



REQUEST FOR QUOTATION

Date: 03 September 2026
RFQ No.: RFQ-AD-2026-045

Company/Business Name: _____
Address: _____
Business/Mayor's Permit No. _____
TIN: _____
PhilGEPS Registration Number (required): _____

The **Philippine Ports Authority-Port Management Office of Batangas (PPA-PMOB)** through its Bids and Awards Committee (BAC), intends to procure the project, **Supply, Delivery and Installation of Parts for Various Photocopier** with an Approved Budget for the Contract of **One Hundred Forty Thousand Pesos (PHP 140,000.00)** through **Section 34 Small Value Procurement** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your duly signed quotation addressed to the Bids and Award Committee (BAC) Chairperson and to the given address below, on or before **9:00 AM of 09 September 2026**, subject to compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

ATTY. JEFREN P. PANGANIBAN

Chairperson, PMO Batangas-Bids and Awards Committee
Philippine Ports Authority,
Port Management Office of Batangas
PPA New Admin Building,
Port Access Road, Calicanto,
Batangas City 4200
Telephone No. (043)723-7214
Email: pmobatangasbacsec@gmail.com

Interested service provider **SHALL ALSO SUBMIT A COPY OF THE FOLLOWING DOCUMENTS ALONG WITH THE QUOTATION** on or before the above specified deadline of submission of quotation:

- a. **PhilGEPS Organization ID**
- b. **Mayor's/Business permit**
- c. **Notarized Omnibus Sworn Statement**, Original Notarize Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. Template may access to this link: https://www.gppb.gov.ph/wp-content/uploads/2025/08/NGPA_Omnibus-Sworn- or by referring to **Annex "A"** for a copy.
- d. **Duly conformed Terms of Reference (TOR) Annex "B"**

The Head of the Procuring Entity (HoPE) of the Philippine Ports Authority-Port Management Office of Batangas (PPA-PMOB) reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA No. 12009.

For any clarification, you may contact the Head of BAC Secretariat at (043)723-0164 or send email to pmobatangasbacsec@gmail.com



ATTY. JEFREN P. PANGANIBAN
Chairperson, PMO Batangas-Bids and Awards Committee

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter contents of this form in any way.
- (2) The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to deadline extension.
- (3) If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provision including manifesting on the agreement with the Terms and Conditions below.
- (4) In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
- (5) ALL technical specifications must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (6) **Quotations in a sealed envelope may be submitted through mail/courier or hand carried to the PMOB-BAC at the Legal Unit, 6/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City; and**
- (7) Quotations, including documentary requirements, received after the deadline shall not be accepted.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Partial quotations will not be permitted; all items must be quoted in full.
3. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
4. Price quotation/s must be valid for a period of **THIRTY (30) calendar days** from the deadline of submission.
5. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PMO Batangas-Bids and Awards Committee shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
8. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
9. The item/s shall be delivered according to the accepted offer of the bidder.
10. All delivered items shall be inspected by the PPA Inspection Team on the scheduled date and time at the **PPA Administration Building, PMO Batangas**. Delivery shall be acknowledged only upon verification that the items comply with the required technical specifications.
11. Payment shall be made through check. Processing of the same shall be upon delivery and submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant.
12. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PPA-PMO Batangas may terminate the contract once the cumulative amount prejudice to other courses of action and remedies open to it.
13. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its IRR.
14. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

After having carefully read and accepted the Instructions and Terms and Conditions, I / we submit our quotation/s for the item/s as follows:

