

Standard Form Number: SF-GOOD- 60

Purchase Request No. : BNA-5458

Trade Agreement : Revised Implementing Rules and Regulations of R.A 9184

Procurement Method : Shopping (52.1b)

Approve Budget Cost : Php65,000.00

(ABC)

Date : _____

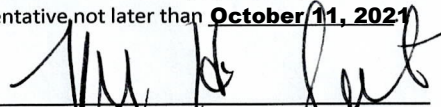
REQUEST FOR QUOTATION

Company/Traders Name : _____

Address : _____

TIN No. _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative, not later than **October 11, 2021**



 NILO RIENZIL H. DEPASUGAT
 BAC Chairperson

Item No.	Item/s and Description	Quantity	Unit	Unit Price	Total Price
1	USB, 64gb (Imation or equivalent)	20	pc		
2	Ballpen, Black	200	pcs		
3	Tape, transparent, 24mm (1" width	20	roll		
4	Tape, masking, 24mm (1" width	20	roll		
5	Multi-purpose paper, A4 subs 70gsm	150	reams		
6	Correction tape, 8m	25	pcs		
7	Continuous form, 9 1/2 x 11, 3ply, carbonless	25	box		
8	Paper clip, big	20	box		
9	Paper clip, small	20	box		
10	Battery AA, 4pcs/pack	12	pack		
	-----nothing follows-----				

After having carefully read and accepted your General Condition, I/We quote you on the item/s at prices noted above.

Signature Over Printed Name

Tel No. _____

General Conditions:

- ALL ENTRIES MUST BE WRITTEN LEGIBLY or TYPEWRITTEN**
QUOTATIONS WITH ERASURES OR OVERWRITING SHALL BE VALID ONLY, IF THEY ARE SIGNED OR INITIALLED
- BY THE SUPPLIER OR HIS AUTHORIZED REPRESENTATIVE
- DELIVERY PERIOD WITHIN 15 Calendar Days AFTER RECEIPT OF P.O or notice
- WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- PRICE VALIDITY SHALL BE FOR A PERIOD OF 30 Calendar Days
- SUPPLIER MUST POSSESS TAXPAYER INFORMATION NUMBER (TIN)
- Phil-GEPS REGISTRATION CERTIFICATE/ NUMBER SHALL BE SUBMITTED
- SUBJECT TO SUBMISSION OF LEGAL DOCUMENTS FOR THE DETERMINATION OF TECHNICAL, LEGAL AND FINANCIAL CAPABILITY OF SUPPLIER