
- d. **Business Tax Return**
- e. **Notarized Omnibus Sworn Statement**, Original Notarize Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. Template may access to this link: [https://www.gppb.gov.ph/wp-content/uploads/2025/08/NGPA\\_Omnibus-Sworn-](https://www.gppb.gov.ph/wp-content/uploads/2025/08/NGPA_Omnibus-Sworn-) or by referring to **Annex "A"** for a copy
- f. **Duly conformed Terms of Reference (Annex "B")**

The Head of the Procuring Entity (HoPE) of the Philippine Ports Authority-Port Management Office of Batangas (PPA-PMOB) reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA No. 12009.

For any clarification, you may contact the Head of BAC Secretariat at (043)723-0164 or send email to [pmobatangasbacsec@gmail.com](mailto:pmobatangasbacsec@gmail.com)



**ATTY. JEFREN P. PANGANIBAN**  
*Chairperson, PMO Batangas-Bids and Awards Committee*

### **INSTRUCTIONS:**

***Note: Failure to follow these instructions will disqualify your entire quotation.***

- (1) Do not alter contents of this form in any way.
- (2) The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.
- (3) If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provision including manifesting on the agreement with the Terms and Conditions below.
- (4) In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
- (5) ALL technical specifications must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (6) **Quotations in a sealed envelope may be submitted through mail, courier or hand carried to the PMOB-BAC at the Legal Unit, 6/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City; and**
- (7) Quotations, including documentary requirements, received after the deadline shall not be accepted.

### **TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Partial quotations will not be permitted; all items must be quoted in full.
3. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
4. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
5. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PMO Batangas-Bids and Awards Committee shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
8. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
9. The item/s shall be delivered according to the accepted offer of the bidder.
10. All delivered items shall be inspected by the PPA Inspection Team on the scheduled date and time at **PPA Administration Bldg., Port Access Road, Calicanto, Batangas City**. Delivery shall be acknowledged only upon verification that the items comply with the required technical specifications.
11. Payment shall be made through check. Processing of the same shall be upon delivery and submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant.
12. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PPA-PMO Batangas may terminate the contract once the cumulative amount prejudice to other courses of action and remedies open to it.
13. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its IRR.
14. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

After having carefully read and accepted the Instructions and Terms and Conditions, I / we submit our quotation/s for the item/s as follows:

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |                                               |                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------|
| Repair and Replacement of Defective Devices of existing Fire Detection and Alarm System (FDAS)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                       |                                               |                                                                                        |
| Approved Budget for the Contract: Seven Hundred Eighteen Thousand and Thirty-Two Pesos (PHP 718,032.00)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                       |                                               |                                                                                        |
| Minimum Technical Specifications                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Quantity                              | Bidder's Actual Offered Specifications/ Brand | Statement of Compliance ("Comply" or "Not Comply") for each requirement/ specification |
| Note: Non-compliance with the minimum required specifications shall be grounds for disqualification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                       |                                               |                                                                                        |
| Repair and Replacement of Defective Devices of existing Fire Detection and Alarm System (FDAS)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                       |                                               |                                                                                        |
| Scope of Work:<br><br>The Contractor shall provide all labor, tools, equipment, materials, programming, and technical expertise required to perform for the following corrective actions:<br><br>1. Repair and Replacement Works<br>2. Software Programming and Installation<br>3. Testing Commissioning and Clean-up                                                                                                                                                                                                                                                                                                                                                                                                                           | 1 LOT                                 |                                               |                                                                                        |
| Technical Specifications                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                       |                                               |                                                                                        |
| Supply Install and Delivery of the following items:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                       |                                               |                                                                                        |
| 1. Fire Alarm Control Panel<br>(Please see attached TOR "Annex B" for details)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1 Set                                 |                                               |                                                                                        |
| 2. Smoke Detector with Base<br>(Please see attached TOR "Annex B" for details)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 54 Pcs                                |                                               |                                                                                        |
| 3. Heat Detector with Base<br>(Please see attached TOR "Annex B" for details)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 6 Pcs                                 |                                               |                                                                                        |
| 4. Manual Call Point<br>(Please see attached TOR "Annex B" for details)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 10 Pcs                                |                                               |                                                                                        |
| Performance Security                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                       |                                               |                                                                                        |
| To guarantee the faithful performance of the Winning Contractor of its obligations under the contract, it shall post a Performance Security in any of the following forms:<br><br>Cash, certified check, cashier's check, managers check, bank draft or irrevocable letter of credit – Five Percent (5%)<br><br>Bank Guarantee- Five Percent (5%)<br><br>Surety Bond - Thirty Percent (30%)                                                                                                                                                                                                                                                                                                                                                     | Select one (1) from the given options |                                               |                                                                                        |
| Contract Duration: Within Thirty (30) days upon receipt of Notice of Proceed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |                                               |                                                                                        |
| Note: Please see/refer to the attached Terms of Reference for additional details (Annex "B")                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |                                               |                                                                                        |
| PARAMETER FOR PAYMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                       |                                               |                                                                                        |
| For and in consideration of the full, satisfactory and faithful performance by the winning supplier of all its undertaking defined and provided under this Terms of Reference, PPA agrees to pay amount prescribed in the agreement signed, inclusive of the 12% VAT. Payment to be made shall be billed after each service actually performed and upon submission of the following supporting documents:<br><br>1. Detailed Service Report duly signed by PPA representative;<br>2. Pictures taken during the actual service;<br>3. Updated device mapping/As-Built Drawings and;<br>4. Certificate of Conformity/Testing<br><br>Any or all payment/s to be made shall be subjected to existing accounting and auditing rules and regulations. |                                       |                                               |                                                                                        |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><b>WARRANTY</b></p> <p><i>In order to assure the manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 90 of RA 12009 and its IRR.</i></p> <p><i>The Procuring Entity shall promptly notify the Supplier in writing of any claims under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.</i></p> |  |
| <p><b>LIQUIDATED DAMAGES</b></p> <p><i>Non-compliance with the Terms and Conditions stated in this TOR and Contract will result in the payment of corresponding penalties/liquidated damages of the Contract Price by the winning Contractor. PPA reserves the right to rescind the contract after the Contractor fails to comply, without prejudice to other courses of action and remedies open to it.</i></p>                                                                                                                         |  |