Supply, Delivery and Installation of Parts for Various Photocopier					
Approved Budget for the Contract: One Hundred Forty Thousand Pesos (PHP 140,000.00)					
Minimum Technical Specifications	Quantity /Unit (A)	Offered Price per Unit (B)	Total Offered price per Unit (A x B)	Bidder's Actual Offered Specifications/ Brand	Statement of Compliance ("Comply" or "Not Comply") for each requirement/ specification
<i>Note: Non-compliance with the minimum required specifications shall be grounds for disqualification</i>					
Supply, Delivery and Installation of Parts for Various Photocopier				1 Lot	
Scope of Works					
Supply, Delivery and Installation of Parts with required following technical specifications:					
MODEL GESTETNER: M 2701 - TYPE: BW COPIER / SN: 3283Z230002					
1. B0399510 - OPC DRUM	1 unit				
2. D2452281 - CLEANING BLADE	1 unit				
3. D2459640 - DEVELOPER	1 unit				
4. AE011149 - HOT ROLLER DIA30	1 unit				
5. AW100197 -THERMISTOR FUSING H1/H2	1 unit				
6. AE044073 - STRIPPER PAWL	4 units				
7. AE020263 - PRESSURE ROLLER	1 unit				
8. D2454174 - PR BUSHING	2 units				
MODEL GESTETNER: MP 2014AD - TYPE: BW COPIER / SN: G619M950081 / G619MA50107 / G619M950080 / G619MA50030 / G619M950119 / G619M650025 / G619M950099					
1. B0399510 - OPC DRUM	6 units				
2. D2452281 - CLEANING BLADE	6 units				
3. D2459640 - DEVELOPER	6 units				
4. AE011133 - HOT ROLLER	5 units				
5. AW100167 - THERMISTOR FUSING	5 units				
6. AE044073 - STRIPPER PAWL	20 units				
7. D2454174 - PR BUSHING	10 units				
<i>Note: Installation of the above-listed parts is free of charge</i>					
Performance Security					
To guarantee the faithful performance of the Winning Contractor of its obligations under the contract, it shall post a Performance Security in any of the following forms: Cash, certified check, cashier's check, managers check, bank draft or irrevocable letter of credit – Five Percent (5%) Bank Guarantee- Five Percent (5%) Surety Bond - Thirty Percent (30%)	Select one (1) from the given options				
Contract Duration: Within Fifteen (15) days upon receipt of Notice of Proceed					
Note: Please see/refer to the attached Terms of Reference for additional details (Annex "B")					
PARAMETER FOR PAYMENT					
For and in consideration of the full, satisfactory and faithful performance by the winning supplier of all its undertaking defined and provided under this Terms of Reference and upon acceptance of PPA through its authorized personnel, PPA agrees to pay full amount prescribed in the purchase order signed, inclusive of the 12% VAT, subject however to existing accounting and auditing rules and regulations.					
WARRANTY					

The Contractor shall provide a warranty period of at least three (3) months from the date of acceptance of the completed repair works by the Procuring Entity, unless a longer warranty is offered by the Contractor or required by the manufacturer.

LIQUIDATED DAMAGES

Non-compliance with the Terms and Conditions stated in this TOR and Contract will result in the payment of corresponding penalties/liquidated damages of the Contract Price by the winning Service Provider. PPA reserves the right to rescind the contract after the Service Provider fails to comply, without prejudice to other courses of action and remedies open to it.

Total Offered Quotation	In words:
	In figures:

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email Address

PHILIPPINE PORTS AUTHORITY
PMO BATANGAS

ESTIMATED COST - Supply, Delivery and Installation of Parts of Various Photocopier

Item No.	Qty.	Unit	Items and Specifications	Amount	
				Price	Total
MODEL GESTETNER: M 2701 - TYPE: BW COPIER / SN: 3283Z230002					
	1	unit	B0399510 -OPC DRUM	7,300.00	7,300.00
	1	unit	D2452281 - CLEANING BLADE	800.00	800.00
	1	unit	D2459640 - DEVELOPER	4,900.00	4,900.00
	1	unit	AE011149 - HOT ROLLER DIA30	4,150.00	4,150.00
	1	unit	AW100197 -THERMISTOR FUSING H1/H2	1,000.00	1,000.00
	4	units	AE044073 - STRIPPER PAWL	320.00	1,280.00
	1	unit	AE020263 - PRESSURE ROLLER	4,620.00	4,620.00
	2	units	D2454174 - PR BUSHING	150.00	300.00
					24,350.00
MODEL GESTETNER: MP 2014AD - TYPE: BW COPIER / SN: G619M950081 / G619M650025 / G619M950099 / G619MA50107 / G619M950080 / G619MA50030 / G619M950119 /					
	6	units	B0399510 - OPC DRUM	7,300.00	43,800.00
	6	units	D2452281 - CLEANING BLADE	800.00	4,800.00
	6	units	D2459640 - DEVELOPER	4,900.00	29,400.00
	5	units	AE011133 - HOT ROLLER	3,600.00	18,000.00
	5	units	AW100167 - THERMISTOR FUSING	2,350.00	11,750.00
	20	units	AE044073 - STRIPPER PAWL	320.00	6,400.00
	10	units	D2454174 - PR BUSHING	150.00	1,500.00
					115,650.00
TOTAL:				140,000.00	

