



PHILIPPINE  
PORTS  
AUTHORITY



## REQUEST FOR QUOTATION

The **Philippine Ports Authority – PMO Bataan/Aurora** through its **Bids and Awards Committee**, intends to procure **“Maintenance of TMO Building, Guard House and Concrete Curb at Port of Capinpin, Orion, Bataan” (MPF – BAA – 13 – 23)** for CY 2023 in accordance with Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is Six Hundred Forty Nine Thousand Six Hundred Twenty Two Pesos (Php 649,622.00) VAT inclusive.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your **sealed quotation** duly signed by your authorized representative **not later than December 22, 2023, 9:30 A.M.** to the Chairman of Bids and Awards Committee, PMO Bataan/Aurora – Port Operations Building, Port of Lamao, Limay, Bataan.

Date of opening of sealed quotation shall be on **December 22, 2023, 10:00 A.M.**

A copy of your **PhilGEPS Registration (Platinum Membership)** is also required to be submitted along with your signed quotation/proposal. In addition, a copy of **PCAB License** and **Annual Income Tax Return** shall be submitted along with the said requirements.

A notarized **Omnibus Sworn Statement (GPPB-Prescribed forms)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. (047) 244-6246/244-6886 or email address at [bacpmbataan@yahoo.com](mailto:bacpmbataan@yahoo.com).

  
**ALBERT FRANCIS T. GOLES**  
Chairman  
Bids and Awards Committee

## TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in the Philippine Peso, shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructures) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered and accomplished according to the requirement specified in the Technical Specification
8. PPA-PMO Bataan/Aurora shall have the right to inspect and/or to test the goods/services/construction to confirm their conformity to the technical specification.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BAC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning bidder in accordance with GPPB Circular No. 06-2005.
10. Payment shall be processed after the completion of the item/s and upon submission of the required supporting documents, in accordance with the existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the items not delivered/accomplished with the prescribed period shall be imposed per day of delay. The PMO, at its option, may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

---

Signature over Printed Name

---

Position/Designation

---

Office/Telephone No.

---

Fax/Mobile No.

---

Email Address/es