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate “0” if item being offered is for free.

| Repair and Replacement of Defective Devices of existing Fire Detection and Alarm System (FDAS) |  |                                               |
|------------------------------------------------------------------------------------------------|--|-----------------------------------------------|
| Approved Budget for the Contract                                                               |  | Total Offered Quotation<br>(Inclusive of VAT) |
| Seven Hundred Eighteen Thousand and Thirty-Two Pesos<br>(PHP 718,032.00)                       |  | In words:                                     |
|                                                                                                |  |                                               |
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|                                                                                                |  |                                               |
|                                                                                                |  | In figures:                                   |
|                                                                                                |  |                                               |

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email Address

**Omnibus Sworn Statement Form****[Note: The duly accomplished form shall be submitted with the Bid]**

REPUBLIC OF THE PHILIPPINES )  
 CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**OMNIBUS SWORN STATEMENT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and with residence at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the others:*

- *If sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

2. *Select one, delete the others:*

- *If sole proprietorship:* As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]* *[insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative]*;
- *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney *for authorized representative*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the others:*

- *If sole proprietorship :* The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
- *If partnership :* The partnership itself and the partners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
- *If cooperative:* The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
- *If corporation, or joint venture:* The corporation or joint venture itself, and officers, directors, controlling stockholders and beneficial owners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

*Select one, delete the rest:*

- *In case of corporations:* *[Name of Bidder]* declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.
- *In case of Foreign Bidders:* *[Name of Bidder]* submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.

8. *[Name of Bidder]* complies with existing labor laws and standards; and

9. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental Bid Bulletin(s) issued for the *[Project Title]*.
10. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
11. In case advance payment was made or given to *[Name of Bidder]*, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

Duly authorized to sign the Bid for and behalf of:

*[Insert Bidder's Name]*

*[Affiant's Signature over Printed Name]*

*[Position/Designation]*

*[Date]*

#### JURAT

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_.

WITNESS MY HAND AND SEAL this \_\_\_\_ day of *[month]* *[year]*.

#### NAME OF NOTARY PUBLIC

Notarial Commission No. \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, *[date issued]*, *[place issued]*

IBP No. \_\_, *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_.

TERMS OF REFERENCE

REPAIR AND REPLACEMENT OF DEFECTIVE DEVICES OF THE EXISTING FIRE DETECTION AND ALARM SYSTEM (FDAS)

1. INTRODUCTION

A reliable Fire Detection and Alarm System (FDAS) is a fundamental pillar of life safety and property protection within any modern facility. Its primary objective is to detect the early presence of fire, smoke, or heat, and to provide timely visual and audible warnings to facilitate safe evacuation.

Following recent routine inspections and comprehensive diagnostic testing, it has been determined that the facility's existing FDAS is currently experiencing significant system malfunctions, component degradation, and recurrent faults. These defects compromise the system's operational integrity, leaving the facility vulnerable and non-compliant with standard fire safety regulations.

2. OBJECTIVES

To restore the building's Fire Detection and Alarm System (FDAS) to 100% operational, compliant, and reliable status. This involves troubleshooting the existing system, replacing all defective components, upgrading outdated equipment, and testing the entire system to ensure compliance with local fire codes and standard NFPA regulations.

