



**BAGONG PILIPINAS**

**PHILIPPINE  
PORTS  
AUTHORITY**



## REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee (PMOB-BAC) will undertake procurement for the **Periodic Maintenance Service of Toyota Hilux SAB 4390, Toyota Hilux S6D198 and Toyota Hilux P7-X197** in accordance with **Section 50, Direct Contracting**, of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:

- a. Name of Project : **Periodic Maintenance Service of Toyota Hilux SAB 4390, Toyota Hilux S6D198 and Toyota Hilux P7-X197**
- b. Reference No. : **BAC-BGS-036-2-2024**
- c. Approved Budget for the Contract (ABC) : **Php 86,624.60**
- d. Source of Fund : **PPA Corporate Funds**
- e. Item Description/ Specification :

| Item No.                     | Qty. | Unit | Item Description / Technical Specification | Unit Cost | Total Amount (in Php) |
|------------------------------|------|------|--|-----------|-----------------------|
| <b>TOYOTA HILUX SAB 4390</b> |      |      |  |           |                       |
| 1                            | 4.3  | LOT  | 50,000 KM Check up                         | 560.00    | 2,408.00              |
| 2                            | 1    | PC   | Oil Filter IMV                             | 563.25    | 563.25                |
| 3                            | 1    | PC   | Gasket                                     | 73.00     | 73.00                 |
| 4                            | 2    | PC   | Break Fluid                                | 271.25    | 542.51                |
| 5                            | 8    | PC   | TGFS SN/CF 5W-30 1L                        | 798.25    | 6,385.97              |
| 6                            | 2    | PC   | Engine Treatment                           | 1,100.00  | 2,199.99              |
| 7                            | 2    | PC   | X1R Diesel Decarboniser 200ml              | 2,100.00  | 4,200.00              |
| 8                            | 1    | PC   | Element Sub-assy, AI                       | 1,527.50  | 1,527.50              |
| 9                            | 1    | PC   | Element Sub-assy, Fuel F                   | 2,238.75  | 2,238.75              |
| 10                           | 4    | PC   | TSLC 2(Liters)                             | 483.25    | 1,932.99              |
| 11                           | 3    | PC   | TGDG GL-5 85W-90 1L                        | 355.25    | 1,065.76              |
| 12                           | 1    | PC   | Element, Air Refiner                       | 1,191.50  | 1,191.50              |
| 13                           | 1    | PC   | Cabin Deodorizer Autoprofi                 | 999.00    | 999.00                |
| 14                           | 2    | PC   | DSL Injector Cleaner                       | 917.00    | 1,834.00              |
| 15                           | 1    | PC   | Toyota Genuine Diesel Engine Flush         | 820.75    | 820.75                |
| 16                           | 1    | PC   | Toyota Auxiliary Kit                       | 500.00    | 500.00                |
| 17                           | 1    | PC   | Toyota Genuine Bactaklenz 7(ML)            | 959.50    | 959.50                |

