



Te. No. (047) 2446246

Standard Form Number: SF-GOOD- 60

Purchase Request No. : BNA-5048-20

Trade Agreement : Revised Implementing Rules and Regulations of R.A 9184

Procurement Method : Shopping - Regular Office Supplies (Sec 52.1b)

Approve Budget Cost : Php126,300.00
(ABC)

Date : _____

REQUEST FOR QUOTATION

Company/Traders Name : _____

Address : _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than Sept. 14, 2020.

GUALBERTO E. ANGELES

BAC Chairperson

Item No.	Item/s and Description	Quantity	Unit	Unit Price	Total Price
1	Folder, expanding, long	50	pcs		
2	Bond Paper. A4	50	rms		
3	White Board	10	pcs		
4	Clear Book Filler, long	50	pcs		
5	Clear Book , long	24	pcs		
6	Plastic Cover	1	rll		
7	Push Pins	12	bxs		
8	Binders Clip, 1"	25	bxs		
9	Binders Clip, 2"	25	bxs		
10	Eraser, white board	12	pcs		
11	Permanent Marker (fine)	25	pcs		
12	Permanent Marker (broad)	25	pcs		
13	White Board Marker, black/blue	25	pcs		
14	Fastener, plastic coated	25	bxs		
15	Correction Tape	50	bxs		
16	Glue, elmers	24	btls		
17	Post-it, 3" x 3"	50	pds		
18	Scotch Tape, 1"	51	pcs		
19	Package Tape, 2"	50	pcs		
20	Highlighter, assorted	50	pcs		
21	Signpen, black	50	pcs		
22	Mechanical Pencil Lead ,0.5	10	pcs		
23	Pencil, mechanical, 0.5	10	pcs		
24	Storage Box, buffalo, big	50	pcs		
25	Photo Paper, matte	50	pks		
26	Magazine File	50	pcs		
27	Expanding Envelope, long	50	pcs		
28	PC Monitor Anti-radiation Screen Protector	8	pcs		
29	Folder, ordinary, long	50	pcs		
30	Bond Paper, A3	50	rms		
31	Bond Paper, long	48	rms		
	*****nothing follows*****				

	NOTE:				
	Charge to EA of the project "Repair of PCC Pavement of Back-up Area				
	and Rock Bulkhead at Port of Lamao, Limay, Bataan" (A190175)				

After having carefully read and accepted your General Condition, I/We quote you on the item/s at prices noted above.

Signature Over Printed Name

Tel No. _____

General Conditions:

- 1 **ALL ENTRIES MUST BE WRITTEN LEGIBLY or TYPEWRITTEN**
QUOTATIONS WITH ERASURES OR OVERWRITING SHALL BE VALID ONLY, IF THEY ARE SIGNED OR INITIALLED
- 2 BY THE SUPPLIER OR HIS AUTHORIZED REPRESENTATIVE
- 3 DELIVERY PERIOD WITHIN 30 Calendar Days AFTER RECEIPT OF P.O or notice
- 4 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- 5 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 Calendar Days
- 6 SUPPLIER MUST POSSESS TAXPAYER INFORMATION NUMBER (TIN)
- 7 Phil-GEPS REGISTRATION CERTIFICATE/ NUMBER SHALL BE SUBMITTED
- 8 SUBJECT TO SUBMISSION OF LEGAL DOCUMENTS FOR THE DETERMINATION OF TECHNICAL, LEGAL AND FINANCIAL CAPABILITY OF SUPPLIER