3. APPROVED BUDGET FOR THE CONTRACT (ABC)

The ABC is SEVEN HUNDRED EIGHTEEN THOUSAND THIRTY-TWO PESOS ONLY, (718,032.00), PHILIPPINE CURRENCY inclusive of VAT.

4. SCOPE OF WORK

4.1 The Contractor shall provide all labor, tools, equipment, materials, programming, and technical expertise required to perform the following corrective actions:

4.1.1 Repair and Replacement Works

4.1.1.1 Replacement of the following defective devices:

| Item No | Description              | Unit | Qty |
|---------|--------------------------|------|-----|
| 1       | Fire Alarm Control Panel | Set  | 1   |
| 2       | Smoke Detector           | Pcs  | 54  |
| 3       | Heat Detector with Base  | Pcs  | 6   |
| 4       | Manual Call Point        | Pcs  | 10  |

4.1.1.2 Trace, repair, or replace damaged, corroded, or shorted signaling line circuits (SLC), notification appliance circuits (NAC), or power circuits.

#### **4.1.2 Software, Programming and Integration**

- 4.1.2.1 Perform necessary software programming (if applicable), address configuration, and mapping revisions to integrate newly replaced devices.

#### **4.1.3 Testing, Commissioning and Clean-up**

- 4.1.3.1 Verify that the FACP is completely free of "Trouble," "Fault," or "Supervisory" signals.
- 4.1.3.2 Conduct 100% functional testing of all newly replaced devices and a minimum loop test of modified circuits.
- 4.1.3.3 Test a minimum sample (or 100% of repaired loops/devices) to ensure proper signal transmission to the panel and correct activation of notification appliances.

### **5. TECHNICAL REQUIREMENTS**

#### **5.1. Fire Alarm Control Panel**

- 5.1.1. 12 Zone Conventional Fire Alarm Control Panel.
- 5.1.2. Includes 24VDC and 5VDC power outputs, general sounder outputs and dedicated fire/fault signal relays.
- 5.1.3. Features physical buttons for zone disabling, system reset, buzzer silence and manual evacuation.
- 5.1.4. Built-in low battery protection cuts off power automatically if battery voltage drops below 21VDC.
- 5.1.5. Designed with EN54 compliance for fire safety compliance.

#### **5.2. Smoke Detector with Base**

- 5.2.1. Conventional photo-electric smoke detector with optical sensing chamber.
- 5.2.2. 360-degree visible LED status indicator.
- 5.2.3. Built with flame-retardant and high-hardness polycarbonate materials.
- 5.2.4. Designed with LPCB EN54 certification.

#### **5.3. Heat Detector with Base**

- 5.3.1. Conventional photo-electric heat detector.
- 5.3.2. Dual mode rate-of-rise and fixed-temperature thermal sensing.
- 5.3.3. 360-degree visible LED status indicator.
- 5.3.4. Designed with LPCB EN54 certification.

#### **5.4. Manual Call Point**

- 5.4.1. Conventional photo-electric heat detector.
- 5.4.2. Reusable non-glass design.
- 5.4.3. Led status indicator.
- 5.4.4. Supports both surface and semi-flush surface wall installation.
- 5.4.5. Designed with LPCB EN54 certification.

### **6. TERMS AND CONDITIONS**

#### **6.1 OBLIGATIONS AND RESPONSIBILITIES OF THE WINNING BIDDER**

- 6.1.1 The Contractor shall apply the following standards:

- 6.1.1.1 NFPA 72 – National Fire Alarm Code and Signaling Code

- 6.1.1.2 RA 9154 – Revised Fire Code of the Philippines
- 6.1.1.3 PEC – Philippine Electrical Code

- 6.1.2 See to it that employees assigned to perform the services shall wear complete uniform and personal protective equipment (PPE) required and as well as comply with the Minimum Health Standard protocols relative to other rules and regulation of PPA. They shall at all times wear their employees' Identification Card and Port Access Pass.
- 6.1.3 Provide free labor in case of attending system trouble shooting, technical assistance for system familiarization and field trouble calls from Monday to Friday during regular office hours or on emergency cases.
- 6.1.4 The services provider shall inform the PPA-PMOB representative at least one day before the scheduled maintenance service.
- 6.1.5 It shall be the responsibility of the Contractor to turn over the fire detection system under the contract to PPA-PMOB in good working condition at the completion of the contract.
- 6.1.6 The parties, likewise, agree that the employees of the Contractor are not employees of the PPA-PMOB where the PMOB shall not in any way be liable or responsible for any physical injury or damages, including death sustained caused by any of the employees of the Contractor whether or not occurring during the performance of their duties. The Contractor agrees and binds itself to indemnify the PPA-PMOB for whatever injuries or damages caused or occasioned or contributed to by failure, negligence or conduct of the Contractor arising out of or in connection with or on the occasion of performance of this agreement. The Contractor shall at all times, stand solely liable and responsible for the enforcement of, and compliance with all existing laws, rules and regulations and binds itself to save and hold PPA-PMOB free and harmless from any and all liabilities, losses, damages, judgments, fines and penalties arising from and by reason of this Terms of Reference (TOR) and its implementation.
- 6.1.7 Replacement of defective system components/parts. Component/parts shall undergo necessary procedure under RA 12009 and its IRR.
- 6.1.8 To the maximum extent permitted by applicable laws, the Contractor shall be held liable for any damage (but not limited to damage based upon inconvenience, loss of use of product, lost of time, commercial loss, or any other damages whether incidental or consequential) to other property while performing the maintenance Contract.

