



REQUEST FOR QUOTATION

The **Philippine Ports Authority - PMO Bataan/Aurora** through its **Bids and Awards Committee**, intends to procure "**Landscaping and Potting Works Services at Quarantine Facility, Port Capinpin, Orion, Bataan**" for CY 2020 in accordance with Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is Eight Hundred Fifty Thousand Pesos (P850,000) VAT inclusive.

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative **not later than October 6, 2020, 9:00 A.M.** to the Chairman, Bids and Awards Committee, PMO Bataan/Aurora – POB, Lamao Port, Limay, Bataan.

A copy of your 2020 **Business/Mayor's Permit** and **PhilGEPS Registration Number** are also required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Mayor's/Business Permit.

A notarized Omnibus Sworn Statement (GPPB-prescribed forms) will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. (047) 244-6246/2446936 Or email address at bacpmobataan@yahoo.com .


GUALBERTO E. ANGELES
Chairperson
Bids and Awards Committee

Date: _____

Name of Company:	
Address:	
Name of Store/Shop (if applicable):	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

<u>TECHNICAL SPECIFICATION</u>		
Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.		
ITEM	TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE
Materials	Land Area – 791 sq.m. Stepping Stone – 150 pcs Pebbles – 20 bags Top Soil – 6 cu.m. Clay Pots 17 pcs.	
Ornamental Plants	Assorted ornamental Plants for pottery – 51 pcs Bougainvillea – 600 pcs Carabao Grass – 800 sq.m.	
Labor	Foreman Landscapers	
Equipment/Facility	Mini Dumptruck Water truck PPE Assorted tools Temperature Facility	

Project Completion	Five (5) working days	
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Approved Budget for the Contract	Offered Quotation	Your Total Offered Quotation
Php 850,000.00		In words:
		In figures:

*The above quoted prices are inclusive of all costs and applicable taxes.

<u>Payment Details:</u>	
Banking Instruction	
Account Number	
Account Name	
Branch	

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email address/es

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine Peso, shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirement specified in the Technical Specifications.
8. The DBM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular No. 06-2005.
10. Payment shall be processed after delivery and upon submission of the required supporting documents, in accordance with the existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PMO, at its option, may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address/es