**BAC-BGS-036-2-2024**

|                             |     |     |                                    |          |          |
|-----------------------------|-----|-----|------------------------------------|----------|----------|
| 18                          | 1   | PC  | Toyota Air Care Service            | 560.00   | 560.00   |
| 19                          | 1   | PC  | Aircon Cleaner                     | 4,000.00 | 4,000.00 |
| 20                          | 1   | PC  | Aircon Misc                        | 56.00    | 56.00    |
| 21                          | 1   | PC  | Toyota Genuine Engine Room Coat    | 334.00   | 334.00   |
| 22                          | 1   | PC  | Toyota Car Care                    | 620.00   | 620.00   |
| 23                          | 1   | PC  | Toyota Genuine Engine Room Cleaner | 322.50   | 322.50   |
| 24                          | 1   | PC  | Engine Kit Large                   | 310.58   | 310.58   |
| <b>TOYOTA HILUX S6D198</b>  |     |     |                                    |          |          |
| 1                           | 3.7 | LOT | 20,00 KM Check up                  | 560.00   | 2,072.00 |
| 2                           | 1   | PC  | Gasket                             | 73.00    | 73.00    |
| 3                           | 1   | PC  | Oil Filter IMV                     | 563.25   | 563.25   |
| 4                           | 8   | PC  | TGFS SN/CF 5W-30 1L                | 798.25   | 6,385.97 |
| 5                           | 2   | PC  | X1R Diesel Decarbonizer 200 ML     | 2,100.00 | 4,200.00 |
| 6                           | 1   | PC  | DSL Injector Cleaner               | 917.00   | 917.00   |
| 7                           | 1   | PC  | Toyota Genuine Diesel Engine Flush | 820.75   | 820.75   |
| 8                           | 1   | PC  | TWWF W765                          | 121.50   | 121.50   |
| 9                           | 1   | PC  | Toyota Auxiliary Kit               | 500.00   | 500.00   |
| 10                          | 1   | PC  | Cabin Deodorizer Autoprofi         | 999.00   | 999.00   |
| 11                          | 1   | PC  | Toyota Genuine Bactaklenz (7ML)    | 959.50   | 959.50   |
| 12                          | 1   | PC  | Toyota Air Care Service            | 560.00   | 560.00   |
| 13                          | 1   | PC  | Aircon Cleaner                     | 4,000.00 | 4,000.00 |
| 14                          | 1   | PC  | Aircon Maintenance Misc            | 56.00    | 56.00    |
| 15                          | 1   | PC  | Toyota Genuine Engine Room Coat    | 334.00   | 334.00   |
| 16                          | 1   | PC  | Toyota Car Care                    | 620.00   | 620.00   |
| 17                          | 1   | PC  | Toyota Genuine Engine Room Cleaner | 322.50   | 322.50   |
| 18                          | 1   | PC  | Engine Kit Large                   | 310.58   | 310.58   |
| <b>TOYOTA HILUX P7-X197</b> |     |     |                                    |          |          |
| 1                           | 3.7 | LOT | 20,000 KM Check up                 | 560.00   | 2,072.00 |
| 2                           | 1   | PC  | Gasket                             | 73.00    | 73.00    |
| 3                           | 1   | PC  | Oil Filter IMV                     | 563.25   | 563.25   |
| 4                           | 8   | PC  | TGFS SN/CF 5W-30 1L                | 798.25   | 6,385.97 |
| 5                           | 1   | PC  | Cabin Deodorizer Autoprofi         | 999.00   | 999.00   |
| 6                           | 2   | PC  | X1R Diesel Decarbonizer 200 ML     | 2,100.00 | 4,200.00 |
| 7                           | 2   | PC  | Engine Treatment                   | 1,100.00 | 2,199.99 |
| 8                           | 1   | PC  | Toyota Genuine Diesel Engine Flush | 820.75   | 820.75   |
| 9                           | 2   | PC  | DSL Injector Cleaner               | 917.00   | 1,834.00 |

|                              |   |    |                                    |          |                  |
|------------------------------|---|----|------------------------------------|----------|------------------|
| 10                           | 1 | PC | TWWF W765                          | 121.50   | 121.50           |
| 11                           | 1 | PC | Toyota Auxiliary Kit               | 500.00   | 500.00           |
| 12                           | 1 | PC | Toyota Air Care Service            | 560.00   | 560.00           |
| 13                           | 1 | PC | Aircon Cleaner                     | 4,000.00 | 4,000.00         |
| 14                           | 1 | PC | Element, Air Refiner               | 1,191.50 | 1,191.50         |
| 15                           | 1 | PC | Aircon Misc                        | 56.00    | 56.00            |
| 16                           | 1 | PC | Toyota Genuine Engine Room Coat    | 334.00   | 334.00           |
| 17                           | 1 | PC | Toyota Car Care                    | 620.00   | 620.00           |
| 18                           | 1 | PC | Toyota Genuine Engine Room Cleaner | 322.50   | 322.50           |
| 19                           | 1 | PC | Engine Kit Large                   | 310.58   | 310.58           |
| <b>TOTAL Amount (in Php)</b> |   |    |                                    |          | <b>86,624.60</b> |

f. Delivery Site : **PPA Administration Building, Port Access Road, Calicanto, Batangas City**

g. Delivery Period : Within **SEVEN (7)** days upon receipt of a written Notice to Proceed. Administrative penalties pursuant to Sec. 69 of the 2016 Revised IRR of R.A. 9184 shall be imposed for non-delivery without reason.

