



REQUEST FOR QUOTATION (Re-Posting) (Small Value Procurement)

The Philippine Ports Authority – PMO Bataan/Aurora through its Bids and Awards Committee, intends to procure the “RENTAL SERVICES OF MULTI-FUNCTION PHOTOCOPIER MACHINE OF PPA PMO-BATAAN/AURORA BASEPORT, LAMAO, LIMAY, BATAAN” in accordance with Section 34 (Small Value Procurement) of the Implementing Rules and Regulations of RA 12009 or the New Government Procurement Act (NGPA). The Approved Budget for the Contract (ABC) is **One Peso and 50/100 (Php1.50)** per copy (VAT inclusive).

Please quote your **best offer** for the project described in **herein attached Terms of Reference (TOR)**, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative not later than **October 29, 2026, 10:00 A.M.** addressed to the Chairman of Bids and Awards Committee, PMO-Bataan/Aurora – Port Operations Building, Port of Lamao, Limay, Bataan. Quotations shall be submitted in person to the BAC Secretariat or through email at bacpmobataan@yahoo.com.

Prospective bidders shall submit their duly signed RFQ together with the herein documents:

1. Valid Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Omnibus Sworn Statement (OSS) (*NGPA Standard Form*) – prior to Award
4. Other requirements indicated in the Terms of Reference (TOR)

For any clarification, you may contact us at telephone no. (047) 633-1367 or email address at bacpmobataan@yahoo.com.


CHARMAINE B. SANCHEZ
Chairperson
Bids and Awards Committee

Date of Posting: October 26-29, 2026