



PHILIPPINE
PORTS
AUTHORITY



REQUEST FOR PROPOSAL FOR THE PROCUREMENT OF CONSULTANCY SERVICE FOR THE ACQUISITION OF ENVIRONMENTAL COMPLIANCE CERTIFICATE (ECC) FOR THE CASIGURAN PORT EXPANSION AND REHABILITATION PROJECT

The Philippine Ports Authority, Port Management Office – Bataan/Aurora through its Bids and Awards Committee intends to procure Consultancy Service for the **Acquisition of Environmental Compliance Certificate (ECC) for The Casiguran Port Expansion And Rehabilitation Project** in accordance with Section 34 (Small Value Procurement) of the Implementing Rules and Regulations of Republic Act No. 12009 or the New Government Procurement Act (NGPA). The Approved Budget for the Contract (ABC) is **Nine Hundred EightyTwo Thousand Three Hundred Sixty One Pesos (Php 982,361.00) (VAT Inclusive)**.

Please quote your best offer for the project described therein attached Terms of Reference (TOR), subject to the Terms and Conditions provided at the last page of this Request for Proposal (RFP). Submit your proposal duly signed by your authorized representative not later than **November 27, 2025, 10:00AM** address at PMO-Bataan/Aurora – Port Operations Building, Port of Lamao, Limay, Bataan. Proposals shall be submitted in person to the BAC Secretariat or through email at bacpmobataan@yahoo.com.

A copy of your valid **Mayor's/Business Permit, PhilGEPS Registration Number / PhilGEPS Certificate (Platinum Membership), Latest Income/Business Tax Return, NGPA Omnibus Sworn Statement (OSS) prescribed format, Proof of the company's experience in projects of similar nature, List of proposed personnel together with their Curriculum Vitae (CVs), Detailed proposed price quotation, and other documentary requirements indicated in the Terms of Reference (TOR)** are also to be submitted along with your signed proposal.

For any clarification, you may contact us at telephone nos. (047) 244-6936 / (047) 633-1367 or email address at bacpmobataan@yahoo.com.


CHARMAINE B. SANCHEZ
Chairperson
Bids and Awards Committee

Date of Posting: November 24-27, 2025

PORT MANAGEMENT OFFICE - BATAAN / AURORA
PPA Administrative Building, Lamao, Limay, Bataan 2104 Philippines
Tel. No.: (047)244-6936 Fax No. (047)244-6246
Email: pmobna_records@ppa.com.ph / pmobataan_aurora@ppa.com.ph

Date: _____

Name of Company:	
Address:	
Name of Store/Shop (if applicable)	
TIN:	
PhilGEPS Registration Number	

INSTRUCTIONS:

- (1) Accomplished this RFP correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation
- (4) Failure to follow these instructions will disqualify your entire quotation

Sir / Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

<u>TECHNICAL SPECIFICATIONS</u>		
Suppliers must state "Comply" or any equivalent term in the column "Supplier's Statement of Compliance" against each of the individual parameters of each Specification.		
ITEM	TECHNICAL SPECIFICATIONS/ REQUIREMENTS	STATEMENT OF COMPLIANCE
1	Valid PhilGEPS Certificate (Platinum Membership) (all pages) or PhilGEPS Registration Number	
2	Valid Mayor's/Business Permit	
3	Duly signed and notarized Omnibus Sworn Statement (<i>NGPA prescribed Form</i>)	
4	Latest Annual Income/Business Tax Return	
5	Proof of the company's experience in projects of similar nature	

6	List of proposed personnel together with their Curriculum Vitae (CVs)	
7	Detailed proposed price quotation	
8	Other documentary requirements indicated in the Terms of Reference (TOR)	

APPROVED BUDGET FOR THE CONTRACT	OFFERED QUOTATION	STATEMENT OF COMPLIANCE
Php 982,361.00		In words:
		In figures:

*The above quoted prices are inclusive of all costs and applicable taxes

<u>Payment Details:</u>	
Banking Instruction	
Account Number	
Account Name	
Branch	

Signature over Printed Name

Position/Designation

Office Telephone

Fax/Mobile No.

Email Address/es

TERMS AND CONDITIONS

1. Suppliers shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine Peso, shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirement specified in the Technical Specifications.
8. PPA-PMO Bataan/Aurora shall have the right to inspect and/or to test the goods to confirm their conformity to the Technical Specifications.
9. In case two or more suppliers are determined to have submitted the Lowest Calculated Quotation/Lowest and Responsive Quotation, the BAC shall adopt and employ "draw lots" as tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular No. 06-2005.
10. Payment shall be processed after delivery and upon submission of the required supporting documents in accordance with the existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PMO, at its option, may rescind the contract once the cumulative amount of liquidated damaged, reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es