2. The supplier/contractor who is an exclusive/official distributor for the above-mentioned procurement is invited to submit proposal together with the **CERTIFIED TRUE COPY** of the following documents: a) Valid Mayor's/Business permit, b) Valid PhilGEPS Registration/ Registration Number and c) Certification for Authorized Distributor in a sealed envelope by mail, courier or hand carried to the PMOB-BAC within **THREE (3)** days upon receipt of this RFQ at the **Legal Unit, 6/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

**COMPANY:** (Indicate the name of the Company)  
**NAME OF PROJECT:** (Indicate the name of the Project)

**JEFREN P. PANGANIBAN**  
Chairperson, PMOB-BAC  
Philippine Ports Authority  
Port Management Office of Batangas  
PPA Administration Building,  
Port Access Road, Calicanto,  
Batangas City 4200

Failure to comply with the instructions and to submit the required documents shall be ground for disqualification.

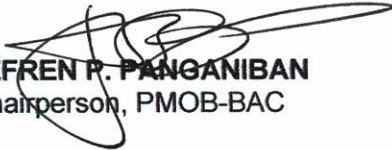
3. Prospective bidder shall be a duly licensed Filipino citizens/sole proprietorship; partnerships, organizations, cooperatives duly organized under laws of the Philippines or a joint venture with at least sixty percent (60%) interest or outstanding capital stock belongs to Filipino Business partner.
4. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
6. Quotations received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

7. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.

8. A warranty security shall be required from the winning bidder for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-expendable Supplies, after acceptance by the Procuring entity of the delivered supplies. The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period. Provided, however, that the supplies delivered are free from patent and latent defects.

9. The contractor/service provider must have a functional OSH policy and program as provided in pertinent rules and regulations.

10. For the information, you may contact BAC Secretariat Head at Telephone No. **(043) 723-7214**.

  
**JEFREN P. PANGANIBAN**  
Chairperson, PMOB-BAC

## Price Quotation Form

Date: \_\_\_\_\_

**JEFREN P. PANGANIBAN**

Chairperson, PMOB-BAC  
 Philippine Ports Authority  
 Port Management Office of Batangas  
 PPA Administration Building,  
 Port Access Road, Calicanto,  
 Batangas City 4200

Dear **Mr. Panganiban**,

We hereby submit our quotation for the procurement of the project, entitled: **Periodic Maintenance Service of Toyota Hilux SAB 4390, Toyota Hilux S6D198 and Toyota Hilux P7-X197** to wit:

| Item No.                     | Qty. | Unit | Item Description / Technical Specification | Unit Cost | Quoted Amount (in Php) |
|------------------------------|------|------|--|-----------|------------------------|
| <b>TOYOTA HILUX SAB 4390</b> |      |      |  |           |                        |
| 1                            | 4.3  | LOT  | 50,000 KM Check up                         |           |                        |
| 2                            | 1    | PC   | Oil Filter IMV                             |           |                        |
| 3                            | 1    | PC   | Gasket                                     |           |                        |
| 4                            | 2    | PC   | Break Fluid                                |           |                        |
| 5                            | 8    | PC   | TGFS SN/CF 5W-30 1L                        |           |                        |
| 6                            | 2    | PC   | Engine Treatment                           |           |                        |
| 7                            | 2    | PC   | X1R Diesel Decarboniser 200ml              |           |                        |
| 8                            | 1    | PC   | Element Sub-assy, AI                       |           |                        |
| 9                            | 1    | PC   | Element Sub-assy, Fuel F                   |           |                        |
| 10                           | 4    | PC   | TSLC 2(Liters)                             |           |                        |
| 11                           | 3    | PC   | TGDG GL-5 85W-90 1L                        |           |                        |
| 12                           | 1    | PC   | Element, Air Refiner                       |           |                        |
| 13                           | 1    | PC   | Cabin Deodorizer Autoprofi                 |           |                        |
| 14                           | 2    | PC   | DSL Injector Cleaner                       |           |                        |
| 15                           | 1    | PC   | Toyota Genuine Diesel Engine Flush         |           |                        |
| 16                           | 1    | PC   | Toyota Auxiliary Kit                       |           |                        |
| 17                           | 1    | PC   | Toyota Genuine Bactaklenz 7(ML)            |           |                        |
| 18                           | 1    | PC   | Toyota Air Care Service                    |           |                        |
| 19                           | 1    | PC   | Aircon Cleaner                             |           |                        |
| 20                           | 1    | PC   | Aircon Misc                                |           |                        |
| 21                           | 1    | PC   | Toyota Genuine Engine Room Coat            |           |                        |