Omnibus Sworn Statement Form*[Note: The duly accomplished form shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES)
 CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and with residence at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the others:*

- *If sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

2. *Select one, delete the others:*

- *If sole proprietorship:* As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]* *[insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative]*;
- *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney *for authorized representative*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the others:*

- *If sole proprietorship* : The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If partnership* : The partnership itself and the partners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If cooperative*: The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If corporation, or joint venture*: The corporation or joint venture itself, and officers, directors, controlling stockholders and beneficial owners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services*: The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

Select one, delete the rest:

- *In case of corporations*: *[Name of Bidder]* declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.
- *In case of Foreign Bidders*: *[Name of Bidder]* submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.

8. *[Name of Bidder]* complies with existing labor laws and standards; and

9. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental Bid Bulletin(s) issued for the *[Project Title]*.
10. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
11. In case advance payment was made or given to *[Name of Bidder]*, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]

[Position/Designation]

[Date]

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. ____, *[date issued]*, *[place issued]*

IBP No. ____, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.

TERMS OF REFERENCE
SUPPLY, DELIVERY AND INSTALLATION OF
PARTS OF VARIOUS PHOTOCOPIER

1. INTRODUCTION

The photocopier is an essential office equipment used for the timely reproduction of official documents, reports, correspondence, and other administrative materials. Due to the equipment's defective condition, repair services are required to diagnose the fault, replace defective parts as necessary, and perform the necessary corrective maintenance to return the photocopier to its normal operating condition. The service provider shall ensure that all repairs are carried out by qualified technicians using appropriate tools and genuine replacement parts, where applicable.

2. OBJECTIVES

- 2.1. Diagnose and identify the cause of the photocopier's malfunction or defects;
- 2.2. Repair or replace defective components using genuine replacement parts;
- 2.3. Conduct necessary testing and quality checks to verify that the equipment is operating properly after the repair;
- 2.4. Minimize equipment downtime to ensure the uninterrupted delivery of office and administrative services.

3. APPROVED BUDGET FOR THE CONTRACT (ABC)

The ABC is **ONE HUNDRED FORTY THOUSAND PESOS (Php 140,000.00)**, Philippine Currency inclusive of VAT.

4. SCOPE OF WORK

4.1 Supply, delivery and installation of the parts with required specifications identified in item number 5 hereof.

5. TECHNICAL REQUIREMENTS

MODEL GESTETNER: M 2701 - TYPE: BW COPIER / SN: 3283Z230002		
1	unit	B0399510 -OPC DRUM
1	unit	D2452281 - CLEANING BLADE
1	unit	D2459640 - DEVELOPER
1	unit	AE011149 - HOT ROLLER DIA30
1	unit	AW100197 -THERMISTOR FUSING H1/H2
4	units	AE044073 - STRIPPER PAWL
1	units	AE020263 - PRESSURE ROLLER
2	units	D2454174 - PR BUSHING

MODEL GESTETNER: MP 2014AD - TYPE: BW COPIER / SN: G619M950081 / G619MA50107 / G619M950080 / G619MA50030 / G619M950119 / G619M650025 / G619M950099		
6	units	B0399510 - OPC DRUM
6	units	D2452281 - CLEANING BLADE
6	units	D2459640 - DEVELOPER
5	units	AE011133 - HOT ROLLER
5	units	AW100167 - THERMISTOR FUSING