6.2 PERFORMANCE SECURITY

- 6.2.1 To guarantee the faithful performance of the winning SUPPLIER of its obligations under the contract, it shall post a Performance Security in any of the following forms:

| Form of Security                                                                                    | Minimum Amount % of Total Contract Price |
|-----------------------------------------------------------------------------------------------------|------------------------------------------|
| Cash, certified check, cashier's check, manager's check, bank draft or irrevocable letter of credit | Five Percent (5%)                        |
| Bank guarantee                                                                                      | Five Percent (5%)                        |
| Surety Bond                                                                                         | Thirty Percent (30%)                     |

### **6.3 RIGHTS AND AUTHORITY OF PHILIPPINE PORTS AUTHORITY**

- 6.3.1 Grant the winning service provider the sole and exclusive contract for the **REPAIR AND REPLACEMENT OF DEFECTIVE DEVICES OF THE EXISTING FIRE DETECTION AND ALARM SYSTEM (FDAS)** subject to the scope of work undertaking to be prescribed thereafter.
- 6.3.2 PPA-PMOB shall be responsible for the issuance of access pass, gate pass, and IDs to the maintenance personnel of the Contractor.
- 6.3.3 PPA-PMOB shall provide source of power and water to be utilized by the Contractor during the latter's performance of the project.
- 6.3.4 PPA-PMOB may require the Contractor to replace the latter's employee who violated existing laws, PPA rules and regulations and those found incompetent.
- 6.3.5 PPA-PMOB may cancel/rescind or terminate the contract in case of unsatisfactorily service provided by the Contractor.

### **7. PARAMETERS OF PAYMENT**

- 7.1 For and in consideration of the full, satisfactorily and faithful performance by this winning service provider of all its undertakings defined and provide for under this Terms of Reference (TOR), PPA-PMOB agrees to pay the amount prescribed in the agreement signed, inclusive of 12% value added tax. Payment to be made shall be billed after each service actually performed and upon submission of the following supporting documents:
  - 7.1.1 Detailed Service Report duly signed by PPA representative
  - 7.1.2 Pictures taken during the actual service;
  - 7.1.3 Updated device mapping/As-Built Drawings
  - 7.1.4 Certificate of Conformity/Testing
- 7.2 Any or all payment/s to be made shall be subjected to existing accounting and auditing rules and regulations.

### **8. WARRANTY**

- 8.1 In order to assure the manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 90 of RA 12009 and its IRR.
- 8.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

### **9. DUTIES AND RESPONSIBILITIES OF THE PHILIPPINE PORTS AUTHORITY**

- 9.1. The PPA, through Authorized Representative shall closely monitor the implementation of the activity in accordance with the specifications and conditions of this TOR and Contract.
- 9.2. During the activity, an authorized representative shall be available to supervise the procedures and ensure that office properties, such as computers and other equipment are secured.

## 10. LIQUIDATED DAMAGES

Non-compliance with the Terms and Conditions stated in this TOR and Contract will result in the payment of corresponding penalties/liquidated damages of the Contract Price by the winning Service Provider. PPA reserves the right to rescind the contract after the Contractor fails to comply, without prejudice to other courses of action and remedies open to it.

## 11. DISPUTE RESOLUTION

- 11.1. In the matter of dispute, should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Batangas City. In case of court suit, the venue shall be the courts of competent jurisdiction in Batangas City, to the exclusion of all other courts; and
- 11.2. Any amendment or additional terms and conditions to this TOR and Contract must be in writing, signed and acknowledged by the Parties.

## 12. DURATION OF CONTRACT

The duration of contract shall be for a period of twelve (30) days from the date of execution of contract.

## 13. PROJECT PROCUREMENT AND REQUIREMENTS AND PROCEDURE

The procurement of the project shall be made through **Small Value Procurement** in accordance with Sec. 34 IRR of RA 12009.

Recommending Approval:

  
**MARGARITA EMELYN B. VILLAMOR**  
End-User / Division Manager A, Administrative Division

Approved by:

  
**AURORA A. MENDOZA**  
Port Manager

Conforme:

\_\_\_\_\_  
Authorized Signatory