



Te. No. (047) 2446246

Standard Form Number: SF-GOOD- 60

Purchase Request No. : BNA-5038-20

Trade Agreement : Revised Implementing Rules and Regulations of R.A 9184

Procurement Method : Shopping - Regular Office Supplies (Sec 52.1b)

Approve Budget Cost : Php121,000.00

(ABC)

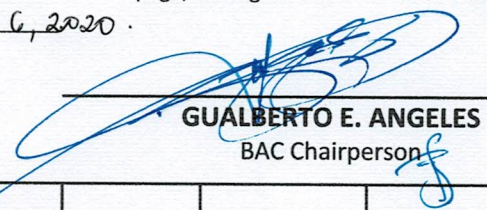
Date : _____

REQUEST FOR QUOTATION

Company/Traders Name : _____

Address : _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than October 6, 2020.


GUALBERTO E. ANGELES
BAC Chairperson

Item No.	Item/s and Description	Quantity	Unit	Unit Price	Total Price
1	Steno Notebook	20	pcs		
2	Bond Paper A4	20	rms		
3	Post-it, 3" x 3"	20	pds		
4	Double Sided Tape, 1"	25	pcs		
5	Duct Tape	20	pcs		
6	Packing Tape, 2"	20	pcs		
7	Scotch Tape, 1"	20	pcs		
8	Ballpen red	20	pcs		
9	Ballpen, blue	20	pcs		
10	Ballpen, black	20	pcs		
11	Staple Wire, 23/8	20	bxs		
12	Staple Wire, 26/6	20	bxs		
13	Pencil	50	pcs		
14	Techpen 0.5, blue	6	pcs		
15	Techpen 0.5, black	6	pcs		
16	Record Book, 500p	10	pcs		
17	Highlighter, assorted	20	pcs		
18	Colored Pen, assorted	5	sets		
19	Storage Box, Buffalo, big	10	pcs		
20	A1 Cutting Mat	3	pcs		
21	Eraser, rubber	10	pcs		
22	Magazine File	30	pcs		
23	Board Paper, A4	30	pcs		
24	Envelope, expanding, long	50	pcs		
25	Acetate, transparent, A4	10	pks		
26	Photo Paper, matte	20	pks		
27	Tape Dispenser, big	3	pcs		
28	Battery, AA, 4-pcs/pack	18	pks		
29	Battery, AAA, 4-pcs/pack	18	pks		
30	Cable Tie #8	5	pks		
31	Glue	10	btls		
32	Document Keeper	20	pcs		
33	Card Holder	10	pcs		

36	PC Monitor Anti-Radiation Screen Protector	10	pcs		
37	Scissors, heavy duty	10	prs		
38	Correction Fluid	20	btls		
39	ID Jacket/Holder	11	pcs		
40	Pen Holder	4	pcs		
41	Cutter Blade	20	pcs		
42	Cutter, heavy duty	15	pcs		
43	Folder, expanding, long	51	pcs		
44	Folder, ordinary, long	51	pcs		
45	Bond Paper, A3	20	rms		
46	Bond Paper, legal	20	rms		
47	Push Pins	1	bx		
NOTE:					
Charge to EA of the project "Structural Retrofitting of Damaged R.C. Pier and RoRo Ramp at Port of Dingalan, Brgy. Aplaya, Dingalan, Aurora"					

After having carefully read and accepted your General Condition, I/We quote you on the item/s at prices noted above.

Signature Over Printed Name

Tel No. _____

General Conditions:

- 1 **ALL ENTRIES MUST BE WRITTEN LEGIBLY or TYPEWRITTEN**
QUOTATIONS WITH ERASURES OR OVERWRITING SHALL BE VALID ONLY, IF THEY ARE SIGNED OR INITIALLED
- 2 BY THE SUPPLIER OR HIS AUTHORIZED REPRESENTATIVE
- 3 DELIVERY PERIOD WITHIN 30 Calendar Days AFTER RECEIPT OF P.O or notice
- 4 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 Calendar Days
- 6 SUPPLIER MUST POSSESS TAXPAYER INFORMATION NUMBER (TIN)
- 7 Phil-GEPS REGISTRATION CERTIFICATE/ NUMBER SHALL BE SUBMITTED
- 8 SUBJECT TO SUBMISSION OF LEGAL DOCUMENTS FOR THE DETERMINATION OF TECHNICAL, LEGAL AND FINANCIAL CAPABILITY OF SUPPLIER