|                             |     |     |                                    |  |  |
|-----------------------------|-----|-----|------------------------------------|--|--|
| 22                          | 1   | PC  | Toyota Car Care                    |  |  |
| 23                          | 1   | PC  | Toyota Genuine Engine Room Cleaner |  |  |
| 24                          | 1   | PC  | Engine Kit Large                   |  |  |
| <b>TOYOTA HILUX S6D198</b>  |     |     |                                    |  |  |
| 1                           | 3.7 | LOT | 20,00 KM Check up                  |  |  |
| 2                           | 1   | PC  | Gasket                             |  |  |
| 3                           | 1   | PC  | Oil Filter IMV                     |  |  |
| 4                           | 8   | PC  | TGFS SN/CF 5W-30 1L                |  |  |
| 5                           | 2   | PC  | X1R Diesel Decarbonizer 200 ML     |  |  |
| 6                           | 1   | PC  | DSL Injector Cleaner               |  |  |
| 7                           | 1   | PC  | Toyota Genuine Diesel Engine Flush |  |  |
| 8                           | 1   | PC  | TWWF W765                          |  |  |
| 9                           | 1   | PC  | Toyota Auxiliary Kit               |  |  |
| 10                          | 1   | PC  | Cabin Deodorizer Autoprofi         |  |  |
| 11                          | 1   | PC  | Toyota Genuine Bactaklenz (7ML)    |  |  |
| 12                          | 1   | PC  | Toyota Air Care Service            |  |  |
| 13                          | 1   | PC  | Aircon Cleaner                     |  |  |
| 14                          | 1   | PC  | Aircon Maintenance Misc            |  |  |
| 15                          | 1   | PC  | Toyota Genuine Engine Room Coat    |  |  |
| 16                          | 1   | PC  | Toyota Car Care                    |  |  |
| 17                          | 1   | PC  | Toyota Genuine Engine Room Cleaner |  |  |
| 18                          | 1   | PC  | Engine Kit Large                   |  |  |
| <b>TOYOTA HILUX P7-X197</b> |     |     |                                    |  |  |
| 1                           | 3.7 | LOT | 20,000 KM Check up                 |  |  |
| 2                           | 1   | PC  | Gasket                             |  |  |
| 3                           | 1   | PC  | Oil Filter IMV                     |  |  |
| 4                           | 8   | PC  | TGFS SN/CF 5W-30 1L                |  |  |
| 5                           | 1   | PC  | Cabin Deodorizer Autoprofi         |  |  |
| 6                           | 2   | PC  | X1R Diesel Decarbonizer 200 ML     |  |  |
| 7                           | 2   | PC  | Engine Treatment                   |  |  |
| 8                           | 1   | PC  | Toyota Genuine Diesel Engine Flush |  |  |
| 9                           | 2   | PC  | DSL Injector Cleaner               |  |  |
| 10                          | 1   | PC  | TWWF W765                          |  |  |
| 11                          | 1   | PC  | Toyota Auxiliary Kit               |  |  |
| 12                          | 1   | PC  | Toyota Air Care Service            |  |  |
| 13                          | 1   | PC  | Aircon Cleaner                     |  |  |

|                              |   |    |                                    |  |  |
|------------------------------|---|----|------------------------------------|--|--|
| 14                           | 1 | PC | Element, Air Refiner               |  |  |
| 15                           | 1 | PC | Aircon Misc                        |  |  |
| 16                           | 1 | PC | Toyota Genuine Engine Room Coat    |  |  |
| 17                           | 1 | PC | Toyota Car Care                    |  |  |
| 18                           | 1 | PC | Toyota Genuine Engine Room Cleaner |  |  |
| 19                           | 1 | PC | Engine Kit Large                   |  |  |
| <b>TOTAL Amount (in Php)</b> |   |    |                                    |  |  |

The above quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
*Name / Position / Signature of Authorized Representative over Printed Name*

\_\_\_\_\_  
*Name of Company*

\_\_\_\_\_  
*Company Address*

\_\_\_\_\_  
*Contact Number*

\_\_\_\_\_  
*Email Address*