



**REQUEST FOR QUOTATION
(Shopping 52.1b)**

Name of Project : **Supply and Delivery of Office Supplies**
Approved Budget : **Php80,000.00**
for the Contract
Deadline for Submission : November 6, 2019

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's/Business Permit and PhilGEPS Registration Number.

Quotations shall be submitted in person or mail/courier to the Procurement Unit, Administrative Division, PPA, PMO-Bataan/Aurora Admin. Bldg., Brgy. Lamao, Limay, Bataan.

For further information please refer to:

The BAC Secretariat, PPA, PMO-Bataan/Aurora
Telephone Nos. (047) 244-6246/ 2446936

Very truly yours,

GUALBERTO E. ANGELES
Chairperson, Bids and Awards Committee

A handwritten signature in black ink, appearing to be the initials "G.A.", is located below the typed name of the Chairperson.

PRICE QUOTATION FORM

Company/Trader's Name: _____

Address: _____

Item	Qty	Unit	Item and Description	Unit Cost
1	10	pcs	USB, 64Gb	
2	20	cans	Air Freshener, car	
3	10	pcs	Steno Note Pad	
4	10	pcs	Stapler, heavy duty	
5	1	box	Rubber Band, big	
6	15	pcs	Computer Ribbon, Epson FX 2190/2175	
7	10	bxs	Push Pins	
8	10	tbs	Mighty Bond	
9	1	bx	Laminating Film, A4	
10	12	pcs	Ink, HP 680, black	
11	12	pcs	Ink, HP 678, color	
12	12	pcs	Ink, HP 678, black	
13	200	pcs	Folder, expanding, long	
14	10	bxs	Fastener, metal	
15	30	bxs	Paper Clips, small	
16	20	bxs	Paper Clips, big	
17	30	pcs	CD Rewritable	
18	40	pcs	Battery, AAA	
19	40	pcs	Battery, AA	
20	5	pkgs	Time Card, 100-pcs/pack	
			*****nothing follows*****	

 Signature over Printed Name

 Date