20	units	AE044073 - STRIPPER PAWL
10	units	D2454174 - PR BUSHING

4.2 Installation of the above-listed parts is free of charge.

6. TERMS AND CONDITIONS

6.1. Obligations and Responsibilities of the Contractor

- 6.1.1.1. Conduct a thorough inspection and diagnostic assessment of the photocopier to determine the cause of the malfunction or defect;
- 6.1.1.2. Perform all necessary repair works and corrective maintenance to restore the photocopier to its normal operating condition;
- 6.1.1.3. Supply and install genuine, original, or manufacturer-approved replacement parts and components, where applicable, ensuring compatibility and quality;
- 6.1.1.4. Ensure that all repair works are carried out by qualified and competent technicians using appropriate tools, equipment, and industry-standard repair procedures;
- 6.1.1.5. Conduct operational testing after the repair to verify that the photocopier is functioning properly and meets the required performance standards;
- 6.1.1.6. Maintain a clean and safe work area during the repair process and ensure that no damage is caused to government property or other office equipment;
- 6.1.1.7. The CONTRACTOR shall strictly comply with all existing PPA rules, regulations, policies and guidelines.

6.2. PERFORMANCE SECURITY

To guarantee the faithful performance of the winning Contractor of its obligations under the contract, it shall post a Performance Security in any of the following forms:

Form of Performance Security	Minimum Amount % of Total Contract Price
Cash, certified check, cashier's check, manager's check, bank draft or irrevocable letter of credit	Five Percent (5%)
Bank guarantee	Five Percent (5%)
Surety Bond	Thirty Percent (30%)

6.3 RIGHTS AND AUTHORITY OF PHILIPPINE PORTS AUTHORITY

Grant the winning service provider the sole and exclusive Contract for the **Supply, Delivery and Installation of Parts of Various Photocopier** subject to the scope of undertaking to be prescribed thereafter.

PPA may call the CONTRACTOR to conduct emergency check-up or repair of defective parts of photocopier without additional cost to PPA.

7. PARAMETER FOR PAYMENT

For and in consideration of the full, satisfactory and faithful performance by the winning supplier of all its undertaking defined and provided under this Terms of Reference and upon acceptance of PPA through its authorized personnel, PPA agrees to pay full amount prescribed in the purchase order signed, inclusive of the 12% VAT, subject however to existing accounting and auditing rules and regulations.

8. WARRANTY

The Contractor shall provide a warranty period of **at least three (3) months** from the date of acceptance of the completed repair works by the Procuring Entity, unless a longer warranty is offered by the Contractor or required by the manufacturer.

9. DUTIES AND RESPONSIBILITIES OF THE PHILIPPINE PORTS AUTHORITY

The PPA, through Authorized Representative shall closely monitor the implementation of the activity in accordance with the specifications and conditions this TOR and Contract.

During the activity, an authorized representative shall be available to supervise the procedures and ensure that office properties, such as computers and other equipment are secured.

10. LIQUIDATED DAMAGES

Non-compliance with the Terms and Conditions stated in this TOR and Contract will result in the payment of corresponding penalties/liquidated damages of the Contract Price by the winning Service Provider. PPA reserves the right to rescind the contract after the Service Provider fails to comply, without prejudice to other courses of action and remedies open to it.

11. DISPUTE RESOLUTION

11.1. In the matter of dispute, should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Batangas City. In case of court suit, the venue shall be the courts of competent jurisdiction in Batangas City, to the exclusion of all other courts; and

11.2. Any amendment or additional terms and conditions to this TOR and Contract must be in writing, signed and acknowledged by the Parties.

12. DURATION OF CONTRACT

The supply, delivery and installation of defective parts of various photocopier shall be conducted **within Fifteen (15) days upon receipt of Notice of Proceed.**

13. PROJECT PROCUREMENT AND REQUIREMENTS AND PROCEDURE

The procurement of the project shall be made through Small Value Procurement in accordance with Sec. 34 of the IRR of R.A. 12009.

Recommending Approval:


MARGARITA EMELYN B. VILLAMOR

End-User / Division Manager A, Administrative Division

Approved by:


AURORA A. MENDOZA
Port Manager

Conforme:

(Authorized Signatory/Representative)